

## REGULAR MEETING, MARCH 21, 2019

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, March 21, 2019, at 6:37 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Bianchini, Mr. Garbowski, Mrs. Bradley and Mr. Dintino.

Also present were Mr. Christopher Long, Mr. Leisse and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Mr. Carr was excused as he was on vacation.

Mr. Schmidt was absent.

Chairman Calabrese stated that Mrs. Bradley would be seated for Mr. Schmidt.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Regular Meeting of February 21, 2019 were approved.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

**R-03-19-27** - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

**R-03-19-28** - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Garbowski, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

**R-03-19-29** - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Mr. Garbowski, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

### **PUBLIC PORTION**

There was no one present.

### **ENGINEER'S REPORT**

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

**R-03-19-30** - Resolution Authorizing a One Year Extension with Penn Power Systems for Emergency Generator Maintenance and Inspection Services.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

### **CONFLICT ENGINEER**

Nothing to Report.

### **SOLICITOR**

Mr. Christopher Long stated that his report stands as presented during the Work Shop portion of the meeting.

**R-03-19-31** - Resolution Authorizing a Six-Month Contract Extension, Cooperative Purchase Agreement with the County of Camden, for Purchase of Copy & Computer Paper and Envelopes, Bid A-27/2018.

On motion of Mr. Garbowski, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

**R-03-19-32** - Resolution Authorizing the Acceptance of a Performance, Payment & Two-Year Maintenance Bond, Posted by National Water Main Cleaning Co. (*Sewer Rehabilitation Project – Phase II*), From Traveler's Casualty & Surety Company of America.

On motion of Mr. Bianchini, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

**R-03-19-33** - Resolution Granting Authorization to Discharge Amounts Due and Owed Upon Receipt of Bankruptcy Filing.

On motion of Mr. Garbowski, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Garbowski, Mr. Bianchini, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-03-19-34** was not adopted.

#### **EXECUTIVE DIRECTOR'S REPORT**

Nothing Additional to Report.

#### **SECRETARY'S REPORT**

Nothing Additional to Report.

#### **PUBLIC PORTION**

There was no one present.

#### **COMMENTS COUNCIL LIAISON**

Mr. Mercado had no comments.

**COMMENTS AND RECOMMENDATIONS FROM THE BOARD**

The Board commended Ms. Lynch and Mr. Samuel on a job well done per a resident's e-mail.

On motion of Mr. Bianchini, second by Mrs. Bradley, the meeting adjourned.

All signified their approval by stating aye.

  
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Marlene Hrynio, Recording Secretary

**APPROVED APRIL 18, 2019 REGULAR MEETING**

**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.**

**March 21, 2019**

1. My office has reviewed the post lining videos of the rehabilitation along Millbridge Road and Jefferson Court. There were several areas of concern that Insituform was required to complete spot repairs. We will prepare close out documents upon review and acceptance of the repair areas.
2. The generator for the Raintree Pumping Station has been installed, tested and placed into service. My office has provided punch list items at Raintree to be addressed by the Contractor. The generator for the Administration Building has been installed and is currently being scheduled with the electric company to perform the service cut in. My office has recommended payment in the amount of \$4,139.01 to Maguire for services provided.
3. A pre-construction meeting for the Sewer Rehabilitation – Phase 2 project was conducted with National Water Main Cleaning Company. The Notice to Proceed was issued on March 8<sup>th</sup>. The Contractor is scheduling the cleaning and televising portion of the contract and is coordinating the work with the Authority and the Township.
4. On March 12<sup>th</sup>, a letter was received from Penn Power Systems requesting an extension of the contract for Emergency Generator Maintenance and Inspection Services at the current terms and conditions for review and approval by the Authority.
5. On February 27<sup>th</sup>, a meeting was conducted with the Authority and the CCMUA to review the upgrades to the Orr Road sanitary sewer. My office is collecting additional data and revising the plans in accordance with the Authority's comments prior to assembling the final TWA documents.

**End of Report**