

## REGULAR MEETING, FEBRUARY 20, 2014

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, February 20, 2014, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mrs. Tarves, Mr. Pillo, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Brickley, Mr. Benson and Mrs. Hrynio.

Council Liaison Glen Bianchini was also present.

On motion of Mr. Simiriglia, second by Mrs. Tarves, Ms. Guevara was excused from this meeting as she has an illness in her family.

Chairman Calabrese stated that Mrs. Bradley would be seated for Ms. Guevara.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Simiriglia, second by Mrs. Tarves, the Minutes of the Regular Meeting of January 16, 2014 were approved.

AYE: Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

ABSTAIN: Mrs. Bradley.

On motion of Mrs. Tarves, second by Mr. Simiriglia, the Minutes of the Reorganization Meeting of February 7, 2014 were approved.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**R-02-14-19 - Resolution to pay bills out of the Operating Fund.**

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**R-02-14-20 - Resolution to pay bills out of the Renewal and Replacement Account.**

On motion of Mrs. Bradley, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**R-02-14-21 - Resolution to pay bills out of the Plans & Specifications Account.**

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**PUBLIC PORTION**

There was no one present.

**ENGINEER'S REPORT**

Mr. Lisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

**R-02-14-22 - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair at 532 Fresno Drive (Catalina Hills) by R.D. Zeuli, Inc., in Accordance with the Emergency Services Contract Authorized by Resolution R-07-13-62.**

On motion of Mr. Pillo, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**R-02-14-23** - Resolution Authorizing the Advertisement for the Receipt of Bids for Material Replacement of the Maintenance Building Roof.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**R-02-14-24** - Resolution Authorizing the Advertisement for the Receipt of Bids for Phase II, Sewer System Rehabilitation Project (Project No. S-340364-01 – Phase II), Subject to Final Approval By the New Jersey Department of Environmental Protection, Division of Water Quality, Municipal Finance & Construction Element.

On motion of Mr. Pillo, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

ON THE QUESTION: Mr. Simiriglia asked if the above was for sliplining. Mr. Leisse responded, yes.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

#### **CONFLICT ENGINEER**

Nothing to Report.

#### **SOLICITOR**

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

Mr. Long stated that he forgot to mention during Workshop that he had a conversation with Mr. Carlamere, Township Solicitor, relative to the Global Agreement. Mr. Long has gotten some numbers together in the past few days. You will recall that we went to a calendar year with the agreement last year so that is due. Mr. Carlamare asked Mr. Long for a copy of that so that he could review and present it to Mr. Bianchini and Council. We should have it in final form for next month.

**R-02-14-25** - Resolution Authorizing & Ratifying the Purchase of Electricity Supply Services, (EMEX, LLC), for Public Use on an Online Auction Website.

On motion of Mr. Pillo, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

**ON THE QUESTION:** Mr. Simiriglia asked if we were obligated. Mr. Long made it very clear in the agreement that we would not be obligated to take it. He added the following provision "should the GTMUA elect not to participate in any contract referenced herein..... without penalty or cost". He is very comfortable that we are very much protected.

**R-02-14-26** - Resolution Authorizing a Two (2) Year Cooperative Purchase Agreement with the County of Camden, for Purchase of Office Supplies, Bid A41/2013.

On motion of Mrs. Tarves, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-02-14-27** was not adopted.

#### **EXECUTIVE DIRECTOR'S REPORT**

**R-02-14-28** - Resolution Awarding Contract to Labor Team USA, Inc. for Temporary Labor Services.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese.

#### **SECRETARY'S REPORT**

**R-02-14-29** - Resolution Adopting a Cash Management Plan for the Fiscal Year 2014 – 2015 in Accordance with New Jersey Department of Community Affairs of Local Government Services.

On motion of Mr. Simiriglia, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Pillo, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese

### **PUBLIC PORTION**

There was no one present.

### **COMMENTS COUNCIL LIAISON**

Mr. Bianchini congratulated Mrs. Bradley on her appointment to the MUA Board. He apologized for not being here for Reorganization, as he had prior employment commitments.

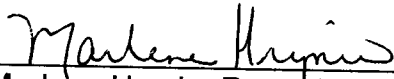
### **COMMENTS AND RECOMMENDATIONS FROM THE BOARD**

Mrs. Bradley stated that this is her first meeting and she has a lot to learn. It is very interesting from what she has heard and more detailed than she had any idea.

Mr. Pillo, Mr. Garbowski, Mrs. Tarves, Mr. Simiriglia and Mr. Calabrese had no comments this evening.

On motion of Mr. Simiriglia, second by Mr. Pillo, the meeting adjourned.

All signified their approval by stating aye.

  
\_\_\_\_\_  
Marlene Hrynio, Recording Secretary

**APPROVED MARCH 20, 2014 REGULAR MEETING**

**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.****February 12, 2014**

1. The Cherrywood Pumping Station drives and controller have been delivered and received by Willier. The installation will be coordinated as weather permits.
2. The Authority received a follow up request from the Louis Berger Group regarding as built information concerning the sewer utilities near the Route 42 bridges over abandoned Conrail facilities. On January 30<sup>th</sup>, my office forwarded design plans for the East-West Interceptor along with contact information for the CCMUA.
3. On February 4<sup>th</sup>, the Authority received a report of a lateral issue at 532 Fresno Drive in the Catalina Hills section of the Township. The issue occurred between the sewer main and the curb due to a collapse of the Orangeburg/Terracotta lateral at a depth of approximately 8 feet. The lateral had deteriorated and high groundwater was observed at the location. R.D. Zeuli was contacted and promptly responded to the emergency, completed the repair and placed the lateral back into service. A report has been provided under separate cover.
4. On February 11<sup>th</sup>, members of the Authority and I attended a presentation by Xylem Water Solutions concerning technologies for pumping station monitoring and controls. Xylem has offered to install equipment at several locations on a trial basis at no cost to the Authority to demonstrate the available technology. I will review the information submitted by Xylem under separate cover.
5. On February 12<sup>th</sup>, an inspection of the Trust projects was completed by the NJDEP. Bid documents have been submitted to the NJDEP's Municipal Finance & Construction Element for final approval for the Trust IV - Phase II lining project. We have requested a tentative date of advertisement for the end of February. I respectfully request authorization to advertise upon NJDEP approval.
6. Due to the issues reported, an inspection was performed on the Maintenance Building roof to determine the condition. After several site visits with local roofing contractors, it was determined that the roof is in need of replacement or repair. I have prepared a report of the observations under separate cover. I respectfully request authorization to advertise a bid document to obtain pricing for material replacement.

**End of Report**