

## REGULAR MEETING, APRIL 18, 2013

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, April 18, 2013, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mrs. Tarves, Mr. Edgar, Ms. Guevara, Mr. Pillo and Mr. Garbowski.

Also present were Ms. Pondish, Mr. Leisse, Mr. Benson, Ms. Tarves and Mrs. Hrynio.

Council Liaison Glen Bianchini was also present.

Mr. Long was excused due to a prior commitment.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Simiriglia, second by Ms. Guevara, the Minutes of the Regular Meeting of March 21, 2013 were approved.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

**R-04-13-35** - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

**R-04-13-36** - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Simiriglia, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

**R-04-13-37** - Resolution to pay bills out of the Plans and Specifications Account.

On motion of Ms. Guevara, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

## **PUBLIC PORTION**

There was no one present.

## **ENGINEER'S REPORT**

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

**R-04-13-38** - Resolution Authorizing the Advertisement for the Receipt of Bids for Xylem Water Solutions Pumps, Spare Parts and Accessories.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

**R-04-13-39** - Resolution Authorizing the Advertisement for the Receipt of Bids for Emergency Repairs to Wastewater Conveyance System, Mains & Laterals and Supplementary Construction Services.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

**R-04-13-40** - Resolution Authorizing the Completion of Emergency Repair Work for a Forcemain Break at Prospect Avenue (Brittany Woods) by R.D. Zeuli, Inc., in Accordance with the Emergency Repairs to Wastewater Conveyance

System, Mains & Laterals and Supplementary Construction Services Contract  
Authorized by Resolution R-06-12-56.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

#### **CONFLICT ENGINEER**

Nothing to Report.

#### **SOLICITOR**

Ms. Pondish stated that her report stands as presented during the Work Shop portion of the meeting.

**R-04-13-42** - Resolution Authorizing the Rejection of All Bids for Maintenance and Inspection Services for Emergency Generators.

On motion of Ms. Guevara, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-04-13-41** was not adopted.

#### **EXECUTIVE DIRECTOR'S REPORT**

Nothing Additional to Report.

#### **SECRETARY'S REPORT**

Nothing Additional to Report.

#### **PUBLIC PORTION**

There was no one present.

## COMMENTS COUNCIL LIAISON

Mr. Bianchini thanked everyone from the MUA for their support and prayers at the passing of his mother. His family appreciated the flowers and the support.

## COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board had no comments this evening.

On motion of Mr. Simiriglia, second by Mr. Edgar, the meeting adjourned.

All signified their approval by stating aye.

  
\_\_\_\_\_  
Marlene Hrynio, Recording Secretary

**APPROVED MAY 16, 2013 REGULAR MEETING**



PENNONI ASSOCIATES INC.  
CONSULTING ENGINEERS

**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.**

**April 11, 2013**

1. There has been no change in the status regarding the resolution of the remaining contract and punchlist items for the new building.
2. Northern Data Systems is scheduled to complete the installation of the second upgraded server and troubleshoot programming issues on April 11<sup>th</sup>.
3. On April 8<sup>th</sup>, a Xylem service technician performed a site inspection at the Laurel Hills pumping station and completed adjustments to the pumps. Both pumps were observed to operate in accordance with the design flow and discharge pressure. With the pump performance issues corrected, I will complete station inspections for project closeout.
4. On April 11<sup>th</sup>, I spoke with a representative from the NJDEP's Municipal Finance & Construction Element. The Authority has been given approval to proceed with preparing bid documents to utilize the remaining funds under the Trust IV loan. I will work with the Authority to identify specific areas to rehabilitate and to assemble the documents.
5. I have prepared the bid documents for the 2013 Emergency Repairs to Wastewater Conveyance System, Mains and Laterals and Supplementary Construction Services and respectfully request authorization to advertise.
6. I have prepared the bid documents for the 2013 procurement of Xylem Pumps, Spare Parts and Accessories and respectfully request authorization to advertise.
7. On April 9<sup>th</sup>, members of the Authority along with representatives from the Camden County College and R.E. Pierson Contractors attended a pre-construction meeting at Washington Drive to discuss details of the culvert replacement. R.E. Pierson is developing and will be submitting bypass plans to the Authority for review and approval prior to any construction activities at the site. The project site is located downstream of the College Pumping Station and would affect flows to and from the station.
8. On April 2<sup>nd</sup>, the Authority met with the local Government Account representative for Sprint's wireless communications. On June 30<sup>th</sup>, 2013 the Nextel National Network will be terminated and any Nextel devices will be deactivated. The Authority is making the necessary arrangements to transition services and devices to the Nationwide Sprint Network. The Authority has been provided with a contract for review and Sprint will be scheduling an appointment to perform the switchover without any interruption to service.

9. On April 7<sup>th</sup>, a report was received that the forcemain on Prospect Avenue near Edinshire Road had broken. R.D. Zeuli was contacted to perform the emergency repair. R.D. Zeuli responded promptly and successfully installed a new section of forcemain. A report will be provided under separate cover.
10. On March 29<sup>th</sup>, I received notification from CapturIT that the software for the upgrades to the automated recycling cart delivery and management system is being released. CapturIT is preparing a project plan and assigning resources to upgrade the Authority to the new version and to provide training on the cart management functionality.

**End of Report**