

REGULAR MEETING, NOVEMBER 17, 2016

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, November 17, 2016, at 7:00 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Ms. Guevara, Mr. Pillo, Mr. Bianchini and Mrs. Bradley.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Chairman Calabrese stated that Mrs. Bradley would be seated for Mr. Simiriglia.

On motion of Ms. Guevara, second by Mrs. Bradley, Mr. Simiriglia was excused from this meeting as he was ill.

All signified their approval by stating aye.

On motion of Mr. Bianchini, second by Ms. Guevara, Mr. Garbowski was excused from this meeting as he had a family emergency.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mrs. Bradley, the Minutes of the Regular Meeting of October 20, 2016 were approved.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-115 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-116 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-117 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Ms. Guevara, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-11-16-118 - Resolution Approving a Contingent Form "F" Application, Taco Bell, 509-543 Berlin Cross Keys Road (CR 689), Block 18301, Lot 10, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

***R-11-16-124** - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc. for a One (1) Year Term, commencing 1/1/17, for an Amount Not to Exceed \$101,898.14.

On motion of Mr. Bianchini, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-119 - Resolution Authorizing a Shared Services Agreement Between The Gloucester Township Municipal Utilities Authority and The Township of Gloucester to Provide Staffing for the Position of Certified Public Works Manager.

On motion of Ms. Guevara, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-120 - Resolution Granting Authorization to Discharge Amounts Due and Owed Upon Receipt of Bankruptcy Filing.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-11-16-121** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Nothing Additional to Report.

SECRETARY'S REPORT

R-11-16-122 - Resolution Authorizing the Removal of \$46.00 for the Period October 1, 2016 – December 31, 2016, for the Property Designated as 1012 Oakwood Avenue, Block 12903, Lot 6, Account #150131-0, Gloucester Township, As the Property is Uninhabitable Due to a Fire that Occurred on October 12, 2016, and Turning off the Maintenance Screen Until the Property is Habitable.

On motion of Ms. Guevara, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

R-11-16-123 - Resolution Authorizing a Refund in the Amount of \$230.77 for an Overpayment for the Property Located at 24 Yorkshire Road, Block 17005, Lot 29, Account #250018-0, Gloucester Township. The Previous Property Owner Paid the Incorrect Amount in Preparation for Settlement.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Pillo, Ms. Guevara and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado stated that at the last Township Meeting, there were two (2) residents from the Brittany Woods Development. The residents had a few areas of concern to discuss, one being that they did not have the large recycling cans. Mr. Mercado explained the reasons why - that the streets are too narrow, no garages, etc. Their yellow buckets, however, will be picked up on a weekly basis. Chairman Calabrese stated that they had a meeting with Mayor Mayer and a member of the Community Relations Department. As stated, it is impossible to collect the larger carts in that section of town. We agreed to collect the recyclables on a weekly basis. Mr. Mercado appreciates the effort made for the residents. Chairman Calabrese stated that new developments that cannot accommodate the large carts must designate an area for residents to dispose of their recycling. Mr. Mercado thanked Mr. Calabrese.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

Mrs. Bradley and Mr. Bianchini commended Mr. Carr and his employees for a job well done on Monroe Avenue. They wished everyone a Happy Thanksgiving.

Ms. Guevara commended Mr. Carr for looking over the insurance and getting us a deduction this year - \$6,000. She also wished everyone a Happy Thanksgiving.

Mr. Pillo commended the Insurance Committee on a great job. He wished everyone a Happy Thanksgiving.

Chairman Calabrese wished everyone a Happy Thanksgiving.

On motion of Mr. Bianchini, second by Ms. Guevara, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED DECEMBER 15, 2016 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

November 10, 2016

1. The contracts for the Pump Station Monitoring and Controls Upgrade project have been executed. A preconstruction meeting was conducted on October 21st with the NJDEP and the Office of Equal Opportunity. A coordination meeting is scheduled for November 15th with Xylem to review project phasing. It is anticipated to have the first phase of the project completed by the end of the year.
2. The final details for the bypass chamber at the Pierce Battery Pumping Station have been reviewed and approved by the Authority. We are obtaining pricing and lead time information for the procurement of the chamber.
3. My office is working with the Authority to provide sets of sanitary gravity main and force main location books for use in the field.
4. My office is working with the NJDEP to request a No Further Action determination concerning the Soil Remedial Action Permit on the Authority site.
5. The following applications has been reviewed and recommended for approval:

Contingent Form F – Taco Bell – 509 to 543 Berlin Cross Keys Road (aka Block 18301, Lot 10)

A report has been provided under separate cover.

End of Report