

REGULAR MEETING, DECEMBER 21, 2017

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, December 21, 2017, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Ms. Guevara, Mr. Pillo, Mr. Bianchini, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Regular Meeting of November 16, 2017 were approved.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

On motion of Mr. Simiriglia, second by Mr. Pillo, the Minutes of the Budget Workshop Meeting of November 21, 2017 were approved.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the Minutes of the Budget Workshop Meeting of December 5, 2017 were approved.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

R-12-17-122 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and

Mr. Calabrese.

R-12-17-123 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

R-12-17-124 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

Present

Marlene Hrynio – 15 Years – Administrative Secretary

Not Present

Eric Fitzpatrick – 10 Years – Recycling Operator

Diane Pasquini – 10 Years – Secretary

Chairman Calabrese and Mr. Simiriglia presented Mrs. Hrynio with her certificate. The Board commended the employees.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-12-17-125 - Resolution Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

Chairman Calabrese stated that the auction was very good for the Authority. We saved over \$.01 on the one auction and over \$.02 for the other acution, for a two (2) year period.

R-12-17-126 - Resolution Authorizing the Award of Bid for the Generator Replacement Project.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-12-17-127 - Resolution Appointing Public Agency Compliance Officer.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

R-12-17-128 - Resolution Providing for an Executive Session not Open to the Public in Accordance with New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Mr. Long stated that we typically go into Executive Session after we complete most of our business and he respectfully asks that we proceed that way tonight.

Mr. Long anticipates that we will be in Closed Session for approximately 10 – 15 minutes and there may be action taken after we return to Regular Session. The items for Closed Session are matters involving Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds.

On motion of Ms. Guevara, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

***ADD-ON - R-12-17-132 - Resolution Authorizing a Professional Services Contract for Real Estate Appraisal Services with James Grandrimo of Grand Realty Corp. for an Amount Not to Exceed \$4,000.00.**

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

EXECUTIVE DIRECTOR'S REPORT

R-12-17-129 - Resolution Authorizing the Executive Director to Advertise for Bids for Temporary Labor for the Grass & Leaf Collection Program, March 1, 2018 – February 28, 2019.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

R-12-17-130 - Resolution Authorizing the Execution of an Employee Assistance Program Agreement with The Southwest Council, Inc., for a One (1) Year Term Commencing 1/1/18.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

SECRETARY'S REPORT

R-12-17-131 - Resolution Approving the Sewer & Solid Waste Operating Budgets and Capital Budgets for Fiscal Year Beginning March 1, 2018 and Ending February 28, 2019, for Adoption January 18, 2018.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Bianchini, Mr. Pillo, Ms. Guevara, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado congratulated the employees on their achievement awards. He wished everyone a Merry Christmas and Happy New Year. He invited everyone to the Township's Reorganization Meeting on January 3, 2018 @ 6pm at the Muncial Building.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board congratulated all the employees for their years of service. They also wished everyone a Merry Christmas and Happy New Year.

On motion of Mr. Simiriglia, second by Mr. Pillo, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JANUARY 18, 2018 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

December 14, 2017

1. Xylem technicians have completed all the field work at the stations for the new controls system. Training has been completed and the old control system has been decommissioned. Our NJDEP inspector conducted a site visit on December 12th to review the hardware and software installations with Authority personnel. My office is preparing the engineering certifications for project closeout. My office will work with the Authority to prepare reimbursement of the loan funds.
2. The electrical service at the Wye Oaks Pumping Station has been successfully replaced. The station has also been switched over to the new Xylem controls. The utility company has been contacted to decommission the previous service. Upon completion, the wiring and conduit will be cut, capped, and removed as needed.
3. The bids for the generator replacements at Twin Streams and Front & Woodland Pumping Stations were opened on December 12th. A review of the bids will be provided under separate cover.
4. The owner of the Hidden Mill Pumping Station has authorized Xylem to complete the design of the control panel replacement and upgrades to the existing pumps.
5. On December 12th, the Authority participated in online auctions for electrical supply for their PSE&G and ACE accounts. The Authority successfully secured 24-month contracts for both accounts at costs lower than current rates.

End of Report