

REGULAR MEETING, JANUARY 16, 2014

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, January 16, 2014, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mrs. Tarves, Mr. Edgar, Ms. Guevara, Mr. Pillo and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr, Ms. Tarves and Mrs. Hrynio.

Mr. Benson was excused as he was ill.

Council Liaison Glen Bianchini was also present.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Edgar, second by Ms. Guevara, the Minutes of the Regular Meeting of December 19, 2013 were approved.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar and Mr. Calabrese.

ABSTAIN: Mr. Simiriglia.

R-01-14-115 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Edgar, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-01-14-116 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mrs. Tarves, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-01-14-117 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

Mr. Pete Heinbaugh, Morningstar Court, Sicklerville. Mr. Heinbaugh requested that the Board Meeting Minutes and Agenda be placed on our website. Chairman Calabrese replied, yes. Mr. Heinbaugh stated that he saw that the GTMUA had placed a RFP for an Edmunds Software Consultant. He asked what the nature of that would be. Chairman Calabrese stated that it would include any technical difficulties that the staff may have. We changed over the system last year and have experienced some difficulty with it. We are trying to get that straightened out on an as needed basis. Mr. Heinbaugh asked if it would just be an hourly rate that the Consultant would charge. Chairman Calabrese stated, yes, they would bill us accordingly. Mr. Heinbaugh stated that the Township of Gloucester has the same software, do they also have a similar consultant? Chairman Calabrese stated that they do have a consultant. Mr. Heinbaugh asked if the issues the staff are encountering are more using the system rather than computer technical related problems. Chairman Calabrese stated that it would be a combination of both. Mr. Heinbaugh stated that usually when a new software program is implemented and installed, someone within the organization, usually more than one (1) person, is trained to become the "Super User". Chairman Calabrese stated that we have been doing that. Mr. Heinbaugh stated, thank you.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-01-14-118 - Resolution Approving a Contingent Form "B" Application, The Shoppes at Cross Keys – Additional Retail Stores, Berlin-Cross Keys Road, Block 18501, Lots 12 & 13, Gloucester Township, NJ.

On motion of Ms. Guevara, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-01-14-119 - Resolution Authorizing the Acceptance of a Maintenance Bond Posted for the New Administration Building by Art Anderson, Inc., From United States Surety Company.

On motion of Mr. Simiriglia, second by Mr. Edgar, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-01-14-120** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Nothing Additional to Report.

SECRETARY'S REPORT

R-01-14-121 - Resolution Adopting the Sewer Operating Budget and Capital Budget for the Fiscal Year Beginning March 1, 2014 and Ending February 28, 2015.

On motion of Mr. Edgar, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-01-14-122 - Resolution Adopting the Solid Waste Operating Budget and Capital Budget for the Fiscal Year Beginning March 1, 2014 and Ending February 28, 2015.

On motion of Ms. Guevara, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-01-14-123 - Resolution Authorizing the Removal of \$184.00 for the Period January 1, 2014 – December 31, 2014, (\$46.00/Quarter Times Four (4) Quarters), for the Property Designated as 256 Cedar Avenue, Block 10401, Lot 3, Account Number 30209-0, Gloucester Township, As the Property is Inhabitable Due to a Fire, and Turning off the Maintenance Screen Until the Property is Habitable.

On motion of Mr. Edgar, second by Mrs. Tarves, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Bianchini had no comments this evening.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

Mr. Pillo had no comments this evening.

Mr. Edgar wished Ms. Tarves well on her retirement.

Ms. Guevara stated that she wishes Ms. Tarves well and it has been a pleasure working with her in the past and present. She told Ms. Tarves to enjoy her retirement.

Mr. Garbowski congratulated Ms. Tarves on her retirement and wished her good luck.

Mrs. Tarves congratulated Ms. Tarves on her retirement. She wished her good luck, good health and told her to enjoy it.

Mr. Simiriglia congratulated Ms. Tarves on her retirement and wished her a long and healthy one. He also thanked everyone for their thoughts and prayers during his recent illness and he is looking forward to getting back into the swing of things. Chairman Calabrese stated that we are glad to have Mr. Simiriglia back.

Chairman Calabrese stated that we will have our RFP Committee Meeting next Thursday to review the RFP's and qualifications.

Mr. Long thanked Ms. Tarves for everything she has done for him over the past several years. He came aboard in 2001 and has been here for the last 13 years and she has been an extremely valuable resource for that period of time. Any confusion that he encountered over a certain situation, all he had to do is pick up the phone and call Ms. Tarves. She was always there for him to answer his questions. She always had a special way of making Mr. Long feel welcome and warm. Some of the good advice that Mr. Long gave to the Board - a lot of the background information that allowed him to do that came from Ms. Tarves. He thanked her and wished her good luck in her retirement. She has been a great and valuable resource to him and he sincerely appreciates that.

Chairman Calabrese stated that he has been here almost 28 of Ms. Tarves' 34 years. You could not find a more dedicated employee and he wished Ms. Tarves well in her retirement.

Ms. Tarves stated that this is her final Board Meeting. To Chairman Calabrese, all the Commissioners and the Executive Director - she thanked them for making her time at the Authority wonderful and memorable experience. She had many good years at the Authority and served with many good people, such as Commissioners, Professionals and co-workers. She will miss them all. She has never seen a finer group of men and women who are so caring for each other. She thinks Chairman Calabrese and the Commissioners made a wise decision in the replacement of her position with Marlene Hrynio. She knows that Mrs. Hrynio will do a stellar job for the Authority. She is going to miss everyone. It is going to be tough - it is like family here. Chairman Calabrese and Mr. Benson were very good to her when she and her husband had some medical issues. Everyone helped her out. She appreciates them and the job and everyone that went with it. She is going to miss everyone.

Chairman Calabrese thanked her and wished her good luck.

On motion of Mr. Edgar, second by Ms. Guevara, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED FEBRUARY 20, 2014 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

January 9, 2013

1. Art Anderson, Inc. has submitted the final release of liens and maintenance bond in accordance with the executed Settlement Agreement. A recommendation for final payment in the amount of \$7,574.32 was submitted to the Authority.
2. The Cherrywood Pumping Station controller is scheduled to be delivered on January 10th. We will coordinate schedule upon verification of delivery.
3. On December 11th, the Authority was contacted by the Louis Berger Group regarding an NJDOT project to replace or repair the Route 42 bridges over abandoned Conrail facilities. The Louis Berger Group requested preliminary information on existing utilities within the project limit. On December 20th, a response was forwarded to the design engineer indicating that the Orr Road force main was present at that location. The response described the critical nature of the service and the Authority's requirement that the force main remain in service without interruption.
4. On December 18th, the Authority and I conducted a site assessment of the Camden County Health Services Center at the Lakeland Complex. A recommendation was provided to the Authority to remove the sewer fee waiver with the change of the facility to private ownership. A letter was provided under separate cover.
5. On January 6th, my office issued a letter to the Gloucester Township Public Works Director along with the Township's professionals to investigate the sewer issue along Mullen Drive. We will continue to coordinate with the Township to make the necessary repairs.
6. The following application has been reviewed and recommended for approval:

Contingent Form B – The Shoppes at Cross Keys, Berlin-Cross Keys Road (aka Block 18501, Lots 12 & 13)

Report has been provided under separate cover.

End of Report