

REGULAR MEETING, NOVEMBER 21, 2013

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, November 21, 2013, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mrs. Tarves, Mr. Edgar, Ms. Guevara, Mr. Pillo and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Benson, Ms. Tarves and Mrs. Hrynio.

Council Liaison Glen Bianchini was also present.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Edgar, second by Mr. Simiriglia, the Minutes of the Regular Meeting of October 17, 2013 were approved.

AYE: Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

ABSTAIN: Ms. Guevara

R-11-13-97 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Simiriglia, second by Mr. Edgar, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-11-13-98 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-11-13-99 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-11-13-100 - Resolution Authorizing Settlement of a Claim with Art Anderson, Inc. and United States Surety Company. VERBAL ADD ON: On Condition of the Issuance of Certificate of Occupancy.

On motion of Mr. Simiriglia, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

R-11-13-101 - Resolution Authorizing the Acceptance of an Irrevocable Standby Letter of Credit, Letter of Credit No. S040721, Villages at Cross Keys, Block 18501, Lots 2 & 11.

On motion of Mr. Simiriglia, second by Mr. Edgar, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore R-11-13-102 was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Nothing Additional to Report.

SECRETARY'S REPORT

R-11-13-103 - Resolution Authorizing a Refund in the Amount of \$44.10 for an Overpayment for the Property Located at 811 Price Avenue, Gloucester Township, Block 704, Lot 10, Account #160423-0. The Property was in the Process of Being Sold When the Real Estate Agent and Title Company Both Paid the October, 2013 Quarter.

As explained during Workshop, Mr. Long will look into the legality of a credit on an account versus issuing a refund.

On motion of Ms. Guevara, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Ms. Guevara, Mrs. Tarves, Mr. Edgar, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Bianchini wished everyone a Happy Thanksgiving.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

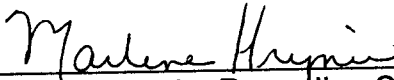
The Board wished everyone a Happy Thanksgiving.

Chairman Calabrese stated that we have been receiving calls about the annual billing so he had the Staff run a cost analysis for quarterly billing versus

annual billing and the total savings to the Authority is \$34,200/year. He also stated that we have been in contact with the Mayor's office and we are going to have a reminder for every quarter placed in their newsletter.

On motion of Mr. Simiriglia, second by Mr. Edgar, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED DECEMBER 19, 2013 REGULAR MEETING



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

ENGINEER'S REPORT GLOUCESTER TOWNSHIP M.U.A.

November 13, 2013

1. The Authority Solicitor has finalized details of the settlement agreement with Art Anderson, Inc. The Contractor requested documents required by the Township Construction Office for the issuance of the building's final CO. Documents were immediately transmitted to Anderson's office on October 22nd for submission to the Township.
2. Shop drawings for the Cherrywood Drives and Controls project have been reviewed. The Authority and I provided comments and returned the approved submittals on October 15th. The materials are anticipated to be received the first week of December for installation. I will coordinate schedule and the completion of the work with Willier and the Authority.
3. On October 16th, a site meeting was requested at the Erial Road Pumping Station by the Construction Manager for the installation of the connection to the CCMUA interceptor. The work was completed on October 17th and 18th. The roadway was restored and the Authority now has an emergency connection at the station to the interceptor for future use. I will work with the Authority to complete plans for the design and installation of a flow diversion chamber.
4. On October 25th, material submittals for the Villages at Cross Keys were returned to the Contractor as approved. No update has been provided on the construction schedule.
5. The Authority and I inspected manholes along Harmon Drive with a representative from Advanced Rehabilitation Technology to investigate options for the potential installation of the SpectraShield Liner System. One of the manholes on Harmon recently required repair to the frame and cover due to the structural condition of the manhole. Information has been provided to line the manhole to improve the structural stability to eliminate future repairs. I am reviewing the information and will provide a report under separate cover.
6. The Authority has made arrangements for the purchase and installation of a new mobile trailer for the Composting Facility. The Authority and I investigated options and identified a preowned Hale Trailer to provide personnel with additional office and file storage space. The Authority is making the necessary preparations to the site for the delivery and installation.

End of Report