

Resolution-R-12-16-125

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **OPERATING ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **OPERATING ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and


BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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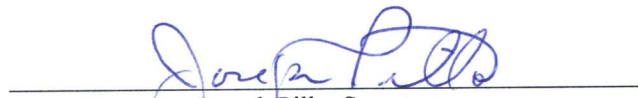
As Per Attached: \$506,035.83

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 15 of December, 2016


Richard P. Calabrese, Chairman

ATTEST:


Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on December 15, 2016

Dated: December 15, 2016


Marlene Hrynio, Administrative Secretary

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	411.1			WEB TFR FR 061400015 [REDACTED] ne	N

Pending 247.35 WFR TFR FR 130598.64 N

Pending 42781.62 0351.29 N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	258.49			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	39538.58			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	41118.11			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	249.24			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	44879.29			WFR TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	79.24			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	262.48			WEB TFR FR [REDACTED]	N

tion	Posted Flag	DisplayAmo unt	Bank_Ref	Cust_Ref	Payment_Detail	Image
CREDIT	Pending	42053.31			WEB TFR FR [REDACTED]	N

November 18, 2016
09:08 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All
Range: First
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: Yes
to Last
First Enc Date Range: First to 02/28/17
Prior Year Only: N

Open: N
Rcvd: N
Bid: Y

Paid: N
Held: N
State: Y

Void: N
Aprv: Y
Other: Y
Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQU00010 AQUA NEW JERSEY							
17-01043	11/10/16	MONTHLY WATER BILL	Open	222.12	0.00		
ARCHE005 ARCHER & GREINER							
17-01078	11/17/16	COUNSEL OCT 2016	Open	314.04	0.00		
ATL00020 ATLANTIC CITY ELECTRIC							
17-01052	11/16/16	MONTHLY ELECTRIC BILL	Open	1,546.50	0.00		
PSE00010 PSE&G 1							
17-01051	11/16/16	MONTHLY ELECTRIC BILL	Open	5,576.82	0.00		
SPR00000 SPRINT							
17-01053	11/16/16	MONTHLY TELEPHONE BILL OCT 16	Open	1,536.49	0.00		
STA00040 STAPLES CREDIT PLAN							
17-01054	11/16/16	VARIOUS SUPPLIES	Open	175.35	0.00		
WAD00010 WADE, LONG & WOOD, LLC							
17-01050	11/16/16	LEGAL FEES SPET & OCT 2016	Open	5,684.05	0.00		

Total Purchase Orders: 7 Total P.O. Line Items: 0 Total List Amount: 15,055.37 Total Void Amount: 0.00

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/17	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
A0000020 A & M PRODUCTS							
17-01010	11/07/16	SAFTEY	Open	686.01	0.00		
AQU00010 AQUA NEW JERSEY							
17-01086	11/22/16	MNTHLY WATER BILL	Open	57.32	0.00		
ARA00010 ARAMARK UNIFORM SERVICES							
17-01074	11/17/16	MONTHLY UNIFORM RENTAL 10-2016	Open	763.31	0.00		
ATG00010 ATGER, GLENN							
17-01151	12/07/16	G.ATGER SCRIPTS	Open	75.00	0.00		
ATL00020 ATLANTIC CITY ELECTRIC							
17-01111	12/06/16	MNTHLY ELECTRIC BILL	Open	8,493.12	0.00		
B0000020 B-SAFE SECURITY INC.							
17-01160	12/08/16	QRTLTY MONITORING SERVICES	Open	249.00	0.00		
BAR00060 BARTUK HOSE & HYDRAULIC,							
17-00955	10/26/16	STEAM CLEANER 3/18X50 STEAM	Open	184.62	0.00		
BEL00010 BELLMAWR TRUCK REPAIR CO. INC							
17-00930	10/19/16	#32 TRUCK	Open	4,040.00	0.00		
17-01024	11/07/16	#37 TRK INSPECTION	Open	95.00	0.00		
				4,135.00			
B0000010 BOOT AMERICA, INC./STORE							
17-01102	11/28/16	K.MURRAY SAFTEY SHOES	Open	159.99	0.00		
BRI00010 BRICK ENGINEERING LLC							
17-01148	12/06/16	ENGINEERING SERVICES	Open	2,800.00	0.00		
BRI00020 BRIDGESTATE FOUNDRY CORP							
17-01007	11/07/16	REPLACE STOCK FRAME COVER 1009	Open	1,260.00	0.00		
CAR00020 CARR RAYMOND							
17-01092	11/22/16	R.CARR SCRIPTS	Open	87.27	0.00		
CIN00010 CINTAS FIRST AID & SAFETY INC							
17-01044	11/10/16	REFILL 1ST AID SUPPLIES	Open	251.32	0.00		
COM00020 COMCAST INC							
17-01121	12/06/16	MNTHLY TELEPHONE&INTRENT LINES	Open	493.57	0.00		
17-01159	12/08/16	MNTHLY TELEPHONE SERVICE	Open	395.72	0.00		
				889.29			
COU00010 COURIER POST							
17-01002	11/02/16	BUDGET MEETING NOTICE	Open	39.45	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 2

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COU00010 COURIER POST Continued							
17-01079	11/18/16	2017 INSURANCE AWARD	Open	87.60	0.00		
				127.05			
CRE00000 CREATIVE PAYMENT SOLUTIONS							
17-01158	12/08/16	AR BOX (ONLINE PAYMENTS)11/16	Open	85.03	0.00		
CRO00010 CROSS COUNTRY INC							
17-01094	11/22/16	ALL DIESEL TRKS 55 GAL DRUMS	Open	1,650.00	0.00		
DEL00040 DELEONARDIS STEPHEN							
17-01075	11/17/16	S.DELEONARDIS SCRIPTS	Open	311.53	0.00		
DEL00080 DELTA DENTAL PLAN OF NJ							
17-01089	11/22/16	ACTIVE DENTAL BILL 11/2016	Open	483.00	0.00		
17-01090	11/22/16	RETIREE DENTAL BILL 11/2016	Open	172.50	0.00		
17-01156	12/07/16	ACTIVE DENTAL CLAIMS 11/2016	Open	5,224.00	0.00		
17-01157	12/07/16	REITREE DENTAL CLAIMS 11/2016	Open	674.50	0.00		
				6,554.00			
EASTE010 EASTERN AUTOPARTS WAREHOUSE							
17-01067	11/16/16	MONTHLY P.O. FOR DECEMBER 2016	Open	61.37	0.00		
EDM00020 EDMUNDS & ASSOCIATES							
17-01018	11/07/16	VAILDATOR	Open	760.00	0.00		
17-01129	12/06/16	17 EDMUNDS HARDWARE&SOFTWARE	Open	2,536.32	0.00		
17-01130	12/06/16	17 EDMUDNS HARDWARE&SOFTWARE	Open	12,681.68	0.00		
				15,978.00			
ERI00010 ERIAL CONCRETE INC.							
17-01038	11/10/16	DISPOSE OF OLD ASPHALT	Open	450.00	0.00		
EVO00000 EVOQUA WATER TECHNOLOGIES LLC							
17-01085	11/22/16	ORR RD P.S ODOR CONTROL 11/16	Open	4,896.00	0.00		
17-01101	11/23/16	LAKE SIDE P.S. ODOR CONTROL	Open	6,120.00	0.00		
				11,016.00			
FER00010 FERRARA, VINCENT							
17-01123	12/06/16	V.FERRARA SCRIPTS	Open	139.42	0.00		
GOR00010 GORE, KEVIN							
17-01091	11/22/16	K.GORE SCRIPTS	Open	63.02	0.00		
GROFF005 GROFF TRACTOR NEW JERSEY, LLC							
17-00945	10/21/16	CASE LOADER	Open	415.36	0.00		
17-01047	11/14/16	CASE LOADER	Open	225.48	0.00		
				640.84			
GRO00020 GROVE HARDWARE & HOME SUPPLY							
17-00868	10/07/16	MONTHLY P.O. FOR NOVEMBER 2016	Open	47.03	0.00		
HA000010 H.A. DEHART & SON INC.							
17-00983	11/01/16	#94 TRK CRANE CONTROLLER	Open	775.00	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 3

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HAR00060 HART AUTO ELECTRIC							
17-01023	11/07/16	#43 TRK REPAIR OF STARTER	Open	109.00	0.00		
HER00020 HERITAGE BUSINESS SYSTEMS							
17-01077	11/17/16	SERVICE FEE SCANNER FUNCTION	Open	50.00	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE							
17-01073	11/17/16	VARIOUS SUPPLES	Open	13.28	0.00		
17-01114	12/06/16	VARIOUS SUPPLIES	Open	33.68	0.00		
				46.96			
HR000010 HR DIRECT							
17-00964	10/27/16	2017 ATTENDANCE CALENDAR	Open	98.94	0.00		
HUN00020 HUNTER JERSEY PETERBILT							
17-00816	09/19/16	#20TRK RIGHT TAILLIGHT	Open	39.79	0.00		
HUN00010 HUNTER TRUCK SALES & SERVICE							
17-01070	11/17/16	#3,4,5 TRK VARIOUS PARTS	Open	1,530.52	0.00		
17-01080	11/18/16	RADIATOR #4 TRK	Open	1,098.43	0.00		
				2,628.95			
INTER005 INTERSTATE ASPHALT PRODUCTS							
17-00547	07/13/16	MONTHLY P.O. FOR AUGUST 2016	Open	294.98	0.00		
17-00870	10/07/16	MONTHLY P.O. FOR NOVEMBER 2016	Open	45.15	0.00		
				340.13			
JEA00010 JEANNE CARACCILO							
17-01124	12/06/16	J.CARACCILO SCRIPTS	Open	500.00	0.00		
JOSHC005 JOSH CARGEN							
17-01122	12/06/16	J.CARGEN EYEGLASSES	Open	76.00	0.00		
KEN00020 KENNEDY CULVERT & SUPPLY							
17-00791	09/12/16	MONTHLY P.O. FOR OCTOBER 2016	Open	75.50	0.00		
LAB00020 LABOR TEAM USA INC.							
17-01072	11/17/16	TEMP HELP W.E. 11/6/16	Open	487.31	0.00		
LOR00010 LORCO PETROLEUM SERVICES							
17-01025	11/07/16	REMOVAL OF WASTE OIL	Open	192.50	0.00		
LOW00020 LOWER COUNTY RECYCLING							
17-00803	09/16/16	3/4 BLEND CRUSHED CONCRETE	Open	3,599.20	0.00		
MO000021 M & E LOCKSMITH							
17-01041	11/10/16	RELOCATE CAMERA	Open	150.00	0.00		
MEC00030 MECHANICS NAPA BLACKWOOD							
17-00874	10/07/16	MONTHLY P.O. FOR NOVEMBER 2016	Open	903.91	0.00		
MON00010 MONACO, THOMAS							
17-01118	12/06/16	REPLACE GLASSES	Open	283.00	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 4

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NJ000090 N.J. AMERICAN WATER CO.							
17-01098	11/22/16	MNTHLY WATER BILL	Open	79.80	0.00		
NAT00090 NATIONAL PAVING CO. INC.							
17-00021	03/02/16	MONTHLY P.O. FOR MARCH 2016	Open	456.75	0.00		
NJ000070 NJ LEAGUE OF MUNICIPALITIES							
17-00881	10/07/16	REGISTRATION- CALABRESE & CARR	Open	130.00	0.00		
17-01046	11/14/16	REGISTRATION ENGELBERT&DELEONA	Open	130.00	0.00		
				260.00			
OFF00010 OFFICE BASICS							
17-01083	11/22/16	OFFICE SUPPLIES	Open	520.90	0.00		
ONE00010 ONE CALL CONCEPTS, INC.							
17-01108	12/06/16	MONTHLY MARKOUTS NOV 2016	Open	470.00	0.00		
PAI00010 PAINO DOMINICK							
17-01087	11/22/16	D.PAINO SCRIPTS	Open	20.00	0.00		
PED00010 PEDRONI FUEL CO.							
17-01126	12/06/16	NO LEAD GAS 800 GAL@1.5202	Open	1,216.16	0.00		
PEN00020 PENN POWER SYSTEMS							
17-00927	10/19/16	ERIAL ROAD GENERATOR REPAIR	Open	1,769.25	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
17-01153	12/07/16	ENGINEERING FEES 11/2016	Open	2,606.25	0.00		
PES00010 PEST PROFESSIONALS							
17-01088	11/22/16	MNTHLY PEST CONTROL 11/2016	Open	145.00	0.00		
PRI00060 PRIME LUBE, INC.							
17-01093	11/22/16	RECYCLE TRKS SKID DEF 100 JUGS	Open	725.00	0.00		
PSE00010 PSE&G 1							
17-01112	12/06/16	MNTHLY ELECTRIC BILL	Open	3,118.26	0.00		
DEE00010 READY FRESH WATER DIRECT							
17-01097	11/22/16	MNTHLY BOTTLED WATER	Open	150.66	0.00		
RIG00010 RIGGINS INC.							
17-01071	11/17/16	DIESEL FUEL 1131.2 GAL@1.66680	Open	1,885.48	0.00		
17-01115	12/06/16	DIESEL FUEL 1150.5 GAL @1.7081	Open	4,170.78	0.00		
				6,056.26			
RIT00010 RITE AID PHARMACY							
17-01039	11/10/16	M.COOK WORKMANS COMP SCRIPTS	Open	10.99	0.00		
SOU00030 SOUTH JERSEY GAS							
17-01095	11/22/16	MNTHLY GAS BILL	Open	719.01	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 5

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SOU00030 SOUTH JERSEY GAS Continued							
17-01113	12/06/16	MNTHLY GAS BILL	Open	47.80	0.00		
				766.81			
STA00125 ST OF NJ ACTIVE HEATH							
17-01110	12/06/16	ACTIVE H/C BILL DEC 2016	Open	65,999.44	0.00		
STA00115 ST OF NJ RETIREE HEALTH CARE							
17-01109	12/06/16	RETIREE H/C BILL DEC 2016	Open	18,871.00	0.00		
SWKTE005 SWK TECHNOLOGIES INC							
17-01040	11/10/16	VARIOUS COMPUTER SUPPORT	Open	420.00	0.00		
17-01096	11/22/16	MNTHLY COMPUTER SERVICES	Open	512.35	0.00		
				932.35			
TD000030 TD WEALTH MANAGEMENT							
17-01105	12/06/16	TRUSTEE FEES-NJEIT 2001	Open	1,642.50	0.00		
THE00090 THE MAINTENANCE CONNECTION, INC							
17-01017	11/07/16	S.W. TRKS	Open	250.49	0.00		
WAD00010 WADE, LONG & WOOD, LLC							
17-01152	12/07/16	LEGAL FEES NOVEMBER 2016	Open	3,214.68	0.00		
WIL00080 WILLIS OF NEW JERSEY INC.							
17-01146	12/06/16	17 AUTHORITY INSURANCE(PARTIAL	Open	84,915.12	0.00		
17-01147	12/06/16	17 AUTHORITY INSURANCE(PARTIAL	Open	16,983.02	0.00		
				101,898.14			
WIL00090 WILSON WEB SERVICES							
17-01084	11/22/16	LETTER HEAD (1000)	Open	277.95	0.00		
SHO00010 ZALLIE SUPERMARKETS							
17-01107	12/06/16	EMPLOYEE SCRIPTS	Open	72.28	0.00		

Total Purchase Orders:	87	Total P.O. Line Items:	0	Total List Amount:	279,101.65	Total Void Amount:	0.00
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REVISED
Resolution-R-12-16-126

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **RENEWAL & REPLACEMENT ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **RENEWAL & REPLACEMENT ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

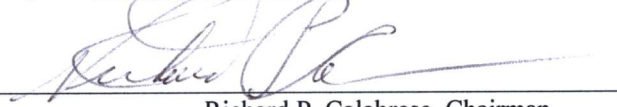
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$462,354.05

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this **15 of December, 2016**

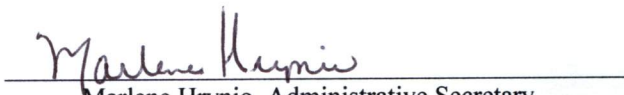

Richard P. Calabrese, Chairman

ATTEST:


Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on **December 15, 2016**

Dated: **December 15, 2016**


Marlene Hrynio, Administrative Secretary

December 9, 2016
08:53 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/17	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GAR00010 GARAGE EQUIPMENT SALES &							
17-01045	11/10/16	REPLACE OIL PUMP 55 GAL DRUMS	Open	495.00	0.00		
IND00080 INDUSTRIAL EQUIPMENT CO							
17-01004	11/03/16	SPARE BLOCK HEATERS FOR P.S.	Open	1,028.33	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
17-01154	12/07/16	ENGINEERING FEES 11/2016	Open	2,147.50	0.00		
TOW00030 TOWNSHIP OF GLOUCESTER							
17-01016	11/07/16	POLICE TRAFFIC CONTROL 6 HOURS	Open	1,020.00	0.00		
XYL00010 XYLEM SHARED SERVICE							
17-01008	11/07/16	SICKLERVILLE RD REPAIR PUMP	Open	2,793.47	0.00		
Total Purchase Orders: 5				Total P.O. Line Items: 0	Total List Amount: 7,484.30	Total Void Amount:	0.00

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/17	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
TOW00030 TOWNSHIP OF GLOUCESTER								
17-01166	12/13/16	2016 AUDIT-SOILD WASTE SURPLUS	Open	179,597.74	0.00			
17-01167	12/13/16	2016 AUDIT EXCESS	Open	<u>270,402.26</u>	0.00			
				450,000.00				

Total Purchase Orders:	2	Total P.O. Line Items:	0	Total List Amount:	450,000.00	Total Void Amount:	0.00
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November 18, 2016
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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/17 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
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DLV00000 D.L.V. CONSTRUCTION

17-00979	10/28/16	REPLACE SOFFIT-REAR PORTION	Open	1,900.00	0.00		
17-01069	11/16/16	REPLACE SOFFIT-ADD WORK NEEDED	Open	591.00	0.00		
				2,491.00			

Total Purchase Orders: 2 Total P.O. Line Items: 0 Total List Amount: 2,491.00 Total Void Amount: 0.00

Range: First to Last First Enc Date Range: First to 02/28/17 Bid: Y State: Y Other: Y Exempt: Y
Format: Condensed Prior Year Only: N
Include Non-Budgeted: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
------	---------	-------------	--------	--------	-------------	----------	---------

WAD00010 WADE, LONG & WOOD, LLC

17-01049	11/16/16	LEGAL FEES SEPT 2016	Open	1,788.75	0.00		
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Total Purchase Orders: 1 Total P.O. Line Items: 0 Total List Amount: 1,788.75 Total Void Amount: 0.00

DLV00000 D.L.V. CONSTRUCTION

17-01068	11/16/16	REPLACE SOFFIT-ADD WORK NEEDED	Open	590.00	0.00		
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Total Purchase Orders: 1 Total P.O. Line Items: 0 Total List Amount: 590.00 Total Void Amount: 0.00

Resolution-R-12-16-127

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **PLANS & SPECIFICATIONS ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **PLANS AND SPECIFICATIONS ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

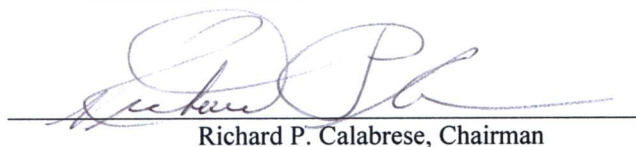
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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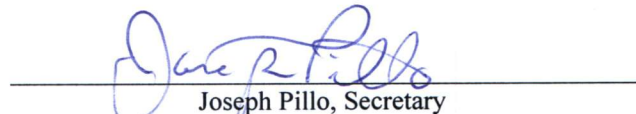
As Per Attached: \$704.00

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 15 of December, 2016

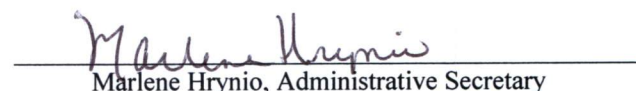

Richard P. Calabrese, Chairman

ATTEST:


Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on December 15, 2016

Dated: December 15, 2016


Marlene Hrynio, Administrative Secretary

December 9, 2016
09:23 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/17	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BRI00010 BRICK ENGINEERING LLC							
17-01149	12/06/16	ENGINEERING SERVICES	Open	375.00	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
17-01155	12/07/16	ENGINEERING SERVICES 11/2016	Open	140.00	0.00		

Total Purchase Orders:	2	Total P.O. Line Items:	0	Total List Amount:	515.00	Total Void Amount:	0.00
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November 18, 2016
09:20 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

P35
Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/17	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WAD00010 WADE, LONG & WOOD, LLC							
17-01048	11/16/16	LEGAL FEES SEPT & OCT 2016	Open	189.00	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	189.00	Total Void Amount:	0.00
------------------------	---	------------------------	---	--------------------	--------	--------------------	------

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE ADVERTISEMENT
FOR THE RECEIPT OF BIDS FOR
ANNUAL SEWER REHABILITATION PROJECT**

R-12-16-128

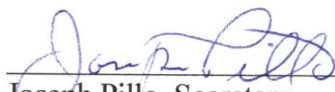
WHEREAS, specifications have been completed by Pennoni Associates, Inc. ("Pennoni") for the Annual Sewer Rehabilitation Project on behalf of the Gloucester Township Municipal Utilities Authority ("GTMUA"); and

WHEREAS, pursuant to N.J.S.A. 40A:11-23, all advertisements for bids shall be published in an official newspaper of the GTMUA sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, but in no event, less than 10 days prior to such date.

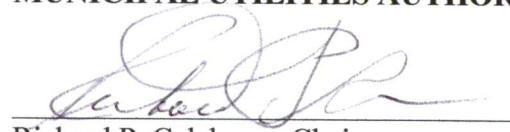
NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that Pennoni Associates, Inc. and/or representatives of the Authority are authorized to advertise for bids for the Annual Sewer Rehabilitation Project as required by N.J.S.A. 40A:11-23.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

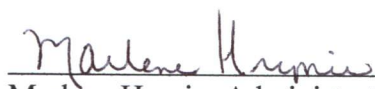


Joseph Pillo, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.



Marlene Hrynio, Administrative Secretary
Dated: December 15, 2016

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION APPROVING FORM "A" APPLICATION FOR
JARVIS ROAD MAJOR SUBDIVISION,
1271 JARVIS ROAD,
BLOCK 16504, LOTS 10, 11 & 12,
GLOUCESTER TOWNSHIP, NEW JERSEY

R-12-16-129

WHEREAS, a Form "A" application has been submitted to the Gloucester Township Municipal Utilities Authority ("GTMUA"), for the Jarvis Road Major Subdivision, by Brahini Properties, Inc., for the construction of fifty (50) single family homes, located at the 1271 Jarvis Road, also known as Block 16504, Lots 10, 11 & 12, Gloucester Township, New Jersey; and

WHEREAS, Joseph T. Brickley, PE, CME, CPWM, of Brick Engineering ("Brick"), by letter dated December 3, 2016, which is attached hereto and made a part hereof, has reviewed the applicant's plans and supporting data and has made certain recommendations as a condition of approval; and

WHEREAS, Brick has recommended that the Members of the GTMUA ratify and approve the Form "A" application for the project subject to certain terms and conditions.

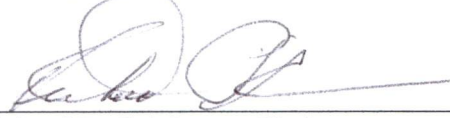
NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that it hereby approves the Form "A" application submitted for the Jarvis Road Subdivision, by Brahini Properties, Inc., for the construction of fifty (50) single family homes, located at 1271 Jarvis Road, also known as Block 16504, Lots 10, 11 & 12, Gloucester Township, New Jersey subject to the terms and conditions set forth in the Brick letter dated December 3, 2016, which is attached hereto and made a part hereof.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

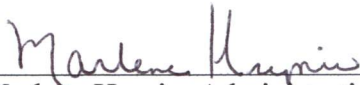


Joseph Pillo, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.



Marlene Hrynio, Administrative Secretary

Dated: December 15, 2016



December 3, 2016

Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

Attention: Ray Carr
Executive Director

Subject: Form A Application
Jarvis Road Major Subdivision
1271 Jarvis Road, Erial
Block 16504, Lots 10, 11 & 12

Dear Ray:

I have reviewed the Form A application provided by the Applicant Brahlin Properties, Inc. and his engineering consultant Peterman Maxcy Associates, LLC. Copies of these documents are on file at the Authority.

The Applicant is proposing to construct a major subdivision consisting residential development of fifty (50) single family dwellings (townhomes). Based on the GTMUA's Rules and Regulations, I estimate the anticipated wastewater discharge volume to be:

	Use	Capacity	Discharge Parameter	Anticipated Flow
1	Residential Development	50 single family townhomes	300 gal/day	15,000 gal/day
Total Average Daily Flow				15,000 gal/day
Estimated Equivalent EDU's @ 300 gal/EDU				50 EDU's

The Applicant proposes to service and tie the proposed subdivision into the GTMUA collection system through construction of +/- 1,800 linear feet of new 8-inch PVC gravity main and ten (10) precast manholes connecting to the existing 12-inch gravity main in Jarvis Road, which discharges to the Jarvis Road Pumping Station.

Brick Engineering, LLC
321 Bem Street, Riverside, NJ 08075
Telephone: 609-820-0106
NJ Certificate of Authorization #24GA28175100

With the exception of the Jarvis Road Pumping Station, the downstream pumping stations (i.e. Breckenridge and Wye Oaks) presently are at or near capacity and mechanical expansion is not feasible. Physical expansion of these stations would be financially restrictive.

As you are aware, we met with the Applicant and his consultants on Thursday, December, 1st at the Authority offices. At that meeting Authority Engineer Tom Lisse, yourself and myself detailed to the Applicant and his consultants that if they were to agree to install, at their expense, a permanent bypass connection and re-route the Jarvis Road Pumping Station force main west through Peachtree Lane and connect to the gravity system on Torrington Drive that there was available capacity in that portion of the Authority collection system. A handwritten sketch was provided to the Applicant.

The Applicant was advised that a formal agreement between the Applicant and Authority would be required and that the Applicant was responsible for all costs associated with the offsite improvements, as well as, Authority inspection fees and additional surety.

Based on the above, I am recommending approval of this Form A application subject to the conditions detailed herein and additional conditions subsequent to Form B and C approvals.

Please contact me with any questions.

Very truly yours,



Joseph T. Brickley, PE, CME, CPWM

Cc: Howard Long, GTMUA Solicitor
Marlene Hrynio, GTMUA Administrative Secretary
Tom Lisse, PE, Authority Engineer
Brian Peterman, PE, Peterman Maxcy Associates, LLC, petermaneng@comcast.net
Brahin Properties, Inc., 1535 Chestnut St, Ste 200, Phila, PA 19102

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION GRANTING AUTHORIZATION TO DISCHARGE AMOUNTS DUE AND
OWED UPON RECEIPT OF BANKRUPTCY FILING**

R-12-16-130

WHEREAS, the Gloucester Township Municipal Utilities Authority ("GTMUA" and/or "Authority") has both residential and commercial ratepayers with outstanding amounts due and owed to the Authority for nonpayment of bills for sewer use charges and/or connection fees; and

WHEREAS, from time to time, the Authority receives notices that certain ratepayers with outstanding amounts due and owed have successfully and properly discharged their sewer use charges and connection fees/debts through the filing of proper bankruptcy procedures; and

WHEREAS, the Authority has received notices that the following ratepayers have discharged their outstanding debts to the Authority through the proper bankruptcy procedures:

***Account #22191-0**

WHEREAS, under United States Federal Bankruptcy Laws, such amounts due and owed prior to the filing of the bankruptcy petition are discharged and as such, may no longer be collected by the Authority; and

WHEREAS, the Authority desires to discharge such amounts due and owed and desire to clarify its record keeping and account receivables; and

WHEREAS, under United States Federal Bankruptcy Laws, any and all amounts due and owed which occur following the filing of the initial bankruptcy petition remain due and owed to the Authority, notwithstanding the Order of Discharge; and

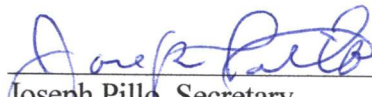
WHEREAS, the Authority is entitled, as a matter of law, to collect sewer use charges or connection fees due and owed which occur following the filing of the bankruptcy petition.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

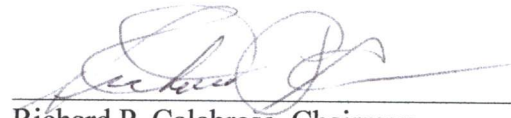
1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director, or his designee, and the Authority's Administrative Secretary are hereby authorized to discharge and purge from the GTMUA's records and account receivable books/ledgers, any and all amounts due and owed which have been incurred prior to the date of the ratepayers' bankruptcy filings, while maintaining and collecting amounts due and owed which occur subsequent to the ratepayers' filing of a bankruptcy petition

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**



Joseph Pillo, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.



Marlene Hrynio, Administrative Secretary

Dated: December 15, 2016

22191-0

Information to identify the case:

Debtor 1	Rosetta P Frazier	Social Security number or ITIN	xxx-xx-3473
	First Name Middle Name Last Name	EIN	____-____-____
Debtor 2		Social Security number or ITIN	____-____-____
(Spouse, if filing)	First Name Middle Name Last Name	EIN	____-____-____
United States Bankruptcy Court Eastern District of Pennsylvania			
Case number: 16-14916-mdc			

Order of Discharge

12/15

IT IS ORDERED: A discharge under 11 U.S.C. § 727 is granted to:

Rosetta P Frazier

11/3/16

By the court: Magdeline D. Coleman
United States Bankruptcy Judge

Explanation of Bankruptcy Discharge in a Chapter 7 Case

This order does not close or dismiss the case, and it does not determine how much money, if any, the trustee will pay creditors.

Creditors cannot collect discharged debts

This order means that no one may make any attempt to collect a discharged debt from the debtors personally. For example, creditors cannot sue, garnish wages, assert a deficiency, or otherwise try to collect from the debtors personally on discharged debts. Creditors cannot contact the debtors by mail, phone, or otherwise in any attempt to collect the debt personally. Creditors who violate this order can be required to pay debtors damages and attorney's fees.

However, a creditor with a lien may enforce a claim against the debtors' property subject to that lien unless the lien was avoided or eliminated. For example, a creditor may have the right to foreclose a home mortgage or repossess an automobile.

This order does not prevent debtors from paying any debt voluntarily or from paying reaffirmed debts according to the reaffirmation agreement. 11 U.S.C. § 524(c), (f).

Most debts are discharged

Most debts are covered by the discharge, but not all. Generally, a discharge removes the debtors' personal liability for debts owed before the debtors' bankruptcy case was filed.

Also, if this case began under a different chapter of the Bankruptcy Code and was later converted to chapter 7, debts owed before the conversion are discharged.

In a case involving community property: Special rules protect certain community property owned by the debtor's spouse, even if that spouse did not file a bankruptcy case.

For more information, see page 2 >

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO ADVERTISE FOR BIDS FOR TEMPORARY LABOR
FOR THE GRASS AND LEAF COLLECTION PROGRAM
FROM MARCH 1, 2017 THROUGH FEBRUARY 28, 2018

R-12-16-132

WHEREAS, the Gloucester Township Municipal Utilities Authority, County of Camden and State of New Jersey is in receipt of a request by the Executive Director for the authorization to advertise for bids for Temporary Labor for the Grass and Leaf Collection Program from March 1, 2017 through February 28, 2018; and

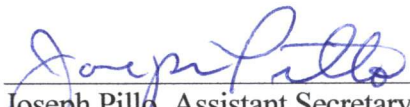
WHEREAS, after due deliberation, the Board has determined that there is a need for temporary labor for the efficient operation of the Authority Grass and Leaf Collection Program; and

WHEREAS, pursuant to New Jersey Public Contracts Law, the Authority must solicit bids for the provision of temporary labor; and

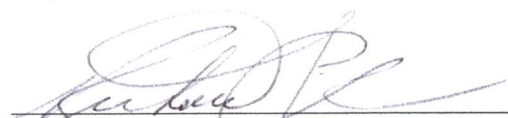
NOW THEREFORE, BE IT RESOLVED, by the Gloucester Township Municipal Utilities Authority, County of Camden and State of New Jersey that the Authority Executive Director be and hereby is authorized to advertise for the receipt of sealed bids for the provision of temporary labor for the Grass and Leaf Collection Program from March 1, 2017 through February 28, 2018.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

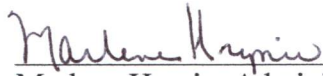


Joseph Pillo, Assistant Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.

A handwritten signature in dark ink, appearing to read "Marlene Hrynio", written over a horizontal line.

Marlene Hrynio, Administrative Secretary

Dated: December 15, 2016

Commissioners
Richard P. Calabrese
Chairman
Frank Simiriglia
Vice Chairman

Board Members
Dora M. Guevara
Joseph Pillo
Glen Bianchini
Dorothy Bradley
Ken Garbowski



Raymond J. Carr
Executive Director

Marlene Hrynio
Administrative Secretary

Howard C. Long Jr, Esq.
Solicitor

Thomas Leisse, PE, CME
Consulting Engineer

THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

401 W. Landing Road, Blackwood, NJ 08012
P.O. Box 216, Glendora, NJ 08029-0216
Phone: (856) 227-8666 • FAX: (856) 227-5668

NOTICE TO BIDDERS

Gloucester Township Municipal Utilities Authority
Landing Road, Chews Landing
P.O. Box 216
Glendora, New Jersey 08029-0216

Notice is hereby given that sealed bids addressed to Raymond J. Carr, Executive Director, will be received up to 10:00 a.m. Thursday, January 26, 2017, at which time they will be publicly opened and read aloud in the office of the Authority, Administration Building, Landing Road, Chews Landing, for:

Temporary Labor for the Gloucester Township Grass and Leaf Collection

Specifications and bid forms may be obtained from the office of the Executive Director, Raymond J. Carr, during normal office hours at the above address.

The Authority reserves the right to reject any or all proposals in whole or part and to waive such informalities as may be permitted by law.

Bidders are required to comply with the requirements of N.J.S.A.40A:11-1 et. seq. by order of the Gloucester Township Municipal Utilities Authority.

By order of the Gloucester Township Municipal Utilities Authority.

Raymond J. Carr
Executive Director

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING EXECUTION OF AN EMPLOYEE ASSISTANCE
PROGRAM AGREEMENT WITH THE SOUTHWEST COUNCIL, INC.

R-12-16-133

WHEREAS, the Gloucester Township ("GTMUA/Authority") desires to engage the firm of The Southwest Council, Inc. of 645 N. Delsea Drive, Vineland, New Jersey for the purposes of providing an employee assistance program; and


WHEREAS, the agreement, in the form attached hereto and made apart hereof, is for the sum of **\$1,312** for a term commencing January 1, 2017 and terminating December 31, 2017, and therefore does not exceed the bid threshold requirements set forth in the Local Public Contracts Law [N.J.S.A. 40A:11-1 et. seq.]; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority as follows:

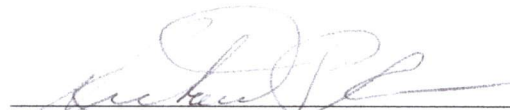
1. The factual recitations in the preamble above are hereby incorporated herein as if fully set forth.
2. The Chairman, Executive Director and/or Secretary are hereby authorized to execute the Employee assistance Program Contract attached hereto and made a part hereof.

ATTEST:

THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

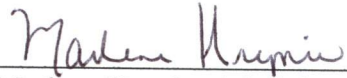


Joseph Pillo, Assistant Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.

A handwritten signature in dark ink, appearing to read "Marlene Hrynio", is written over a horizontal line.

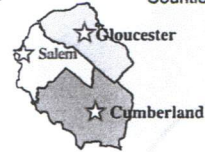
Marlene Hrynio, Administrative Secretary

Dated: December 15, 2016

THE SOUTHWEST COUNCIL, INC.

"Where the Science of Prevention Meets the Needs of the Community"

Serving
Cumberland,
Salem and
Gloucester
Counties



Reply to:

☒ **Administrative Office:**
1405 N. Delsea Dr.
Vineland, NJ 08360
(856) 794-1011
(856) 794-1239 (FAX)

☐ **Gloucester Co. Office:**
Plaza Five Fifty
550 Bridgeton Pike
Suite 4
Mantua, NJ 08051
(856) 494-4950
(856) 494-4954 (FAX)

☐ **Cumberland Co. I.D.R.C.:**
1405 N. Delsea Dr.
Vineland, NJ 08360
(856) 794-1011
(856) 794-1239 (FAX)

☐ **Salem Co. I.D.R.C.:**
Mailing Address:
1405 N. Delsea Dr.
Vineland, NJ 08360
(856) 794-1011
(856) 794-1239 (FAX)

Agency's Toll-Free #:
1-800-856-9609

www.southwestcouncil.org

ANNUAL EMPLOYEE ASSISTANCE PROGRAM AGREEMENT RENEWAL

BETWEEN

The Southwest Council, Inc.
"CONTRACTOR"

AND

Gloucester Twp. MUA
"COMPANY"

RENEWAL DATE: January 1, 2017

CONTRACTOR (The Southwest Council) confirms the renewal of the terms and conditions of its previous Agreement dated January 1, 2016, with the above named COMPANY for a period of one year.

The COMPANY agrees to the previous terms and conditions of the Agreement and affirms that the terms remain unchanged from the previous agreement, or that any changes to the above have been attached and are incorporated into the renewal agreement.

SIGNING FOR THE CONTRACTOR



Joseph M. Williams, Exec. Director

DATED:

December 1, 2016

SIGNING FOR THE COMPANY:

NAME AND TITLE (please print):

DATED:

2018 AUTHORITY BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

WHEREAS, the Annual Budget and Capital Budget for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2017 and ending, February 28, 2018 has been presented before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of December 15, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 7,494,831.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,754,831.00 and Total Unrestricted Net Position utilized of 260,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,938,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$903,000.00; Debt Authorized totaling \$500,000.00, funding from a Township of Gloucester contribution totaling \$535,000.00 and


WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held on December 15, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2017 and ending, February 28, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 19, 2017.


(Secretary's Signature)

12-15-2016
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Richard Calabrese	X				
Frank Simiriglia	X				
Dolly Guevara	X				
Joseph Pillo	X				
Glenn Bianchini	X				

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31. 2017

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2017	—	2018

Authority Budget of:

Gloucester Township Municipal Utilities Authority

For the Period:

March 1, 2017 to February 28, 2018

www.gtmua.com

Authority Web Address

Division of Local Government Services

2018 AUTHORITY BUDGET

Certification Section

2018

**GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORITY BUDGET**

FISCAL YEAR: FROM MARCH 1, 2017 TO FEBRUARY 28, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2018 PREPARER'S CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: March 1, 2017 **TO:** February 28, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2018 APPROVAL CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 15th day of December, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	Gloucester Township Municipal Utilities Authority
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Raymond J. Carr III

Title of Officer Certifying compliance

Executive Director

Signature

2018 AUTHORITY BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

WHEREAS, the Annual Budget and Capital Budget for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2017 and ending, February 28, 2018 has been presented before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of December 15, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 7,494,831.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,754,831.00 and Total Unrestricted Net Position utilized of 260,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,938,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$903,000.00; Debt Authorized totaling \$500,000.00, funding from a Township of Gloucester contribution totaling \$535,000.00 and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held on December 15, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2017 and ending, February 28, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 19, 2017.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

2018 ADOPTION CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** March 1, 2017 **TO:** February 28, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, January, 2017.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2018 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)
AUTHORITY

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2017, and ending, February 28, 2018 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 19, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,494,831.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,754,831.00 and Total Unrestricted Net Position utilized of \$260,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,938,000.00 and Total Unrestricted Net Position planned to be utilized of \$903,000.00; Debt Authorized totaling \$500,000.00, funding from a Township of Gloucester contribution totaling \$535,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 19, 2017 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2017 and, ending, February 28, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY **AUTHORITY BUDGET**

FISCAL YEAR: **FROM:** March 1, 2017 **TO:** February 28, 2018

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget for each operation. Explain any variances over +/-10% **(As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%)** for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The total sewer budget variance is \$9,934.00 or 0.17% with no individual revenue accounts exceeding a 10% change. The total solid waste budget variance is \$345.00 or 0.17% with no individual revenue accounts exceeding a 10% change. Three sewer line items of operation had variances in excess of 10%. Miscellaneous (Administration) is the result of minor increases to several internal budget appropriations. Interest on debt for the sewer budget had a negative variance of 23.20% as a result of less interest being paid annually as the bonds get closer to maturity. The Municipal/County Appropriation increased by more than 10% because the Township asked for the entire allowable amount compared to a lesser amount requested in FY 2017. One solid waste line item of operations had a variance in excess of 10%. Postage, Stationary & Office Expenses (Administration) had a variance of 16.17% as a result of an increase in payroll processing service expense.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% **(As shown on budget page F-2 explain reason for change for each revenue changing more than 10%)** from the current year adopted budget.

There are no significant increases or decreases in anticipated revenues. At this time, the Authority anticipates no impact to the current service rate structure. The Authority is currently deciding whether to increase its connection fee to the amount calculated as of June 30, 2016. The Authority constantly monitors and evaluates how its spending could affect its rates.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local/regional economy is stable and has no real impact on the annual budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position was only used to offset the Municipal/County Appropriation as required.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As stated in #4, funds will be transferred to the Township of Gloucester after the budget is adopted as a budget subsidy to offset a potential tax rate increase.

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

The Authority's implementation of GASB Statement 68 required the recording of the Authority's portion of its unfunded pension liability. As a result, the Authority's unrestricted net position ended the fiscal year (Audited) in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its annual contractually required contribution to the Division of Pensions which contains an amount to fund its unfunded accrued liability and monitor the investments held by the State Division of Pensions in hopes that the liability will decrease and eliminate the deficit. If or when the Authority is informed that it must pay its unfunded pension liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Sewer Service Rate - \$46.00/quarter, \$184.00 per year (Per EDU), no change anticipated
Connection Fee - \$1,600.00 (Possible change to \$1,950.00 – under review)

Solid Waste – See attached schedule (Page N-1a)

COMPOSTING FACILITY CURRENT RATE SCHEDULE

Rates subject to change

GRASS TIPPING FEES	LEAVES TIPPING FEES
\$8.00/Yard for Townships & Boroughs	\$3.00/Yard for Camden County Townships & Boroughs
\$10.00/Yard All Other - *Min. 1 Yard	\$3.50/Yard for Other Townships & Boroughs (October–April)
	\$4.00/Yard for Other Townships & Boroughs (May–September)
	\$5.00/Yard All Other - *Min. 2 Yards

COMPOST & TOPSOIL DELIVERY CHARGES

TOWNSHIP RESIDENTS & BUSINESSES

DELIVERY PRICES
3 – 4 Yards = \$30.00/Delivery
5 – 8 Yards = \$35.00/Delivery
*15 – 30 Yards = \$50.00/Delivery (*15, 20, 25, & 30 Yards)

COMPOST & TOPSOIL DELIVERY CHARGES

OUT OF TOWN

DELIVERY PRICES (UP TO 15 MILES)	DELIVERY PRICES (BETWEEN 16 - 30 MILES)
3 Yards = \$50.00/Delivery	3 Yards = \$70.00/Delivery
5 – 7 Yards = \$60.00/Delivery	5 – 7 Yards = \$80.00/Delivery
*15 – 30 Yards = \$100.00/Delivery (*15, 20, 25, & 30 Yards)	*15 – 30 Yards = \$140.00/Delivery (*15, 20, 25, & 30 Yards)

All sales are final.

AUTHORITY CONTACT INFORMATION

2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester Township Municipal Utilities Authority		
Federal ID Number:	21-0743387		
Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668

Preparer's Name:	Marlene Hrynio		
Preparer's Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Chief Executive Officer:	Raymond J. Carr III		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	rcarr@gtmua.com		

Chief Financial Officer:	Marlene Hrynio		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Name of Auditor:	Kirk N. Applegate		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, New Jersey 08043		
Phone: (ext.)	(856) 435-6200	Fax:	(856) 435-0440
E-mail:	kapplegate@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 52
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$2,105,458.44
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **(Checked to see if individuals actually filed at http://fds.state.nj.us/njdca_prod/fdssearch.aspx before answering)** Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees.**

The Commissioners, listed on page N-4, are paid an amount determined by Township Council. The employees, listed on page N-4, are reviewed and approved by the Commissioners and the Authority's personnel committee. The personnel committee performs periodic evaluations. In addition, the yearly increases which are applied to Mr. Carr, Mr. Engelbert and Mrs. Hrynio were 2% of their prior salary.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

One occurrence, Employee Appreciation Meeting, Township Deli, \$1,350.00

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A – The Authority has no CDR requirements. *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: March 1, 2017 TO: February 28, 2018

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period March 1, 2017 to Gloucester Township Municipal Utilities Authority February 28, 2018

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Former Highest Compensated Employee	Other (auto allowance, expense payment in account, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below		Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities		
							Base Salary/ Stipend	Bonus		Total Compensation from Authority	None						None	
1 Richard Calabrese	Chairman	12 x					\$	4,350	N/A	0	4,350	NONE	NONE	0	0	4,350		
2 Frank Simiriglia	Vice Chairman	6 x						4,350	N/A	0	4,350	Gloucester Twp Zonin Boardmember	NONE	1	0	4,350		
3 Dora Guevara	Boardmember	6 x						4,350	N/A	0	4,350	NONE	NONE	0	0	4,350		
4 Glen Bianchini	Boardmember	6 x						4,350	N/A	0	4,350	NONE	NONE	0	0	4,350		
5 Joseph Pillo	Boardmember	6 x						4,350	N/A	0	4,350	Camden County Plan Boardmember	NONE	2	0	4,350		
6 Dorothy Bradley	Alt. Boardmember	6 x						4,350	N/A	0	4,350	NONE	NONE	0	0	4,350		
7 Ken Garbowski	Alt. Boardmember	6 x						4,350	N/A	0	4,350	NONE	NONE	0	0	4,350		
8 Raymond Carr	Executive Director	54		x				100,310	N/A	0	100,310	NONE	NONE	0	0	100,310		
9 Marlene Hrynio	Administrative Secre	50		x				77,391	N/A	0	77,391	NONE	NONE	0	0	77,391		
10 Glenn Englebert	Recycling Coordinat	50		x				90,334	N/A	0	95,334	NONE	NONE	0	0	95,334		
11										0	0				0	0		
12										0	0				0	0		
13										0	0				0	0		
14										0	0				0	0		
15										0	0				0	0		
Total:							\$	298,485	\$	-	\$	5,000	\$	-	\$	-	\$	303,485

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester Township Municipal Utilities Authority

For the Period	March 1, 2017	to	February 28, 2018
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Annual Cost									
# of Covered Members (Medical & Rx) Proposed	Estimate per Employee Proposed	Total Cost Estimate Proposed	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)		
Active Employees - Health Benefits - Annual Cost									
11	\$ 13,238	\$ 145,618	11	\$ 13,250	\$ 145,750	\$ (132)	-0.1%		
1	23,989	23,989			-	23,989	#DIV/0!		
13	24,878	323,414	9	28,600	257,400	66,014	25.6%		
12	38,311	459,732	13	39,300	510,900	(51,168)	-10.0%		
		(80,825)			(66,880)	(13,945)	20.9%		
37		871,928	33		847,170	24,758	2.9%		
Commissioners - Health Benefits - Annual Cost									
0	-	-	0	-	-	-	#DIV/0!		
0	-	-	0	-	-	-	#DIV/0!		
0	-	-	0	-	-	-	#DIV/0!		
0	-	-	0	-	-	-	#DIV/0!		
							#DIV/0!		
0			0				#DIV/0!		
							#DIV/0!		
Retirees - Health Benefits - Annual Cost									
5	7,810	39,050	3	9,500	28,500	10,550	37.0%		
		-	1	10,440	10,440	(10,440)	-100.0%		
11	17,298	190,278	12	17,800	213,600	(23,322)	-10.9%		
		-			-	-	#DIV/0!		
		-			-	-	#DIV/0!		
16		229,328	16		252,540	(23,212)	-9.2%		
GRAND TOTAL									
53		\$ 1,101,256	49		\$ 1,099,710	\$ 1,546	0.1%		
Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)									
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)									
Yes <input type="checkbox"/> Yes or No									
Yes <input type="checkbox"/> Yes or No									

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2017

to

February 28, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Atger	44.5	\$ 13,524	x		
Bailey	44.5	7,012	x		
Brunkel	20.75	2,756	x		
Calabrese, A.	29	3,295	x		
Calabrese, T	19	3,538	x		
Carr	56.75	20,353		x	
Cokos, J.	49.5	8,633		x	
Cook	15	1,881	x		
Dayton	18.75	2,130	x		
DeLeonardis	34	8,348	x		
Devlin	34	3,862	x		
Engelbert	86.5	29,464		x	
Fitzpatrick	19.5	2,356	x		
Total liability for accumulated compensated absences at beginning of current year		\$ 107,152			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2017

to

February 28, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Gervasi	23.5	\$ 2,336		x	
Giunta, Jr.	27	3,067	x		
Gore	35.5	7,797	x		
Harvey	45	8,790	x		
Heran	17.5	1,988	x		
Hrynio	31.4	8,915		x	
Kenney	18	2,319	x		
Klingberg	19.75	2,244	x		
Manna	14	2,088	x		
Mauz	11	1,250	x		
Mawson, C.	22.5	6,189	x		
Mickle	37	9,343	x		
Monaco	20	2,736	x		
Total liability for accumulated compensated absences at beginning of current year		\$ 59,060			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2017

to

February 28, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability		Approved Labor Agreement	Resolution	Individual Employment Agreement
		15	\$			
Murray		15	\$ 1,704	x		
Nicolary		24.31	3,569	x		
Pasquini		10.5	1,099	x		
Passaro		23.5	4,122	x		
Pierson		21.75	3,535	x		
Pitcher		45	11,670	x		
Porter		19.5	3,805		x	
Riley		14.25	2,817	x		
Rockwell		18.75	2,130	x		
Smith		29	4,295	x		
Stiles		16.25	1,846	x		
Whitney		19	2,951	x		
Wiggins		10	1,223		x	
Total liability for accumulated compensated absences at beginning of current year			\$ 44,766			

The total Amount Should agree to most recently issued audit report for the Authority

March 1, 2017 to February 28, 2018

**Amount to be
Received by/
Paid from
Authority**

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2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Gloucester Township Municipal Utilities Authority
March 1, 2017 to February 28, 2018

For the Period

	FY 2018 Proposed Budget					FY 2017 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	Total All Operations	Total All Operations		
REVENUES									
Total Operating Revenues	\$ 5,272,971	\$ 2,031,360	\$ -	\$ -	\$ -	\$ 7,304,331	\$ 7,294,362	\$ 9,969	0.1%
Total Non-Operating Revenues	190,500	-	-	-	-	190,500	190,500	-	0.0%
Total Anticipated Revenues	5,463,471	2,031,360	-	-	-	7,494,831	7,484,862	9,969	0.1%
APPROPRIATIONS									
Total Administration	1,210,015	431,226	-	-	-	1,641,241	1,628,926	12,315	0.8%
Total Cost of Providing Services	2,744,921	1,512,984	-	-	-	4,257,905	4,254,009	3,896	0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,333,565	62,934	-	-	-	1,396,499	1,348,428	48,071	3.6%
Total Operating Appropriations	5,288,501	2,007,144	-	-	-	7,295,645	7,231,363	64,282	0.9%
Total Interest Payments on Debt	174,970	24,216	-	-	-	199,186	253,499	(54,313)	-21.4%
Total Other Non-Operating Appropriations	260,000	-	-	-	-	260,000	200,000	60,000	30.0%
Total Non-Operating Appropriations	434,970	24,216	-	-	-	459,186	453,499	5,687	1.3%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	5,723,471	2,031,360	-	-	-	7,754,831	7,684,862	69,969	0.9%
Less: Total Unrestricted Net Position Utilized	260,000	-	-	-	-	260,000	200,000	60,000	30.0%
Net Total Appropriations	5,463,471	2,031,360	-	-	-	7,494,831	7,484,862	9,969	0.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2017 to February 28, 2018

FY 2018 Proposed Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	4,652,971						\$ 4,652,971	\$ 4,653,337	\$ (366)	0.0%
Business/Commercial	390,000						390,000	380,000	10,000	2.6%
Industrial							-	-	-	#DIV/0!
Intergovernmental		1,716,360					1,716,360	1,716,025	335	0.0%
Other		315,000					315,000	315,000	-	0.0%
Total Service Charges	5,042,971	2,031,360	-	-	-	-	7,074,331	7,064,362	9,969	0.1%
<i>Connection Fees</i>										
Residential	100,000						100,000	100,000	-	0.0%
Business/Commercial	130,000						130,000	130,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	230,000	-	-	-	-	-	230,000	230,000	-	0.0%
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	5,272,971	2,031,360	-	-	-	-	7,304,331	7,294,362	9,969	0.1%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Antennae Rents	50,000						50,000	50,000	-	0.0%
Searches	8,000						8,000	8,000	-	0.0%
Inspection Fees	12,000						12,000	12,000	-	0.0%
Interest on Delinquent Accounts	103,500						103,500	103,500	-	0.0%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	173,500	-	-	-	-	-	173,500	173,500	-	0.0%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	6,000						6,000	6,000	-	0.0%
Penalties	11,000						11,000	11,000	-	0.0%
Other							-	-	-	#DIV/0!
Total Interest	17,000	-	-	-	-	-	17,000	17,000	-	0.0%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	190,500	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 5,463,471	\$ 2,031,360	\$ -	\$ -	\$ -	\$ -	\$ 7,494,831	\$ 7,484,862	\$ 9,969	0.1%

Prior Year Adopted Revenue Schedule

Gloucester Township Municipal Utilities Authority

FY 2017 Adopted Budget							Total All Operations
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 4,653,337						\$ 4,653,337
Business/Commercial	380,000						380,000
Industrial							-
Intergovernmental		1,716,025					1,716,025
Other		315,000					315,000
Total Service Charges	5,033,337	2,031,025	-	-	-	-	7,064,362
<i>Connection Fees</i>							
Residential	100,000						100,000
Business/Commercial	130,000						130,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	230,000	-	-	-	-	-	230,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	5,263,337	2,031,025	-	-	-	-	7,294,362
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Antennae Rent	50,000						50,000
Searches	8,000						8,000
Inspection Fees	12,000						12,000
Interest on Delinquent Accounts	103,500						103,500
Type in							-
Type in							-
Other Non-Operating Revenues	173,500	-	-	-	-	-	173,500
<i>Interest on Investments & Deposits</i>							
Interest Earned	6,000						6,000
Penalties	11,000						11,000
Other							-
Total Interest	17,000	-	-	-	-	-	17,000
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500
TOTAL ANTICIPATED REVENUES	\$ 5,453,837	\$ 2,031,025	\$ -	\$ -	\$ -	\$ -	\$ 7,484,862

Appropriations Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2017 to February 28, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	Total All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 460,050	\$ 162,500					\$ 622,550	\$ 11,100	1.8%
Fringe Benefits	394,150	91,082					485,232	(21,227)	-4.2%
Total Administration - Personnel	854,200	253,582	-	-	-	-	1,107,782	(10,127)	-0.9%
<i>Administration - Other (List)</i>									
Prof. Fees-Eng., Solic., Audit, Bd. Couns., Tru	193,700	20,500					214,200	8,200	4.0%
Equip. & Maintenance Contracts	43,850	28,000					71,850	(500)	-0.7%
Postage, Stationary & Office Expenses	43,300	23,500					66,800	5,100	8.3%
Insurance	19,465	35,151					54,616	(2,209)	-3.9%
Miscellaneous Administration*	55,500	70,493					125,993	11,851	10.4%
Total Administration - Other	355,815	177,644	-	-	-	-	533,459	22,442	4.4%
Total Administration	1,210,015	431,226	-	-	-	-	1,641,241	12,315	0.8%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,045,800	781,050					1,826,850	44,450	2.5%
Fringe Benefits	767,650	444,693					1,212,343	(32,508)	-2.6%
Total COPS - Personnel	1,813,450	1,225,743	-	-	-	-	3,039,193	11,942	0.4%
<i>Cost of Providing Services - Other (List)</i>									
Utilities-Elec./Gas/Telephone	331,500	11,683					343,183	783	0.2%
Repairs/Maintenance/System Expenses	261,000	90,200					351,200	11,500	3.4%
Vehicle Expenses	122,050	150,207					272,257	(6,851)	-2.5%
Insurance	105,721	35,151					140,872	(4,828)	-3.3%
Miscellaneous COPS*	111,200						111,200	(8,650)	-7.2%
Total COPS - Other	931,471	287,241	-	-	-	-	1,218,712	(8,046)	-0.7%
Total Cost of Providing Services	2,744,921	1,512,984	-	-	-	-	4,257,905	3,896	0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,333,565	62,934	-	-	-	-	1,396,499	48,071	3.6%
Total Operating Appropriations	5,288,501	2,007,144	-	-	-	-	7,295,645	64,282	0.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	174,970	24,216	-	-	-	-	199,186	(54,313)	-21.4%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	260,000						260,000	60,000	30.0%
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	434,970	24,216	-	-	-	-	459,186	5,687	1.3%
TOTAL APPROPRIATIONS	5,723,471	2,031,360	-	-	-	-	7,754,831	69,969	0.9%
ACCUMULATED DEFICIT							-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,723,471	2,031,360	-	-	-	-	7,754,831	69,969	0.9%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	260,000	-	-	-	-	-	260,000	60,000	30.0%
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	260,000	-	-	-	-	-	260,000	60,000	30.0%
TOTAL NET APPROPRIATIONS	\$ 5,463,471	\$ 2,031,360	\$ -	\$ -	\$ -	\$ -	\$ 7,494,831	\$ 9,969	0.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 264,425.05 \$ 100,357.20 \$ - \$ - \$ - \$ - \$ 364,782.25

Prior Year Adopted Appropriations Schedule

Gloucester Township Municipal Utilities Authority

FY 2017 Adopted Budget							Total All
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 453,650	\$ 157,800					\$ 611,450
Fringe Benefits	411,300	95,159					506,459
Total Administration - Personnel	864,950	252,959	-	-	-	-	1,117,909
<i>Administration - Other (List)</i>							
Prof. Fees-Eng., Solic., Audit, Bd. Couns., Trus	184,000	22,000					206,000
Equip. & Maintenance Contracts	44,350	28,000					72,350
Postage, Stationary & Office Expenses	42,000	19,700					61,700
Insurance	20,400	36,425					56,825
Miscellaneous Administration*	45,500	68,642					114,142
Total Administration - Other	336,250	174,767	-	-	-	-	511,017
Total Administration	1,201,200	427,726	-	-	-	-	1,628,926
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,023,600	758,800					1,782,400
Fringe Benefits	780,250	464,601					1,244,851
Total COPS - Personnel	1,803,850	1,223,401	-	-	-	-	3,027,251
<i>Cost of Providing Services - Other (List)</i>							
Utilities-Elec./Gas/Telephone	331,500	10,900					342,400
Repairs/Maintenance/System Expenses	251,000	88,700					339,700
Vehicle Expenses	122,050	157,058					279,108
Insurance	109,275	36,425					145,700
Miscellaneous COPS*	119,850						119,850
Total COPS - Other	933,675	293,083	-	-	-	-	1,226,758
Total Cost of Providing Services	2,737,525	1,516,484	-	-	-	-	4,254,009
Total Principal Payments on Debt Service in Lieu of Depreciation	1,287,291	61,137	-	-	-	-	1,348,428
Total Operating Appropriations	5,226,016	2,005,347	-	-	-	-	7,231,363
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	227,821	25,678	-	-	-	-	253,499
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	200,000						200,000
Other Reserves							-
Total Non-Operating Appropriations	427,821	25,678	-	-	-	-	453,499
TOTAL APPROPRIATIONS	5,653,837	2,031,025	-	-	-	-	7,684,862
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,653,837	2,031,025	-	-	-	-	7,684,862
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	200,000	-	-	-	-	-	200,000
Other							-
Total Unrestricted Net Position Utilized	200,000	-	-	-	-	-	200,000
TOTAL NET APPROPRIATIONS	\$ 5,453,837	\$ 2,031,025	\$ -	\$ -	\$ -	\$ -	\$ 7,484,862

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 261,300.80 \$ 100,267.35 \$ - \$ - \$ - \$ - \$ 361,568.15

If Authority has no debt X this box

Fiscal Year Ending in

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating	No Available Ratings		

Debt Service Schedule - Interest

Gloucester Township Municipal Utilities Authority

If Authority has no debt X this box

☐

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Total Interest Payments Outstanding
			2019	2020	2021	2022	2023	
Sewer								
Bonds - Series 1993	\$ 82,490	\$ 42,375						\$ 42,375
NJEIT 2001/2004	76,582	68,008	58,507	48,382	37,738	26,825	17,557	14,122
NJEIT 2008	51,199	48,286	45,205	41,875	38,204	34,266	30,145	271,139
NJEIT 2010	17,550	16,301	15,050	13,925	12,675	11,475	10,425	87,113
Total Interest Payments	227,821	174,970	118,762	104,182	88,617	72,566	58,127	325,094
Solid Waste								
NJEIT 2008	25,678	24,216	22,671	21,001	19,160	17,185	15,118	115,839
Type in Issue Name								754,447
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	25,678	24,216	22,671	21,001	19,160	17,185	15,118	163,037
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 253,499	\$ 199,186	\$ 141,433	\$ 125,183	\$ 107,777	\$ 89,751	\$ 73,245	\$ 917,484

Net Position Reconciliation

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2017 to February 28, 2018

FY 2018 Proposed Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 37,581,549	\$ 270,970					\$ 37,852,519
Less: Invested in Capital Assets, Net of Related Debt (1)	37,503,356	(179,770)					37,323,586
Less: Restricted for Debt Service Reserve (1)	948,653	270,402					1,219,055
Less: Other Restricted Net Position (1)	2,791,025						2,791,025
Total Unrestricted Net Position (1)	(3,661,485)	180,338	-	-	-	-	(3,481,148)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	5,259,535						5,259,535
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	215,998						215,998
Plus: Estimated Income (Loss) on Current Year Operations (2)	400,000	5,000					405,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	2,214,048	185,338	-	-	-	-	2,399,385
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	903,000	-	-	-	-	-	903,000
Appropriation to Municipality/County (3)	260,000	-	-	-	-	-	260,000
Total Unrestricted Net Position Utilized in Proposed Budget	1,163,000	-	-	-	-	-	1,163,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 1,051,048	\$ 185,338	\$ -	\$ -	\$ -	\$ -	\$ 1,236,385

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: **FROM:** March 1, 2017 **TO:** February 28, 2018

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester Township Municipal Utilities Authority, on the 15th day of December, 2016.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: **FROM:** March 1, 2017 **TO:** February 28, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority will investigate other financing sources such as grants to fund its major capital projects. If other financing sources are not available, the Authority will consider borrowing the funds necessary to finance the projects and will evaluate the impact on the rates to determine if the projects will be implemented.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A - None

Proposed Capital Budget

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2017

to

February 28, 2018

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Sources
Sewer						
System Improvements	\$ 980,000	\$ 480,000		\$ 500,000		
Vehicles	125,000	125,000				
Major Improvements & Maintenance	198,000	198,000				
Equipment	100,000	100,000				
Total	1,403,000	903,000	-	500,000	-	-
Solid Waste						
Vehicles	525,000					\$ 525,000
Site Improvements	10,000					10,000
Equipment	-					
Totes	-					
Total	535,000	-	-	-	-	535,000
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ 1,938,000	\$ 903,000	\$ -	\$ 500,000	\$ - \$ 535,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2017 to February 28, 2018

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
<i>Sewer</i>							
System Improvements	\$ 5,465,000	\$ 980,000	\$ 865,000	\$ 905,000	\$ 905,000	\$ 905,000	\$ 905,000
Vehicles	375,000	125,000	50,000	50,000	50,000	50,000	50,000
Major Improvements & Mainte	925,500	198,000	173,500	138,500	138,500	138,500	138,500
Equipment	1,100,000	100,000	200,000	200,000	200,000	200,000	200,000
Total	7,865,500	1,403,000	1,288,500	1,293,500	1,293,500	1,293,500	1,293,500
<i>Solid Waste</i>							
Vehicles	1,705,000	525,000	\$ 280,000	\$ 275,000	\$ 175,000	\$ 275,000	\$ 175,000
Site Improvements	70,000	10,000	20,000		20,000		20,000
Equipment	-	-					
Totes	40,000				20,000		20,000
Total	1,815,000	535,000	300,000	275,000	215,000	275,000	215,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 9,680,500	\$ 1,938,000	\$ 1,588,500	\$ 1,568,500	\$ 1,508,500	\$ 1,568,500	\$ 1,508,500

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2017 to February 28, 2018

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
System Improvements	\$ 5,465,000	\$ 60,000		\$ 5,405,000		
Vehicles	375,000	375,000				
Major Improvements & Maintenance	925,500	925,500				
Equipment	1,100,000			1,100,000		
Total	7,865,500	1,360,500	-	6,505,000	-	-
Solid Waste						
Vehicles	1,705,000					\$ 1,705,000
Site Improvements	70,000					70,000
Equipment	-					
Totes	40,000					40,000
Total	1,815,000	-	-	-	-	1,815,000
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 9,680,500	\$ 1,360,500	\$ -	\$ 6,505,000	\$ -	\$ 1,815,000
Total 5 Year Plan per CB-4	\$ 9,680,500					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**RESOLUTION
OF
THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

R-12-16-135

WHEREAS, the Gloucester Township Municipal Utilities Authority received a payment in the amount of \$254.93 on November 21, 2016, for the property designated as 40 Monticello Drive, Block 15805, Lot 54, Account #130957-0, Gloucester Township, New Jersey; and

WHEREAS, payment was also sent to the Tax Office; and

WHEREAS, the Tax Office had already accepted payment from a lien holder and it was applied to the lien; and

WHEREAS, the Management Company has requested that the payment made to the Authority be refunded.

THEREFORE, the refund request payment of \$254.93, should be reimbursed to the Management Company, US Res.

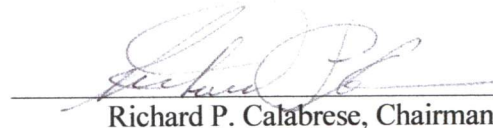
NOW, THEREFORE, BE IT RESOLVED, by the Chairman and Commissioners of the Gloucester Township Municipal Utilities Authority, that \$254.93 be reimbursed to US Res, Account #130957-0, for the above stated reason.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**



Joseph Pillo, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of December 15, 2016.



Marlene Hrynio, Administrative Secretary

Dated: December 15, 2016

Marlene Hrynio

From: Lan Tran <Lan.Tran@usres.com>
Sent: Thursday, December 15, 2016 11:32 AM
To: Marlene Hrynio
Subject: RE: URGENT!!! HELP PLEASE -pid: 1258401 Addr: 40 Monticello Dr Erial NJ [USRES IT- Email filtered, some content has been removed]

Please send it to my attention to the below address.

Thank you

LAN TRAN

ASSET MANAGER

25520 Commercentre Drive 1st Floor

Lake Forest, CA 92630

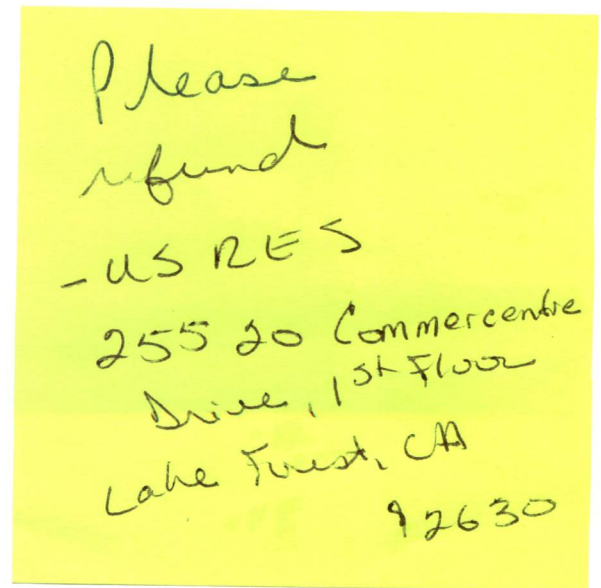
OFFICE: 949 | 598 | 9920 x1024

CUSTOMER SUPPORT: 800 | 760 | 7036

Fax: 949 598-9910 ATTENTION: LAN TRAN

EMAIL: lan.tran@usres.com

www.usres.com | www.res.net



From: Marlene Hrynio [mailto:mhrynio@gtmua.com]
Sent: Thursday, December 15, 2016 6:40 AM
To: Lan Tran <Lan.Tran@usres.com>
Subject: RE: URGENT!!! HELP PLEASE -pid: 1258401 Addr: 40 Monticello Dr Erial NJ [USRES IT- Email filtered, some content has been removed]

Good Morning.

Yes, the amount to be refunded is \$254.93.

Thank you,

Marlene Hrynio
GTMUA
401 W. Landing Road
Blackwood, NJ 08012
(856) 228-4221

From: Lan Tran [<mailto:Lan.Tran@usres.com>]

Sent: Tuesday, December 13, 2016 2:07 PM

To: Marlene Hrynio <mhrynio@gtmua.com>

Subject: RE: URGENT!!! HELP PLEASE -pid: 1258401 Addr: 40 Monticello Dr Erial NJ [USRES IT- Email filtered, some content has been removed]

Please confirm the amount to refund us is \$254.93.

Thank you

LAN TRAN

ASSET MANAGER

25520 Commercentre Drive 1st Floor

Lake Forest, CA 92630

OFFICE: 949 | 598 | 9920 x1024

CUSTOMER SUPPORT: 800 | 760 | 7036

Fax: 949 598-9910 ATTENTION: LAN TRAN

EMAIL: lan.tran@usres.com

www.usres.com | www.res.net



From: Marlene Hrynio [<mailto:mhrynio@gtmua.com>]

Sent: Tuesday, December 13, 2016 11:07 AM

To: Lan Tran <Lan.Tran@usres.com>

Subject: RE: URGENT!!! HELP PLEASE -pid: 1258401 Addr: 40 Monticello Dr Erial NJ [USRES IT- Email filtered, some content has been removed]

Hello, Lan.

I will revise the resolution.

Thank you,

Marlene Hrynio

GTMUA

401 W. Landing Road

Blackwood, NJ 08012

(856) 228-4221

From: Lan Tran [<mailto:Lan.Tran@usres.com>]

Sent: Tuesday, December 13, 2016 1:10 PM

To: Marlene Hrynio <mhrynio@gtmua.com>

Subject: FW: URGENT!!! HELP PLEASE -pid: 1258401 Addr: 40 Monticello Dr Erial NJ [USRES IT- Email filtered, some content has been removed]