

REVISED
Resolution-R-01-18-133

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **OPERATING ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **OPERATING ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

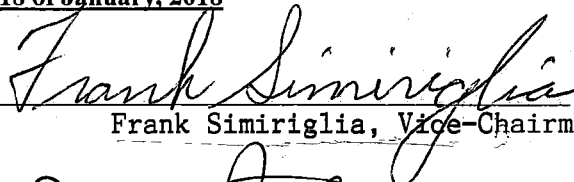
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$343,062.99

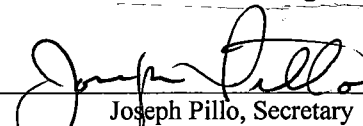
BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 18 of January, 2018



Frank Simiriglia, Vice-Chairman

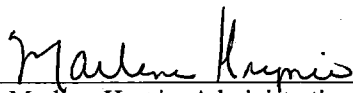
ATTEST:



Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on January 18, 2018

Dated: January 18, 2018



Marlene Hrynio, Administrative Secretary

January 16, 2018
12:07 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/18	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N	Exempt: Y		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
A0000020 A & M PRODUCTS								
	18-01217	12/22/17	SAFETY - MARKOUTS	Open	1,108.22	0.00		
A0000010 A&J BAR JANITORIAL, INC.								
	18-00497	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	109.30	0.00		
DUS00010 AMERICAN PRODUCTS LLC								
	18-01140	12/07/17	FILTERS FOR SERVER	Open	535.00	0.00		
ANJ00010 ANJR - (ASSOC OF NJ RECYCLERS)								
	18-01218	12/22/17	ANJR MEMBERSHIP	Open	180.00	0.00		
AQU00010 AQUA NEW JERSEY								
	18-01279	01/10/18	MONTHLY WATER SERVICE	Open	84.40	0.00		
	18-01303	01/12/18	MONTHLY WATER SERVICE	Open	135.04	0.00		
					219.44			
ARA00010 ARAMARK UNIFORM SERVICES, INC.								
	18-01277	01/10/18	MNTHLY UNIFORM DEC 2017	Open	832.10	0.00		
ATK00010 ATKINSON, JOHN								
	18-01259	01/09/18	J. ATKINSON - SCRIPTS	Open	59.36	0.00		
ATL00020 ATLANTIC CITY ELECTRIC								
	18-01264	01/09/18	MONTHLY ELECTRIC SERVICE	Open	5,270.34	0.00		
	18-01302	01/12/18	MONTHLY ELECTRIC SERVICE	Open	185.22	0.00		
					5,455.56			
B0000020 B-SAFE SECURITY, INC.								
	18-01266	01/09/18	QRTLY MONITORING CELL BACKUP	Open	119.85	0.00		
CRE00000 BB&T/CPS								
	18-01276	01/10/18	AR BOX (ONLINE PAYMENTS) 12/17	Open	112.31	0.00		
BEL00010 BELLMANR TRUCK REPAIR CO, INC.								
	18-01073	11/21/17	#34 TRK INSPECTION	Open	95.00	0.00		
	18-01165	12/13/17	#38, #43 & #42 TRUCKS	Open	285.00	0.00		
	18-01237	12/27/17	#35 TRUCK	Open	973.53	0.00		
	18-01240	12/28/17	#3, #34 REPAIR AS ATTACHED	Open	2,908.01	0.00		
	18-01242	12/28/17	#15 TRK CHK FUEL PRESSURE	Open	256.25	0.00		
					4,517.79			
BTU00030 BTULLOWS ELECTRICAL SUPPLY								
	18-00498	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	28.55	0.00		
B0000010 BOOT AMERICA, INC./STORE								
	18-01249	01/03/18	G.ENGELBERT SAFETY SHOES	Open	144.99	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 2

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BR100010 BRICK ENGINEERING LLC								
	18-01284	01/10/18	ENGINEERING SERVICES DEC 2017	Open	2,400.00	0.00		
CIN00010 CINTAS FIRST AID & SAFETY INC								
	18-01208	12/22/17	FIRST AID SUPPLIES	Open	170.05	0.00		
	18-01258	01/09/18	NEW FIRST AID CABINET	Open	306.76	0.00		
					476.81			
COM00020 COMCAST INC								
	18-01268	01/09/18	MONTHLY TELEPHONE & INTERNET	Open	396.75	0.00		
CON00020 CONNER STRONG & BUCKLEY								
	18-01273	01/10/18	2018 EXCESS WORKER'S COMP	Open	986.98	0.00		
	18-01274	01/10/18	2018 EXCESS WORKER'S COMP	Open	4,934.94	0.00		
					5,921.92			
COU00010 COURIER POST								
	18-01117	12/01/17	HOLIDAY RECYCLING AD	Open	399.00	0.00		
	18-01177	12/19/17	2 - ADS	Open	184.08	0.00		
	18-01246	01/02/18	2018 RFP'S	Open	62.56	0.00		
					645.64			
CRO00010 CROSS COUNTRY INC								
	18-01236	12/27/17	GARAGE & MAIN BUILDING	Open	274.80	0.00		
DEL00080 DELTA DENTAL PLAN OF NJ								
	18-01253	01/05/18	DENTAL PLAN - DECEMBER 2017	Open	644.00	0.00		
	18-01256	01/09/18	DENTAL CLAIMS - DECEMBER 2017	Open	3,815.00	0.00		
					4,459.00			
EAS0010 EASTERN AUTOPARTS WAREHOUSE								
	18-00499	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	170.71	0.00		
ECH00010 ECHELON FORD, INC.								
	18-01193	12/21/17	#12 TRK	Open	45.80	0.00		
FAS00010 FASTENAL INC								
	18-00501	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	133.99	0.00		
PAR00010 FLEET PRIDE								
	18-00502	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	217.92	0.00		
GLO00050 GLOUCESTER PLUMBING SUPPLY								
	18-01095	11/27/17	PARTS FOR ROD MACHINE CURBSTOP	Open	686.95	0.00		
GOR00010 GORE, KEVIN								
	18-01260	01/09/18	K. GORE - SCRIPTS	Open	66.06	0.00		
GRA00040 GRANTURK EQUIPMENT CO. IN								
	18-01147	12/08/17	#43 TRUCK	Open	60.92	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 3

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HER00020 HERITAGE BUSINESS SYSTEMS								
	18-01267	01/09/18	MONTHLY COPIER METER DEC 2017	Open	109.58	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE								
	18-01207	12/22/17	VARIOUS SUPPLIES	Open	84.82	0.00		
	18-01225	12/22/17	SUPPLIES	Open	148.00	0.00		
					232.82			
HUN00020 HUNTER JERSEY PETERBILT								
	18-01174	12/15/17	#34 AIR VALVE	Open	203.40	0.00		
	18-01220	12/22/17	#15 TRUCK	Open	2,688.60	0.00		
					2,892.00			
HUN00010 HUNTER TRUCK SALES & SERVICE								
	18-01050	11/16/17	EXHAUST GASKETS #3,4,43 TRK	Open	232.02	0.00		
IND00070 INDUSTRIAL HYDRAULICS & R								
	18-01146	12/08/17	#33 TRUCK	Open	22.04	0.00		
INT00000 INTERCON TRUCK EQUIPMENT INC.								
	18-01159	12/12/17	#9 TRUCK PLOW	Open	413.00	0.00		
MO000021 M & E LOCKSMITH								
	18-01219	12/22/17	VEHICLE #12 LOCKS	Open	325.00	0.00		
MSJ00051 M. S. JACOBS & ASSOCIATES, INC.								
	18-00883	10/03/17	NEW BAMS UNIT	Open	522.03	0.00		
MEG00030 MECHANICS NAPA BLACKWOOD								
	18-00509	06/23/17	MONTHLY P.O. FOR DECEMBER 2017	Open	1,003.31	0.00		
MIC00020 MICKLE CHRISTOPHER								
	18-01224	12/22/17	C. MICKLE - SCRIPTS	Open	33.14	0.00		
NJ000090 N. J. AMERICAN WATER CO.								
	18-01269	01/09/18	MONTHLY WATER SERVICE	Open	433.56	0.00		
NJ000120 N. J. MOTOR VEHICLE SERVICE								
	18-01275	01/10/18	#T-1 REGISTRATION RENEWAL	Open	32.00	0.00		
OFF00010 OFFICE BASICS								
	18-01221	12/22/17	OFFICE SUPPLIES	Open	1,537.37	0.00		
ONE00010 ONE CALL CONCEPTS, INC.								
	18-01257	01/09/18	DEC 2017 - MONTHLY MARKOUTS	Open	473.75	0.00		
PED00010 PEDRONI FUEL CO.								
	18-01271	01/09/18	NO LEAD GAS	Open	2,066.13	0.00		
PEN00040 PENNONI ASSOCIATES, INC.								
	18-01286	01/11/18	ENGINEERING SERVICES DEC 2017	Open	4,846.25	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 4

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PES00010 PEST PROFESSIONALS								
	18-01209	12/22/17	MONTHLY PEST CONTROL	Open	145.00	0.00		
PIT00050 PITNEY BOWES GLOBAL FINANCIAL								
	18-01238	12/28/17	RED INK FOR POSTAGE MACHINE	Open	80.74	0.00		
PRO00040 PROTICH, RAYMOND								
	18-01252	01/05/18	R PROTICH - SCRIPTS	Open	440.88	0.00		
PSE00010 PSE&G 1								
	18-01263	01/09/18	MONTHLY ELECTRIC SERVICE	Open	1,496.08	0.00		
DEE00010 READY FRESH WATER DIRECT								
	18-01229	12/22/17	MONTHLY BOTTLED WATER	Open	315.68	0.00		
RED00010 REDY BATTERY SALES, INC.								
	18-01214	12/22/17	#37 TRUCK	Open	314.22	0.00		
RIG00010 RIGGINS, INC.								
	18-01227	12/22/17	DIESEL FUEL	Open	1,843.60	0.00		
	18-01228	12/22/17	DIESEL FUEL	Open	1,603.00	0.00		
	18-01261	01/09/18	DIESEL FUEL	Open	2,444.42	0.00		
	18-01270	01/09/18	DIESEL FUEL	Open	684.26	0.00		
	18-01295	01/12/18	DIESEL FUEL	Open	2,465.50	0.00		
					9,040.78			
RIT00010 RITE AID PHARMACY								
	18-01212	12/22/17	M. COOK-SCRIPTS WORKMANS COMP	Open	21.98	0.00		
	18-01222	12/22/17	F. GIUNTA-WORKMAN COMP SCRIPTS	Open	126.96	0.00		
	18-01297	01/12/18	M. COOK - SCRIPTS (WORK COMP)	Open	301.98	0.00		
					450.92			
SOU00030 SOUTH JERSEY GAS								
	18-01262	01/09/18	MONTHLY GAS SERVICE	Open	45.74	0.00		
STA00125 ST OF NJ ACTIVE HEALTH								
	18-01255	01/05/18	ACTIVE HEALTH CARE JAN 2018	Open	64,131.70	0.00		
STA00115 ST OF NJ RETIREE HEALTH CARE								
	18-01254	01/05/18	RETIREE HEALTH CARE JAN 2018	Open	16,624.02	0.00		
SWKTE005 SWK TECHNOLOGIES, INC.								
	18-01135	12/06/17	IT SUPPORT	Open	150.00	0.00		
	18-01210	12/22/17	MONTHLY ANTI-VIRUS	Open	582.10	0.00		
					732.10			
THE00090 THE MAINTENANCE CONNECTION, INC.								
	18-01148	12/08/17	RECYCLE & GRASS TRUCKS	Open	259.12	0.00		
THE00110 THE SOUTHWEST COUNCIL								
	18-01215	12/22/17	EMPLOYEE ASSISTANCE PROGRAM	Open	328.00	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 5

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TIR00010 TIRE CORRAL OF AMERICA INC							
18-01142	12/08/17	#20 TRUCK	Open	48.90	0.00		
18-01143	12/08/17	#15 TRUCK	Open	1,544.46	0.00		
18-01144	12/08/17	#36 TRUCK	Open	1,283.46	0.00		
18-01213	12/22/17	#26 TRUCK	Open	679.16	0.00		
				3,555.98			
TRE00040 TREASURER - STATE OF NJ							
18-01296	01/12/18	QUARTERLY RECYCLING MONITORING	Open	2,282.50	0.00		
WASTE005 WASTE MANAGEMENT OF NJ							
18-01265	01/09/18	MONTHLY TRASH REMOVAL	Open	79.96	0.00		
WIL00040 WILLIAM HARVEY							
18-01235	12/27/17	W. HARVEY - SCRIPTS	Open	74.54	0.00		
WIL00070 WILLIER ELECTRIC MOTOR INC.							
18-01250	01/03/18	FAY ANN DR PS	Open	1,418.00	0.00		
SH000010 ZALLIE SUPERMARKETS							
18-01272	01/09/18	SHOP RITE SCRIPTS - DEC 2017	Open	118.27	0.00		

Total Purchase Orders: 87 Total P.O. Line Items: 0 Total List Amount: 146,487.97 Total Void Amount: 0.00

January 18, 2018
10:51 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/18 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CAR00070 CARTWRIGHT KATHRYN							
18-01251	01/05/18	K CARTWRIGHT - SCRIPTS	Open	74.42	0.00		

Total Purchase Orders: 1 Total P.O. Line Items: 0 Total List Amount: 74.42 Total Void Amount: 0.00

12/19/2017	BOOK TRANSFER CREDIT	Pending	47,656.71	WEB TFR FR 001100942661 155902	MONEY TRANSFER	119,273.57
12/19/2017	BOOK TRANSFER CREDIT	Pending	357,230.00	WEB TFR FR 001100942661 155350	MONEY TRANSFER	71,616.86

01/03/2018 15:24:46	PAYROLL		736,091.00	01/03/2018	Bank Confirmed	Transfer
01/03/2018 15:24:21	PAYROLL		38,063.08	01/03/2018	Bank Confirmed	Transfer
01/03/2018 15:24:08	PAYROLL		110,881.00	01/03/2018	Bank Confirmed	Transfer

Creation Date	Beneficiary	Amount	Effective Date	Status	Rejection Reason	Payment Type	Payment Medium
01/09/2018 14:34:41	PAYROLL	323,861.00	01/09/2018	Bank Confirmed		Transfer	Transfer
01/09/2018 14:34:26	PAYROLL	50,094.88	01/09/2018	Bank Confirmed		Transfer	Transfer

Creation Date	Beneficiary	Amount	Effective Date	Status	Rejection Reason	Payment Type	Payment Medium
01/12/2018 09:32:24	PAYROLL	402,551.00	01/12/2018	Bank Confirmed		Transfer	Transfer

Creation Date	Beneficiary	Amount	Effective Date	Status	Rejection Reason	Payment Type	Payment Medium
01/11/2018 15:00:35	PAYROLL	14,617.74	01/11/2018	Bank Confirmed		Transfer	Transfer
01/11/2018 15:00:14	PAYROLL	210,271.00	01/11/2018	Bank Confirmed		Transfer	Transfer

Creation Date	Beneficiary	Amount	Effective Date	Status	Rejection Reason	Payment Type	Payment Medium
12/27/2017 14:40:41	PAYROLL	301,731.00	12/27/2017	Bank Confirmed		Transfer	Transfer
12/27/2017 14:40:26	PAYROLL	40,718.48	12/27/2017	Bank Confirmed		Transfer	Transfer

Creation Date	Beneficiary	Amount	Effective Date	Status	Rejection Reason	Payment Type	Payment Medium
01/12/2018 14:48:46	PAYROLL	285,601.00	01/12/2018	Released		Transfer	Transfer

January 2, 2018
03:04 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All
Range: First
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: Yes
to Last
First Enc Date Range: First to 02/28/18
Prior Year Only: N

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQU00010 AQUA NEW JERSEY								
	18-01234	12/22/17	MONTHLY WATER BILL	Open	194.11	0.00		
ATL00020 ATLANTIC CITY ELECTRIC								
	18-01232	12/22/17	MONTHLY ELECTRIC SERVICE	Open	3,742.68	0.00		
COM00020 COMCAST INC								
	18-01211	12/22/17	MONTHLY PHONE & INTERNET LINES	Open	396.98	0.00		
	18-01244	12/28/17	MONTHLY TELEPHONE&INTERNET	Open	494.20	0.00		
					891.18			
NJ000090 N.J. AMERICAN WATER CO.								
	18-01233	12/22/17	MONTHLY WATER BILL	Open	92.68	0.00		
PSE00010 PSE&G 1								
	18-01231	12/22/17	MONTHLY ELECTRIC SERVICE	Open	7,332.70	0.00		
SAM00010 SAM'S CLUB DIRECT								
	18-01243	12/28/17	BOTTLED WATER	Open	9.96	0.00		
SOU00030 SOUTH JERSEY GAS								
	18-01230	12/22/17	MONTHLY GAS SERVICE	Open	1,801.78	0.00		
STA00040 STAPLES CREDIT PLAN								
	18-01226	12/22/17	VARIOUS OFFICE SUPPLIES	Open	1,396.78	0.00		
Total Purchase Orders: 9 Total P.O. Line Items: 0 Total List Amount: 15,461.87 Total Void Amount: 0.00								
HOSTM005 HOSTING.COM INC								
	18-01245	12/29/17	HOST MY SITE WEBSITE REWNAL	Open	107.40	0.00		

Total Purchase Orders: 1 Total P.O. Line Items: 0 Total List Amount: 107.40 Total Void Amount: 0.00

Resolution-R-01-18-134

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **RENEWAL & REPLACEMENT ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **RENEWAL & REPLACEMENT ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

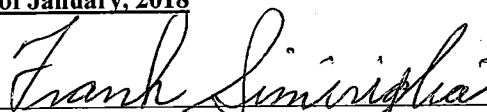
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$58,125.34

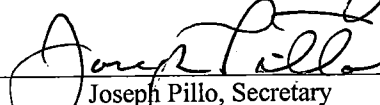
BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this **18 of January, 2018**



Frank Simiriglia, Vice-Chairman

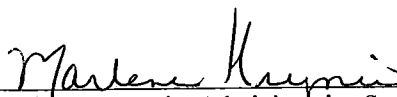
ATTEST:



Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on **January 18, 2018**

Dated: **January 18, 2018**



Marlene Hrynio, Administrative Secretary

January 16, 2018
02:02 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/18 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BIL00030 BILLOWS ELECTRICAL SUPPLY							
18-01124	12/04/17	WY OAKS P.S.	Open	1,350.34	0.00		
HOFFM005 HOFFMAN SERVICES							
18-01107	11/29/17	LIFTS FOR MAINT GARAGE	Open	51,424.00	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
18-01287	01/11/18	ENGINEERING SERVICES DEC 17	Open	5,351.00	0.00		

Total Purchase Orders: 3 Total P.O. Line Items: 0 Total List Amount: **58,125.34** Total Void Amount: 0.00

Resolution-R-01-18-135

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **PLANS & SPECIFICATIONS ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **PLANS AND SPECIFICATIONS ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

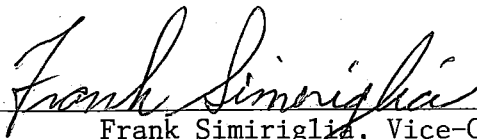
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
--------	------	---------


As Per Attached: \$2,805.00

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 18 of January, 2018

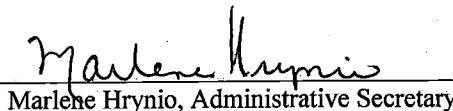

Frank Simiriglia, Vice-Chairman

ATTEST:


Joseph Pillo, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on January 18, 2018

Dated: January 18, 2018


Marlene Hrynio, Administrative Secretary

January 16, 2018
02:19 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/18 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
BRI00010 BRICK ENGINEERING LLC								
18-01285	01/10/18	ENGINEERING SERVICES DEC 2017	Open	960.00	0.00			
DANRI005 DAN RIFF								
18-01120	12/04/17	RETURN ESCROW FUNDS-ACCT CLOSE	Open	993.00	0.00			
PEN00040 PENNONI ASSOCIATES INC.								
18-01288	01/11/18	ENGINEERING SERVICES DEC 2017	Open	852.00	0.00			
Total Purchase Orders:		3	Total P.O. Line Items:	0	Total List Amount:	2,805.00	Total Void Amount:	0.00

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING COMPLETION OF EMERGENCY REPAIR WORK
FOR A LATERAL REPAIR AT 8 LAGUNA DRIVE,
BY R.D. ZEULI, INC., IN ACCORDANCE WITH THE EMERGENCY SERVICES
CONTRACT AUTHORIZED BY RESOLUTION R-06-17-66

R-01-18-136

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) previously received bids on or about June 7, 2017 for the Emergency Repairs to Wastewater Conveyance System, Mains, Laterals and Supplementary Construction Services (“Emergency Services Contract”); and

WHEREAS, the successful bidder was R.D. Zeuli, Inc. (“Zeuli”); and

WHEREAS, the Authority authorized said contract in order to meet certain unanticipated emergent situations that arise from the day to day operation of a sanitary sewer collection system which is comprised of approximately three hundred (300) miles of sanitary sewer lines as well as fifty four (54) pumping stations, in accordance with the requirements of the Local Public Contract Law; and

WHEREAS, the GTMUA is the owner of a lateral at 8 Laguna Drive, in the Township of Gloucester; and

WHEREAS, the lateral at 8 Laguna Drive was damaged and in need of emergency repairs; and

WHEREAS, failure to take immediate and emergent action would have resulted in a health and safety hazard; and

WHEREAS, R.D. Zeuli effectuated the emergency repairs in accordance with its Emergency Services Contract awarded on June 15, 2017; and

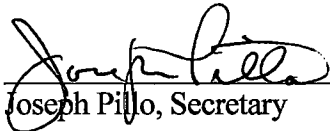
NOW, THEREFORE BE IT RESOLVED by the Gloucester Township Municipal Utilities Authority, a body corporate and politic, as follows:

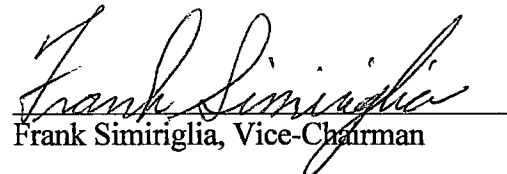
3. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
4. Staff is hereby authorized to process the payment request from R.D. Zeuli, Inc., in the amount of \$5,543.50, for the subject emergency repairs, in accordance with the recommendation of Thomas Leisse, PE, CME, Authority Engineer, dated January 11, 2018.

BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this repair. The amount to be expended under this resolution shall not exceed \$5,543.50. Funds will be charged against the Renewal & Replacement Fund.

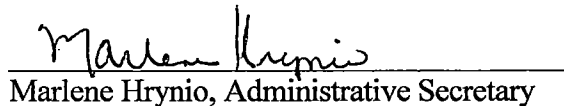
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Secretary


Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.


Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

January 16, 2018
01:49 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/18	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RD000010 R.D. ZEULI INC							
18-01292	01/12/18	EMERGENCY REPAIR 8 LAGUNA DR	Open	5,543.50	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	5,543.50	Total Void Amount:	0.00
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January 11, 2018

GTMUA 17013

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08021

**RE: Emergency Repair
8 Laguna Drive**

Dear Ray:

On Thursday, December 21, 2017, a lateral issue was reported at 8 Laguna Drive in the Catalina Hills section of the Township.

The findings were as follows:

1. The Authority performed an initial investigation to determine the severity of the issue. The Authority identified a break in the terracotta lateral between the main and the curb stop at a depth of approximately 7 feet.
2. Due to the nature of the repair, GTMUA's emergency repair contractor R. D. Zeuli, Inc. was contacted, immediately responded and coordinated the repair with the Authority.
3. R.D. Zeuli, Inc. addressed the issue on December 22nd by installing a new section of replacement PVC lateral.

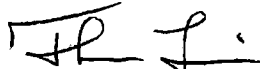
The lateral issue was an "emergency" and quick response by the GTMUA and R. D. Zeuli, Inc. protected the health and safety of the public.

Attached is R. D. Zeuli Inc.'s invoice, with appropriate back-up, for the aforementioned work in the amount of \$5,543.50, which I have reviewed and recommend for payment. All work has been completed and accepted.

Please contact me at 856-656-2922 if you have any questions and/or require any additional assistance.

Sincerely,

PENNONI ASSOCIATES



Thomas Leisse, PE, CME
Authority Engineer

Enclosure

cc: Marlene Hrynio, GTMUA
H. Long, GTMUA Solicitor

GTMUA	lateral repair	Laguna dr				
22-Dec-17	2017					
Item	Description	Unit of measure	Unit	Unit \$	Subtotal	
1	Backhoe(cx145)	per day	0.875	\$350.00	306.25	
2	321 excavator	per day	0	\$620.00	0	
3	303 exc.w/thumb	per day	0	\$300.00	0	
4	Skid Steer/CTL	per day	0	\$300.00	0	
5	Loader	per day	0	\$345.00	0	
6	Dozer D5C	per day	0	\$500.00	0	
7	Broom/sweeper	per day	0	\$105.00	0	
8	DumpTruck 6 cy	per day	0.875	\$215.00	188.125	
9	DumpTruck 14 cy	per day	0.875	\$259.00	226.625	
10	Tractor Trailer	per day	0.5	\$460.00	230	
11	UtilityTruck&acc.	per day	1	\$160.00	160	
12	Roller	per day	0	\$320.00	0	
13	Paver	per day	0	\$1,325.00	0	
14	Backhoe	per day	0	\$350.00	0	
15	AirComp&acc.	per day	0.25	\$160.00	40	
16	JumpJack	per day	0	\$50.00	0	
17	3" pump	per day	0	\$200.00	0	
18	trenchbox	per day	0	\$300.00	0	
19	Sawcutting	LF	0	\$3.00	0	
20	Superintendent	per Hr	3	\$77.00	231	
21	Foremen	per Hr	8	\$104.00	832	
22	Operator	per Hr	0	\$104.00	0	
23	Laborers	per Hr	21	\$84.00	1764	
24	Truck Driver	per Hr	17	\$84.00	1428	
25	Mason/Carp.	per Hr	0	\$80.00	0	
		Subtotal	L&E		5406	
materials						
JEM 2273	stone	5 tn	125			
		Subtotal	125			
		OH&Prof(10%)	12.5			
	Project	Total	5543.5			

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P.O. Box 330 • West Berlin, NJ 08091

Tel 856-768-0300 • Fax 856-768-0305

www.jempaving.com

DATE 12/22/17 2273

START TIME _____ AM/PM END TIME _____ AM/PM

JOB NAME GTmua Repairs

JOB ADDRESS 8 Laguna Dr.

JOB DESCRIPTION _____

EXPORT FROM 259 Watson Rd HAUL TO 8 Laguna

MATERIAL 3/4" stone NO. of LOADS 1

QTY. TOTAL 5tn.

EQUIPMENT
MOBILIZATION

☐

OFF ROAD FUEL
GALLONS

NOTES

5 tn. @ \$25.- \$125.00

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING COMPLETION OF EMERGENCY REPAIR WORK
FOR A SEWER MANHOLE REPAIR AT 1515 BLACKWOOD CLEMENTON ROAD,
BY R.D. ZEULI, INC., IN ACCORDANCE WITH THE EMERGENCY SERVICES
CONTRACT AUTHORIZED BY RESOLUTION R-06-17-66

R-01-18-137

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) previously received bids on or about June 7, 2017 for the Emergency Repairs to Wastewater Conveyance System, Mains, Laterals and Supplementary Construction Services (“Emergency Services Contract”); and

WHEREAS, the successful bidder was R.D. Zeuli, Inc. (“Zeuli”); and

WHEREAS, the Authority authorized said contract in order to meet certain unanticipated emergent situations that arise from the day to day operation of a sanitary sewer collection system which is comprised of approximately three hundred (300) miles of sanitary sewer lines as well as fifty four (54) pumping stations, in accordance with the requirements of the Local Public Contract Law; and

WHEREAS, the GTMUA is the owner of a sewer manhole at 1515 Blackwood Clementon Road, in the Township of Gloucester; and

WHEREAS, the sewer manhole at 1515 Blackwood Clementon Road was damaged and in need of emergency repairs; and

WHEREAS, failure to take immediate and emergent action would have resulted in a health and safety hazard; and

WHEREAS, R.D. Zeuli effectuated the emergency repairs in accordance with its Emergency Services Contract awarded on June 15, 2017; and

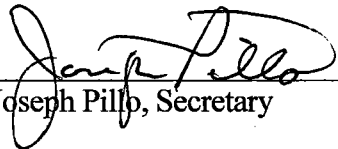
NOW, THEREFORE BE IT RESOLVED by the Gloucester Township Municipal Utilities Authority, a body corporate and politic, as follows:

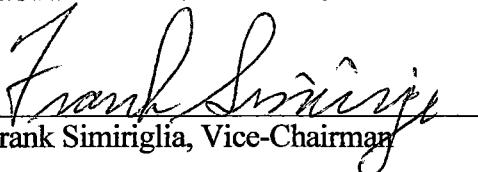
1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. Staff is hereby authorized to process the payment request from R.D. Zeuli, Inc., in the amount of \$4,321.72, for the subject emergency repairs, in accordance with the recommendation of Thomas Leisse, PE, CME, Authority Engineer, dated January 11, 2018.

BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this repair. The amount to be expended under this resolution shall not exceed \$4,321.72. Funds will be charged against the Renewal & Replacement Fund.

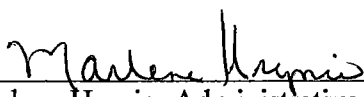
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Secretary


Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.


Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

January 16, 2018
01:51 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/18	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RD000010	R.D. ZEULI INC						
18-01293	01/12/18	EMERGENCY REPAIR 1515 BLKCLM R	Open	4,321.72	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	4,321.72	Total Void Amount:	0.00
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January 11, 2018

GTMUA 17013

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08021

**RE: Emergency Repair
Sewer Manhole - 1515 Blackwood Clementon Road**

Dear Ray:

On Monday, December 18th, 2017, a manhole issue was reported along Blackwood Clementon Road near the intersection with Little Gloucester Road (in front of the Taco Bell Restaurant).

The findings were as follows:

1. The Authority performed an initial investigation to determine the severity of the issue. The Authority attempted to access the manhole through the cover for inspection but was unable to open. Due to settlement into the roadway, the cover had become wedged into the frame and the Authority could not open the manhole for inspection or maintenance.
2. Due to the nature and location of the repair, GTMUA's emergency repair contractor R. D. Zeuli, Inc. was contacted, immediately responded and coordinated the repair with the Authority.
3. R.D. Zeuli, Inc. addressed the issue on December 19th by resetting the manhole frame and cover.

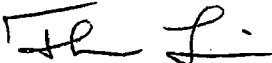
The manhole issue was an "emergency" and quick response by the GTMUA and R. D. Zeuli, Inc. protected the health and safety of the public.

Attached is R. D. Zeuli Inc.'s invoice, with appropriate back-up, for the aforementioned work in the amount of \$4,321.72, which I have reviewed and recommend for payment. All work has been completed and accepted.

Please contact me at 856-656-2922 if you have any questions and/or require any additional assistance.

Sincerely,

PENNONI ASSOCIATES



Thomas Leisse, PE, CME
Authority Engineer

Enclosure

cc: Marlene Hrynio, GTMUA
H. Long, GTMUA Solicitor

GTMUA	MH repair	Blkwd Clem Rd				
19-Dec-17	2017					
Item	Description	Unit of measure	Unit	Unit \$	Subtotal	
1	Backhoe(cx145)	per day	0	\$350.00	0	
2	321 excavator	per day	0	\$620.00	0	
3	303 exc.w/thumb	per day	0	\$300.00	0	
4	Skid Steer/CTL	per day	0.5	\$300.00	150	
5	Loader	per day	0	\$345.00	0	
6	Dozer D5C	per day	0	\$500.00	0	
7	Broom/sweeper	per day	0	\$105.00	0	
8	DumpTruck 6 cy	per day	0.5	\$215.00	107.5	
9	DumpTruck 14 cy	per day	0	\$259.00	0	
10	Tractor Trailer	per day	0.5	\$460.00	230	
11	UtilityTruck&acc.	per day	1	\$160.00	160	
12	Roller	per day	0	\$320.00	0	
13	Paver	per day	0	\$1,325.00	0	
14	Backhoe	per day	0	\$340.00	0	
15	AirComp&acc.	per day	0.25	\$160.00	40	
16	JumpJack	per day	0	\$50.00	0	
17	3" pump	per day	0	\$200.00	0	
18	trenchbox	per day	0	\$300.00	0	
19	Sawcutting	LF	0	\$3.00	0	
20	Superintendent	per Hr	5	\$77.00	385	
21	Foremen	per Hr	5	\$104.00	520	
22	Operator	per Hr	0	\$104.00	0	
23	Laborers	per Hr	20	\$84.00	1680	
24	Truck Driver	per Hr	9	\$84.00	756	
25	Mason/Carp.	per Hr	0	\$80.00	0	
		Subtotal	L&E		4028.5	
materials						
JEM 2274	disposal, misc..		80			
JEM 2276	12.5M asphalt		186.56			
		Subtotal	266.56			
		OH&Prof(10%)	26.656			
	Project	Total	<u>4321.72</u>			

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Tel 856-768-0300 • Fax 856-768-0305

www.jempaving.com

DATE Dec. 19, 2017 2274

START TIME _____ AM/PM END TIME _____ AM/PM

JOB NAME GT MUA

JOB ADDRESS Blkwal / Clem. Rd

JOB DESCRIPTION Rain & Repl. MH Frnt & Corner

EXPORT FROM _____ HAUL TO _____

MATERIAL _____ NO. of LOADS _____

QTY. TOTAL _____

EQUIPMENT
MOBILIZATION

☐

OFF ROAD FUEL
GALLONS

NOTES

Bricks, mortar, riser Ring. \$ 55.-

Disposal 25.-

~~\$ 80.-~~

JEM Paving, LLC

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P.O. Box 330 ♦ West Berlin, NJ 08091

Tel 856-768-0300 ♦ Fax 856-768-0305

www.jempaving.com

DATE Dec 19 2017 2276

START TIME 9 AM PM END TIME _____ AM/PM

JOB NAME GTMUA

JOB ADDRESS Blackwood Clem. Rd.

JOB DESCRIPTION Rem & Replace MH

EXPORT FROM National Paving job site

MATERIAL _____ NO. of LOADS 1

QTY. TOTAL 3.75 tn.

EQUIPMENT
MOBILIZATION

☐

OFF ROAD FUEL
GALLONS

NOTES

3.75 tn. 12.5 m HMA \$49.75/tn

\$186.56

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION AUTHORIZING THE EXTENSION AND RENEWAL
OF THE 2018 SHARED SERVICES GLOBAL AGREEMENT WITH THE TOWNSHIP OF
GLOUCESTER FOR RECYCLING OF GLASS, PAPERS, PLASTICS AND CANS, AND
CONTINUATION OF THE COMPOST FACILITY PROGRAM AND CONTINUATION OF
THE GRASS AND LEAF COLLECTION AND DISPOSAL PROGRAM**

R-01-18-138

WHEREAS, the Gloucester Township Municipal Utilities Authority, ("GTMUA") desires to extend its Shared Services Global Agreement ("Agreement") with the Township of Gloucester ("Township"); and

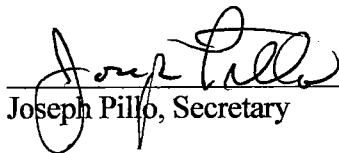
WHEREAS, the parties hereto are permitted in accordance with N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act ("Act"), to enter into an agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration including shared services and the like; and

WHEREAS, the parties hereto desire to enter into an extension of the Shared Services Global Agreement, for the continuation of the recycling of glass, papers, plastics and cans, the continuation of the Compost Facility Program, and the continuation of the grass and leaf collection and disposal program; and

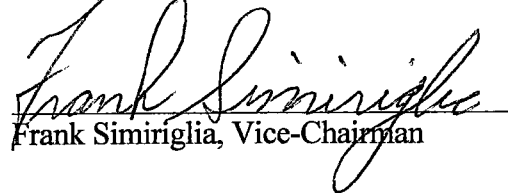
NOW THEREFORE, BE IT RESOLVED, by the Gloucester Township Municipal Utilities Authority, a body corporate and politic, as follows:

1. The Chairman and/or Executive Director are hereby authorized to execute an extension for a term of one (1) year (January 1, 2018 through December 31, 2018) of the Shared Services Global Agreement by and between the Gloucester Township Municipal Utilities Authority and the Township of Gloucester in a form similar to that attached hereto and made a part hereof upon final approval by the Authority Solicitor.
2. The Shared Services Global Agreement shall be placed on file in the office of the Gloucester Township Municipal Utilities Authority and made available for public inspection upon execution.

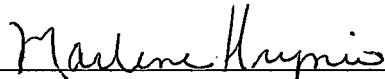
ATTEST:


Joseph Pillo, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.



Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

SHARED SERVICES AGREEMENT

THIS AGREEMENT dated **1st day of January, 2018**, by and between the **TOWNSHIP OF GLOUCESTER**, a municipal corporation of the State of New Jersey, with its principal place of business at Chews Landing Road, P.O. Box 8, Blackwood, New Jersey 08012, (hereinafter referred to as "**Township**") and the **GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**, a body corporate and politic, with its principal place of business located at 401 W. Landing Road, P.O. Box 216, Glendora, New Jersey 08029 (hereinafter referred to as "**Authority**");

WITNESSETH

WHEREAS, the parties desire to enter into a Shared Services Agreement to authorize the implementation and administration of certain activities relating to the operation of a composting facility, the collection and disposal of grass and leaves, and the recycling of glass, papers, plastics and cans within the Township of Gloucester; and

WHEREAS, the parties hereto are permitted in accordance with N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act ("Act"), to enter into and modify Agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration including shared services and the like; and

WHEREAS, the parties desire to enter into a global agreement memorializing the terms and conditions of certain prior agreements between said parties relating to the operation of the composting facility, the collection and disposal of grass and leaves and recycling of glass, papers, plastics and cans within the Township of Gloucester; and

NOW, THEREFORE, for and in consideration of the signing of this Agreement by the respective parties, and in further consideration of the terms and covenants of the within

Agreement, and the mutual benefits to be gained by the parties hereto, the parties do hereby agree as follows:

I. OPERATION OF THE COMPOSTING FACILITY

A. BACKGROUND

The Authority is authorized to treat and dispose of solid waste and enter into contracts pursuant to N.J.S.A. 40:14b-49. In accordance with provisions set forth in N.J.S.A. 13:E-1 et seq. and N.J.S.A. 13:1E-99.11 et seq., known as the Solid Waste Management Act and the New Jersey Statewide Mandatory Source Separation and Recycling Act, the Authority has received from the New Jersey Department of Environmental Protection ("NJDEP"), a Recycling Center General Approval Permit for the operation of a recycling facility (hereinafter "Compost Facility") located at Block 1402, Lot 3 and Block 2401, Lots 1 & 3, Gloucester Township, Camden County, New Jersey. The permit allows the Authority to process vegetative matter, specifically, the composting of grass and leaves. Historically, the Authority has agreed, along with the Township, to expand the scope and operation of the Compost Facility for the composting and disposal of grass and leaves pursuant to certain terms and conditions. The Township and Authority have previously entered into a series of agreements for not only the establishment of the Compost Facility program, but also for the expansion of the existing Compost Facility. Such an operation is deemed by all parties to be in the best interest of the safety, health and welfare of the residents of the Township of Gloucester.

B. TERMS AND CONDITIONS OF COMPOST FACILITY AGREEMENT

1. The Township, has in the past, and will continue in the future, to provide all funds required to operate the existing Compost Facility in accordance with Plans and Specifications, as prepared by the Authority's consulting engineer, and approved by NJDEP Solid Waste Permit.

2. The Township will provide all funds required in order to purchase any and all equipment necessary for the operation of the Compost Facility. The Authority will advise the Township of the equipment needed. The Township will lease said equipment to the Authority for One Dollar (\$1.00) per year. The parties acknowledge that the cost of the required equipment, specifically the screener and windrow turner, as well as other allocable cost as of the date of this Agreement, is \$1,306,881.17. The Township shall be obligated to pay its share of the yearly debt service payment directly to the Authority for the aforementioned equipment. The parties agree that the amount of the payment during the term of this Agreement is \$83,720.00. Attached hereto and incorporated herein is an itemized list of the equipment required for the operation of the compost facility as prepared by the Authority. The Township also agrees to fund the purchase of certain capital items as set forth in the attached "Authority Capital Budget and Capital Improvement Plan, Fiscal Period Ending February 28, 2019" attached as Exhibit "A".

3. The Authority will operate and maintain the Compost Facility. Moreover, the Authority will be responsible for the coordination of all work necessary to maintain the expansion of the Compost Facility in accordance with the approved Plans and Specifications. The Township will fund the annual operating budget for the Compost Facility. In December of the preceding year, the Authority will submit the respective budgetary information for the operation of the Compost Facility to the Township for review and approval.

4. The Authority will permit the Township to dispose at the Compost Facility all grass and leaves collected in the Township.

5. The Authority will not charge tipping fees to the Township for the disposal of grass and leaves at the Authority's Compost Facility.

6. The Township shall participate in overseeing of the Compost Facility operation in connection with marketing the Compost Facility to potential customers for disposal of grass and leaves at the site as well as potential customers for the sale of compost.

7. The Authority shall prepare and forward to the Township annually, a report of the Compost Facility operations at the close of the Authority's fiscal year.

8. The Township Council and Authority Members shall participate in a joint quarterly meeting regarding the Compost Facility operations. In the event both parties agree, both governing bodies may appoint a subcommittee for said purpose. In addition, either party may have in attendance any department heads and/or professionals it deems appropriate.

9. The Authority shall actively market the use of the Compost Facility and seek commitments from other municipalities for the disposal of grass and leaves at the Compost Facility.

10. The Authority shall develop and provide to the Township a long-term marketing plan for the Compost Facility operation. Copies of any and all correspondence sent or received by the Authority in connection with the utilization of the Compost Facility by third parties, shall be forwarded to the Township Administrator.

11. As set forth in Section II, B. 7. of this Agreement, the Authority shall add or subtract appropriately to the Township any and all revenues gained from the Compost Facility operations, after deduction of the Authority's cost of operation of the Compost Facility. Upon termination of this Inter-local Services Agreement, any unexpended funds shall be returned to the Township within sixty (60) days of termination.

12. For the year ending December 31, 2018, the parties agree to the following funding:

- A. The Compost Facility's Operating budget for Fiscal year 2018-2019 is \$534,912.00, excluding the Township's share of the 2008 NJEIT debt service obligation.
- B. The anticipated revenue for FY 2018-2019 as determined by the Authority Administration is \$315,000.00.
- C. The calculation of the amount due from the Township for the year ending 2018-2019 for the Compost Facility operating budget is as follows:

\$534,912.00	Compost Facility Operating Budget FY 2018-2019
<u>-\$315,000.00</u>	
<u>\$219,912.00</u>	Amount Due from Township to GTMUA for Compost Facility Operating Budget for FY 2018- 2019 or \$18,326.00 per month.

II. GRASS AND LEAF COLLECTION AND DISPOSAL PROGRAM

A. BACKGROUND

The Township is desirous of the continuation of the grass and leaf collection and disposal by composting program. The Township seeks to promote and continue a program for the collection, composting and disposal of grass and leaves within the Township on a mandatory requirement basis as part of its municipal solid waste program. The Authority is authorized to treat and dispose of solid waste and enter into agreements for said purpose pursuant to N.J.S.A. 40:14B-49. The parties have in the past, and will continue in the future, to cooperate and proceed and continue with the undertaking of the collection and disposal by composting of grass and leaves within the municipal boundaries of the Township. The Township and the Authority are willing to enter into an agreement for the establishment of a continued relationship between the

parties for the collection, disposal and composting of grass and leaves within the Township as part of the municipality's solid waste program.

**B. TERMS AND CONDITIONS OF GRASS AND LEAF COLLECTION
AND DISPOSAL**

1. The Authority hereby agrees to continue to collect and dispose by composting, at the Authority Composting Facility, grass and leaves within the Township pursuant to the vegetative permit which has been issued to the Authority by the NJDEP, a copy of same being attached hereto and incorporated by reference herein Exhibit "B".

2. The Authority shall conduct said grass and leaf collection on a regular and periodic basis between July 1 to October 31 and March 15 to June 30 each calendar year. In the event the Authority determines that it will not provide such a service, it shall provide sixty (60) days advance notice to the Township.

3. The Authority shall establish a schedule for the collection of grass and leaves for all areas of the Township; said schedule to be posted at the Gloucester Township Municipal Building. Said schedule shall be on a weekly collection basis for the entire Township.

4. The Authority shall conduct its grass and leaf collection, and disposal by composting operation pursuant to and in compliance with all applicable laws, rules and regulations of the Federal, State, County and local governments and agencies having jurisdiction.

5. The Township shall agree to pay or reimburse the Authority for the actual cost of said grass and leaf collection, compost, and disposal operation collectively known as "the grass and leaf collection operation". The actual cost for operation of the grass and leaf collection and disposal by the Compost Facility for the fiscal year 2018-2019 shall be \$698,138.00. The Township will be informed of any liabilities due to the Township as set forth in the audit report

as of February 28, 2018 of the Authority to determine how the Township would like to address the liabilities.

6. The Township shall agree to pay and reimburse the Authority one-twelfth (1/12) of the said estimated and agreed upon annual operating budget for this grass and leaf collection operation or \$58,178.00 beginning January 1, 2018 and the first day of each month thereafter until December 31, 2018 when the last payment is due.

7. The Authority shall provide the Township with an estimated annual operating budget for the proposed grass and leaf collection operation in December of each year prior to the commencement of the Township's budget year. The Township and Authority hereby agree that any unreserved net position or deficit as defined in the Report of Audit of the Gloucester Township Municipal Utilities Authority remaining at the end of the contract term for the Authority's grass and leaf collection and disposal program, shall upon the renewal of the contract term, be transferred to the Township. In the event that the contract is not renewed, as provided for herein, then in that event the Township and the Authority agree that there shall be made an appropriate adjustment for any unreserved net position (paid to the Township) or deficit (paid to the Authority) as defined in the Report of Audit of the Gloucester Township Municipal Utilities Authority. This end of contract term adjustment shall be made within sixty (60) days of the contract termination.

8. Any vehicles, equipment or machinery purchased or leased by the Authority for this grass and leaf collection operation, shall be approved by the Township and the cost thereof shall be included in the annual operating budget. The Township recognizes that the Authority presently utilizes five (5) vehicles in the performance of this contract and these vehicles are essential to the efficient performance by the Authority.

9. The Township shall maintain a contingency fund for any possible major repairs (major repairs are those exceeding \$1,500.00 excluding items of routine maintenance, repairs

and replacement) to the various trucks and equipment utilized by the Authority in its grass and leaf collection operation relating to the collection and disposal by composting of grass and leaves. No disbursement from the contingency fund will occur unless the Township is first notified and the Department of Public Works is given twenty four (24) hours notification, the Township shall disburse the funds for the repairs. If by December 31st of each calendar year, said funds have not been expended or any portion of these funds has not been expended, they will remain with the Township to be used for transfer or to cancel to Fund Balance.

III. OPERATION OF THE GLASS, PAPER, PLASTICS AND CANS PROGRAM

A. BACKGROUND

The Township seeks to continue its efforts to promote a program for recycling of glass, papers, plastics and cans within the Township on a mandatory requirement basis as part of its municipal solid waste program. The Authority is authorized to collect and dispose of such recyclable material and enter into agreements for same pursuant to *N.J.S.A. 40:14B-49*. The Authority is willing to cooperate and proceed with the undertaking of the collection and disposal of these recyclable matters for the Township. The Township and the Authority are willing to enter into an agreement for the establishment of a relationship between the parties for the collection and disposal of these recyclable materials as part of the Township's solid waste program.

B. TERMS AND CONDITIONS OF GLASS, PAPERS, PLASTICS AND CANS COLLECTION AND DISPOSAL

1. The Authority shall establish, with the cooperation and approval of the Township Director of Public Works, a schedule for the collection of these recyclable materials for all areas of the Township, said schedule to be created on an annual basis and posted at the Township Municipal Building. Said schedule shall be on a bi-weekly collection basis.

2. The Authority shall conduct its recycling collection and disposal operation pursuant to and in compliance with all applicable laws, rules and regulations of the Federal, State, County and local governments and agencies having jurisdiction.

3. The Township shall purchase all equipment and machinery required to perform and conduct the operation related to the collection and disposal of recyclable material.

4. The Township shall agree to pay or reimburse the Authority for the actual cost of said recycling collection and disposal operation for the term of the Contract, but not to exceed \$758,440.00.

5. The Township will appropriate a contingency fund for any possible major repairs (major repairs are those exceeding \$1,500.00 excluding items of routine maintenance, repairs and replacement) to the various trucks leased to and utilized by the Authority, but owned by the Township. No disbursements from the contingency fund will occur unless the Township is first notified and the Department of Public Works is given twenty four (24) hours to inspect said vehicle and agree to the disbursement. In the event, there is no response by the Township within twenty four (24) hours of notification, the funds for the repairs shall be disbursed by the Township. If by December 31st of each calendar year said funds have not been expended or any portion of said funds have not been expended, they will remain with the Township to be used for transfers or to cancel to Fund Balance.

6. The Authority shall provide the Township with an estimated annual operation budget for the proposed collection and disposal of recyclables in December of each year prior to the commencement of the Township's budget year.

7. The Township shall agree to pay and reimburse the Authority one-twelfth (1/12) of said estimated annual operating budget or \$63,203.00 for this collection and disposal operation beginning January 1st of each calendar year and continuing on a month-to-month basis until December 31st of the succeeding year, when the last payment is due.

IV. OTHER GENERAL CONDITIONS

A. TERMS

1. This Agreement shall be for a one (1) year time period, commencing on January 1, 2018 through December 31, 2018. This Agreement shall automatically renew on a year-to-year basis, unless sixty (60) days written notice by either party to the other of the intent to terminate said Agreement. Upon receipt of such written notice to terminate, this Agreement will expire at the end of the annual time period and shall become null and void and of no further legal effect.

2. If any one or more of the terms or provisions of this Agreement shall be finally determined to be invalid or unenforceable by a Court of Law, the remainder of the terms and conditions thereof shall not be affected thereby and shall continue to be enforceable in all respects.

3. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey and shall inure to the benefit of the parties hereto and their successors and assigns.

4. This Agreement may only be modified in a dated writing, executed by the authorized representative of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority. In the event that there is a modification or amendment to the existing applicable laws and regulations governing this Agreement, such modification or amendment shall be automatically incorporated by reference in this Agreement.

5. In the event that any provisions of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable in any respect, the parties hereto shall negotiate in good faith and agree to such amendments, modifications or supplements of or to this Agreement or such other appropriate actions as to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties' reflected herein,

and the other provisions of this Agreement shall, as so amended, modified, supplemented or otherwise affected by such action, remain in full force and effect, to the extent possible.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officers thereunto duly authorized and have caused their corporate seals to be hereunto affixed and duly attested all as of the date first above written.

ATTEST:

TOWNSHIP OF GLOUCESTER

ROSEMARY DIJOSIE,
TOWNSHIP CLERK

BY: _____
DAVID R. MAYER, MAYOR

ATTEST:

**GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

MARLENE HRYNIO
ADMINISTRATIVE SECRETARY

RICHARD P. CALABRESE,
CHAIRMAN

EXHIBIT “A”



**AUTHORITY CAPITAL BUDGET
AND CAPITAL IMPROVEMENT PLAN
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
FISCAL PERIOD ENDING FEBRUARY 28, 2019
PROPOSED YEAR'S CAPITAL PLAN FUNDING SOURCES - SOLID WASTE OPERATIONS**

<u>Projects</u>	<u>Estimated Total Costs</u>	<u>Twp of Gloucester Debt</u>	<u>Twp. of Gloucester</u>
		<u>Authorized</u>	
A. RECYCLE TRUCK	\$275,000	\$0	\$275,000
B. RECYCLE TOTES	\$0	\$0	\$0
C. PACKER (GRASS/LEAF)	\$0	\$0	\$0
D. DUMP TRUCK (30 YD)	\$250,000	\$0	\$250,000
E. LOADER	\$0	\$0	\$0
F. PICK-UP F-150	\$0	\$0	\$0
G. MISC. CAPITAL/ SITE MAINTENANCE	<u>\$20,000</u>	<u>\$0</u>	<u>\$20,000</u>
TOTAL	<u>\$545,000</u>	<u>\$0</u>	<u>\$545,000</u>



**AUTHORITY CAPITAL BUDGET
AND CAPITAL IMPROVEMENT PLAN
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
FISCAL PERIOD ENDING FEBRUARY 28, 2019
5-YEAR CAPITAL PLAN - SOLID WASTE OPERATIONS**

<u>Projects</u>	<u>Total Costs</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
A. RECYCLE TRUCK	\$ 825,000.00	\$ 275,000.00	\$ -	\$ 275,000.00	\$ -	\$ 275,000.00
B. RECYCLE TOTES	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -
C. PACKER (GRASS/LEAF)	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ -
D. DUMP TRUCK (30YD)	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
E. LOADER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
F. PICK-UP F-150	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
G. MISC. CAPITAL/ SITE MAINTENANCE	\$ 60,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
TOTAL	\$ 1,380,000.00	\$ 545,000.00	\$ 70,000.00	\$ 295,000.00	\$ 175,000.00	\$ 295,000.00

EXHIBIT “B”

(Renewal Pending)



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Solid & Hazardous Waste Management Program

JON S. CORZINE
Governor

P.O. Box 414 401 East State Street
Trenton, New Jersey 08625-0414
Telephone: (609) 984-6985 Telecopier: (609) 633-9839
<http://www.state.nj.us/dep/dshw>

MARK N. MAURIELLO
Acting Commissioner

**RECYCLING CENTER GENERAL APPROVAL
FOR CLASS C RECYCLABLE MATERIALS
FOR LEAVES AND GRASS CLIPPINGS**

Under the provisions of N.J.S.A. 13:1E-1 et seq. and N.J.S.A. 13:1E-99.11 et seq., known as the Solid Waste Management Act and New Jersey Statewide Mandatory Source Separation and Recycling Act, respectively, and pursuant to N.J.A.C. 7:26A-1 et seq., known as the Recycling Regulations, this approval is hereby issued to:

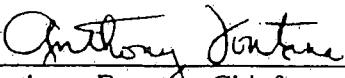
Gloucester Township MUA

Facility Type:	Recycling Center for Class C Materials
Lot & Block Nos.:	Block 1402, Lot 3 and Block 2401, Lots 1 & 3
Municipality:	Township of Gloucester
County:	Camden
Facility ID No.:	132029
Permit No.:	CCG080003

This General Approval is subject to compliance with all conditions specified herein and all regulations promulgated by the Department of Environmental Protection (Department).

This General Approval shall not prejudice any claim the State may have to riparian land nor does it allow the registrant to fill or alter, or allow to be filled or altered, in any way, lands that are deemed to be riparian, wetlands, stream encroachment or flood plains, or within the Coastal Area Facility Review Act (CAFRA) zone or are subject to the Pinelands Protection Act of 1979, nor shall it allow the discharge of pollutants to waters of this State without prior acquisition of the necessary grants, permits, or approvals from the Department.

May 29, 2008
Issuance Date


Anthony Fontana, Chief
Bureau of Transfer Stations and Recycling Facilities

May 1, 2009
Latest Modification Date

December 17, 2012
Expiration Date

Scope of Approval

This General Approval (approval), along with the referenced application documents herein specified, shall constitute the sole approval of Recycling Center operations for Class C Recyclable Material (leaves and grass clippings) and process center by **Gloucester Township MUA** located in the Township of Gloucester, Camden County, New Jersey. Any registration, approval or permit previously issued by the Solid and Hazardous Waste Management Program, or its predecessor agencies, for the specific activities as described below and as conditioned herein, is hereby superseded.

This Recycling Center General Approval is a modification to the Approval issued to the facility on May 29, 2008. The modification consists of change in windrow equipment resulting in twin windrow formation and configuration as shown on the site plan. Also, included in the modification is an addition of a Bivi-Tek screener.

Regulated Activities at the Facility

Conditions 1 through 39 of this approval contain the general conditions applicable to all recycling centers. Conditions 40 through 53 of this approval contain general operating requirements for all recycling centers for receipt, storage, processing or transfer of Class C recyclable materials. Conditions 54 through 103 of this approval contain specific conditions applicable to the operations of the recycling center.

Facility Description

Gloucester Township MUA owns and operates a recycling center for the receipt and processing of leaves and grass clippings. The recycling center is located at the end of Landing Road, in Gloucester Township on Blocks 1402, Lot 3 and Block 2401, Lots 1 & 3 in Camden County. This regional recycling center receives leaves and grass clippings from Gloucester Township, other nearby municipalities and landscapers. The recycling center is authorized to accept and process leaves and grass clippings for composting, Monday through Friday. All materials delivered to the site are composted until they have reached a stable form. A portion of the stabilized compost is then screened to remove any non-compostable material.

The recycling center markets compost in bulk form from the site to Gloucester Township residents and municipalities delivering compostables to the facility and the screened compost is offered for sale to landscapers. The recycling center is also utilized for finished compost storage and equipment storage as shown on the site plan.

Approved General Approval Application and Associated Documents

The registrant shall construct and operate the facility in accordance with N.J.A.C. 7:26A-1 *et seq.*, the conditions of this Approval, and the following documents:

- a. Site Plan – "GTMUA Compost Facility Site Plan, Block 1402, Lot 3 and Block 2401, Lots 1 & 3, Gloucester Township, Camden County, New Jersey", dated June 21, 2002, last revised April 14, 2009.
- b. Operational Process Narrative revised January, 2009 and Environmental Impact Statement revised May 1995, prepared by Consulting Engineer Services and submitted with letter dated May 30, 1997;
- c. Consulting Engineer Services letter dated July 2, 1997 responding to the Department's letter dated June 16, 1997;
- d. Consulting Engineer Services letter dated July 30, 1997 responding to the Department's telephone conversation on July 29, 1997;
- e. Operational Process Narrative revised December 1997 prepared by Consulting Engineer Services and submitted with letter dated December 3, 1997;
- f. Consulting Engineer Services letter dated December 12, 1997 providing information regarding questions arising from a meeting held December 10, 1997;
- g. Consulting Engineer Services letter dated December 12, 1997 providing a fire control plan for the facility;
- h. Reutter Engineering transmittal letter dated June 8, 1999 providing a copy of the facility site plans;
- i. Reutter Engineering letter dated July 21, 1999 providing a copy of the Soil Erosion and Sediment Control plan and Approval;
- j. Bach Associates, PC letter dated May 17, 2001 providing equipment data;
- k. Consulting Engineer Services letter dated June 21, 2002 responding to the Department's letter dated January 16, 2002;
- l. Consulting Engineer Services letter dated November 15, 2002 responding to the Department's letter dated August 29, 2002;
- m. Consulting Engineer Services letter dated November 21, 2002 providing a fire control plan for the facility;
- n. Consulting Engineer Services, Inc. – Modification Request, dated October 25, 2006, prepared and signed by Joseph T. Brickley, PE, CME.

- o. Consulting Engineer Services, Inc. – Supplemental Information provided for Modification Request, dated November 20, 2006, prepared and signed by Joseph T. Brickley, PE, CME.
- p. Consulting Engineer Services, Inc. –Renewal Request letter dated July 26, 2007, prepared and signed by Joseph T. Brickley, PE, CME. No modifications and/or revisions to the General Approval are being requested as part of this renewal request.
- q. Consulting Engineer Services, Inc. – Modification Request, dated October 10, 2008, prepared and signed by Joseph T. Brickley, PE, CME.
- r. Consulting Engineer Services, Inc. – Supplemental Information provided for Modification Request, dated January 12, 2009, prepared and signed by Joseph T. Brickley, PE, CME.
- s. Consulting Engineer Services, Inc. – Supplemental Information provided for Modification Request, dated March 6, 2009, signed by Joseph T. Brickley, PE, CME.
- t. Consulting Engineer Services, Inc. – Supplemental Information provided for Modification Request, dated April 14, 2009, signed by Joseph T. Brickley, PE, CME.

In case of conflict, the provisions of N.J.A.C. 7:26A-1 *et seq.* shall have precedence over the conditions of this Approval, and the conditions of this Approval shall have precedence over plans and specifications listed above.

GLOUCESTER TWP MUA COMPOST
132029 CCG080003 Class C Recycling Ctr Approval -Modification
Requirements Report

Subject Item: PI 132029 -

1. All persons issued a general approval to operate a recycling center for Class B, Class C and/or Class D recyclable material pursuant to N.J.A.C. 7:26A-1 et seq. shall comply with all conditions of the approval [N.J.A.C. 7:26A-3.1(a)]
2. The holder of this general approval shall prominently post and maintain a legible sign, at or near the entrance to the recycling center, indicating that the recycling center is an approved New Jersey Department of Environmental Protection recycling center. The sign shall also indicate the following: Hours of operation of the recycling center; Listing of the source separated materials to be received; The size, weight, or other restrictions regarding materials to be received; The maximum amount of contaminants allowed in each load; Warning that loads will be inspected and will be barred from offloading if the contaminant level is exceeded; and Notice that the person offloading shall certify the amount of material per load, municipality of origin of the material and any other information contained on the Recyclable Material Receipt Form [N.J.A.C. 7:26A-3.5(f)]
1. Application for renewal of this general approval shall be submitted at least three months prior to expiration of the current approval and shall comply with all requirements for renewal set forth in N.J.A.C. 7:26A-3.6 et seq. One copy of the application for renewal of the general approval shall be submitted by the applicant to the municipal clerk of the municipality in which the recycling center is located, and to the solid waste or recycling coordinator of the county in which the recycling center is located [N.J.A.C. 7:26A-3.6(a)]
- The applicant for renewal of this general approval shall certify in writing to the Department that there have been no changes in the operations of the recycling center since the issuance of the general approval in order to renew the approval in its existing form. In the event that there have been changes in the operations of the recycling center or where changes are planned, the application for renewal of a general approval shall be accompanied by a written request to modify the general approval in accordance with N.J.A.C. 7:26A-3.10 [N.J.A.C. 7:26A-3.6(b)]
- In a case where the holder of this general approval does not comply with N.J.A.C. 7:26A-3.6(a) and (b) and continues to operate without renewal of the general approval, the Department may take enforcement action including the assessment of penalties under N.J.S.A. 13:1E-9; require the holder of this general approval to file an application as a new applicant for a general approval in accordance with N.J.A.C. 7:26A-3.2 and pay the application fee as per N.J.A.C. 7:26A-2; and/or take any other appropriate actions [N.J.A.C. 7:26A-3.6(c)]
- All persons granted a renewal pursuant to N.J.A.C. 7:26A-3.6(d) shall continue to pay the annual fee as specified in N.J.A.C. 7:26A-2 [N.J.A.C. 7:26A-3.6(h)]
- The holder of this general approval shall obtain prior approval from the Department for any modification of the general approval [N.J.A.C. 7:26A-3.10(a)]
- Any change affecting the conditions of this general approval requires the prior approval of the Department [N.J.A.C. 7:26A-3.10(b)1]
- Any change to the information submitted pursuant to N.J.A.C. 7:26A-3.2(a), 3.4, 3.8, 3.18, 3.19 or 3.20 requires the prior approval of the Department, except that changes in end-market information submitted pursuant to N.J.A.C. 7:26A-3.2(a) 7 shall not require the prior approval of the Department but shall be handled in accordance with N.J.A.C. 7:26A-3.10(f). [N.J.A.C. 7:26A-3.10(b)2]

GLOUCESTER TWP MUA COMPOST
132029 CCG080003 Class C Recycling Ctr Approval -Modification
Requirements Report

Subject Item: PI 132029 -

10. The holder of this general approval shall notify the Department in writing of the intended modification and shall update the information submitted pursuant to N.J.A.C. 7:26A-3.2(a), 3.4, 3.8, 3.18, 3.19 or 3.20. The holder of this general approval shall also provide written notice to the solid waste or recycling coordinator of the applicable county of any request to modify a general approval. [N.J.A.C. 7:26A-3.10(c)]
11. The holder of this general approval shall not institute the modification until it receives written approval from the Department [N.J.A.C. 7:26A-3.10(e)]
12. Within one week of any change to the end-market information submitted to the Department pursuant to N.J.A.C. 7:26A-3.2(a)7, the holder of this general approval shall submit to the Department a written notification which details any change in the use of the recyclable material transferred from the recycling center to an end-market or in the end-market location to which the recyclable material is transferred. The written notification shall be sent to: New Jersey Department of Environmental Protection, Solid and Hazardous Waste Management Program, P.O. Box 414, Trenton, New Jersey 08625-0414. [N.J.A.C. 7:26A-3.10(f)]
13. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any provision of N.J.S.A. 13:1E-1 et seq., the New Jersey Statewide Mandatory Source Separation and Recycling Act, or any rule, regulation or administrative order promulgated pursuant to N.J.S.A. 13:1E-1 et seq. and the New Jersey Statewide Mandatory Source Separation and Recycling Act [N.J.A.C. 7:26A-3.13(a)1]
14. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any solid waste utility law at N.J.S.A. 48:2-1 et seq. or 48:13A-1 et seq., or any rule, regulation or administrative order promulgated pursuant to N.J.S.A. 48:2-1 et seq. or 48:13A-1 et seq [N.J.A.C. 7:26A-3.13(a)2]
15. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any provision of any laws related to pollution of the waters, air or land surfaces of the State or of any other State or Federal environmental laws including criminal laws related to environmental protection [N.J.A.C. 7:26A-3.13(a)3]
16. The Department may revoke this general approval upon a determination that the holder of the general approval has refused or failed to comply with any lawful order of the Department [N.J.A.C. 7:26A-3.13(a)4]
17. The Department may revoke this general approval upon a determination that the holder of the general approval has failed to comply with any of the conditions of this general approval issued by the Department [N.J.A.C. 7:26A-3.13(a)5]
18. The Department may revoke this general approval upon a determination that the holder of the general approval has transferred a general approval to a new owner or operator pursuant to N.J.A.C. 7:26A-3.15 without the prior approval of the Department [N.J.A.C. 7:26A-3.13(a)6]
19. The Department may revoke this general approval upon a determination that the holder of the general approval has failed to obtain any required permit or approval from the Department or other State or Federal agency [N.J.A.C. 7:26A-3.13(a)7]
20. The Department may revoke this general approval upon a determination that the holder of the general approval has committed any of the acts which are criteria for denial of a general approval set forth in N.J.A.C. 7:26A-3.11 [N.J.A.C. 7:26A-3.13(a)8]

GLOUCESTER TWP MUA COMPOST
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21. This general approval shall not be transferred to a new owner or operator without the Department's prior approval [N.J.A.C. 7:26A-3.15(a)]
22. A written request for permission to allow a transfer of this general approval must be received by the Department at least 60 days in advance of the proposed transfer of ownership or operational control of the recycling center. The request for approval shall include the following: the name, address and social security number of all prospective new owners or operators; a written certification by the proposed transferee that the terms and conditions contained in the general approval will be met by the proposed transferee; and a written agreement between the current owner or operator of the recycling center and the proposed new owner or operator containing a specific future date for transfer of ownership or operational control [N.J.A.C. 7:26A-3.15(a)1]
23. A new owner or operator may commence operations at the recycling center only after the existing approval has been revoked and a new approval is issued to the new owner or operator pursuant to N.J.A.C. 7:26A-3.5 [N.J.A.C. 7:26A-3.15(a)2]
24. The holder of this general approval remains liable for ensuring compliance with all conditions of the approval unless and until the existing approval is revoked and a new approval is issued to the new owner or operator pursuant to N.J.A.C. 7:26A-3.5 [N.J.A.C. 7:26A-3.15(a)3]
25. Compliance with the transfer requirements set forth at N.J.A.C. 7:26A-3.15 shall not relieve the holder of this general approval from the separate responsibility of providing notice of such transfer pursuant to the requirements of any other statutory or regulatory provision [N.J.A.C. 7:26A-3.15(a)4]
26. The transfer of a controlling interest in the stock or assets of the recycling center that is the subject of this general approval shall constitute a transfer of this general approval [N.J.A.C. 7:26A-3.15(b)]
27. The holder of this general approval shall maintain a daily record of the amounts of each recyclable material by type and municipality of origin which are received, stored, processed or transferred each day, expressed in tons, cubic yards, cubic feet or gallons. Those operators specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons [N.J.A.C. 7:26A-3.17(a)1]
28. The holder of this general approval shall maintain a daily record of the name, address and telephone number of the end-markets for all recyclable materials transported from the recycling center, including the amounts, in tons, cubic yards, cubic feet or gallons, transported to each end-market. Those persons specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons [N.J.A.C. 7:26A-3.17(a)2]
29. The holder of this general approval shall maintain a daily record of the amount of residue disposed of, expressed in tons, cubic yards, cubic feet or gallons, including the name and New Jersey Department of Environmental Protection solid waste registration number of the solid waste collector/hauler contracted to provide the haulage/disposal service. Those persons specifying the amount of residue in cubic yards shall also indicate the conversion ratio of the residue from cubic yards to tons. [N.J.A.C. 7:26A-3.17(a)3]
0. The holder of this general approval shall retain all Recyclable Material Receipt Forms required pursuant to N.J.A.C. 7:26A-3.2(a)16iii for three calendar years following the calendar year for which an annual report is required pursuant to N.J.A.C. 7:26A-3.17(c) [N.J.A.C. 7:26A-3.17(b)]

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31. The holder of this general approval shall submit an annual report containing monthly summary statements of the information required pursuant to N.J.A.C. 7:26A-3.17(a) to the New Jersey Department of Environmental Protection, Solid and Hazardous Waste Management Program, on or before March 1 of each year, for the previous calendar year. The summaries shall include the following: monthly totals of the amount of recyclable material received from each customer by municipality of origin; monthly totals of the amount of recyclable product transferred to each end-market; and the amount of residue disposed of during each month. [N.J.A.C. 7:26A-3.17(c)]
32. The holder of this general approval shall certify in writing to the Department that all residue generated at the recycling center has been disposed of in accordance with the solid waste management rules at N.J.A.C. 7:26. The certification shall be submitted annually as part of the annual report [N.J.A.C. 7:26A-3.17(e)]
33. All information submitted to the Department pursuant N.J.A.C. 7:26A shall be handled in accordance with the requirements of the Public Records law, N.J.S.A. 47:1-1 et seq. The Department will hold confidential all end-market information, as well as information pertaining to the municipality of origin of recyclable material, submitted pursuant to N.J.A.C. 7:26A-3.2, 3.7, and 3.17 through 3.20 for a period of two years from the date on which the information is submitted to the Department, where specified as confidential by the applicant and where there are no health, safety or environmental concerns which require the release of the information, as determined by the Department. [N.J.A.C. 7:26A-3.17(f)]
34. The holder of this general approval shall provide a recycling tonnage report by March 1 of each year to all municipalities from which recyclable material is received in the previous calendar year. The report shall detail the amount of each source separated recyclable material, expressed in tons or cubic yards, brought to the recycling center, as well as the date on which the recyclable materials were delivered to the recycling center. Those persons specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons. [N.J.A.C. 7:26A-4.4(a)]
5. The recycling center shall not commence operations unless and until it is included in the applicable district solid waste management plan [N.J.A.C. 7:26A-4.2]
6. The construction of the recycling center that is the subject of this general approval shall be in conformance with the New Jersey Uniform Construction Code, N.J.S.A. 52:27D-119 et seq., and the rules promulgated pursuant thereto [N.J.A.C. 7:26A-4.1(b)]
7. The New Jersey Department of Environmental Protection or an authorized representative acting pursuant to the County Environmental Health Act, N.J.S.A. 26:3A2-1 et seq. shall have the right to enter and inspect any building or other portion of the recycling center at any time in order to determine compliance with the provisions of all applicable laws or rules and regulations adopted pursuant thereto. This right to inspect includes, but is not limited to: sampling any materials on site; photographing any portion of the recycling center; investigating an actual or suspected source of pollution of the environment; and, ascertaining compliance or non-compliance with the statutes, rules or regulations of the Department, including conditions of the recycling center approval issued by the Department. [N.J.A.C. 7:26A-1.7(a)]
3. The right of entry specified at N.J.A.C. 7:26A-1.7(a) shall be limited to normal operating hours for the purpose of reviewing and copying all applicable records, which shall be made available to the Department during an inspection and submitted to the Department upon request. [N.J.A.C. 7:26A-1.7(b)]

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Subject Item: PI 132029 -

39. The facility shall comply with the general operating requirements for all Recycling Centers as provided at N.J.A.C. 7:26A-4.1 [N.J.A.C. 7:26A-4]
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Subject Item: RCCG832948 - Class C General Conditions

40. The following organic materials may be received, processed and/or transferred at this recycling center as authorized in this general approval: Leaves and Grass Clippings. [N.J.A.C. 7:26A-3.5(e)1]
41. The listed recyclable materials may not be received in a commingled manner. [N.J.A.C. 7:26A-3.5(e)3]
42. The maximum amount of contaminants allowed in each load of recyclable materials shall be limited to 1% by volume. The term contaminants in this document shall mean any material that is not specifically approved for receipt and processing [N.J.A.C. 7:26A-3.5(e)3]
43. One complete set of the general approval application documents, this general approval, and all records, reports and plans as may be required pursuant to this approval shall be kept on file at the recycling center and shall be available for inspection by authorized representatives of the Department or delegated agents upon presentation of credentials [N.J.A.C. 7:26A-3.5(e)3]
44. All recycling center operations shall be limited to the following schedule: Monday through Friday 7:30 a.m. to 5:00 p.m. during November and December; Monday through Friday 7:30 a.m. to 4:30 p.m. January through October. [N.J.A.C. 7:26A-3.5(e)3]
45. Material deliveries to the recycling center shall be scheduled in such a manner as to minimize truck queuing on the recycling center property. Under no circumstances shall delivery trucks be allowed to back-up or queue onto public roads [N.J.A.C. 7:26A-3.5(e)3]
46. The recycling center may receive no more than 170 trucks per day. No more than 3,400 cubic yards of leaves and grass clippings shall be accepted per day. [N.J.A.C. 7:26A-3.5(e)3]
47. The following equipment or equivalent shall be available for site operations and shall be maintained in operable condition:
- Backhus 17.60 Windrow Turner
Case 821B Wheel Loader
Fiat 645B Wheel Loader
Bivi-Tec Screener KRL/ED 1900 x 7
Bivi-Tek Screener Model E96-3999
Sterling 30 yd Dump Truck. [N.J.A.C. 7:26A-3.5(e)3]
48. Requisite recycling center operations shall not be delayed or neglected for lack of required equipment or for equipment down time [N.J.A.C. 7:26A-3.5(e)3]
49. Initial soil modification and grading performed shall be in accordance with the approved Soil Erosion and Sediment Control Plan. Once original grading is complete, the composting area, related material staging/mixing areas and access road(s) shall be maintained for the life of the recycling center in a manner that prevents the accumulation or ponding of surface water [N.J.A.C. 7:26A-3.5(e)3]

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Subject Item: RCCG832948 - Class C General Conditions

50. Materials staging, inspection and processing shall be conducted only in areas designated for such staging, inspection and processing shown on the approved site plans. Each load shall be inspected in accordance with the inspection plan provided in the Operational Process Narrative. This plan specifies that all contaminants shall be removed and placed in roll-off containers at the recycling center for eventual removal off site for disposal. After the inspection of the incoming material, windrow formation, grass receipt and mixing and mixed windrow formation must adhere to the following:
(1) Leaves shall be directed to the various windrow areas and unloaded directly into windrows.
(2) Grass clippings shall be directed to Areas 4 & 7 (as identified on the approved site plan) designated for grass clipping receipt and mixing for mixing with semi-decomposed leaves. [N.J.A.C. 7:26A-3.5(e)3]
51. Residue, being the material that evolves from the processing of source separated recyclable material and is subsequently subject to disposal, inclusive of contaminants, shall not exceed 1% by volume of the total volume of recyclable material accepted during the year the material containing that residue was received [N.J.A.C. 7:26A-3.5(e)3]
52. Methods of effectively controlling dust shall be implemented at the recycling center in order to prevent off-site migration [N.J.A.C. 7:26A-3.5(e)3]
53. Horizontal control points for all operational areas shall be established and maintained on site. Permanent horizontal limitation markers shall be set at the corners of the operational areas as depicted on the approved site plan. [N.J.A.C. 7:26A-3.5(e)3]

Subject Item: RCCG832949 - General Yard Waste Conditions

54. A fire control plan for the recycling center shall be filed with and approved by the local fire official or other person of competent jurisdiction and shall be filed with the local municipal code enforcement officer prior to operating the recycling center [N.J.A.C. 7:26A-3.8(c)]
55. Operation of the recycling center shall be under the supervision and control of a properly trained individual during all hours of operation, and access to the recycling center shall be prohibited when the recycling center is closed [N.J.A.C. 7:26A-4.5(a)3]
56. Class C recyclable materials shall be received only during times when the recycling center operator or owner is present. [N.J.A.C. 7:26A-4.5(a)4]
57. All Class C recyclable materials delivered to the recycling center for processing shall be removed from bags, boxes or similar containers prior to any processing steps except that Class C recyclable materials in paper or biodegradable plastic bags need not be removed from such bags if the processing equipment provides for a shredding or cutting action. All discarded bags, boxes and similar containers shall be placed in a suitable refuse receptacle in the staging area of the recycling center for removal to an off-site disposal facility in accordance N.J.A.C. 7:26-6. [N.J.A.C. 7:26A-4.5(a)5]
8. If the incoming material contains grass, it shall be accepted only in areas of the site that are at least 1,000 feet from any areas of human use or occupancy, and processing of such material shall begin on the same day of receipt. [N.J.A.C. 7:26A-4.5(a)6, 7]
9. An update to the final closure plan as needed shall be submitted to the Department in writing at least 180 days prior to the proposed closure date for the recycling center. [N.J.A.C. 7:26A-4.5(a)13]
0. The recycling center shall notify the Department in writing at least 60 days prior to the proposed closure date for the recycling center [N.J.A.C. 7:26A-4.5(a)9]

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Subject Item: RCCG832949 - General Yard Waste Conditions

61. The recycling center shall publish a notice of closure in a newspaper of general circulation in the district where the recycling center is located and in districts or communities sending at least 25 percent of their yard trimmings to the recycling center. Such notice shall be published at least 30 days prior to closure. [N.J.A.C. 7:26A-4.5(a)10]
62. Within 30 days of ceasing operation, all residuals, unprocessed Class C recyclable materials and recyclables shall be removed from the site and recycled or disposed as appropriate and the recycling center shall arrange for a final cleaning of any containers, equipment, machines, floors and recycling center surfaces in which Class C recyclable materials or residue was processed or stored. [N.J.A.C. 7:26A-4.5(a)11]
63. The Department shall determine that a recycling center is considered closed when all the requirements of the closure plan have been met [N.J.A.C. 7:26A-4.5(a)12]

Subject Item: RCCG832950 - Yard Compost Conditions

64. Within one year of the start-up of the recycling center, the recycling center operator shall attend a composting course sponsored by the Rutgers Cooperative Extension, the appropriate county agricultural or resource management agents or any other similar course recognized by the Department. Any operator hired subsequent to startup shall attend a course within one year of being hired. [N.J.A.C. 7:26A-4.5(a)14i]
55. Prior to windrow formation, dry yard trimmings shall be moistened to saturation without producing excessive runoff. [N.J.A.C. 7:26A-4.5(a)14iii]
56. To facilitate drainage and to reduce surface water ponding, each windrow shall be constructed and positioned in such a manner that it is perpendicular to the contours of the ground surface. [N.J.A.C. 7:26A-4.5(a)14iv]
57. A windsock shall be installed at the recycling center in order to indicate wind direction so that the recycling center operator may determine appropriate times for windrow turning operations. [N.J.A.C. 7:26A-4.5(a)14v]
58. The recycling center shall follow the approved method of windrow composting defined in this general approval. [N.J.A.C. 7:26A-4.5(a)14vi]
59. Finished compost shall be tested once each year, at a minimum, in accordance with the monitoring and sampling plan established in this general approval. Results of all laboratory analysis for each parameter specified shall be recorded and maintained at the recycling center. [N.J.A.C. 7:26A-4.5(a)14viii]
70. Samples of the compost produced at the recycling center shall be analyzed for stability or maturity, soluble salts, pH, and the following heavy metals on a dry weight basis: arsenic, cadmium, chromium, copper, lead, mercury, molybdenum, nickel, selenium and zinc. [N.J.A.C. 7:26A-4.5(a)14viii]
71. The laboratory used to perform the analysis of the finished compost product shall be certified in accordance with N.J.A.C. 7:18 for the equipment and testing procedures required. [N.J.A.C. 7:26A-4.5(a)14ix]
72. In addition to the record-keeping requirements of N.J.A.C. 7:26A-3.17, the recycling center shall maintain the following records: the quantity of yard trimmings received daily, expressed as cubic yards of leaves, grass; the source of yard trimmings received daily; and the results of laboratory analyses of finished compost, if applicable. [N.J.A.C. 7:26A-4.5(a)14xi]

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132029 CCG080003 Class C Recycling Ctr Approval -Modification
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Subject Item: RCCG832950 - Yard Compost Conditions

73. The following information shall be made available for inspection by the Department pursuant to N.J.A.C. 7:26A-4.3: the results of compost analyses and name(s) of certified laboratory(ies), if applicable; the quantity, type and source of incoming material; the quantity and types of recovered recyclables; the quantity of disposed residue, and sites receiving residue; and the standard procedures employed to ensure data reliability. [N.J.A.C. 7:26A-4.5(a)14xii]
74. Compost given away or offered for sale by the recycling center must contain a label describing the recommended safe uses and application rates, and restrictions, if any, on use of the product. If compost is offered for bulk sale, signs or printed literature containing the above information shall be available on the bill of lading to the purchaser or persons receiving the compost. [N.J.A.C. 7:26A-4.5(b)1]
75. Compost given away or offered for sale shall satisfy the requirements established at 40 C.F.R. 503.13(b)(3). [N.J.A.C. 7:26A-4.5(b)2i]
76. Windrow construction and reconstruction shall be conducted within the confines of the designated areas identified on the approved site plans. Expansion of such activities beyond the designated areas shall require the approval of the Department. The total length of all windrows at the site at any given time shall not exceed 21, 000 linear feet (88, 000 cubic yards) approximately. [N.J.A.C. 7:26A-3.5(e)3]
77. Within three calendar days of receipt leaves shall be placed in windrows. Windrows shall be constructed (and reconstructed if necessary after turning) to a maximum height of 8.5 feet with a corresponding base not to exceed a maximum of 20 feet in width. [N.J.A.C. 7:26A-4.5(a)7, 14vi]
78. Leaf windrows shall be turned with the Backhus 17.60 Windrow Turner. [N.J.A.C. 7:26A-4.5(a)14]
79. Ample working space shall be maintained between windrows for turning purposes. A minimum separation of 10 feet working distance measured from the twin windrow pile base to the next adjacent windrow pile's base shall be provided to permit movement of turning equipment. [N.J.A.C. 7:26A-4.5(a)14vi]
80. After initial formation and aeration, windrows shall be turned and reconstructed at a minimum once a week for the first month. Further, turnings shall be scheduled to prevent temperatures from exceeding 140 degrees F and to prevent oxygen levels from dropping below five (5) percent. [N.J.A.C. 7:26A-4.5(a)14vi(3)]
81. Grass clippings shall be mixed with partially decomposed leaves within the same day of receipt. Mixing shall occur at a ratio of one (1) part of grass clippings to not less than three (3) part of partially decomposed leaves. The mixture shall be formed into windrows (hereinafter called Mixed Windrows). [N.J.A.C. 7:26A-4.5(a)7]
82. Leaves may be used a maximum of two (2) times for mixing with grass clippings. The second mixing or application of grass clippings with semi-decomposed leaves shall occur no sooner than one month after the initial mixing. [N.J.A.C. 7:26A-4.5(a)14]
83. Mixed Windrows shall be constructed to a maximum height of eight and a half (8.5) feet with a corresponding base not to exceed a maximum of twenty (20) feet in width. [N.J.A.C. 7:26A-4.5(a)14]
84. Mixed Windrows shall be turned with the Backhus 17.60 indrow turner or the equivalent. Prior to windrow turning, the height of a windrow should not exceed eight and a half (8.5) feet. [N.J.A.C. 7:26A-4.5(a)14]

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85. Ample working space shall be maintained between Mixed Windrows for turning purposes. A minimum separation of ten (10) feet working distance measured from the twin pile base to the next adjacent twin pile's base shall be provided to permit movement of turning equipment. [N.J.A.C. 7:26A-4.5(a)14]
86. Mixed Windrows shall be turned as necessary to maintain oxygen levels above 5 percent and inner core temperatures below 140 degrees F. [N.J.A.C. 7:26A-4.5(a)14]
87. When the holder of this general approval determines that material in windrows has reached steady state conditions based on results of temperature and oxygen monitoring, the material from the windrows may be formed into two (2) curing piles with a maximum pile height of twenty-two (22) feet. One pile may be in Area 3 and the other on the western half of Area 1 as indicated on the approved Site Plan. [N.J.A.C. 7:26A-4.5(a)14]
88. For screening of the stabilized compost, the Bivi-Tek Screener Model E96-3999 and/or KRL/ED 1900 x 7 Bivi-Tec Screener shall be available at the site. The material that is separated from the screener as overs is considered residue. [N.J.A.C. 7:26A-3.5(e)3]
39. Finished compost may be stockpiled only in those locations identified on the approved site plan. [N.J.A.C. 7:26A-3.5(e)3]
90. A minimum one sample of compost product of sufficient size and of equal proportion shall be collected for every 1,000 cubic yards of compost product generated. [N.J.A.C. 7:26A-4.5(a)14]
91. A maximum of 10 samples of compost product may be composited into a representative sample. [N.J.A.C. 7:26A-4.5(a)14]
92. Each composite sample shall be placed in a non-metallic container and thoroughly mixed. [N.J.A.C. 7:26A-4.5(a)14]
93. A minimum of two subsamples of sufficient size and of equal proportion shall be extracted from each composite sample and placed in clean plastic containers. The containers shall then be sealed. One subsample shall be sent to a laboratory for analyses. The second subsample shall be retained at the site so that the Department may conduct follow-up analyses when necessary. The subsample retained shall be clearly marked for identification and stored at the site using proper preservation techniques for a period of 180 days from the date the composite sample is transferred to the laboratory for analyses. [N.J.A.C. 7:26A-4.5(a)14]
94. A copy of the analytical results shall be submitted to the following address within ten (10) days of receipt by the holder of the laboratory results: New Jersey Department of Environmental Protection, Solid and Hazardous Waste Management Program, P.O. Box 414, Trenton, New Jersey 08625-0414. [N.J.A.C. 7:26A-4.5(a)14]
5. Compost stockpiles shall remain on site until the associated analytical results are received by the recycling center and a determination is made whether the finished product meets the required criteria set forth at 40 C.F.R. 503.13(b)(3). [N.J.A.C. 7:26A-3.5(e)]
6. Material sampling methods, sample preservation requirements, sample handling times and decontamination procedures for field equipment shall conform to applicable industry methods as specified in the NJDEP Field Sampling Procedures Manual. [N.J.A.C. 7:26A-4.5(a)14]

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Subject Item: RCCG832950 - Yard Compost Conditions

97. The holder of this general approval shall maintain a recycling center operations journal. Daily journal entries shall include the following: date; sketch of site including windrows, curing piles, staging and final product storage; prevailing wind direction; a general description of any and all activities at the site; name(s) of operator(s); person(s) responsible for journal entry. [N.J.A.C. 7:26A-3.5(e)3]
98. The holder of this general approval shall inspect the site weekly for ponded water and rut formation and record the findings in the recycling center operations journal. [N.J.A.C. 7:26A-3.5(e)3]
99. The holder of this general approval shall inspect the site periphery weekly for discharge of leachate and record the findings in the recycling center operations journal. [N.J.A.C. 7:26A-3.5(e)3]
100. The holder of this general approval shall measure windrow core temperature as indicated in the application and record the results in the recycling center operations journal. [N.J.A.C. 7:26A-3.3(5)e3]
101. The holder of this general approval shall measure windrow core oxygen concentration as indicated in the application and record the results in the recycling center operations journal. [N.J.A.C. 7:26A-3.3(5)e3]
102. The holder of this general approval shall inspect the surrounding area weekly in the vicinity of the recycling center, to detect odors emanating from the operation and record the findings in the recycling center operations journal. The Department may revert to daily inspections (Monday through Saturday) provided odor complaints have been registered with State, county, or local health/environmental agencies and provided that official notification has been made to the holder of this general approval. [N.J.A.C. 7:26A-3.5(e)3]
103. The holder of this general approval shall retain the recycling center operations journal at the recycling center for a period of five (5) years. Data collected shall be maintained on site and made available for NJDEP personnel inspection. Also, data collected shall be forwarded to the Department upon request. [N.J.A.C. 7:26A-3.5(e)3]

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION GRANTING AUTHORIZATION TO DISCHARGE AMOUNTS DUE AND
OWED UPON RECEIPT OF BANKRUPTCY FILING**

R-01-18-139

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) has both residential and commercial ratepayers with outstanding amounts due and owed to the Authority for nonpayment of bills for sewer use charges and/or connection fees; and

WHEREAS, from time to time, the Authority receives notices that certain ratepayers with outstanding amounts due and owed have successfully and properly discharged their sewer use charges and connection fees/debts through the filing of proper bankruptcy procedures; and

WHEREAS, the Authority has received notices that the following ratepayers have discharged their outstanding debts to the Authority through the proper bankruptcy procedures:

***Account #220097-0**

WHEREAS, under United States Federal Bankruptcy Laws, such amounts due and owed prior to the filing of the bankruptcy petition are discharged and as such, may no longer be collected by the Authority; and

WHEREAS, the Authority desires to discharge such amounts due and owed and desire to clarify its record keeping and account receivables; and

WHEREAS, under United States Federal Bankruptcy Laws, any and all amounts due and owed which occur following the filing of the initial bankruptcy petition remain due and owed to the Authority, notwithstanding the Order of Discharge; and

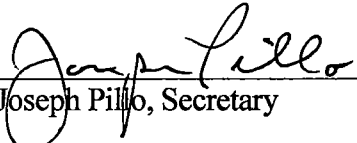
WHEREAS, the Authority is entitled, as a matter of law, to collect sewer use charges or connection fees due and owed which occur following the filing of the bankruptcy petition.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

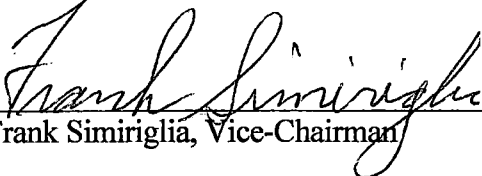
1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director, or his designee, and the Authority's Administrative Secretary are hereby authorized to discharge and purge from the GTMUA's records and account receivable books/ledgers, any and all amounts due and owed which have been incurred prior to the date of the ratepayers' bankruptcy filings, while maintaining and collecting amounts due and owed which occur subsequent to the ratepayers' filing of a bankruptcy petition

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**




Joseph Pillo, Secretary



Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.



Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

Information to identify the case:Debtor 1 Patrice Coronica Sloan EI

First Name Middle Name Last Name

Social Security number or ITIN xxx-xx-9165
EIN _____Debtor 2
(Spouse, if filing) First Name Middle Name Last NameSocial Security number or ITIN _____
EIN _____

United States Bankruptcy Court District of New Jersey

Case number: **17-29016-ABA****Order of Discharge**

12/15

IT IS ORDERED: A discharge under 11 U.S.C. § 727 is granted to:

Patrice Coronica Sloan EI

12/29/17By the court: Andrew B. Altenburg Jr.
United States Bankruptcy Judge**Explanation of Bankruptcy Discharge in a Chapter 7 Case**

This order does not close or dismiss the case, and it does not determine how much money, if any, the trustee will pay creditors.

Creditors cannot collect discharged debts

This order means that no one may make any attempt to collect a discharged debt from the debtors personally. For example, creditors cannot sue, garnish wages, assert a deficiency, or otherwise try to collect from the debtors personally on discharged debts. Creditors cannot contact the debtors by mail, phone, or otherwise in any attempt to collect the debt personally. Creditors who violate this order can be required to pay debtors damages and attorney's fees.

However, a creditor with a lien may enforce a claim against the debtors' property subject to that lien unless the lien was avoided or eliminated. For example, a creditor may have the right to foreclose a home mortgage or repossess an automobile.

This order does not prevent debtors from paying any debt voluntarily or from paying reaffirmed debts according to the reaffirmation agreement. 11 U.S.C. § 524(c), (f).

Most debts are discharged

Most debts are covered by the discharge, but not all. Generally, a discharge removes the debtors' personal liability for debts owed before the debtors' bankruptcy case was filed.

Also, if this case began under a different chapter of the Bankruptcy Code and was later converted to chapter 7, debts owed before the conversion are discharged.

In a case involving community property: Special rules protect certain community property owned by the debtor's spouse, even if that spouse did not file a bankruptcy case.

For more information, see page 2 >

2019 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2018 and ending, February 28, 2019 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 18, 2018; and

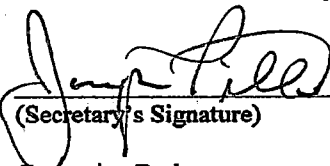
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,050,444.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,290,444.00 and Total Unrestricted Net Position utilized of \$240,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,230,000.00; Total Unrestricted Net Position planned to be utilized of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$545,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 18, 2018 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2018 and, ending, February 28, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

1-18-2018
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Richard P. Calabrese				X
Frank Simiriglia	X			
Dora Guevara	X			
Joseph Pillo	X			
Glen Bianchini	X			
Dot Bradley	X			

Authority Budget of:

Gloucester Township Municipal Utilities Authority

State Filing Year

2018

APPROVED COPY

For the Period:

March 1, 2018

to

February 28, 2019

www.gtmua.com

Authority Web Address

LOCAL GOVT SERVICES

2017 DEC 26 P 1:32

RECEIVED

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM MARCH 1, 2018 TO FEBRUARY 28, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA RMA Date: 1/8/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2019 PREPARER'S CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: MARCH 1, 2018 TO: FEBRUARY 28, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Marlene Hrynio</i>		
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

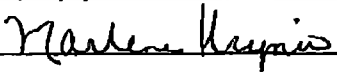
2019 APPROVAL CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: FROM: MARCH 1, 2018 TO: FEBRUARY 28, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21st day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

Gloucester Township Municipal Utilities Authority

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Raymond J. Carr III

Title of Officer Certifying compliance

Executive Director

Signature



2019 AUTHORITY BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

WHEREAS, the Annual Budget and Capital Budget for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2018 and ending, February 28, 2019 has been presented before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of December 21, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,050,444.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,290,444.00 and Total Unrestricted Net Position utilized of 240,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,230,000.00; Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$545,000.00 and

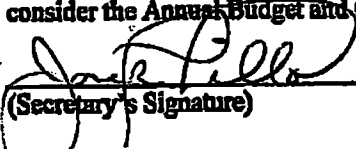
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held on December 21, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2018 and ending, February 28, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 18, 2018.


(Secretary's Signature)

12-21-17
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Richard P. Calabrese
Frank Simiriglia
Dora Guevara
Joseph Pillo
Glen Bianchini

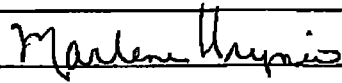
X
X
X
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X

2019 ADOPTION CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: **FROM:** March 1, 2018 **TO:** February 28, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 18th day of, January, 2018.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2019 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2018 and ending, February 28, 2019 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 18, 2018; and

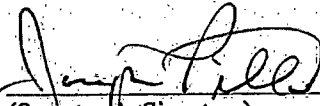
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,050,444.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,290,444.00 and Total Unrestricted Net Position utilized of \$240,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,230,000.00; Total Unrestricted Net Position planned to be utilized of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$545,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 18, 2018 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2018 and, ending, February 28, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

1-18-2018
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Richard P. Calabrese				X
Frank Simiriglia	X			
Dora Guevara	X			
Joseph Pillo	X			
Glen Bianchini	X			
Dot Bradley	X			



2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018-2019 proposed Annual Budget and make comparison to the 2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The total sewer budget variance is (\$553,709.00) or -10.0%. The main reason for the decrease is the Authority's 1993 bonds had its final maturity in the FY 2018 budget. As a result, debt service principal and interest appropriations were decreased significantly, principal by -50% and interest by -29%. The only other sewer individual appropriation with a change of more than 10% was Repairs/Maintenance/System Expenses. The reason for the 38.7% increase was the Authority management moved annual expenses out of its capital budget and into operating for major system expenses. The total solid waste budget variance is \$43,850.00.00 or 2.1% with no individual revenue accounts exceeding a 10% change. One solid waste line item of operations had a variance in excess of 10%. Vehicle Expenses had a variance of 25.8% as a result of an increase in gasoline and tire purchasing. The Municipal/County Appropriation decreased by \$20,000.00, which was less than 10%.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The budget will have no increase on the revenue realized but because of the significant drop in debt service appropriations (Principal & Interest), the amount needed from rents to balance the budget was decreased by 15%. The Authority is utilizing the unanticipated rent revenue that will be realized to support its capital budget program. Connection fee revenue was decreased by \$30,000.00 or -13% because the Township is approaching buildout and the Authority does not want to rely on these fees to support its operations.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local/regional economy is stable and has no real impact on the annual budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position was only used to offset the Municipal/County Appropriation as required.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As stated in #4, funds will be transferred to the Township of Gloucester after the budget is adopted as a budget subsidy to offset a potential tax rate increase.

6. The proposed budget must not reflect an anticipated deficit from 2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority's implementation of GASB Statement 68 required the recording of the Authority's portion of its unfunded pension liability. As a result, the Authority's unrestricted net position ended the fiscal year (Audited) in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its annual contractually required contribution to the Division of Pensions which contains an amount to fund its unfunded accrued liability and monitor the investments held by the State Division of Pensions in hopes that the liability will decrease and eliminate the deficit. If or when the Authority is informed that it must pay its unfunded pension liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, **if applicable**.

Sewer Service Rate - \$46.00/quarter, \$184.00 per year (Per EDU) - no change from Prior Budget Submission

Connection Fee - \$1,600.00 - No change from budget submission

Solid Waste - No change from Prior Budget Submission

AUTHORITY CONTACT INFORMATION

2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester Township Municipal Utilities Authority		
Federal ID Number:	21-0743387		
Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668

Preparer's Name:	Marlene Hrynio		
Preparer's Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Chief Executive Officer:	Raymond J. Carr III		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	rcarr@gtmua.com		

Chief Financial Officer:	Marlene Hrynio		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Name of Auditor:	Kirk N. Applegate		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, New Jersey 08043		
Phone: (ext.)	(856) 435-6200	Fax:	(856) 435-0440
E-mail:	kapplegate@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 55
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$2,048,915.61
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees.*

The Commissioners, listed on page N-4, are paid an amount determined by Township Council. The employees, listed on page N-4, are reviewed and approved by the Commissioners and the Authority's personnel committee. The personnel committee performs periodic evaluations. In addition, the yearly increases which are applied to Mr. Carr, Mr. Engelbert and Mrs. Hrynio were 2% of their prior salary.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

One occurrence, Employee Appreciation Meeting, Township Deli, \$1,337.50

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A – The Authority has no CDR requirements. *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2018 to February 28, 2019

		Position (Can Check more than 1 Column for each person)			Reportable Compensation from Authority (W-2/ 1099)							Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below		Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority							
1 Richard Calabrese	Chairman	12	x				\$ 4,350	N/A	N/A	0	\$ 4,350	NONE	NONE	NONE		0	0	\$ 4,350
2 Frank Simtriglia	Vice Chairman	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	Gloucester Twp Zoning Boardmember		1		0	0	\$ 4,350
3 Dora Guevara	Boardmember	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	NONE	NONE	NONE		0	0	\$ 4,350
4 Glen Blanchini	Boardmember	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	NONE	NONE	NONE		0	0	\$ 4,350
5 Joseph Pillo	Boardmember	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	Camden County Plann Boardmember		2		0	0	\$ 4,350
6 Dorothy Bradley	Alt. Boardmember	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	NONE	NONE	NONE		0	0	\$ 4,350
7 Ken Garbowski	Alt. Boardmember	6	x				\$ 4,350	N/A	N/A	0	\$ 4,350	NONE	NONE	NONE		0	0	\$ 4,350
8 Raymond Carr	Executive Director	54		x			\$ 108,012	N/A	N/A	0	108,012	NONE	NONE	NONE		0	0	108,012
9 Marlene Hrynio	Administrative Secretary	50		x			\$ 78,874	N/A	N/A	0	78,874	NONE	NONE	NONE		0	0	78,874
10 Glenn Englebert	Recycling Coordinator	50		x			\$ 105,235	N/A	5,000	0	110,235	NONE	NONE	NONE		0	0	110,235
11										0								0
12										0								0
13										0								0
14										0								0
15										0								0
Total:							\$ 322,570	\$ -	\$ 5,000	\$ -	\$ 327,570					\$ -	\$ -	\$ 327,570

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	12	\$ 14,036	\$ 168,434	11	\$ 13,238	\$ 145,618	\$ 22,816	15.7%
Parent & Child	1	23,989	23,989	1	23,989	23,989	0	0.0%
Employee & Spouse (or Partner)	15	25,852	387,780	13	24,878	323,414	64,366	19.9%
Family	16	37,220	595,520	12	38,311	459,732	135,788	29.5%
Employee Cost Sharing Contribution (enter as negative -)			(45,950)			(80,825)	34,875	-43.1%
Subtotal	44		1,129,773	37		871,928	257,845	29.6%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	0		-	0		-	-	#DIV/0!
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	0		-	0		-	-	#DIV/0!
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	6	8,000	48,000	5	7,810	39,050	8,950	22.9%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	10	17,400	174,000	11	17,298	190,278	(16,278)	-8.6%
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	16		222,000	16		229,328	(7,328)	-3.2%
GRAND TOTAL	60		\$ 1,351,773	53		\$ 1,101,256	\$ 250,517	22.7%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes

Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes

Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Atger	29.5	\$ 9,107	x		
Bailey	76	7,487	x		
Brunkel	5.75	791	x		
Calabrese, A.	35	4,284	x		
Calabrese, T	1.5	287	x		
Cargen	13	1,414			x
Carr	63.94	22,150			x
Cokos, J.	54.18	9,208		x	
Cook	8	1,041	x		
DeLeonardis	24	6,104	x		
Devlin	23.5	2,876	x		
Engelbert	84.03	25,557			x
Fitzpatrick	2.5	314	x		x
Gervasi	12.71	1,406		x	
Total liability for accumulated compensated absences at beginning of current year		\$ 92,027			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Giunta, Jr.	5.5	\$ 651	x		
Gore	30	6,973	x		
Harvey	47.5	9,006	x		
Heran	4	557	x		
Hrynio	13.15	3,914		x	
Lynch	6.5	702	x		
Manna	1.5	231	x		
Mauz	3	373	x		
Mawson, C.	7.5	2,099	x		
Mickle	30.5	7,848	x		
Monaco	4	566	x		
Murray	9	1,102	x		
Nicolary	6	910	x		
Pasquini	2.5	288		x	
Total liability for accumulated compensated absences at beginning of current year		\$ 35,219			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Passaro	7.5	1,382	x		
Pierson	0	-	x		
Pitcher	30	7,924	x		
Porter	3.88	846		x	
Riley	-1	(210)	x		
Rockwell	9.25	1,095	x		
Samuel	4	416	x		
Sciaccia	10	1,134	x		
Smith	21	3,162	x		
Smith	5	520	x		
Stiles	12.75	1,561	x		
Whitney	-2	(320)	x		
Wiggins	0.21	28		x	
Total liability for accumulated compensated absences at beginning of current year			\$ 17,537		

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Gloucester Township Municipal Utilities Authority
 For the Period **March 1, 2018** to **February 28, 2019**

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Camden County	Gloucester Twp. MUA	Co-op purchasing - supplies & equipment		3/1/2008	Open	\$ 5,000
Gloucester Twp MUA	Camden County	Snow Plowing		12/15/2015	12/15/2020	\$ 14,360
Gloucester Township MUA	Gloucester Township	Certified Public Works Manager.		1/1/2018	12/31/2018	\$ 12,000
Gloucester Twp MUA	Gloucester Township	Recycling, Grass & Composting	See Solid Waste Budget	5/1/1991	Open	See SW Budget
Gloucester Twp MUA	Gloucester Township	Emergency Repairs	MUA awards bid for MUA & Township	7/1/2017	7/1/2018	\$ -

If No Shared Services X this Box

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2018 to February 28, 2019

	FY 2019 Proposed Budget							FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ 4,784,734	\$ 2,075,210	\$ -	\$ -	\$ -	\$ -	\$ 6,859,944	\$ 7,369,803	\$ (509,859)	-6.9%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	190,500	-	0.0%
Total Anticipated Revenues	4,975,234	2,075,210	-	-	-	-	7,050,444	7,560,303	(509,859)	-6.7%
APPROPRIATIONS										
Total Administration	1,256,650	371,932	-	-	-	-	1,628,582	1,584,748	43,834	2.8%
Total Cost of Providing Services	2,938,450	1,619,558	-	-	-	-	4,558,008	4,328,398	229,610	5.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	656,947	64,680	-	-	-	-	721,627	1,446,079	(724,452)	-50.1%
Total Operating Appropriations	4,852,047	2,056,170	-	-	-	-	6,908,217	7,359,225	(451,008)	-6.1%
Total Interest Payments on Debt	123,187	19,040	-	-	-	-	142,227	201,078	(58,851)	-29.3%
Total Other Non-Operating Appropriations	240,000	-	-	-	-	-	240,000	260,000	(20,000)	-7.7%
Total Non-Operating Appropriations	363,187	19,040	-	-	-	-	382,227	461,078	(78,851)	-17.1%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	5,215,234	2,075,210	-	-	-	-	7,290,444	7,820,303	(529,859)	-6.8%
Less: Total Unrestricted Net Position Utilized	240,000	-	-	-	-	-	240,000	260,000	(20,000)	-7.7%
Net Total Appropriations	4,975,234	2,075,210	-	-	-	-	7,050,444	7,560,303	(509,859)	-6.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ 0	-100.0%

Revenue Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2018 to February 28, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
Service Charges									
Residential	4,214,734						\$ 4,214,734	\$ (503,709)	-10.7%
Business/Commercial	370,000						370,000	(20,000)	-5.1%
Industrial							-	-	#DIV/0!
Intergovernmental		1,760,210					1,760,210	43,850	2.6%
Other		315,000					315,000	-	0.0%
Total Service Charges	4,584,734	2,075,210	-	-	-	-	6,659,944	(479,859)	-6.7%
Connection Fees									
Residential	90,000						90,000	(10,000)	-10.0%
Business/Commercial	110,000						110,000	(20,000)	-15.4%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	200,000	-	-	-	-	-	200,000	(30,000)	-13.0%
Parking Fees									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
Other Operating Revenues (List)									
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	4,784,734	2,075,210	-	-	-	-	6,859,944	(509,859)	-6.9%
NON-OPERATING REVENUES									
Other Non-Operating Revenues (List)									
Antennae Rents	50,000						50,000	-	0.0%
Searches	8,000						8,000	-	0.0%
Inspection Fees	12,000						12,000	-	0.0%
Interest on Delinquent Accounts	103,500						103,500	-	0.0%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	173,500	-	-	-	-	-	173,500	-	0.0%
Interest on Investments & Deposits (List)									
Interest Earned	6,000						6,000	-	0.0%
Penalties	11,000						11,000	-	0.0%
Other							-	-	#DIV/0!
Total Interest	17,000	-	-	-	-	-	17,000	-	0.0%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 4,975,234	\$ 2,075,210	\$ -	\$ -	\$ -	\$ -	\$ 7,050,444	\$ (509,859)	-6.7%

Prior Year Adopted Revenue Schedule

Gloucester Township Municipal Utilities Authority

FY 2018 Adopted Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	4,718,443						\$ 4,718,443
Business/Commercial	390,000						390,000
Industrial							-
Intergovernmental		1,716,360					1,716,360
Other		315,000					315,000
Total Service Charges	5,108,443	2,031,360	-	-	-	-	7,139,803
<i>Connection Fees</i>							
Residential	100,000						100,000
Business/Commercial	130,000						130,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	230,000	-	-	-	-	-	230,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	5,338,443	2,031,360	-	-	-	-	7,369,803
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Antennae Rents	50,000						50,000
Searches	8,000						8,000
Inspection Fees	12,000						12,000
Interest on Delinquent Accounts	103,500						103,500
Type in							-
Type in							-
Other Non-Operating Revenues	173,500	-	-	-	-	-	173,500
<i>Interest on Investments & Deposits</i>							
Interest Earned	6,000						6,000
Penalties	11,000						11,000
Other							-
Total Interest	17,000	-	-	-	-	-	17,000
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500
TOTAL ANTICIPATED REVENUES	\$ 5,528,943	\$ 2,031,360	\$ -	\$ -	\$ -	\$ -	\$ 7,560,303

Prior Year Adopted Appropriations Schedule

Gloucester Township Municipal Utilities Authority

FY 2018 Adopted Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 460,050	\$ 162,500					\$ 622,550
Fringe Benefits	394,150	91,082					485,232
Total Administration - Personnel	854,200	253,582	-	-	-	-	1,107,782
<i>Administration - Other (List)</i>							
Prof. Fees-Eng., Solic., Audit, Bd. Couns., Trus	207,700	20,500					228,200
Equip. & Maintenance Contracts	43,850	28,000					71,850
Postage, Stationary & Office Expenses	43,300	23,500					66,800
Insurance	19,465	35,151					54,616
Miscellaneous Administration*	55,500						55,500
Total Administration - Other	369,815	107,151	-	-	-	-	476,966
Total Administration	1,224,015	360,733	-	-	-	-	1,584,748
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,045,800	781,050					1,826,850
Fringe Benefits	767,650	444,693					1,212,343
Total COPS - Personnel	1,813,450	1,225,743	-	-	-	-	3,039,193
<i>Cost of Providing Services - Other (List)</i>							
Utilities-Elec./Gas/Telephone	331,500	11,683					343,183
Repairs/Maintenance/System Expenses	261,000	90,200					351,200
Vehicle Expenses	122,050	150,207					272,257
Insurance	105,721	35,151					140,872
Miscellaneous COPS*	111,200	70,493					181,693
Total COPS - Other	931,471	357,734	-	-	-	-	1,289,205
Total Cost of Providing Services	2,744,921	1,583,477	-	-	-	-	4,328,398
Total Principal Payments on Debt Service in Lieu of Depreciation	1,383,145	62,934	-	-	-	-	1,446,079
Total Operating Appropriations	5,352,081	2,007,144	-	-	-	-	7,359,225
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	176,862	24,216	-	-	-	-	201,078
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	260,000						260,000
Other Reserves							-
Total Non-Operating Appropriations	436,862	24,216	-	-	-	-	461,078
TOTAL APPROPRIATIONS	5,788,943	2,031,360	-	-	-	-	7,820,303
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,788,943	2,031,360	-	-	-	-	7,820,303
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	260,000	-	-	-	-	-	260,000
Other							-
Total Unrestricted Net Position Utilized	260,000	-	-	-	-	-	260,000
TOTAL NET APPROPRIATIONS	\$ 5,528,943	\$ 2,031,360	\$ -	\$ -	\$ -	\$ -	\$ 7,560,303

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 267,604.05 \$ 100,357.21 \$ - \$ - \$ - \$ - \$ 367,961.26

Debt Service Schedule - Principal

Gloucester Township Municipal Utilities Authority

If Authority has no debt X this box

☐

Fiscal Year Ending In

	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
Sewer									
Bonds - Series 1993	\$ 750,000								\$ -
NJEIT 2001/2004	348,991	359,307	377,470	387,045	388,226	258,964	262,635	274,649	2,308,296
NJEIT 2008	125,485	128,972	126,308	129,431	131,727	133,912	135,986	739,972	1,526,308
NJEIT 2010/2017	158,669	168,668	168,669	173,669	178,669	178,669	178,669	1,569,467	2,616,480
Total Principal	1,383,145	656,947	672,447	690,145	698,622	571,545	577,290	2,584,088	6,451,084
Solid Waste									
NJEIT 2008	62,934	64,680	63,344	64,910	66,061	67,157	68,197	378,786	773,135
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	62,934	64,680	63,344	64,910	66,061	67,157	68,197	378,786	773,135
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 1,446,079	\$ 721,627	\$ 735,791	\$ 755,055	\$ 764,683	\$ 638,702	\$ 645,487	\$ 2,962,874	\$ 7,224,219

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating	No Available Ratings		

Debt Service Schedule - Interest
Gloucester Township Municipal Utilities Authority

If Authority has no debt X this box

☐

	Fiscal Year Ending in								Total Interest Payments Outstanding
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	
Sewer									
Bonds - Series 1993	\$ 42,375								\$ -
NJEIT 2001/2004	68,008	58,507	48,382	37,738	26,826	17,557	10,513	3,610	203,133
NJEIT 2008	41,040	37,960	34,862	31,749	28,485	25,089	21,559	49,874	229,578
NJEIT 2010/2017	25,439	26,720	25,095	23,345	21,520	19,720	17,769	81,247	215,416
Total Interest Payments	176,862	123,187	108,339	92,832	76,831	62,366	49,841	134,731	648,127
Solid Waste									
NJEIT 2008	24,216	19,040	17,484	15,922	14,286	12,582	10,812	25,012	115,138
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	24,216	19,040	17,484	15,922	14,286	12,582	10,812	25,012	115,138
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 201,078	\$ 142,227	\$ 125,823	\$ 108,754	\$ 91,117	\$ 74,948	\$ 60,653	\$ 159,743	\$ 763,265

Net Position Reconciliation

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

FY 2019 Proposed Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 37,983,786	\$ (209,196)					\$ 37,774,590
Less: Invested in Capital Assets, Net of Related Debt (1)	38,836,895	(209,196)					38,627,699
Less: Restricted for Debt Service Reserve (1)	925,458						925,458
Less: Other Restricted Net Position (1)	2,726,046						2,726,046
Total Unrestricted Net Position (1)	(4,504,613)	-	-	-	-	-	(4,504,613)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	7,115,294						7,115,294
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	254,474						254,474
Plus: Estimated Income (Loss) on Current Year Operations (2)	350,000	5,000					355,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,215,154	5,000	-	-	-	-	3,220,154
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	1,685,000	-	-	-	-	-	1,685,000
Appropriation to Municipality/County (3)	240,000	-	-	-	-	-	240,000
Total Unrestricted Net Position Utilized in Proposed Budget	1,925,000	-	-	-	-	-	1,925,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 1,290,154	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 1,295,154

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 242,602 \$ 102,809 \$ - \$ - \$ - \$ - \$ 345,411

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019

**GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

**AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester Township Municipal Utilities Authority, on the 21st day of December, 2017.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester Township Municipal Utilities Authority

FISCAL YEAR: FROM: March 1, 2018 TO: February 28, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority will investigate other financing sources such as grants to fund its major capital projects. If other financing sources are not available, the Authority will consider borrowing the funds necessary to finance the projects and will evaluate the impact on the rates to determine if the projects will be implemented.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A - None

Proposed Capital Budget

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
System Improvements	\$ 1,155,000	\$ 1,155,000				
Vehicles	175,000	175,000				
Major Improvements & Maintenance	80,000	80,000				
Equipment	275,000	275,000				
Total	1,685,000	1,685,000	-	-	-	-
Solid Waste						
Vehicles	525,000					\$ 525,000
Site Improvements	20,000					20,000
Equipment	-					
Totes	-					
Total	545,000	-	-	-	-	545,000
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,230,000	\$ 1,685,000	\$ -	\$ -	\$ -	\$ 545,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2018 to February 28, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
Sewer							
System Improvements	\$ 10,030,000	\$ 1,155,000	\$ 1,675,000	\$ 1,925,000	\$ 1,925,000	\$ 1,675,000	\$ 1,675,000
Vehicles	425,000	175,000	50,000	50,000	50,000	50,000	50,000
Major Improvements & Maintenance	245,000	80,000	41,000	31,000	31,000	31,000	31,000
Equipment	1,775,000	275,000	300,000	300,000	300,000	300,000	300,000
Total	12,475,000	1,685,000	2,066,000	2,306,000	2,306,000	2,056,000	2,056,000
Solid Waste							
Vehicles	1,105,000	525,000	\$ 30,000	\$ 275,000		\$ 275,000	
Site Improvements	60,000	20,000		20,000		20,000	
Equipment	275,000	-			175,000		100,000
Totes	40,000	-	40,000				
Total	1,480,000	545,000	70,000	295,000	175,000	295,000	100,000
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 13,955,000	\$ 2,230,000	\$ 2,136,000	\$ 2,601,000	\$ 2,481,000	\$ 2,351,000	\$ 2,156,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2018

to

February 28, 2019

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
System Improvements	\$ 10,030,000	\$ 1,250,000		\$ 8,780,000		
Vehicles	425,000	375,000		50,000		
Major Improvements & Maintenance	245,000	219,000		26,000		
Equipment	1,775,000	1,775,000				
Total	12,475,000	3,619,000	-	8,856,000	-	-
Solid Waste						
Vehicles	1,105,000					\$ 1,105,000
Site Improvements	60,000					60,000
Equipment	275,000					275,000
Totes	40,000					40,000
Total	1,480,000	-	-	-	-	1,480,000
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 13,955,000	\$ 3,619,000	\$ -	\$ 8,856,000	\$ -	\$ 1,480,000
Total 5 Year Plan per CB-4	\$ 13,955,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**RESOLUTION
OF
THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

R-01-18-142

WHEREAS, the Gloucester Township Municipal Utilities Authority received a payment in the amount of \$185.05 on February 15, 2017, for the property designated as 209 Hampshire Road, Block 17001, Lot 5, Account #80142-0, Gloucester Township, New Jersey; and

WHEREAS, the resident, J. Ayodele Aina, sold his home on March 31, 2017; and


WHEREAS, the Title Company did not refund Mr. Aina's third and fourth quarter, 2017 payments due to an error from the Title Search Company; and

WHEREAS, Mr. Aina has requested a refund.

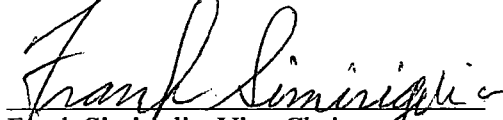
THEREFORE, the refund request payment of \$92.00, should be reimbursed to Mr. Aina.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and Commissioners of the Gloucester Township Municipal Utilities Authority, that \$92.00 be reimbursed to Mr. Aina, Account #80142-0, for the above stated reason.


ATTEST:


Joseph Pillo, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.


Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

Utility Account Maintenance

✚ Add ✎ Edit ✕ Close 🗑 Delete ⬅ Previous ➡ Next 📋 Detail ✉ Letter

Account Id: -
Type:
Section:

Prop Loc:

Serv Loc:

City Id: Block:

Location Id:

Owner:

Bill To:

Alternate Id:

General
Additional
Sewer
Sewer Meter
Balances
Recent Activity
Location Accounts
Notes

Recent Billings:

🖨 Print

Service Types	Billing Date	Due Date	Amount Billed	Amount Due	Usage	Principal Balance	Interest
Sewer	12/01/17	10/15/18	46.00	46.00		46.00	0.00
Sewer	12/01/17	07/15/18	46.00	46.00		46.00	0.00
Sewer	12/01/17	04/15/18	46.00	46.00		46.00	0.00
Sewer	12/01/17	01/15/18	46.00	46.00		46.00	0.00
Sewer	12/19/16	10/15/17	46.00	0.74		0.71	0.03
Sewer	12/19/16	07/15/17	46.00	0.00		0.00	0.00
Sewer	12/19/16	04/15/17	46.00	0.00		0.00	0.00
Sewer	12/19/16	01/15/17	46.00	0.00		0.00	0.00

Recent Payments & Adjustments:

Current Balances:

Type	Date	Amount	Info
Payment	02/15/17	185.05	CK 2774
Payment	02/29/16	184.00	CK 2713
Payment	01/12/15	184.00	CK 2444
Payment	01/02/14	184.00	CK 2574

Principal:

Interest:

Total:

Deposit:

Sewer Cycle: Status:

Active Date: / /

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE EXECUTION OF AN
INTER-MUNICIPAL SERVICE AGREEMENT BY AND BETWEEN THE
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
THE TOWNSHIP OF WINSLOW AND MORELAND DEVELOPMENT, L.L.C.**

R-01-18-143

WHEREAS, the Gloucester Township Municipal Utilities Authority ("GTMUA" and/or "Authority") maintains and operates a sanitary sewer system within the Township of Gloucester under certain terms and condition set forth in a 1983 Service Contract ("Service Agreement") between the Authority and the Township of Gloucester; and

WHEREAS, in accordance with the Service Agreement, the GTMUA is obligated to obtain the consent of the Township Council of the Township of Gloucester, in order to provide service to any property located outside the jurisdictional boundaries of the Township of Gloucester, including but not limited to the Township of Winslow; and

WHEREAS, by Resolution R-07:05-132, the Township Council of the Township of Gloucester provided the consent required by the Service Agreement to permit the GTMUA to accept sewage flow from certain parcels located in the Township of Winslow; and

WHEREAS, the GTMUA adopted Resolution 05-07-62, endorsing the concept of accepting sewage flow from outside the jurisdictional boundaries of the Township of Gloucester; and

WHEREAS, the GTMUA desires to authorize the execution of an Inter-Municipal Service Agreement in the form attached hereto and made a part hereof, the form of which has been reviewed and approved by the Solicitor of the GTMUA.

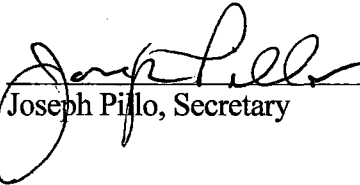
NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority as follows:

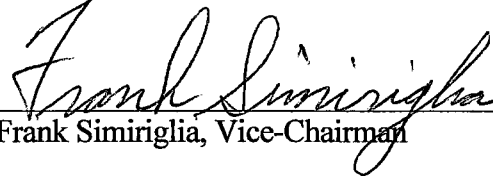
1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Chairman and/or Executive Director are hereby authorized to execute the subject Inter-Municipal Service Agreement in a form approved by the Authority Solicitor.

3. This authorization set forth in this Resolution shall be expressly conditioned upon the approval and consent of the Council of the Township of Gloucester, Camden County, New Jersey.

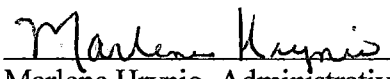
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Secretary


Frank Simiriglia, Vice-Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 18, 2018.


Marlene Hrynio, Administrative Secretary

Dated: January 18, 2018

INTER-MUNICIPAL SERVICE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2018, by and between the Township of Winslow, a body corporate and politic of the State of New Jersey (the "Sending Township"), the Gloucester Township Municipal Utilities Authority, a body corporate and politic of the State of New Jersey (the "Receiving Authority") and Moreland Development, LLC, a Pennsylvania limited liability company with its principal address at 111 Presidential Boulevard, Suite 209, Bala Cynwyd, Pennsylvania 19003 (the "Developer").

WITNESSETH:

WHEREAS, the Receiving Authority is duly organized and existing under the laws of the State of New Jersey for the purpose, among other things, of acquiring, constructing, maintaining, operating and/or improving works for the collection and conveyance of sewage waste; and

WHEREAS, the Receiving Authority entered into a Service Agreement with the Camden County Municipal Utilities Authority ("CCMUA") to collect and convey sewage within Gloucester Township to the CCMUA for treatment and/or disposal; and

WHEREAS, the Developer received Major Site Plan Approvals from the Winslow Township Planning Board (the "Approvals") to construct a Royal Farms convenience store with gasoline pumps (the "Project") at the southerly corner of Johnson Road and Cross Keys Road in Winslow Township, presently designated as Block 601, Lot 1 (to become Block 601, Lots 1.02 and 1.03 upon the perfection of a previously-obtained minor subdivision approval) on the Winslow Township Tax Map as set forth on Exhibit "A," (the "Designated Area"); and

WHEREAS, the Sending Township has no sewer treatment or collection infrastructure and/or facilities capable of receiving and treating sewage from the Designated Area; and

WHEREAS, as part of the Approvals and in support of the Project, the Developer is responsible to construct, install and/or lay sufficient sewer collection infrastructure and/or facilities within the Designated Area; and

WHEREAS, the Receiving Authority operates and maintains sewer facilities in the Township of Gloucester, County of Camden, State of New Jersey, conforming to the rules and regulations of the New Jersey Department of Environmental Protection; and

WHEREAS, the Receiving Authority is agreeable to collect and convey sewage from the Designated Area to the CCMUA which presently has sufficient capacity to accept and treat sewage from the Designated Area, subject to the terms and conditions of this Agreement; and

WHEREAS, the consent of the Gloucester Township Mayor and Council is required in order for the Receiving Authority to accept sewage from beyond its political boundaries, and that said consent has been received in accordance with a resolution of the Township Council of Gloucester Township, a copy of which is attached hereto as "Exhibit B"; and

WHEREAS, the consent of the Township of Winslow is required in order for the Sending Township to approve sewerage within its political boundaries to connect into the Receiving Authority's sewer collection system, and that said consent has been received in accordance with a resolution of the Mayor and Committee of the Township of Winslow, a copy of which is attached hereto as Exhibit "C."

NOW, THEREFORE, FOR AND IN CONSIDERATION of the signing of this Agreement by the respective parties, and in further consideration of the term and covenants of this Agreement, and the mutual benefits to be gained by the parties hereto;

AND IN FURTHER CONSIDERATION of One Dollar (\$1.00) good and lawful money of the United States exchanged by and between the parties hereto at the execution of this

Agreement, the receipt and legal sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

1. The Developer shall construct, install and/or lay within the Designated Area such sewer collection infrastructure as necessary to support the Project as set forth in the Approvals and as approved by the Sending Township. Developer may not change the approved use of the property that is the subject of the Project without first obtaining prior written consent and/or approval of both Receiving Authority and Sending Township.

2. The Receiving Authority hereby agrees to accept, collect and convey sewage from the Developer which originates at the Designated Area. The Receiving Authority and Sending Township acknowledge and agree that this flow shall be part of the Sending Township's allocation of sewer capacity authorized by the CCMUA, not to exceed 5 Equivalent Domestic Units ("EDU's) or 1,317 gallons per day, as established by the Receiving Authority's consulting engineer, or the EDU and gallon per day calculation established in the Developer's approved TWA Permit for the Project, whichever is greater.

3. The Developer shall comply with the Receiving Authority's procedure for preparation of construction plans, specifications, engineering reports and permit applications for the installation and construction of all mains, manholes, laterals, accessories, and other facilities found to be necessary by the Receiving Authority's consulting engineer for the collection and transmission of sewage from within the Designated Area.

4. The plans, specifications, related reports and information shall be reviewed by the Receiving Authority's consulting engineer and the Sending Township's consulting engineer for conformance with its rates, rules and regulations and all applicable County, State and Federal requirements including, but not limited to, the New Jersey Department of Environmental

Protection ("NJDEP") and the CCMUA. The Developer acknowledges and agrees that it shall be subject to all rules and regulations of the Receiving Authority, whether now existing or hereinafter adopted.

5. This Agreement is expressly conditioned upon the Developer obtaining all necessary approvals from NJDEP and CCMUA to permit connection into the Receiving Authority sewer collection system at Developer's sole cost and expense.

6. The Developer shall be responsible to obtain and pay for all permits, applications, review, inspections and impact fees incurred by the Receiving Authority.

7. The Developer shall, at its sole cost and expense, install and construct all facilities including, but not limited to, mains, manholes, laterals, connections, pumps, controls, accessories and all appurtenances thereto, which will be necessary or properly required for collection and transmission of sewage within the Designated Area and connecting to the Receiving Authority's existing 8-inch gravity main in the right of way of Johnson Road, with flow discharging to the Mayfair Pump Station and ultimately to the Orr Road Pump Station.

8. The Receiving Authority shall have the right as it may be deemed necessary, proper and advisable, to make periodic inspections from time to time and witness all tests on sewer lines during the construction of the facilities to be installed pursuant to this Agreement. An escrow shall be established by the Developer with the Receiving Authority to cover the cost of inspections or other engineering and legal expenses of the Receiving Authority related to this project. The amount of escrow shall be determined by the Receiving Authority's consulting engineer. Any expense paid from the escrow account shall be noticed in writing to the Developer. Upon certification of the Receiving Authority that the facilities have been constructed in accordance with

the approved plans, specifications and any permits issued, any balance in the escrow account shall be refunded to the Developer.

9. It is expressly understood by and between the parties to this Agreement that no facility shall be connected into the Receiving Authority's collection system unless all the terms and conditions of this Agreement have been met.

10. The Developer shall provide an adequate Performance Guarantee to the Receiving Authority as required by the Receiving Authority's rules and regulations, and in a form satisfactory to the Receiving Authority's Solicitor.

11. The Sending Township understands and agrees that no unit of any type shall be connected to the Receiving Authority's collection system until evidence of satisfactory completion of construction of the sewer facilities referenced herein has been obtained from the Receiving Authority.

12. Upon completion of construction of the sewer facilities and final approval of the fully-constructed facilities by both the Receiving District and Sending District, title to and/or ownership of all facilities constructed by the Developer hereunder shall automatically transfer to and shall thereafter be owned and controlled by the Sending District. Upon such event, Sending District shall be responsible for the repair, replacement and maintenance of all sewerage facilities installed and constructed pursuant to this Agreement. In consideration of same, at the time of execution of this Agreement, Developer shall deliver to Sending District an escrow payment in the amount of \$5,000.00 to offset Sending District's anticipated costs of inspection and maintenance of the sewer facilities pursuant to this Agreement.

13. Upon acceptance of ownership and responsibility for the sewer facilities as contemplated in Paragraph 12 above, Sending District shall have the right, in perpetuity, to utilize

the sewer facilities in the same manner as all other sewer infrastructure and/or facilities located throughout the Sending District, including but not limited to extending said facilities and/or granting others the right to connect thereto and charging such fees for extension and/or connection as provided for by code and/or other applicable laws; provided, however, that Sending District acknowledges and understands that any such future extension thereof or connections thereto shall be subject to the consent and approval of Receiving District for as long as the Sending District requires access to and/or use of the Receiving District's sewer infrastructure to carry and/or convey sewage through the Receiving District's infrastructure. Sending District and Receiving District agree that in the event Sending District obtains the ability to convey sewage without the need to utilize Receiving District's infrastructure, the requirement to obtain Receiving District's consent to future extensions of or connections to the sewer facilities that are the subject of this Agreement will become null and void.

14. Developer and any contractor performing construction work shall provide and maintain insurance as applicable regarding the sewerage facilities constructed pursuant to this Agreement.

15. Developer agrees to indemnify and hold harmless Receiving Authority and Sending Township for any damage to the facilities constructed by Developer and/or Receiving Authority's infrastructure caused by the discharge into Receiving Authority's system of any matter other than the sewage to be conveyed to same from the Project as contemplated herein; provided that Sending Township shall indemnify and hold harmless Receiving Authority for any damage caused directly by actions of Sending Township.

16. The Receiving Authority shall accept for conveyance to the CCMUA for disposal and treatment all the domestic sewage originating within the Designated Area as long as such

waste shall not be detrimental to the collection or treatment facilities of the Receiving Authority and the CCMUA, respectively. Such waste shall not include storm, surface or subsurface waters. Sending Township agrees and consents to all domestic sewage (defined herein as to mean normal waterborne fluid wastes from residences, commercial establishments and institutions, limited to waste from kitchens, bathrooms, laundries, toilets, baths, sinks, lavatories and other commercial plumbing fixtures; not substance or possessing any characteristic enumerated and described in the Receiving Authority's rules and regulations, which is entitled "Prohibited Waste") originating within the Designated Area shall be delivered to the Receiving Authority for collection and conveyance to the CCMUA for treatment and disposal so long as this Agreement is in full force and effect.

17. The Developer hereby covenants and agrees to pay the Receiving Authority the connection and impact fees required for the Developer's project as specified in and in accordance with the Receiving Authority's lawfully adopted connection fee schedule. The connection and impact fees for each unit shall be paid to the Receiving Authority prior to issuance of the construction permit for this project, and a receipt shall be presented to the Sending Township's construction officer before the construction permit is issued.

18. The Receiving Authority shall receive as payment for its services in the collection and conveyance of sewage under this Agreement, an amount equal to the applicable unit rate and charges as specified in the Receiving Authority's lawfully adopted annual service rate schedule. The annual service rate shall be on a per unit basis as specified in the Receiving Authority's rates, rules and regulations as may be revised from time to time.

19. Developer further agrees and understands that it is responsible for payment of all connection fees and annual sewer service charges, as well as any other charges, imposed by the CCMUA for the treatment and disposal of sewage from the Designated Area.

20. It is expressly agreed by the parties that the Receiving Authority shall have the right, in accordance with applicable law, to change rates and alter or amend its existing unit rate schedule and charges. The Receiving Authority covenants that any change in its existing rates and charges shall be made in accordance with applicable law, but in any event only after public hearing of which due notice shall be given to the Developer and the Sending Township.

21. The Receiving Authority shall have the right to seek all legal remedies available for collection of any delinquent charges pursuant to N.J.S.A. 40:14B-46 and other applicable statutes. In addition, the Receiving Authority shall provide notice to the Sending Township should the Developer become delinquent in accordance with the Receiving Authority's collection regulations. So far as permitted by law, and without any cost to the Sending Township, the Sending Township hereby agrees to assist the Receiving Authority by instituting tax liens on any delinquency at the written request of the Receiving Authority, pursuant to applicable law, and will include such delinquency in tax sale. So far as permitted by law, and without cost to the Sending Township, the Sending Township agrees to authorize the Receiving Authority's solicitor to foreclose on any delinquencies in the Sending Township's name. All attorney's fees incurred in the institution of such an action shall be the Receiving Authority's responsibility.

22. The Sending Township shall notify the Receiving Authority within ten (10) working days of any Certificate of Occupancy issued for the Designated Area and shall forward a copy of each Certificate of Occupancy within the same period. A Certificate of Occupancy shall

not be issued by the Sending Township until the Receiving Authority has submitted evidence to it that the sewerage facilities have been constructed in accordance with the plans and specifications.

23. It is expressly agreed by and between the Receiving Authority, the Sending Township and Developer that the amount of sewage generated by the Designated Area to be collected and conveyed to the Receiving Authority shall not exceed the EDU and/or gallonage approved by the Receiving Authority as set forth in its approval to the Developer and on file with the Receiving Authority.

24. It is expressly understood by and between the parties that the Receiving Authority and the Sending Township shall be under no obligation to Developer, except as expressly stated herein, including the obligation to provide sewer service, except upon full and complete compliance at all times with the terms of this Agreement.

25. This Agreement is made and is subject to the provisions of the outstanding Bond Indenture of the Gloucester Township Municipal Utilities Authority and the covenants thereof as the same may, from time to time, be interpreted by the Receiving Authority's bond counsel. Nothing herein shall be construed in any manner which shall be inconsistent with any opinion rendered by bond counsel.

26. The Developer hereby agrees that all units of any type of constructed within the Designated Area shall be connected to the Receiving Authority's sewerage system, subject, however, to the limitations and conditions set forth in the next paragraph of this Agreement.

27. Nothing in this Agreement shall be construed to require the reservation of plant capacity by the Receiving Authority for future connections in the Sending Township, other than those provided for in this Agreement.

28. To the extent required, this Agreement shall be forwarded to CCMUA for notice, review and comment.

29. This Agreement may not be assigned without the written consent of all parties hereof, except that the Developer may assign its rights hereunder to an affiliated business entity or to a bona fide purchaser of the Designated Area or any portion thereof, provided that any such assignee assumes all obligations of the Developer hereunder and the parties hereto consent in writing.

30. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.

31. Each signed of this Agreement warrants that the entity they represent has formally agreed to enter into this Agreement and has lawfully empowered and authorized them to execute this Agreement on their behalf.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first indicated above.

WITNESS:

TOWNSHIP OF WINSLOW

BY: _____
BARRY WRIGHT, MAYOR

WITNESS:

**GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

BY: _____

WITNESS:

TOWNSHIP OF GLOUCESTER

BY: _____

WITNESS:

MORELAND DEVELOPMENT, LLC

BY: _____
Eric Seidman, Managing Member

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