

REGULAR MEETING, FEBRUARY 21, 2013

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, February 21, 2013, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mrs. Tarves, Mr. Edgar, Ms. Guevara, Mr. Pillo and Mr. Garbowski.

Also present were Mr. Long, Mr. Lisse, Mr. Benson, Ms. Tarves and Mrs. Hrynio.

Mr. Brickley and Council Liaison Glen Bianchini were also present.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Simiriglia, second by Mr. Edgar, the Minutes of the Regular Meeting of January 17, 2013 were approved.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

On motion of Ms. Guevara, second by Mrs. Tarves, the Minutes of the Reorganization Meeting of February 1, 2013 were approved.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-18 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-19 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Simiriglia, second by Mr. Edgar, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-20 - Resolution to pay bills out of the Plans and Specifications Account.

On motion of Ms. Guevara, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-02-13-21 - Resolution Authorizing the Advertisement for the Receipt of Bids for Emergency Generator Maintenance and Inspection Services.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-02-13-22 - Resolution Authorizing the Award of a Contract to Paychex for Payroll Services.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-23 - Resolution Authorizing a 2nd Year Option Renewal, Cooperative Purchase Agreement with the County of Camden for Purchase of Office Supplies, Bid A-51.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-24 - Resolution Authorizing the Extension and Renewal of the 2013 Shared Services Global Agreement with The Township of Gloucester for the Recycling of Glass, Papers, Plastics & Cans and Continuation of the Compost Facility Program and Continuation of the Grass & Leaf Collection and Disposal Program.

On motion of Ms. Guevara, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-02-13-25** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

R-02-13-26 - Resolution Awarding Contract to Labor Team USA, Inc. for Temporary Labor Services.

On motion of Mr. Edgar, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

SECRETARY'S REPORT

R-02-13-27 - Resolution Adopting a Cash Management Plan for the Fiscal Year 2013-2014 in Accordance with the New Jersey Department of Community Affairs Division of Local Government Services.

On motion of Mrs. Tarves, second by Mr. Edgar, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-02-13-28 - Resolution Removing Charges of \$129.00 for the Period April 1, 2013 – December 31, 2013, (\$43.00/Quarter for a Total of 3 Quarters), for the Property Designated as 35 W. Brookline Drive, Block 8201, Lot 24, Account Number 21310-0, Gloucester Township, As the Property is Inhabitable Due to a Gas Explosion, and Turning Off the Maintenance Screen Until the Property is Habitable.

On motion of Ms. Guevara, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

ON THE QUESTION: Mr. Simiriglia asked if they paid any of this bill. Ms. Tarves responded, no, but it is on their account. Mr. Simiriglia stated that it is for three (3) quarters. Ms. Tarves responded that it was for future quarters. Mr. Simiriglia asked if we had an indication as to when this house is going to be completed. Chairman Calabrese stated that he knows they are going through the process with the Township and they are having some difficulties getting some things in order before they can start building. Mr. Simiriglia asked, so we are just anticipating this amount? Ms. Tarves replied, yes because now we bill annually so it went onto their account. Mr. Simiriglia stated that it will go back into effect when they get their CO? Ms. Tarves replied, yes.

Ms. Guevara asked Ms. Tarves if they would have to pay another connection fee. Ms. Tarves replied, no.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Bianchini wanted to thank the Authority for the renewal of the Shared Services Agreement. Chairman Calabrese wanted to thank the Township for signing it.

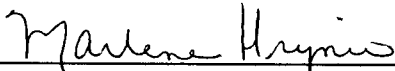
COMMENTS AND RECOMMENDATIONS FROM THE BOARD

Mr. Pillo, Mr. Edgar, Ms. Guevara, Mrs. Tarves, Mr. Simiriglia and Chairman Calabrese had no comments this evening.

Mr. Garbowski wanted to personally thank the entire MUA for their support with the passing of his mother. His family very dearly appreciated it. The thoughts and prayers were welcomed. Secondly, he wanted to congratulate the Executive Board Members on their re-appointments and the Professionals on their re-appointments at Reorganization. He stated that they all do a great job and they deserve it.

On motion of Mr. Simiriglia, second by Ms. Guevara, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED MARCH 21, 2013 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

February 12, 2013

1. The public address system in the new Administration Building Board Room has been tested and is functioning. The contractor's surety company has been corresponding with the Authority's Solicitor regarding the resolution of the remaining contract and punchlist items.
2. Northern Data Systems (NDS) is completing the hardware upgrades to one of the Authority servers. NDS has provided the Authority a spare server to be used while the current unit is at the factory. I have requested a status update from NDS.
3. The generators at Laurel Hills, Tilford Road, and Clementon Avenue have been regularly exercised by the Authority since the software modifications were made in December. The generators have operated without signs of smoke in the emissions. I am scheduling draw down tests and inspections of those stations with the Authority.
4. Sunair Company completed the service to the Orr Road grinder at the Authority's maintenance building on January 15th. The unit was repaired and placed back into service the same day under warranty at no cost to the Authority. I will follow up with the Authority to determine if operational issues continue to be observed.
5. On January 31st, the Authority received its Class C Recycling Center General Permit Approval. The permit is scheduled to expire on December 17, 2017. The permit was renewed with no modifications except for updates of the facility's hours of operation and equipment list.
6. I have prepared the bid documents for the 2013 maintenance and inspection services program for the Authority's emergency generator program and respectfully request authorization to advertise.

End of Report