

REGULAR MEETING, MAY 21, 2020

Due to the coronavirus pandemic and restrictions, the Gloucester Township Municipal Utilities Authority meeting was held via a conference call.

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, May 21, 2020, at 6:30 P.M.

The following members were present at the Authority Office: Mr. Schmidt, Mr. Carr and Mrs. Hrynio.

The following members were on the conference call: Mr. Calabrese, Mr. Pillo, Mr. Garbowski, Mrs. Bradley, Ms. Smith and Mr. Dintino.

Also present on the conference call were Mr. Christopher Long, Mr. Brickley and Mr. Leisse.

Council Liaison Orlando Mercado was absent this evening.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Garbowski, the Minutes of the Regular Meeting of March 19, 2020 were approved.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-42 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-43 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-44 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report, a copy of which is attached and made part of these minutes.

R-05-20-45 - Resolution Authorizing the Award of Bid for Procurement of Sewer Vacuum Truck.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-46 - Resolution Authorizing the Advertisement for the Receipt of Bids for the Replacement of an Emergency Generator at the Lincoln Avenue Pumping Station.

Mrs. Bradley asked where exactly the Lincoln Avenue Pumping Station was located. Mr. Carr responded, by the VFW in Blackwood.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-47 - Resolution Authorizing the Advertisement for the Receipt of Bids for Emergency Repairs to Wastewater Conveyance System, Mains & Laterals and Supplementary Construction Services.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-48 - Resolution Authorizing the Advertisement for the Receipt of Bids for Xylem Water Solutions Pumps, Spare Parts & Accessories.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-49 - Resolution Approving Form "A" Application, Berlin-Cross Keys Road Car Wash, Berlin-Cross Keys Road (CR 689), Block 18403, Lot 20, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-05-20-50 - Resolution Approving Contingent Form "C" Application, Southwinds @ Gloucester, Black Horse Pike (CR 168) and Blenheim/Erial/New Brooklyn Road (CR 706), Block 10801, Lot 10, Block 10899, Lots 1 thru 3, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Christopher Long stated that he will continue to monitor the Governor's orders regarding the Coronavirus and pass along the information as needed.

R-05-20-51 - Resolution Amending Authority's Insurance Contract with Willis of New Jersey, Inc. to Include the Placement of Environmental Pollution Coverage with Hartford/Navigators Specialty for a Two Year & Seven Month Term.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-05-20-52** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Mr. Carr reviewed the following items regarding the Authority:

- The Recycling Truck should be delivered sometime next week.
- All Buildings were sanitized again on May 14, 2020.
- Christopher Mickle is retiring after approximately 45 ½ years.
- The Erial Road Pumping Station overflowed last week due to a power failure, which was reported to the NJDEP.

SECRETARY'S REPORT

Mrs. Hrynio stated that the Bowman & Company has begun the Audit Process remotely.

R-05-20-53 - Resolution Authorizing a Refund in the Amount of \$2,208.00 for the Property Designated as 1280 Blackwood-Clementon Road, Block 13305, Lot 7, Account #20656-1, Gloucester Township. Payment in the Amount of \$2,944.00 was Received on January 15, 2020. Cass Information System Incorrectly Calculated the Amount Due for 2020. A Refund has been Requested.

On motion of Mr. Pillo, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON


Mr. Mercado was absent this evening.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board wished everyone a Safe and Happy Memorial Day. They also congratulated Mr. Christopher Mickle on his upcoming retirement.

On motion of Mr. Pillo, second by Mr. Garbowski, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JUNE 18, 2020 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

May 21, 2020

1. The Stephen Drive emergency generator shop drawing has been resubmitted by Penn Power Systems for review and approval.
2. The bid opening for the new Sewer Vacuum Truck was conducted on April 7th. The recommendation to award has been submitted under separate cover.
3. The production drawings for the Authority's new Heavy-Duty Service truck were approved and released for fabrication on May 4th. The truck is due for completion at the end of May with an anticipated delivery date by the end of June.
4. My office has completed the design plans for the replacement of the Lincoln Avenue emergency generator and respectfully request authorization to advertise.
5. My office has completed the technical specifications for the 2020 contract for Xylem Pumps, Spare Parts and Accessories and respectfully request authorization to advertise.
6. My office has completed the technical specifications for the 2020 contract for Emergency Repairs to Wastewater Conveyance System, Mains and Laterals and Supplementary Construction Services and respectfully request authorization to advertise.
7. The following applications have been reviewed and recommended for approval:

Form A – Berlin-Cross Keys Road Car Wash (aka Block 18403, Lot 20)

Contingent Form C – Southwinds @ Gloucester, Black Horse Pike (CR 168) and Blenheim/Erial/New Brooklyn Road (CR 706) (aka Block 18101, Lot 10 and Block 10899, Lots 1 thru 3)

End of Report