

## REGULAR MEETING, MARCH 15, 2018

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, March 15, 2018, at 6:37 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mr. Bianchini, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Chairman Calabrese stated that Mrs. Bradley would be seated for Ms. Guevara.

On motion of Mr. Bianchini, second by Mr. Pillo, Ms. Guevara was excused as she was ill.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Regular Meeting of February 15, 2018 were approved.

AYE: Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

ABSTAIN: Mrs. Bradley.

**R-03-18- 27** - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-03-18-28** - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-03-18-29** - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

#### **PUBLIC PORTION**

There was no one present.

#### **ENGINEER'S REPORT**

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

#### **CONFLICT ENGINEER**

Nothing to Report.

#### **SOLICITOR**

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

**R-03-18-30** - Resolution Authorizing a Six-Month Contract Extension, Cooperative Purchase Agreement with the County of Camden, for Purchase of Copy & Computer Paper and Envelopes, Bid A-26/2017.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-03-18-31** - Resolution Authorizing a Two (2) Year Cooperative Purchase Agreement with The County of Camden for Purchase of Office Supplies, Bid A-1/2017.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-03-18-32** was not adopted.

**EXECUTIVE DIRECTOR'S REPORT**

Nothing Additional to Report.

**SECRETARY'S REPORT**

Nothing Additional to Report.

**PUBLIC PORTION**

There was no one present.

**COMMENTS COUNCIL LIAISON**

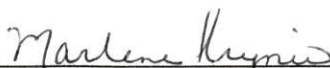
Mr. Mercado had no comments this evening.

**COMMENTS AND RECOMMENDATIONS FROM THE BOARD**

The Board wished everyone a Happy St. Patrick's Day.

On motion of Mrs. Bradley, second by Mr. Bianchini, the meeting adjourned.

All signified their approval by stating aye.

  
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Marlene Hrynio, Recording Secretary

**APPROVED APRIL 19, 2018 REGULAR MEETING**



**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.**

**March 8, 2018**

1. Xylem has provided the necessary spare parts for the new control system. Xylem is preparing the required as-built plans for all the stations. We are reviewing the information provided by Xylem to allow the Authority to host the system's controls.
2. My office has contacted Atlantic City Electric (ACE) to address power quality issues at the Cherrywood Pumping Station. An application for service has been submitted to ACE to assign the project to their engineers. ACE has reviewed the evidence provided by the MUA and my office and ACE has agreed to open an investigation to meter the incoming power into the station. My office will coordinate with ACE and the MUA on the scheduling and results of the investigation.
3. My office is assembling the design information for the proposed emergency generators at the Administration Building and the Raintree Pumping Station. My office has site visits scheduled for Monday, March 12<sup>th</sup> to gather the final design details before issuing a draft set of plans and specifications for review.
4. The generators for the Twin Streams and Front & Woodland Pumping Stations have been released for fabrication. My office has requested an updated schedule from the Contractor for delivery and installation. My office has reviewed and recommended for approval partial payment in the amount of \$58,800.00 for procurement of the generators.
5. The bid documents for the Authority's annual emergency generator maintenance and inspection services for 2018-2019 have been drafted and submitted to the Authority for review.
6. My office has been assisting the Authority with the assessment of the Truck shed damage that resulted from the recycling truck fire.

**End of Report**

