

Resolution-R-01-19-125

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **OPERATING ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **OPERATING ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

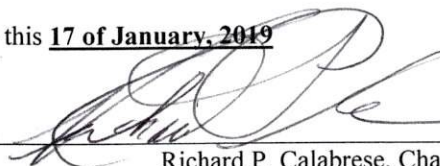
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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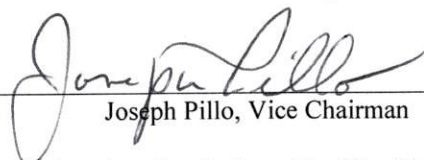
As Per Attached: \$375,566.01

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 17 of January, 2019

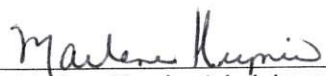

Richard P. Calabrese, Chairman

ATTEST:


Joseph Pillo, Vice Chairman

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on January 17, 2019

Dated: January 17, 2019


Marlene Hrynio, Administrative Secretary

January 11, 2019
02:29 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
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AJ000010 A&J BAR JANITORIAL, INC.

19-00915	11/20/18	MONTHLY P.O. FOR DECEMBER 2018	Open	746.55	0.00			
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ARA00010 ARAMARK UNIFORM SERVICES INC

19-01120	01/08/19	DEC 2018 MNTHLY UNIFORMS	Open	936.21	0.00			
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ATG00010 ATGER, GLENN

19-01112	01/04/19	G.ATGER SCRIPTS	Open	16.73	0.00			
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ATL00020 ATLANTIC CITY ELECTRIC

19-01116	01/04/19	MONTHLY ELECTRIC BILL	Open	7,289.35	0.00			
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BEL00010 BELLMAWR TRUCK REPAIR CO. INC

19-01062	12/20/18	#10TRK REPAIR AS ATTACHED	Open	170.38	0.00			
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BER00020 BERNIE'S AUTO REPAIR

19-01014	12/07/18	#37 TOW FROM SHOP TO BELLMAWR	Open	225.00	0.00			
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BIL00030 BILLOWS ELECTRICAL SUPPLY

19-00916	11/20/18	MONTHLY P.O. FOR DECEMBER 2018	Open	46.80	0.00			
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BOO00010 BOOT AMERICA, INC./STORE

19-01048	12/17/18	G.ENGELBERT SAFETY SHOES	Open	170.00	0.00			
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BRI00010 BRICK ENGINEERING LLC

19-01103	01/04/19	DEC 18 ENGINEERING FEES	Open	1,280.00	0.00			
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CAR00020 CARR RAYMOND

19-01107	01/04/19	R.CARR EYEGLASSES(SELF&CHILD)	Open	300.00	0.00			
19-01108	01/04/19	R.CARR SCRIPTS	Open	<u>166.29</u>	0.00			
				466.29				

CIN00010 CINTAS FIRST AID & SAFETY INC

19-01055	12/20/18	REFILL 1ST AID SUPPLIES	Open	357.32	0.00			
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COK00010 COKOS JANET

19-01053	12/20/18	J.COKOS SCRIPTS	Open	38.04	0.00			
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COOPE005 COOPER POWER SYSTEMS

19-00996	12/06/18	P.S. GM64497 PCB ASSY DEC3+	Open	874.36	0.00			
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COU00010 COURIER POST

19-00901	11/09/18	BUDGET MEETING NOTICE AD	Open	8.80	0.00			
19-01024	12/12/18	HOLIDAY AD 12/21&12/22&12/23	Open	83.68	0.00			
19-01052	12/20/18	2 ADS	Open	<u>141.84</u>	0.00			
				234.32				

January 11, 2019
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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 2

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CRO00010 CROSS COUNTRY INC							
19-01010	12/07/18	24 BAGS OF SALT	Open	296.40	0.00		
DW000000 D&W DIESEL INC.							
19-01097	01/03/19	#44TRK	Open	100.98	0.00		
DEL00080 DELTA DENTAL PLAN OF NJ							
19-01105	01/04/19	DEC 2018 DELTA DENTAL	Open	3,601.25	0.00		
DOC00010 DOCUSENSE							
19-01057	12/20/18	PRINTER REPAIR	Open	662.75	0.00		
EASTE010 EASTERN AUTOPARTS WAREHOUSE							
19-00917	11/20/18	MONTHLY P.O. FOR DECEMBER 2018	Open	110.04	0.00		
ECH00010 ECHELON FORD, INC.							
19-01051	12/19/18	#14TRK 4 OIL FILTERS	Open	17.32	0.00		
EDM00020 EDMUNDS & ASSOCIATES							
19-01046	12/17/18	PAPER RECEIPTER ROLLS FOR A/R	Open	118.00	0.00		
FARMR005 FARM-RITE INC							
19-01085	12/21/18	JCB LOADER FUEL FILTERS	Open	571.38	0.00		
PAR00010 FLEET PRIDE							
19-00419	06/20/18	MONTHLY P.O. FOR JULY 2018	Open	188.10	0.00		
GLO00050 GLOUCESTER PLUMBING SUPPLY							
19-00629	08/15/18	MONTHLY P.O. FOR SEPT. 2018	Open	43.41	0.00		
19-00929	11/20/18	12' REAR HOSE GUIDE HOSE	Open	368.52	0.00		
				411.93			
GRA00020 GRAINGER, INC.							
19-00993	12/06/18	101823 DIESEL FUEL NOZZLE	Open	200.56	0.00		
19-01026	12/12/18	#94 TRUCK	Open	270.76	0.00		
				471.32			
GRA00040 GRANTURK EQUIPMENT CO. IN							
19-01084	12/21/18	#32TRK	Open	3,793.76	0.00		
HER00020 HERITAGE BUSINESS SYSTEMS							
19-01033	12/13/18	MNTHLY COPIER METER NOV 18	Open	55.87	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE							
19-01136	01/10/19	VARIOUS SUPPLIES	Open	40.91	0.00		
HUN00020 HUNTER JERSEY PETERBILT							
19-01009	12/07/18	#43TRK FITTINGS	Open	131.44	0.00		
19-01043	12/14/18	#15, 32, 33, 34	Open	380.28	0.00		
				511.72			
HUN00010 HUNTER TRUCK SALES & SERVICE							
19-01042	12/14/18	#18TRK	Open	596.97	0.00		

January 11, 2019
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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 3

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LYNCH005 LYNCH, TRACEY								
	19-01126	01/09/19	T.LYNCH SCRIPTS	Open	80.10	0.00		
MAR00050 MARLENE HRYNIO								
	19-01101	01/04/19	M.HRYNIO EYEGLASSES 9CHILD)	Open	200.00	0.00		
MEC00030 MECHANICS NAPA BLACKWOOD								
	19-00927	11/20/18	MONTHLY P.O. FOR DECEMBER 2018	Open	347.88	0.00		
MGL00030 MGL PRINTING SOLUTIONS								
	19-01064	12/20/18	SEWER BILLS 20,000	Open	2,508.00	0.00		
OFF00010 OFFICE BASICS								
	19-00995	12/06/18	OFFICE SUPPLIES	Open	415.20	0.00		
	19-01029	12/13/18	OFFICE SUPPLIES	Open	725.96	0.00		
	19-01089	12/24/18	VARIOUS SUPPLIES	Open	813.39	0.00		
					1,954.55			
ONE00010 ONE CALL CONCEPTS, INC.								
	19-00882	11/05/18	MONTHLY MARKOUTS -OCT 2018	Open	847.50	0.00		
	19-01003	12/07/18	NOV 2018 MONTHLY MARKOUTS	Open	735.00	0.00		
					1,582.50			
PAI00010 PAINO DOMINICK								
	19-01111	01/04/19	D PAINO SCRIPTS	Open	62.46	0.00		
PAYAR005 PAYARGO INC								
	19-01127	01/09/19	PAYARGO 5/25/18-12/31/18	Open	1,080.15	0.00		
PED00010 PEDRONI FUEL CO.								
	19-01087	12/24/18	NO LEAD GAS - STATE CONTRACT	Open	1,956.27	0.00		
PEN00040 PENNONI ASSOCIATES INC.								
	19-01135	01/09/19	ENGINEERING FEES 12/2018	Open	4,990.00	0.00		
PES00010 PEST PROFESSIONALS								
	19-01056	12/20/18	DEC 2018 PEST CONTROL	Open	150.00	0.00		
PIT00050 PITNEY BOWES GLOBAL FINANCIAL								
	19-01129	01/09/19	POSTAGE MACHINE INK&MOISTENER	Open	164.95	0.00		
PRO00040 PROTICH, RAYMOND								
	19-01102	01/04/19	R.PROTICH SCEIPTS	Open	364.32	0.00		
PRO00050 PROVANTAGE SUPERSTORE								
	19-01065	12/20/18	SCANNER	Open	685.00	0.00		
PSE00010 PSE&G 1								
	19-01115	01/04/19	MONTHLY ELECTRIC BILL	Open	4,060.48	0.00		
	19-01138	01/10/19	MNTHLY ELECTRIC BILL	Open	6,212.73	0.00		
					10,273.21			

January 11, 2019
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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 4

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEE00010 READY FRESH WATER DIRECT								
	19-01088	12/24/18	MNTHLY BOTTLED WATER	Open	63.81	0.00		
RED00010 REDY BATTERY SALES, INC.								
	19-00981	12/04/18	#38,#44TRK BATTERIES	Open	630.11	0.00		
	19-01012	12/07/18	#77TRK BATTERIES	Open	<u>214.02</u>	0.00		
					844.13			
RIG00010 RIGGINS INC.								
	19-01054	12/20/18	DIESEL FUEL - STATE CONTRACT	Open	4,583.65	0.00		
	19-01110	01/04/19	DIESEL FUEL -STATE CONTRACT	Open	<u>2,157.30</u>	0.00		
					6,740.95			
SAM00010 SAM'S CLUB DIRECT								
	19-01104	01/04/19	VARIOUS SUUPLIES	Open	400.36	0.00		
STA00125 ST OF NJ ACTIVE HEATLH								
	19-01100	01/04/19	JAN 19 ACTIVE H/C BILL	Open	61,926.04	0.00		
STA00115 ST OF NJ RETIREE HEALTH CARE								
	19-01099	01/04/19	JAN 19 H/C BILL RETIREE	Open	8,952.12	0.00		
SWKTE005 SWK TECHNOLOGIES INC								
	19-01060	12/20/18	DEC 18 MNTHLY ANTI-VIRUS	Open	610.90	0.00		
THE00090 THE MAINTENANCE CONNECTION,INC								
	19-01008	12/07/18	PIPE THREAD PROTECTOR KIT	Open	74.99	0.00		
THE00110 THE SOUTHWEST COUNCIL								
	19-01063	12/20/18	QRTLY EMPLOYEE ASSISTANCE	Open	328.00	0.00		
WIL00040 WILLIAM HARVEY								
	19-01106	01/04/19	B.HARVEY SCRIPTS	Open	12.73	0.00		
SHO00010 ZALLIE SUPERMARKETS								
	19-01119	01/08/19	EMPLOYEE SCRIPTS	Open	126.24	0.00		
Total Purchase Orders: 68 Total P.O. Line Items: 0 Total List Amount:					130,879.71	Total Void Amount:	0.00	

December 21, 2018
03:45 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
US000040 U.S.P.S. - WINDOW SERVICE							
19-01086	12/21/18	2019 ANNUAL BILLING	Open	8,970.76	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	8,970.76	Total Void Amount:	0.00
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December 24, 2018
12:39 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQU00010 AQUA NEW JERSEY							
19-01058	12/20/18	MONTHLY WATER BILL	Open	183.38	0.00		
ATL00020 ATLANTIC CITY ELECTRIC							
19-01059	12/20/18	MONTHLY ELECTRIC BILL	Open	494.81	0.00		
COM00020 COMCAST INC							
19-01092	12/24/18	MNTHLY TELEPHONE&INTERNET	Open	487.66	0.00		
NJ000090 N.J. AMERICAN WATER CO.							
19-01093	12/24/18	MONTHLY WATER BILL	Open	83.53	0.00		
NJ000120 N.J.MOTOR VEHICLE SERVICE							
19-01066	12/20/18	#T-1 REGISTRATION RENEWAL	Open	32.00	0.00		
SOU00030 SOUTH JERSEY GAS							
19-01090	12/24/18	MONTHLY GAS BILL	Open	3,060.25	0.00		
STA00040 STAPLES CREDIT PLAN							
19-01067	12/20/18	VARIOUS SUPPLIES	Open	195.99	0.00		

Total Purchase Orders:	7	Total P.O. Line Items:	0	Total List Amount:	4,537.62	Total Void Amount:	0.00
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January 2, 2019
03:03 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOS00010 HOST MY SITE							
19-01096	01/02/19	WEBSITE DOMAIN YRLY FEE	Open	107.40	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	107.40	Total Void Amount:	0.00
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FULTON FINANCIAL

CORPORATION

Transaction Details List View | Last 30 Days

Account Number 1100942616
Account Name PAYROLL
Currency USD

Balances as of 12/13/2018 16:05:11
("Transactions as of" "12/13/2018 16:05:08 "

Opening Ledger	95,365.43	Opening Available	95,365.43	Current Ledger	95,365.43
Current Available	95,365.43	Relationship Balance	95,365.43		

Post Date	Description	Status	Amount	Bank Reference	Customer Reference	DisplayPayment Detail	BAI Group Code	Image
12/13/2018	BOOK TRANSFER CREDIT	Pending	350.89			WEB TFR FR 001100942661 160506	MONEY TRANSFER	N
12/13/2018	BOOK TRANSFER CREDIT	Pending	55,417.15			WEB TFR FR 001100942661 160447	MONEY TRANSFER	N

FULTON FINANCIAL

CORPORATION

Transaction Details List View | All Transactions

Account Number 1100942661
Account Name OPERATING
Currency USD

Opening Ledger
Current Available

674,172.77
674,172.77

Opening Available
Relationship Balance

Post Date	Description	Status	Amount	Bank Reference	Customer Referen
12/27/2018	MISCELLANEOUS DEBIT	Cleared	-334.83	000012340007181	
12/27/2018	MISCELLANEOUS DEBIT	Cleared	-40,039.55	000012340007112	

FULTON FINANCIAL

CORPORATION

Transaction Details List View | All Transactions

Account Number 1100942661
Account Name OPERATING
Currency USD

Opening Ledger
Current Available

674,172.77
674,172.77

Opening Available
Relationship Balance

6
6

Post Date	Description	Status	Amount	Bank Reference	Customer Referen
12/18/2018	MISCELLANEOUS DEBIT	Cleared	-383.86	000012340001553	
12/18/2018	MISCELLANEOUS DEBIT	Cleared	-42,180.37	000012340001469	

FULTON FINANCIAL CORPORATION

Transaction Details List View | All Transactions

Account Number 1100942661
Account Name OPERATING
Currency USD

Opening Ledger
Current Available

674,172.77
674,172.77

Opening Available
Relationship Balance

€
€

Post Date	Description	Status	Amount	Bank Reference	Customer Referen
01/10/2019	MISCELLANEOUS DEBIT	Cleared	-42,778.65	000012340006052	
01/10/2019	MISCELLANEOUS DEBIT	Cleared	-340.18	000012340006039	
01/10/2019	MISCELLANEOUS DEBIT	Cleared	-399.70	000012340006009	
01/02/2019	MISCELLANEOUS DEBIT	Cleared	-828.92	000012340000694	
01/02/2019	MISCELLANEOUS DEBIT	Cleared	-48,016.42	000012340000603	

Resolution-R-01-19-126

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **RENEWAL & REPLACEMENT ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **RENEWAL & REPLACEMENT ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

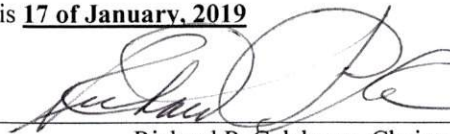
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: 22,707.58

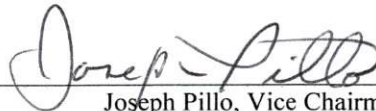
BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 17 of January, 2019



Richard P. Calabrese, Chairman

ATTEST:



Joseph Pillo, Vice Chairman

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on January 17, 2019

Dated: January 17, 2019



Marlene Hrynio, Administrative Secretary

January 11, 2019
03:08 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

ROR

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/19 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PEN00040 PENNONI ASSOCIATES INC.							
19-01134	01/09/19	ENGINEERING SERVICES 12/2018	Open	7,597.50	0.00		
RD000010 R.D. ZEULI INC							
19-01027	12/12/18	STEPHENS DRIVE P.S. PAVING	Open	6,343.00	0.00		
XYL00010 XYLEM SHARED SERVICE							
19-01020	12/11/18	ORR RD P.S.	Open	8,767.08	0.00		

Total Purchase Orders: 3 Total P.O. Line Items: 0 Total List Amount: 22,707.58 Total Void Amount: 0.00

Resolution-R-01-19-127

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **PLANS & SPECIFICATIONS ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **PLANS AND SPECIFICATIONS ACCOUNT** is a proper cost and has not been paid, also

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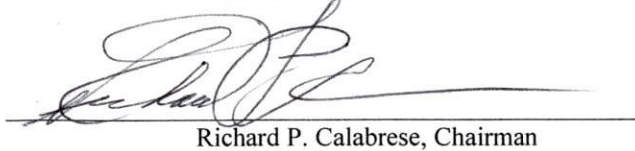
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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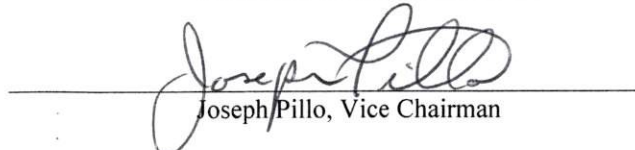
As Per Attached: \$3,259.50

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 17 of January 2019



Richard P. Calabrese, Chairman

ATTEST:


Joseph Pillo, Vice Chairman

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on January 17, 2019

Dated: January 17, 2019


Marlene Hrynio, Administrative Secretary

January 11, 2019
03:25 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All
Range: First
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: Yes
to Last
First Enc Date Range: First to 02/28/19
Prior Year Only: N

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BRI00010 BRICK ENGINEERING LLC							
19-01114	01/04/19	ENGINEERING FEES	Open	1,700.00	0.00		
GTM00070 GTMUA RESERVE FUND							
19-00275	05/09/18	INSPECTIONS 1/1/18 - 4/30/18	Open	160.00	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
19-01133	01/09/19	ENGINEERING FEES DEC 2018	Open	935.00	0.00		

Total Purchase Orders:	3	Total P.O. Line Items:	0	Total List Amount:	2,795.00	Total Void Amount:	0.00
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January 2, 2019
02:44 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P: S

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PEN00040 PENNONI ASSOCIATES INC.							
19-01034	12/14/18	ENGINEERING SERVICES	Open	72.50	0.00		
WAD00010 WADE, LONG & WOOD, LLC							
19-01007	12/07/18	LEGAL FEES NOVEMBER 2018	Open	392.00	0.00		

Total Purchase Orders:	2	Total P.O. Line Items:	0	Total List Amount:	464.50	Total Void Amount:	0.00
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RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR THE RECEIPT OF BIDS FOR HEAVY DUTY SERVICE TRUCK

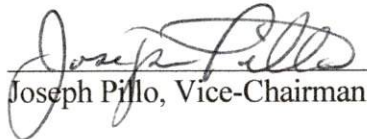
R-01-19-128

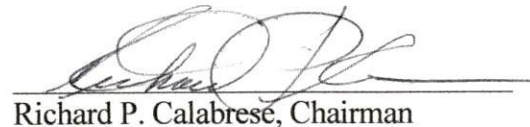
WHEREAS, specifications have been completed by Pennoni Associates ("Pennoni") for a heavy duty service truck on behalf of the Gloucester Township Municipal Utilities Authority ("GTMUA"); and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that Pennoni Associates and/or representatives of the Authority are authorized to advertise for bids for a heavy duty service truck as set forth herein.

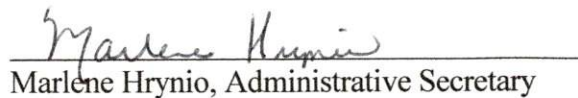
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Vice-Chairman


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.


Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE AWARD OF BID FOR
GRAVITY SEWER LINE REHABILITATION PROJECT PHASE 2 – GTMUA 18015
TO
NATIONAL WATER MAIN CLEANING COMPANY

R-01-19-129

WHEREAS, specifications were completed by Pennoni Associates, Inc. (“Pennoni”) and bids were properly advertised by the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) for Contract GTMUA 18015 – Gravity Sewer Line Rehabilitation Project Phase 2; and

WHEREAS, the Authority received three (3) bids for the specified Contract. The bids were received on Tuesday, January 8, 2019, at 2:00 p.m. as follows:

<u>VENDOR</u>	<u>BASE BID</u>
1. National Water Main Cleaning Co.	\$269,401.50
2. North American Pipeline Services, LLC	\$320,050.00
3. Insituform Technologies	\$334,810.00
<u>Engineer’s Estimate:</u>	<u>\$319,370.00</u>

WHEREAS, upon review of the bids submitted, the apparent lowest responsible bidder was National Water Main Cleaning Co.; and

WHEREAS, following a review of the bid submitted by National Water Main Cleaning Co., no defects were uncovered and Thomas Lisse, PE, CME, Authority Engineer, via letter opinion dated January 10, 2019, recommended the award of the above referenced contract to National Water Main Cleaning Co. pending Authority Solicitor’s review; and

WHEREAS, the Authority’s Solicitor, Christopher F. Long, Esq. has reviewed the bid submitted by National Water Main Cleaning Co. and the letter opinion of January 10, 2019 from Mr. Lisse, and, via letter opinion dated January 11, 2019, recommended the award of Contract GTMUA 18015 – Sewer Rehabilitation Project Phase 2 to National Water Main Cleaning Co. as the bid complied with all essential provisions of the bid specifications; and

WHEREAS, the Authority’s Executive Director concurs with the aforementioned recommendations to award Contract GTMUA 18015 – Sewer Rehabilitation Project Phase 2 to National Water Main Cleaning Co.; and

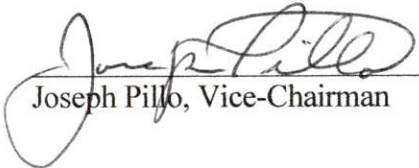
WHEREAS, National Water Main Cleaning Co. is the lowest qualified bidder in the amount as set forth above; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

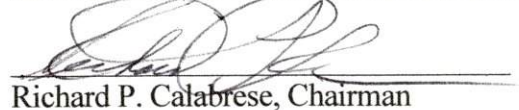
1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract GTMUA 18015 – Sewer Rehabilitation Project Phase 2 to National Water Main Cleaning Co. in the amount of \$269,401.50
3. The Authority's Executive Director and/or his designee is hereby directed to take any and all necessary steps to effectuate the contract between the Authority and National Water Main Cleaning Co.

BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this Contract. The amount to be expended under this contract shall not exceed \$269,401.50. Funds will be charged against the Renewal & Replacement Fund.


ATTEST:


Joseph Pillo, Vice-Chairman

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.


Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

WADE, LONG, WOOD & LONG, LLC

Attorneys at Law

Howard C. Long, Jr.†
Daniel H. Long†±◇
Christopher F. Long†◇

John A. Moustakas†◇

†Licensed in New Jersey
±Licensed in Washington DC
◇Licensed in Pennsylvania

John D. Wade†
OF COUNSEL
Leonard J. Wood, Jr.†
OF COUNSEL

January 11, 2019

Raymond J. Carr, Executive Director
Gloucester Township
Municipal Utilities Authority
Landing Road
P.O. Box 216
Glendora, New Jersey 08029

RE: GTMUA - 18015
Gravity Sewer Line Rehabilitation Project Phase 2

Dear Mr. Carr:

I. INTRODUCTION

This office has reviewed all documents provided regarding the bid submissions for the contract for the Gravity Sewer Line Rehabilitation Project Phase 2 project on behalf of the Gloucester Township Municipal Utilities Authority ("GTMUA" and/or "Authority"). The GTMUA received three (3) bids for the specified Contract. The bids were received on Tuesday, January 8, 2019 at 2:00 p.m. as follows:

<u>VENDOR</u>	<u>BASE BID</u>
1. National Water Main Cleaning Co.	\$269,401.50
2. North American Pipeline Services, LLC	\$320,050.00
3. Insituform Technologies	\$334,810.00
<u>Engineer's Estimate:</u>	<u>\$319,370.00</u>

II. FACTUAL ANALYSIS

The apparent low bid for the above referenced contract was submitted by National Water Main Cleaning Co. ("National Water Main Cleaning"). Upon review of the bid submitted by National Water Main Cleaning, it appears as if the bid complies with the specifications from a technical and legal perspective. Thomas Leisse, PE, CME, Authority Engineer reviewed the bids submitted and, via letter

RE: GTMUA - 18015
Gravity Sewer Line Rehabilitation Project Phase 2

opinion dated January 10, 2019, recommended the award of the above referenced contract to National Water Main Cleaning pending Authority Solicitor's review.

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "Lowest responsible bidder or vendor" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

RE: GTMUA - 18015
Gravity Sewer Line Rehabilitation Project Phase 2

The court has provided further guidance as to materiality where an error is "patent and the true intent of the bidder obvious". In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

"When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;"

N.J.S.A. 40A:11-23.2

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

"A local contracting unit may reject all bids for any of the following reasons:

- a. Lowest bid substantially exceeds cost estimates;
- b. Lowest bid substantially exceeds appropriation;
- c. Governing body abandons the project;

RE: GTMUA - 18015
Gravity Sewer Line Rehabilitation Project Phase 2

- d. Contracting unit wants to substantially revise the bid specifications;
- e. Purpose and/or provisions of the LPCL are violated; or
- f. Governing body opts to use the state contract.”

N.J.S.A. 40A:11-13.2.

As outlined above, the bid submitted by National Water Main Cleaning contained no deviations from the specifications and complies with the bid specifications from both a technical and legal perspective. To the extent such a defect is found within the bid submitted, such a defect is hereby deemed minor in nature and may be waived by the Authority pursuant to Terminal Construction Co. and River Vale.

IV. NATIONAL WATER MAIN CLEANING COMPANY’S BID

My review consisted of an examination of the following documents submitted by National Water Main Cleaning Company that the Authority has provided:

1. Bid Bond;
2. Power of Attorney;
3. Surety Statement of Financial Condition;
4. Consent of Surety;
5. Power of Attorney;
6. Bid Document Submission Checklist;
7. Proposal;
8. List of Subcontractors;
9. Installer Qualifications;
10. Statement of Ownership Disclosure;
11. Bidder’s Affidavit;
12. Affirmative Action Questionnaire and Information Form for Construction Contracts;
13. List of Principal Officers;
14. List of Equipment;
15. Table of Contents;
16. New Jersey Business Registration Certificate;
17. Public Works Contractor Registration Act Certificate;
18. Certificate of Employee Information Report;
19. Municipal Work Experience and References;
20. Industrial Work Experience and References;
21. General Work Procedures;
22. Financial Statement;
23. Financial References;
24. Contracts at Hand;
25. Organizational Flow Chart and Officer’s & Superintendent’s Resumes;
26. Affirmative Action Plan;
27. Non-Collusion Certification;

Raymond J. Carr, Executive Director
Gloucester Township Municipal Utilities Authority
January 11, 2019
Page 5

RE: GTMUA - 18015
Gravity Sewer Line Rehabilitation Project Phase 2

- 28. Stockholder Disclosure Certification;
- 29. IRS Form W-9;
- 30. Corporate Resolution;
- 31. Attachment A.

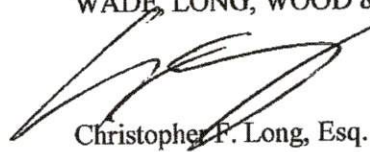
The bid submitted by National Water Main Cleaning is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the contract specifications and documents, and conferring with staff, it is my legal opinion that the contract for GTMUA-18015 – Gravity Sewer Line Rehabilitation Project Phase 2 be awarded to National Water Main Cleaning Co. It is further recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said Contract to National Water Main Cleaning Co subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE LONG, WOOD & LONG, L.L.C.



Christopher P. Long, Esq.

cc: Chairman & Members GTMUA
Marlene Hrynio, Administrative Secretary
Thomas Leisse, PE, CME

January 10, 2019

GTMUA 18015

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

**RE: Bid Results and Recommendation for Award
Sewer Rehabilitation Project Phase 2**

Dear Ray:

Three (3) bids were received for the aforementioned project on January 8th at 2:00 PM (original copies on file at the Authority). Bids were provided by Insituform Technologies, Inc. of Chesterfield, MO, National Water Main Cleaning Company of Kearny, NJ, and North American Pipeline Services of Freehold, NJ. The bid tabulation is enclosed. The total prices for the Base Bid provided were as follows:

National Water Main Cleaning Company	\$269,401.50
North American Pipeline Services, LLC	\$320,050.00
Insituform Technologies, Inc.	\$334,810.00

No written requests for clarification were received and no addenda were issued. The low bidder made no noted exceptions to the Specifications.

I have reviewed the bid response of National Water Main Cleaning Company and found them in compliance with the bid documents provided.

Pending the Authority Solicitor's determination, I recommend that the Authority award the sewer rehabilitation phase 2 contract to National Water Main Cleaning Company.

Please call if you have any questions and/or require any additional assistance.

Sincerely,

PENNONI ASSOCIATES INC.



Thomas Leisse, PE, CME
Authority Engineer


Enclosure

cc: Marlene Hrynio, GTMUA
Howard Long, GTMUA Solicitor

Gloucester Township MUA
Gravity Sewer Line Rehabilitation Project Phase 2

1/8/19

Engineer's Estimate

BID ITEM				Engineer's Estimate		National Water Main Cleaning Co. 1806 Newark Turnpike Kearny, NJ 07032		North American Pipeline Services, LLC 201 Bennett Road Freehold, NJ 07728		Insituform Technologies 17988 Edison Avenue Chesterfield, MO 63005	
Item #	Description	Quantity		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID											
1	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2	Rehabilitation of 8" Underground Gravity Sanitary Sewer (if and where directed)	2,615	LF	\$38.00	\$99,370.00	\$46.10	\$120,551.50	\$50.00	\$130,750.00	\$44.00	\$115,060.00
3	Rehabilitation of 16" Underground Gravity Sanitary Sewer (if and where directed)	2,100	LF	\$100.00	\$210,000.00	\$68.50	\$143,850.00	\$83.00	\$174,300.00	\$97.50	\$204,750.00
TOTAL				\$319,370.00		\$269,401.50		\$320,050.00		\$334,810.00	
<div>Thomas Leisse, PE Authority Engineer NJ Registered Professional Engineer No. GE04804900</div> <div></div>											

Pennoni
Consulting Engineers

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE ACCEPTANCE OF IRREVOCABLE LETTER OF
CREDIT, NO. 1360001463101 POSTED BY S&P SICKLERVILLE, LLC
(ROYAL FARMS – WINSLOW TOWNSHIP),
FROM PEOPLES SECURITY BANK & TRUST COMPANY

R-01-19-130

WHEREAS, S&P Sicklerville, LLC, submitted for review and approval an Irrevocable Standby Letter of Credit (“LOC”), from Peoples Security Bank and Trust Company (“Peoples Security”) for the improvements to the Property located at Block 601, Lot 1.02 also known as the Royal Farms Project located at Berlin Cross Keys Road and Johnson Road, Sicklerville, NJ 08081. in the amount of \$260,400.00; and

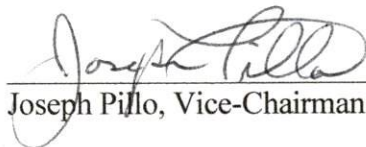
WHEREAS, the LOC is for a term of one (1) year and requires that any claims against this LOC must be submitted no later than the close of business on May 23, 2019; and

WHEREAS, the Solicitor, by letter dated January 4, 2019, has reviewed the LOC as to form and substance and recommended its acceptance;

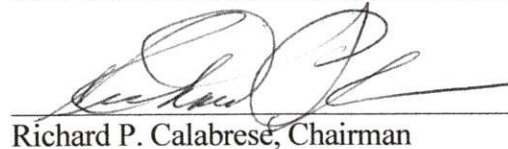
NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority hereby accepts the LOC from S&P Sicklerville, LLC

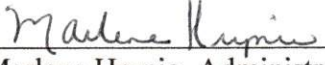
ATTEST:


Joseph Pillo, Vice-Chairman

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.



Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

WADE, LONG, WOOD & LONG, LLC

Attorneys at Law

Howard C. Long, Jr.†
Daniel H. Long†±◇
Christopher F. Long†◇

John A. Moustakas†◇

John D. Wade†
OF COUNSEL
Leonard J. Wood, Jr.†
OF COUNSEL

†Licensed in New Jersey
±Licensed in Washington DC
◇Licensed in Pennsylvania

January 4, 2019

Raymond Carr, Executive Director
GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY
Landing Road, Chews Landing
P.O. Box 216
Glendora, New Jersey 08029-0216

**Re: S&P Sicklerville, LLC
Block 601, Lot 1.02
Peoples Security Bank and Trust Company – Maintenance Letter of Credit**

Dear Mr. Carr:

I have reviewed the Irrevocable Standby Letter of Credit ("LOC"), posted by S&P Sicklerville, LLC ("S&P") issued by Peoples Security Bank and Trust Company, for the improvements to the Property located at Block 601, Lot 1.02 also known as the Royal Farms Project located at Berlin Cross Keys Road and Johnson Road, Sicklerville, NJ 08081. The LOC is in the amount of \$260,400.00 and named both the Gloucester Township Municipal Utilities Authority ("GTMUA" and/or "Authority") and the Township of Winslow as beneficiaries.

It should be noted that the LOC has an Evergreen Clause requiring the Peoples Security Bank and Trust Company to notify the GTMUA at least 60 days in advance of its intent to cancel the LOC, or it shall automatically be extended for additional one year terms.

Following review, it is my legal opinion that the LOC is in the appropriate form and is enforceable. I recommend that a Resolution be placed on the GTMUA agenda for an upcoming meeting accepting the fully executed LOC.

Very truly yours,
WADE, LONG, WOOD & LONG, LLC

By: Christopher F. Long, Esq.

cc: Chairman and Members, GTMUA
Thomas Lisse, PE, CME
Marlene Hrynio, Administrative Secretary



May 23, 2018

Beneficiary:

Gloucester Township Municipal Utilities Authority
401 W. Landing Road
Blackwood, NJ 08029

Applicant:

S&P Sicklerville, LLC
111 Presidential Blvd, Suite 209
Bala Cynwyd, PA 19004

Township of Winslow
125 South Route 73
Winslow, NJ 08037

IRREVOCABLE LETTER OF CREDIT NO. 1360001463101

DATE AND PLACE OF EXPIRATION: May 23, 2019

AMOUNT: \$260,400.00

To Whom It Concerns:

We hereby issue our Irrevocable Standby Letter of Credit in your favor and authorize you to draw on us for the account of S&P Sicklerville, LLC ("Developer"), up to the aggregate amount of Two Hundred Sixty Thousand Four Hundred and 00/100 U.S. Dollars (US \$260,400.00) available by your draft(s) drawn on us at sight and presented to Peoples Security Bank and Trust Company, 150 North Washington Avenue, Scranton PA 18503, Attn: Loan Administration Department, accompanied by:

1. The original of this Letter of Credit and any accepted amendments thereto, -AND-

2a A written statement, purportedly signed by an authorized representative of the Beneficiary, reading: "We hereby demand payment in the amount of \$ (insert the amount of drawing), and certify that this demand is made because of the failure of S&P Sicklerville, LLC to complete and/or maintain, to our satisfaction, improvements to the Property located at Block 601, Lot 1.02 also known as the Royal Farms project located at Berlin Cross Keys Road and Johnson Road, Sicklerville, NJ 08081 or to otherwise comply with the terms of those certain Financial Security Agreement dated between the Beneficiary and the Developer". - OR -

2b A written statement, purportedly signed by an authorized representative of the Beneficiary, reading: "We hereby demand payment in the amount of \$ (insert the amount of drawing), and certify that this demand is made as the expiration date of Peoples Security Letter of Credit No. 1360001463101 is approaching and the Developer has failed to provide replacement security acceptable to the Beneficiary."

Page 1 of 3

IRREVOCABLE LETTER OF CREDIT

NO. 1360001463101

DATE OF ISSUE: May 23, 2018

S&P Sicklerville, LLC

Drafts must be drawn and presented no later than our close of business on May 23, 2019, or any future automatically extended expiration date, as provided herein. Each draft must state that it is "Drawn under Letter of Credit No. 1360001463101 issued by Peoples Security Bank and Trust Company, 150 North Washington Avenue, Scranton PA 18503, dated May 23, 2018.

Partial drawings are permitted. In the event of a partial drawing, which does not exhaust the aggregate amount available hereunder, we shall return the original Letter of Credit to you, after our endorsement thereon of the amount paid. If your drawing exhausts the aggregate amount available hereunder, or is presented on the relevant expiration date hereof, we shall retain the original Letter of Credit for our files and remove same from circulation.

This Letter of Credit shall be automatically renewed, without amendment, for additional one-year periods from the present or future expiration date unless we have notified you in writing, not less than sixty (60) days before such expiration date, that we elect not to renew this Letter of credit. Our notice of such election shall be sent to you via overnight courier, or other receipted means of delivery, to the above mentioned address. A copy of our notice also shall be sent to the Beneficiaries at the addresses noted on the first page hereof. Should your mailing address change, please notify us accordingly.

With respect to completed improvements, inspected and certified by an authorized official of the Beneficiary, this Letter of Credit may be reduced by the costs attributed to such improvements, as determined solely by the Beneficiary. Such requests must be submitted in writing and signed by an authorized official.

Except as stated herein, this undertaking is not subject to any requirement or qualification. Our obligation under this Letter of Credit is the individual obligation of Peoples Security Bank and Trust Company, and is in no way contingent upon reimbursement with respect thereto, or upon our ability to perfect any lien or security interest.

We hereby agree with you that all drafts drawn under and in compliance with the terms and conditions of this credit will be duly honored by us upon presentation and delivery of documents as specified, at our office. Presentation(s) may be made in person, through the United States Postal Service or by courier service.

This Letter of Credit sets forth in full the terms of our undertaking, and such undertaking shall not in any way be modified, amended, or amplified by reference to any document, instrument, or agreement referred to herein or in which this Letter of Credit is referred to or to which this

IRREVOCABLE LETTER OF CREDIT

NO. 1360001463101

DATE OF ISSUE: May 23, 2018

S&P Sidderville, LLC

Letter of Credit relates and any such reference shall not be deemed to incorporate herein by reference any document, instrument, or agreement.

This Letter of Credit is issued subject to the Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce, Publication No. 600 (UCP).

Sincerely,

Peoples Security Bank and Trust Company

By:  SVP
Ian Matlack, Senior Vice President

In case of inquiries regarding issuance, amendments or payments on this Letter of Credit, please contact or Loan Administration Department at (570) 346-7741. Page 3 of 3

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE ACCEPTANCE OF A
PERFORMANCE BOND,
POSTED BY JARVIS ROAD ASSOCIATES, LLC
(JARVIS ROAD MAJOR SUBDIVISION SANITARY SEWER IMPROVEMENTS AND
FORCE MAIN IMPROVEMENT)
FROM WASHINGTON INTERNATIONAL INSURANCE COMPANY**

R-01-19-131

WHEREAS, Jarvis Road Associates, LLC has submitted Performance Bond No. 9188090 for the Jarvis Road Major Subdivision Sanitary Sewer Improvements and Force Main Improvement Project, in the Township of Gloucester, County of Camden and State of New Jersey, from Washington International Insurance Company in the amount of \$239,689.20, guaranteeing that the principal will perform the aforementioned Contract as required by the Gloucester Township Municipal Utilities Authority; and

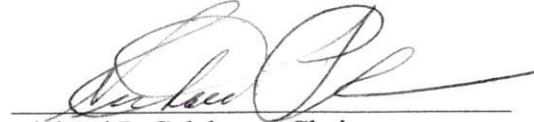
WHEREAS, the Performance Bond has been approved by the Solicitor as to form by letter opinion dated January 10, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that Performance Bond is hereby accepted.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Vice-Chairman


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.


Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

WADE, LONG, WOOD & LONG, LLC

Attorneys at Law

Howard C. Long, Jr.†
Daniel H. Long†±
Christopher F. Long†

John A. Moustakas†

†Licensed in New Jersey
±Licensed in Washington DC
◇Licensed in Pennsylvania

John D. Wade†
OF COUNSEL
Leonard J. Wood, Jr.†
OF COUNSEL

January 10, 2019

Raymond J. Carr, Executive Director
GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY
Landing Road, Chews Landing
P.O. Box 216
Glendora, New Jersey 08029-0216

**RE: Jarvis Road Major Subdivision Sanitary Sewer Improvements and
Force Main Improvement
Performance Bond – Jarvis Road Associates, LLC**

Dear Mr. Carr:

On behalf of the Gloucester Township Municipal Utilities Authority ("GTMUA" and/or "Authority") I have reviewed Performance Bond No. 9188090 issued by Washington International Insurance Company ("Washington International") on behalf of Jarvis Road Associates, LLC ("Jarvis Road Associates") in the amount of \$239,689.20 for the Jarvis Road Major Subdivision Sanitary Sewer Improvements and Force Main Improvement project located at 1263-1289 Jarvis Road. I have also reviewed Washington International's Power of Attorney. Of note, I have not reviewed a cost estimate and therefore this opinion letter is based upon the form of the bond only.

The State of New Jersey has compiled a list of surety companies designated as acceptable to provide payment or performance/maintenance bonds as required by N.J.S.A. 2A:44-143 & 144. Washington International is listed as an approved surety (#32778). Accordingly, Washington International is licensed by the State of New Jersey, Department of Banking and Insurance and is authorized to conduct business in the State of New Jersey.

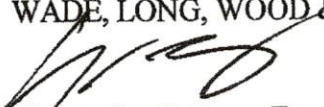
Washington International has an A.M. Best Rating of A+ (Superior). This rating is assigned to companies that have superior financial strength, operating performance and market profile. Such a rating signifies that Washington International has a superior ability to meet their ongoing

Raymond J. Carr
Executive Director
January 10, 2019
Page 2

**RE: Jarvis Road Major Subdivision Sanitary Sewer Improvements and
Force Main Improvement
Performance Bond – Jarvis Road Associates, LLC**

obligations to policyholders. The performance bond is in the appropriate form and is enforceable. As such, I recommend that a Resolution be placed on the agenda for an upcoming meeting accepting the performance bond, subject to staff concurrence.

Very truly yours,
WADE, LONG, WOOD & LONG, LLC



Christopher F. Long, Esq.

cc: Chairman and Members, GTMUA
Marlene Hrynio, Administrative Secretary

PERFORMANCE BOND
SUBDIVISION

KNOW ALL MEN BY THESE PRESENTS: That we, Jarvis Road Associates LLC as Principal, and Washington International Insurance Company, as Surety are held and firmly bound unto Gloucester Township Municipal Utilities Authority, 401 W. Landing Road, Blackwood, NJ 08012, as Obligee, in the sum of Two Hundred Thirty-Nine Thousand Six Hundred Eighty-Nine and 20/100 Dollars lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves jointly and severally, firmly by these presents.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH, That, Whereas, said Principal has entered into an agreement with said Obligee, dated July 20, 2017, in which said Principal agrees to construct improvements located at 1263-1289 Jarvis Road, described as follows:

Jarvis Road Major Subdivision Sanitary Sewer Improvements and Force Main Improvement

and, as a condition of approving said Subdivision, the Principal is required to give a bond to guarantee completion of improvements.

NOW, THEREFORE, if the said Principal shall well and truly do and perform all the covenants and obligations of said agreement on its part to be done and performed at the time and in the manner specified therein, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect and, in addition, Surety agrees to pay reasonable attorneys' fees in the event that it becomes necessary to bring an action to enforce this bond.

IN WITNESS WHEREOF, the seal and signature of said Principal is hereto affixed and the corporate seal and the name of said Surety is hereto affixed and attested by its duly authorized Attorney-in-Fact at Chicago, Illinois this 20th day of December, 2018.

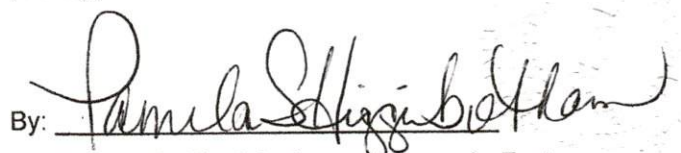
Jarvis Road Associates LLC
(Principal)

By: _____



Washington International Insurance Company
(Surety)

By: _____



Pamela S. Higginbotham, Attorney-in-Fact

NAS SURETY GROUP

**NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY**

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Manchester, New Hampshire, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Schaumburg, Illinois, each does hereby make, constitute and appoint:

JACQUELYN M. NORSTROM, JOHN P. HARNEY, JOSEFINA ROJO, DOUGLAS M. SCHMUDE,

BEATRIZ POLITO and PAMELA S. HIGGINBOTHAM

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIVE MILLION (\$5,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of December, 2016.

**North American Specialty Insurance Company
Washington International Insurance Company**

State of Illinois
County of Cook

SS:

On this 1st day of December, 2016, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 20th day of December, 2018.

Jeffrey Goldberg
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

State of Illinois
County of Cook

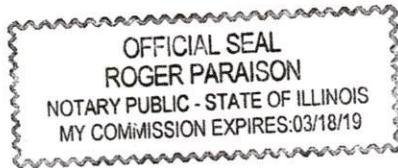
On this 20th day of December 2018, before me personally appeared
Pamela S. Higginbotham, known to me to be the Attorney-in-fact of
Washington International Insurance Company, the corporation that executed the
within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the
aforesaid county, the day and year in this certificate first above written.

RS-P

(Notary Public)

(Seal)



**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION GRANTING AUTHORIZATION TO DISCHARGE AMOUNTS DUE AND
OWED UPON RECEIPT OF BANKRUPTCY FILING**

R-01-19-132

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) has both residential and commercial ratepayers with outstanding amounts due and owed to the Authority for nonpayment of bills for sewer use charges and/or connection fees; and

WHEREAS, from time to time, the Authority receives notices that certain ratepayers with outstanding amounts due and owed have successfully and properly discharged their sewer use charges and connection fees/debts through the filing of proper bankruptcy procedures; and

WHEREAS, the Authority has received notices that the following ratepayers have discharged their outstanding debts to the Authority through the proper bankruptcy procedures:

***Account #110238-0**

WHEREAS, under United States Federal Bankruptcy Laws, such amounts due and owed prior to the filing of the bankruptcy petition are discharged and as such, may no longer be collected by the Authority; and

WHEREAS, the Authority desires to discharge such amounts due and owed and desire to clarify its record keeping and account receivables; and

WHEREAS, under United States Federal Bankruptcy Laws, any and all amounts due and owed which occur following the filing of the initial bankruptcy petition remain due and owed to the Authority, notwithstanding the Order of Discharge; and

WHEREAS, the Authority is entitled, as a matter of law, to collect sewer use charges or connection fees due and owed which occur following the filing of the bankruptcy petition.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

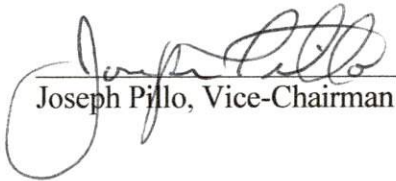
1. The provisions of the WHEREAS clauses set forth above are incorporated herein by

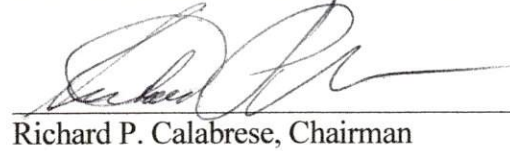
reference and made a part hereof.

2. The Executive Director, or his designee, and the Authority's Administrative Secretary are hereby authorized to discharge and purge from the GTMUA's records and account receivable books/ledgers, any and all amounts due and owed which have been incurred prior to the date of the ratepayers' bankruptcy filings, while maintaining and collecting amounts due and owed which occur subsequent to the ratepayers' filing of a bankruptcy petition

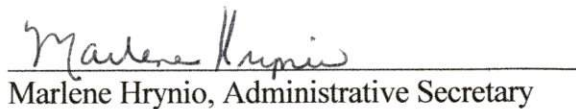
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Joseph Pillo, Vice-Chairman


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.


Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

Tracy Lynch

From: Tiffany McKinney <tmckinney@wlwklaw.net>
Sent: Thursday, December 27, 2018 11:30 AM
To: Tracy Lynch
Subject: Margaret Umoren - 17-28089-JNP

Good Morning,
We received notice that this bankruptcy was discharged as of 12/21/2018.
Thank you
Tiffany

Tiffany McKinney

Legal Assistant to Leonard J. Wood
Wade, Long, Wood & Long, LLC
1250 Chews Landing Road, Suite 1
Laurel Springs, NJ 08021
(856) 346-2800
(856) 346-1910 - Facsimile

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2020 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2019 and ending, February 29, 2020 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 17, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,171,266.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,418,866.00 and Total Unrestricted Net Position utilized of \$247,600.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,619,000.00 and Total Unrestricted Net Position planned to be utilized of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$934,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 17, 2019 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2019 and, ending, February 29, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature) (Joseph Pillo, Vice-Chairman)

1/17/19
(Date)

Governing Body
Member:

Recorded Vote

Aye Nay Abstain Absent

Richard P. Calabrese
Joseph Pillo
Ken Garbowski
Dorothy Bradley
Frank Dintino

X
X
X
X

X

2020 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2019 and ending, February 29, 2020 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 17, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,171,266.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,418,866.00 and Total Unrestricted Net Position utilized of \$247,600.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,619,000.00 and Total Unrestricted Net Position planned to be utilized of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$934,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 17, 2019 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2019 and, ending, February 29, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Asst. Secretary)

(Date)

Governing Body
Member:

Recorded Vote
Aye Nay

Abstain

Absent

Richard P. Calabrese
Joseph Pillo
Franklin Schmidt
Ken Garbowski
Dorothy Bradley

Authority Budget of:

Gloucester Township Municipal Utilities Authority

State Filing Year **2019**

For the Period:

March 1, 2019 to February 29, 2020

www.gtmua.com

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2020 AUTHORITY BUDGET

Certification Section

2020

**GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORITY BUDGET**

FISCAL YEAR: FROM MARCH 1, 2019 TO FEBRUARY 29, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2020 PREPARER'S CERTIFICATION

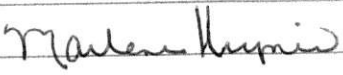
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

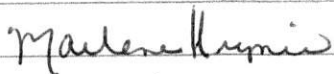
2020 APPROVAL CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of December, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

gtmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

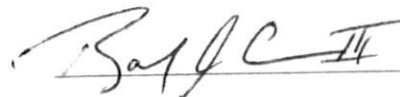
Name of Officer Certifying compliance

Raymond J. Carr III

Title of Officer Certifying compliance

Executive Director

Signature



2020 AUTHORITY BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

WHEREAS, the Annual Budget and Capital Budget for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2019 and ending, February 29, 2020 has been presented before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of December 20, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,171,266.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,418,866.00 and Total Unrestricted Net Position utilized of \$247,600.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,619,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$934,000.00; and

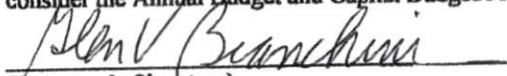
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held on December 20, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2019 and ending, February 29, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 17, 2019.


(Secretary's Signature)

12/20/2018
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Richard P. Calabrese	X				
Joseph Pillo	X				
Glen Bianchini	X				
Franklin Schmidt	X				
Dorothy Bradley	X				

2020 ADOPTION CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRIARY 29, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17th day of January, 2019.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2020 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2019 and ending, February 29, 2020 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 17, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,171,266.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,418,866.00 and Total Unrestricted Net Position utilized of \$247,600.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,619,000.00 and Total Unrestricted Net Position planned to be utilized of \$1,685,000.00; and funding from a Township of Gloucester contribution totaling \$934,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 17, 2019 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2019 and, ending, February 29, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

2020 AUTHORITY BUDGET

Narrative and Information Section

2020 AUTHORITY BUDGET MESSAGE & ANALYSIS

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: March 1, 2019 TO: February 29, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The total budget variance is \$128,422.00 or 1.8% increase. There are two appropriation variances that exceed 10%. The first is Cost of Providing Services – Insurance which increased by 10.5%. This appropriation increase was caused by a slightly higher amount budgeted for workers compensation insurance. The second appropriation variance in excess of 10% is Interest Payments on Debt which decreased by 11.5%. This is a result of debt moving closer to maturity and more principal being paid and less interest.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

The FY 2020 budget has no significant impact on anticipated revenues. There are no variances in excess of 10%. Revenues in excess of budget estimates will be utilized to support the Authority's capital budgets.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local/regional economy is stable and has no real impact on the annual budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position was only used to offset the Municipal/County Appropriation as required. Additionally, the Authority's 1993 bond issue has recently matured and the associated debt service appropriation has been budgeted to fund major programs through the capital budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As stated in #4, funds will be transferred to the Township of Gloucester after the budget is adopted as a budget subsidy to offset a potential tax rate increase.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

The Authority's implementation of GASB Statement 68 required the recording of the Authority's portion of its unfunded pension liability. As a result, the Authority's unrestricted net position ended the fiscal year (Audited) in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its annual contractually required contribution to the Division of Pensions, which contains an amount to fund its unfunded accrued liability and monitor the investments held by the State Division of Pensions in hopes that the liability will decrease and eliminate the deficit. If or when the Authority is informed that it must pay its unfunded pension liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Sewer Service Rate - \$46.00/quarter, \$184.00 per year (Per EDU) - no change from Prior Budget Submission

Connection Fee - \$1,600.00 – No change from budget submission

Solid Waste – No change from Prior Budget Submission

AUTHORITY CONTACT INFORMATION 2020

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester Township Municipal Utilities Authority		
Federal ID Number:	21-0743387		
Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668

Preparer's Name:	Marlene Hrynio		
Preparer's Address:	401 W. Landing Road, P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Chief Executive Officer:	Raymond J. Carr III		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	rcarr@gtmua.com		

Chief Financial Officer:	Marlene Hrynio		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Name of Auditor:	Kirk N. Applegate		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, New Jersey 08043		
Phone: (ext.)	(856) 435-6200	Fax:	(856) 435-0440
E-mail:	kapplegate@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 54
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: \$2,097,024.12
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) No **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

Dorothy Bradley, Boardmember did not file. Reason - Unknown

- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authority's procedures for all employees.***

The Commissioners, listed on page N-4, are paid an amount determined by Township Council. The employees, listed on page N-4, are reviewed and approved by the Commissioners and the Authority's personnel committee. The personnel committee performs periodic evaluations. In addition, the yearly increases which are applied to Mr. Carr, Mr. Engelbert and Mrs. Hrynio were 3% of their prior salary and bonus.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

One occurrence, Employee Appreciation Meeting, Township Deli, \$1,425.00

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel No
- b. Travel for companions No
- c. Tax indemnification and gross-up payments No
- d. Discretionary spending account No
- e. Housing allowance or residence for personal use No
- f. Payments for business use of personal residence No
- g. Vehicle/auto allowance or vehicle for personal use No
- h. Health or social club dues or initiation fees No
- i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*

- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*

- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A – The Authority has no CDR requirements. *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Gloucester Township Municipal Utilities Authority																			
		For the Period		March 1, 2019		to		February 29, 2020											
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
		Position (Can Check more than 1 Column for each person)				Reportable Compensation from Authority (W-2/ 1099)													
		Average Hours per Week Dedicated to Position		Commissioner	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend		Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below		Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
								Reportable Compensation from Other Public Entities (W-2/ 1099)											
Name	Title																		
1 Richard Calabrese	Chairman	12	x					\$ 4,350	N/A	N/A	\$ 357	\$ 4,707	None	None	None	2	\$ 0	\$ 0	\$ 4,707
2 Joseph Pillo	Vice Chairman	2	x					4,350	N/A	N/A	357	4,707	Camden County Planr	Boardmember			0	0	4,707
3 Dora Guevara	Boardmember	2	x					4,350	N/A	N/A	357	4,707	None	None	None		0	0	4,707
4 Glen Bianchini	Boardmember	2	x					4,350	N/A	N/A	357	4,707	None	None	None		0	0	4,707
5 Franklin Schmidt	Boardmember	2	x					4,350	N/A	N/A	357	4,707	None	None	None		0	0	4,707
6 Dorothy Bradley	Alt. Boardmember	2	x					4,350	N/A	N/A	357	4,707	None	None	None		0	0	4,707
7 Ken Garbowski	Alt. Boardmember	2	x					4,350	N/A	N/A	357	4,707	None	None	None		0	0	4,707
8 Raymond Carr	Executive Director	54			x			113,000	N/A	N/A	41,282	154,282	None	None	None		0	0	154,282
9 Marlene Hrynio	Administrative Secretary	50			x			81,309	N/A	N/A	38,722	120,031	None	None	None		0	0	120,031
10 Glenn Englebert	Recycling Coordinator	50			x			102,787	N/A	N/A	13,409	116,196	None	None	None		0	0	116,196
11												0							0
12												0							0
13												0							0
14												0							0
15												0							0
Total:								\$ 327,546	\$ -	\$ -	\$ 95,912	\$ 423,458					\$ -	\$ -	\$ 423,458

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	13	\$ 11,348	\$ 147,523	12	\$ 14,036	\$ 168,434	\$ (20,912)	-12.4%
Parent & Child	3	20,594	61,783	1	23,989	23,989	37,794	157.5%
Employee & Spouse (or Partner)	14	22,915	320,814	15	25,852	387,780	(66,966)	-17.3%
Family	14	32,034	448,475	16	37,220	595,520	(147,045)	-24.7%
Employee Cost Sharing Contribution (enter as negative -)			(72,529)			(45,950)	(26,579)	57.8%
Subtotal	44		906,066	44		1,129,773	(223,707)	-19.8%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	0		-	0		-	-	#DIV/0!
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	0		-	0		-	-	#DIV/0!
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	6	6,470	38,819	6	8,000	48,000	(9,181)	-19.1%
Parent & Child	0	-	-	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	10	15,718	157,179	10	17,400	174,000	(16,821)	-9.7%
Family	0	-	-	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	16		195,997	16		222,000	(26,003)	-11.7%
GRAND TOTAL	60		\$ 1,102,064	60		\$ 1,351,773	\$ (249,710)	-18.5%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes

Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes

Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Legal Basis for Benefit
(check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement			Resolution		Individual Employment Agreement	
Atger	27	\$ 8,465	x						
Bailey	46	7,874	x						
Brunkel	6.5	926	x						
Calabrese, A.	36	4,579	x						
Calabrese, T	-6	(1,175)	x						
Cargen	8.5	966					x		
Carr	58.57	22,114						x	
Cokos, J.	41.36	7,839				x			
Cook	14	1,890	x						
DeLeonardis	20.5	5,312	x						
Devlin	25.5	3,244	x						
Engelbert	84.59	28,985						x	
Fitzpatrick	-4	(528)						x	
Gervasi	-1.29	(148)				x			
Total liability for accumulated compensated absences at beginning of current year		\$ 90,343							

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Legal Basis for Benefit
(check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Giunta, Jr.	4.5	\$ 554	x		
Gore	36	8,541	x		
Harvey	41.5	8,505	x		
Hrynio	18.02	5,467		x	
Lynch	13.2	1,395	x		
Manna	-3.5	(557)	x		
Mauz	5	646	x		
Mawson, C.	6	1,708	x		
Mickle	32	8,387	x		
Monaco	1.5	220	x		
Murray	6	763	x		
Nicolary	14	1,972	x		
Pasquini	3.71	443		x	
Passaro	10	1,890	x		
Total liability for accumulated compensated absences at beginning of current year		\$ 39,935			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Legal Basis for Benefit
(check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Pierson	-2	\$ (352)	x		
Pitcher	33.5	9,009	x		
Porter	15.88	3,532		x	
Riley	-8	(1,722)	x		
Samuel	10	1,088	x		
Sciaccia	12.25	1,382	x		
Smith	24	3,785	x		
Smith	0	-	x		
Stiles	10	1,272	x		
Whitney	4	660	x		
Wiggins	0.5	68		x	

Total liability for accumulated compensated absences at beginning of current year \$ 18,721

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Camden County	Gloucester Twp. MUA	Co-op purchasing - supplies & equipment		3/1/2008	Open	\$ 5,000
Gloucester Twp MUA	Camden County	Snow Plowing		12/15/2015	12/15/2020	\$ 15,000
Gloucester Twp MUA	Gloucester Township	Recycling, Grass & Composting	See Solid Waste Budget	5/1/1991	Open	See SW Budget
Gloucester Twp MUA	Gloucester Township	Emergency Repairs	MUA awards bid for MUA & Township	7/1/2018	7/1/2019	\$ -

If No Shared Services X this Box

☐

2020 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period Gloucester Township Municipal Utilities Authority
March 1, 2019 to February 29, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 5,050,661	\$ 2,103,605	\$ -	\$ -	\$ -	\$ -	\$ 7,154,266	\$ 7,033,444	\$ 120,822 1.7%
Total Non-Operating Revenues	17,000	-	-	-	-	-	17,000	-	0.0%
Total Anticipated Revenues	5,067,661	2,103,605	-	-	-	-	7,171,266	7,050,444	120,822 1.7%
APPROPRIATIONS									
Total Administration	1,236,100	388,020	-	-	-	-	1,624,120	1,628,582	(4,462) -0.3%
Total Cost of Providing Services	3,050,775	1,634,757	-	-	-	-	4,685,532	4,558,008	127,524 2.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	672,447	63,344	-	-	-	-	735,791	721,627	14,164 2.0%
Total Operating Appropriations	4,959,322	2,086,121	-	-	-	-	7,045,443	6,908,217	137,226 2.0%
Total Interest Payments on Debt	108,339	17,484	-	-	-	-	125,823	142,227	(16,404) -11.5%
Total Other Non-Operating Appropriations	247,600	-	-	-	-	-	247,600	240,000	7,600 3.2%
Total Non-Operating Appropriations	355,939	17,484	-	-	-	-	373,423	382,227	(8,804) -2.3%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	5,315,261	2,103,605	-	-	-	-	7,418,866	7,290,444	128,422 1.8%
Less: Total Unrestricted Net Position Utilized	247,600	-	-	-	-	-	247,600	240,000	7,600 3.2%
Net Total Appropriations	5,067,661	2,103,605	-	-	-	-	7,171,266	7,050,444	120,822 1.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2019 to February 29, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	4,297,161						\$ 4,297,161	\$ 4,214,734	\$ 82,427 2.0%
Business/Commercial	380,000						380,000	370,000	10,000 2.7%
Industrial							-	-	#DIV/0!
Intergovernmental		1,788,605					1,788,605	1,760,210	28,395 1.6%
Other		315,000					315,000	-	- 0.0%
Total Service Charges	4,677,161	2,103,605	-	-	-	-	6,780,766	6,659,944	120,822 1.8%
<i>Connection Fees</i>									
Residential	90,000						90,000	90,000	- 0.0%
Business/Commercial	110,000						110,000	110,000	- 0.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	200,000	-	-	-	-	-	200,000	200,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	4,877,161	2,103,605	-	-	-	-	6,980,766	6,859,944	120,822 1.8%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Antennae Rents	50,000						50,000	50,000	- 0.0%
Searches	8,000						8,000	8,000	- 0.0%
Inspection Fees	12,000						12,000	12,000	- 0.0%
Interest on Delinquent Accounts	103,500						103,500	103,500	- 0.0%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	173,500	-	-	-	-	-	173,500	173,500	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	6,000						6,000	6,000	- 0.0%
Penalties	11,000						11,000	11,000	- 0.0%
Other							-	-	#DIV/0!
Total Interest	17,000	-	-	-	-	-	17,000	17,000	- 0.0%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	190,500	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 5,067,661	\$ 2,103,605	\$ -	\$ -	\$ -	\$ -	\$ 7,171,266	\$ 7,050,444	\$ 120,822 1.7%

Prior Year Adopted Revenue Schedule

Gloucester Township Municipal Utilities Authority

FY 2019 Adopted Budget							Total All
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	4,214,734						\$4,214,734
Business/Commercial	370,000						370,000
Industrial							-
Intergovernmental		1,760,210					1,760,210
Other		315,000					315,000
Total Service Charges	4,584,734	2,075,210	-	-	-	-	6,659,944
<i>Connection Fees</i>							
Residential	90,000						90,000
Business/Commercial	110,000						110,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	200,000	-	-	-	-	-	200,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	4,784,734	2,075,210	-	-	-	-	6,859,944
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Antenae Rents	50,000						50,000
Searches	8,000						8,000
Inspection Fees	12,000						12,000
Interest on Delinquent Accounts	103,500						103,500
Type in							-
Type in							-
Total Other Non-Operating Revenues	173,500	-	-	-	-	-	173,500
<i>Interest on Investments & Deposits</i>							
Interest Earned	6,000						6,000
Penalties	11,000						11,000
Other							-
Total Interest	17,000	-	-	-	-	-	17,000
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500
TOTAL ANTICIPATED REVENUES	\$ 4,975,234	\$ 2,075,210	\$ -	\$ -	\$ -	\$ -	\$7,050,444

Appropriations Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2019 to February 29, 2020

FY 2020 Proposed Budget							FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 467,250	\$ 181,650					\$ 648,900	\$ 636,050	\$ 12,850 2.0%
Fringe Benefits	386,350	94,720					481,070	514,662	(33,592) -6.5%
Total Administration - Personnel	853,600	276,370	-	-	-	-	1,129,970	1,150,712	(20,742) -1.8%
<i>Administration - Other (List)</i>									
Prof. Fees-Eng., Solic., Audit, Bd. Couns., Trus	219,200	22,000					241,200	231,200	10,000 4.3%
Equip. & Maintenance Contracts	42,450	31,000					73,450	70,850	2,600 3.7%
Postage, Stationary & Office Expenses	42,200	22,100					64,300	67,400	(3,100) -4.6%
Insurance	20,150	36,550					56,700	54,920	1,780 3.2%
Miscellaneous Administration*	58,500						58,500	53,500	5,000 9.3%
Total Administration - Other	382,500	111,650	-	-	-	-	494,150	477,870	16,280 3.4%
Total Administration	1,236,100	388,020	-	-	-	-	1,624,120	1,628,582	(4,462) -0.3%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,166,000	822,300					1,988,300	1,871,550	116,750 6.2%
Fringe Benefits	779,175	462,457					1,241,632	1,254,938	(13,306) -1.1%
Total COPS - Personnel	1,945,175	1,284,757	-	-	-	-	3,229,932	3,126,488	103,444 3.3%
<i>Cost of Providing Services - Other (List)</i>									
Utilities-Elec./Gas/Telephone	326,500	12,300					338,800	338,500	300 0.1%
Repairs/Maintenance/System Expenses	407,500	90,950					498,450	487,200	11,250 2.3%
Vehicle Expenses	113,000	191,050					304,050	299,000	5,050 1.7%
Insurance	116,900	36,550					153,450	138,870	14,580 10.5%
Miscellaneous COPS*	141,700	19,150					160,850	167,950	(7,100) -4.2%
Total COPS - Other	1,105,600	350,000	-	-	-	-	1,455,600	1,431,520	24,080 1.7%
Total Cost of Providing Services	3,050,775	1,634,757	-	-	-	-	4,685,532	4,558,008	127,524 2.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	672,447	63,344	-	-	-	-	735,791	721,627	14,164 2.0%
Total Operating Appropriations	4,959,322	2,086,121	-	-	-	-	7,045,443	6,908,217	137,226 2.0%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	108,339	17,484	-	-	-	-	125,823	142,227	(16,404) -11.5%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	247,600						247,600	240,000	7,600 3.2%
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	355,939	17,484	-	-	-	-	373,423	382,227	(8,804) -2.3%
TOTAL APPROPRIATIONS	5,315,261	2,103,605	-	-	-	-	7,418,866	7,290,444	128,422 1.8%
ACCUMULATED DEFICIT							-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,315,261	2,103,605	-	-	-	-	7,418,866	7,290,444	128,422 1.8%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	247,600	-	-	-	-	-	247,600	240,000	7,600 3.2%
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	247,600	-	-	-	-	-	247,600	240,000	7,600 3.2%
TOTAL NET APPROPRIATIONS	\$ 5,067,661	\$ 2,103,605	\$ -	\$ -	\$ -	\$ -	\$ 7,171,266	\$ 7,050,444	\$ 120,822 1.7%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 247,966.10 \$ 104,306.05 \$ - \$ - \$ - \$ - \$ 352,272.15

Prior Year Adopted Appropriations Schedule

Gloucester Township Municipal Utilities Authority

FY 2019 Adopted Budget							Total All
	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 466,950	\$ 169,100					\$ 636,050
Fringe Benefits	419,700	94,962					514,662
Total Administration - Personnel	886,650	264,062	-	-	-	-	1,150,712
<i>Administration - Other (List)</i>							
Prof. Fees-Eng., Solic., Audit, Bd. Couns., Trus	210,700	20,500					231,200
Equip. & Maintenance Contracts	42,850	28,000					70,850
Postage, Stationary & Office Expenses	43,300	24,100					67,400
Insurance	19,650	35,270					54,920
Miscellaneous Administration*	53,500						53,500
Total Administration - Other	370,000	107,870	-	-	-	-	477,870
Total Administration	1,256,650	371,932	-	-	-	-	1,628,582
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,061,300	810,250					1,871,550
Fringe Benefits	791,300	463,638					1,254,938
Total COPS - Personnel	1,852,600	1,273,888	-	-	-	-	3,126,488
<i>Cost of Providing Services - Other (List)</i>							
Utilities-Elec./Gas/Telephone	326,500	12,000					338,500
Repairs/Maintenance/System Expenses	396,500	90,700					487,200
Vehicle Expenses	109,950	189,050					299,000
Insurance	103,600	35,270					138,870
Miscellaneous COPS*	149,300	18,650					167,950
Total COPS - Other	1,085,850	345,670	-	-	-	-	1,431,520
Total Cost of Providing Services	2,938,450	1,619,558	-	-	-	-	4,558,008
Total Principal Payments on Debt Service in Lieu of Depreciation	656,947	64,680	-	-	-	-	721,627
Total Operating Appropriations	4,852,047	2,056,170	-	-	-	-	6,908,217
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	123,187	19,040	-	-	-	-	142,227
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	240,000						240,000
Other Reserves							-
Total Non-Operating Appropriations	363,187	19,040	-	-	-	-	382,227
TOTAL APPROPRIATIONS	5,215,234	2,075,210	-	-	-	-	7,290,444
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,215,234	2,075,210	-	-	-	-	7,290,444
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	240,000	-	-	-	-	-	240,000
Other							-
Total Unrestricted Net Position Utilized	240,000	-	-	-	-	-	240,000
TOTAL NET APPROPRIATIONS	\$ 4,975,234	\$ 2,075,210	\$ -	\$ -	\$ -	\$ -	\$ 7,050,444

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 242,602.35 \$ 102,808.50 \$ - \$ - \$ - \$ - \$ 345,410.85

Debt Service Schedule - Principal

Gloucester Township Municipal Utilities Authority

If Authority has no debt X this box

☐

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<i>Sewer</i>									
NJEIT 2001/2004	359,307	377,470	387,045	388,226	258,964	262,635	\$ 274,649	\$ -	\$ 1,948,989
NJEIT 2008	128,972	126,308	129,431	131,727	133,912	135,986	142,705	597,267	1,397,336
NJEIT 2010/2017	168,668	168,669	173,669	178,669	178,669	178,669	183,666	1,385,801	2,447,812
Total Principal	656,947	672,447	690,145	698,622	571,545	577,290	601,020	1,983,068	5,794,137
<i>Solid Waste</i>									
NJEIT 2008	64,680	63,344	64,910	66,061	67,157	68,197	71,567	307,219	708,455
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	64,680	63,344	64,910	66,061	67,157	68,197	71,567	307,219	708,455
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 721,627	\$ 735,791	\$ 755,055	\$ 764,683	\$ 638,702	\$ 645,487	\$ 672,587	\$ 2,290,287	\$ 6,502,592

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<u>Moody's</u>	<u>Fitch</u>	<u>Standard & Poors</u>
Bond Rating			
Year of Last Rating	No Available Ratings		

Debt Service Schedule - Interest

Gloucester Township Municipal Utilities Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									
NJEIT 2001/2004	\$ 58,507	\$ 48,382	37,738	26,826	17,557	10,513	\$ 3,610	\$ -	\$ 144,626
NJEIT 2008	37,960	34,862	31,749	28,485	25,089	21,559	17,829	32,045	191,618
NJEIT 2010/2017	26,720	25,095	23,345	21,520	19,720	17,769	15,719	65,528	188,696
Total Interest Payments	123,187	108,339	92,832	76,831	62,366	49,841	37,158	97,573	524,940
<i>Solid Waste</i>									
NJEIT 2008	19,040	17,484	15,922	14,286	12,582	10,812	8,942	16,070	96,098
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	19,040	17,484	15,922	14,286	12,582	10,812	8,942	16,070	96,098
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 142,227	\$ 125,823	\$ 108,754	\$ 91,117	\$ 74,948	\$ 60,653	\$ 46,100	\$ 113,643	\$ 621,038

Net Position Reconciliation

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

FY 2020 Proposed Budget

	Sewer	Solid Waste	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 39,012,685	\$ 639,942					\$ 39,652,627
Less: Invested in Capital Assets, Net of Related Debt (1)	39,410,537	639,942					40,050,478
Less: Restricted for Debt Service Reserve (1)	153,026						153,026
Less: Other Restricted Net Position (1)	2,679,228						2,679,228
Total Unrestricted Net Position (1)	(3,230,105)	-	-	-	-	-	(3,230,105)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	5,615,622						5,615,622
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	289,985						289,985
Plus: Estimated Income (Loss) on Current Year Operations (2)	400,000						400,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,075,502	-	-	-	-	-	3,075,502
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	1,685,000	-	-	-	-	-	1,685,000
Appropriation to Municipality/County (3)	247,600	-	-	-	-	-	247,600
Total Unrestricted Net Position Utilized in Proposed Budget	1,932,600	-	-	-	-	-	1,932,600
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 1,142,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,142,901

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 247,966 \$ 104,306 \$ - \$ - \$ - \$ - \$ 352,272

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020

**GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

**AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

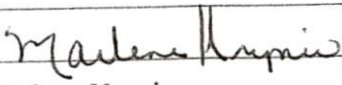
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester Township Municipal Utilities Authority, on the 20th day of December, 2018.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	401 W. Landing Road, P.O. Box 216 Glendora, New Jersey 08029-0216		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2020 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester Township Municipal Utilities Authority

FISCAL YEAR: FROM: MARCH 1, 2019 TO: FEBRUARY 29, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority will investigate other financing sources such as grants to fund its major capital projects. If other financing sources are not available, the Authority will consider borrowing the funds necessary to finance the projects and will evaluate the impact on the rates to determine if the projects will be implemented.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A - None

Proposed Capital Budget

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
System Improvements	\$ 1,155,000	\$ 1,155,000				
Vehicles	175,000	175,000				
Major Improvements & Maintenance	80,000	80,000				
Equipment	275,000	275,000				
Total	1,685,000	1,685,000	-	-	-	-
<i>Solid Waste</i>						
Vehicles	850,000					\$ 850,000
Site Improvements	20,000					20,000
Equipment	-					
Totes	64,000					64,000
Total	934,000	-	-	-	-	934,000
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,619,000	\$ 1,685,000	\$ -	\$ -	\$ -	\$ 934,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2019 to February 29, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Sewer</i>							
System Improvements	\$ 11,645,000	\$ 1,155,000	\$ 3,278,000	\$ 1,928,000	\$ 1,928,000	\$ 1,678,000	\$ 1,678,000
Vehicles	425,000	175,000	50,000	50,000	50,000	50,000	50,000
Major Improvements & Mainte	230,000	80,000	38,000	28,000	28,000	28,000	28,000
Equipment	1,775,000	275,000	300,000	300,000	300,000	300,000	300,000
Total	14,075,000	1,685,000	3,666,000	2,306,000	2,306,000	2,056,000	2,056,000
<i>Solid Waste</i>							
Vehicles	1,805,000	850,000	\$ 335,000		\$ 310,000		\$ 310,000
Site Improvements	60,000	20,000		20,000		20,000	
Equipment	175,000	-		175,000			
Totes	128,000	64,000			64,000		
Total	2,168,000	934,000	335,000	195,000	374,000	20,000	310,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 16,243,000	\$ 2,619,000	\$ 4,001,000	\$ 2,501,000	\$ 2,680,000	\$ 2,076,000	\$ 2,366,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2019

to

February 29, 2020

		<i>Funding Sources</i>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>						
System Improvements	\$ 11,645,000	\$ 9,295,000		\$ 2,350,000		
Vehicles	425,000	425,000				
Major Improvements & Mainte	230,000	230,000				
Equipment	1,775,000	1,775,000				
Total	14,075,000	11,725,000	-	2,350,000	-	-
<i>Solid Waste</i>						
Vehicles	1,805,000					\$ 1,805,000
Site Improvements	60,000					60,000
Equipment	175,000					175,000
Totes	128,000					128,000
Total	2,168,000	-	-	-	-	2,168,000
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 16,243,000	\$ 11,725,000	\$ -	\$ 2,350,000	\$ -	\$ 2,168,000
Total 5 Year Plan per CB-4	\$ 16,243,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**RESOLUTION
OF
THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

R-01-19-135

WHEREAS, the Gloucester Township Municipal Utilities Authority received a payment in the amount of \$271.94 on January 4, 2019, for the property designated as 8 Granite Court, Block 18306, Lot 13, Account #70564-0, Gloucester Township, New Jersey; and

WHEREAS, Resident's intent was to pay for 2019, \$184.00 and paid \$271.94 in error; and

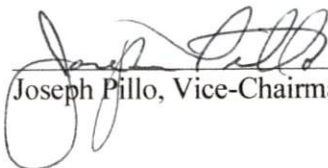
WHEREAS, Resident has requested a refund in the amount of \$87.94.

THEREFORE, the refund request payment of \$87.94, should be reimbursed to Mr. & Mrs. Santini.


NOW, THEREFORE, BE IT RESOLVED, by the Chairman and Commissioners of the Gloucester Township Municipal Utilities Authority, that \$87.94 be reimbursed to Mr & Mrs. Santini, Account #70564-0, for the above stated reason.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**



Joseph Pillo, Vice-Chairman



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of January 17, 2019.



Marlene Hrynio, Administrative Secretary

Dated: January 17, 2019

Utility Account Maintenance

Account Id: 70564 - 0 Type: RES Section: 0

Prop Loc: 8 GRANITE COURT
 Serv Loc: 8 GRANITE COURT
 City Id: Block: 18306 13

Location Id: 9151
 Notes Exist
 Owner: SANTINI, JOHN
 Bill To:
 Alternate Id: COBBLESTONE

Recent Billings:

Service Types	Billing Date	Due Date	Amount Billed	Amount Due	Usage	Principal Balance	Interest
Sewer	12/04/18	10/15/19	46.00	0.00		0.00	0.00
Sewer	12/04/18	07/15/19	46.00	0.00		0.00	0.00
Sewer	12/04/18	04/15/19	46.00	0.00		0.00	0.00
Sewer	12/04/18	01/15/19	46.00	0.00		0.00	0.00
Sewer	12/01/17	10/15/18	46.00	0.00		0.00	0.00
Sewer	12/01/17	07/15/18	46.00	0.00		0.00	0.00
Sewer	12/01/17	04/15/18	46.00	0.00		0.00	0.00
Sewer	12/01/17	01/15/18	46.00	0.00		0.00	0.00

Recent Payments & Adjustments:

Type	Date	Amount	Info
Payment	01/04/19	271.94	CK 996057
Payment	01/08/18	184.00	CK 995891
Payment	01/10/17	184.00	CK 0000995731
Payment	01/19/16	183.44	CK 0000995542

Current Balances:

Principal: -87.94
 Interest: .00
 Total: -87.94
 Deposit: .00

Sewer Cycle: 1 Status: Active

Active Date: 12/27/1996