

REGULAR MEETING, NOVEMBER 16, 2017

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, November 16, 2017, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Simiriglia, Mr. Pillo, Mr. Bianchini, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Wade, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Chairman Calabrese stated that Mrs. Bradley would be seated for Ms. Guevara.

On motion of Mr. Simiriglia, second by Mr. Pillo, Ms. Guevara was excused from this meeting as she was ill.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the Minutes of the Regular Meeting of October 19, 2017 were approved.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-110 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-111 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-112 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-11-17-113 - Resolution Approving Contingent Form "F" Application, Holiday Inn Express & Suites, 2000 N. Black Horse Pike (Route 168), Block 2601, Lots 5, 6 & 7, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-114 - Resolution Approving Contingent Form "B" Application, Royal Farms (Store #164) – Winslow Township, Johnson Road and Cross Keys Road (CR 689), Block 601, Lot 1.02, Winslow Township, New Jersey.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-115 - Resolution Approving Contingent Form "C" Application, The Reserves @ Independence Square, Independence Boulevard, Block 18302, Lot 3, Gloucester Township, New Jersey.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Wade stated that his report stands as presented during the Work Shop portion of the meeting.

R-11-17-116 - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc. for a One (1) Year Term, Commencing 1/1/18, for an Amount Not to Exceed \$102,446.42.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-117 - Resolution Authorizing a Shared Services Agreement Between The Gloucester Township Municipal Utilities Authority and The Township of Gloucester to Provide Staffing for the Position of Certified Public Works Manager.

On motion of Mr. Simiriglia, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-118 - Resolution Granting Authorization to Discharge Amounts Due and Owed Upon Receipt of Bankruptcy Filing.

On motion of Mr. Pillo, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

There was no need for an Executive Session; therefore R-11-17-119 was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Nothing Additional to Report.

SECRETARY'S REPORT

R-11-17-120 - Resolution Authorizing a Refund in the Amount of \$54.00 for an Overpayment for the Property Located at 2 Pinewood Court, Block 16403, Lot 13, Account #160556-0, Gloucester Township. The Intended Payment Amount was \$46.00, however, \$100.00 was Received and the Homeowner Has Requested a Refund.

On motion of Mr. Bianchini, second by Mr. Simiriglia, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

R-11-17-121 - Resolution Authorizing a Refund in the Amount of \$46.00 for an Overpayment for the Property Located at 2804 Garwood Road, Block 14901, Lot 35, Account #70057-0, Gloucester Township. Homeowner Sold Residence, Had Previously Set Up Automatic Payments and Did Not Remove the Authority as a Vendor.

On motion of Mr. Pillo, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Mr. Simiriglia and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado and Council are happy to see the Holiday Inn Express moving forward. He thanked the Board for the Shared Services Agreement - Providing Mr. Brickley as the Certified Public Works Manager. He also wished everyone a Happy Thanksgiving.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board wished everyone a Happy Thanksgiving.

Chairman Calabrese also commended the Insurance Committee for their work on our 2018 Insurance.

On motion of Mr. Bianchini, second by Mrs. Simiriglia, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED DECEMBER 21, 2017 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

November 9, 2017

1. Xylem technicians have completed installation of the controls and monitoring hardware at the Authority's pumping stations. The first training session on the PumpView software was completed at the Authority's office during the week of October 30th. Technicians are currently addressing punch list items and working toward closeout of the project.
2. Xylem conducted the pump inspection at the Hidden Mill Station on November 1st. The Authority was present for the inspection and recorded their observations of the pump evaluation. My office and the Authority will review the official reports and provide our feedback to the recommendations provided by Xylem.
3. The Contractor has scheduled Atlantic City Electric and Xylem for final service connection and programming and startup of the Wye Oaks power and control panels. The work is scheduled to be completed during the week of November 13th. A recommendation for partial payment has been provided under separate cover.
4. Draft plans and specifications for the generator replacements at Twin Streams and Front & Woodland Pumping Stations have been submitted to the Authority for review. The project is tentatively scheduled for advertisement the week of November 13th.
5. On October 24th, the Authority received the Notice of Administrative Completeness for the Recycling Center General Approval Renewal.
6. The following applications have been reviewed and recommended for approval:

Contingent Form F – Holiday Inn Express & Suites, 2000 N. Black Horse Pike (CR 168)
(Block 2601, Lots 5, 6 & 7)

Contingent Form B – Royal Farms Store #164, Johnson Road and Cross Keys Road (CR 689)
(Block 601, Lot 1.02), Winslow Township

Contingent Form C – The Reserves @ Independence Square, Independence Boulevard
(Block 18302, Lot 3)

Reports have been provided under separate cover.

End of Report