

REGULAR MEETING, APRIL 19, 2018

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, April 19, 2018, at 6:40 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mr. Bianchini, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Chairman Calabrese stated that Mrs. Bradley would be seated for Ms. Guevara.

On motion of Mr. Bianchini, second by Mrs. Bradley, Ms. Guevara was excused as she was ill.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Regular Meeting of March 15, 2018 were approved.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-33 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-34 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-35 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-04-18-36 - Resolution Authorizing the Award of Bid for Emergency Generator Maintenance and Inspection Services to Penn Power Systems.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-37 - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair at 141 W. Church Street, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-17-66.

On motion of Mrs. Bradley, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-38 - Resolution Authorizing Completion of Emergency Repair Work for a 16" Gravity Main Repair at Millbridge Road, By R.D. Zeuli, Inc., in

Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-17-66.

On motion of Mrs. Bradley, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

TABLED - R-04-18-39 - Resolution Authorizing the Advertisement for the Receipt of Bids for Emergency Repairs to Wastewater Conveyance System, Mains & Laterals and Supplementary Construction Services.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was tabled on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

TABLED - R-04-18-40 - Resolution Authorizing the Advertisement for the Receipt of Bids for Xylem Water Solutions Pumps, Spare Parts & Accessories.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was tabled on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-41 - Resolution Authorizing the Advertisement for the Receipt of Bids for the Replacement of Emergency Generators at the Raintree Pumping Station and Authority Administration Building.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-04-18-42 - Resolution Authorizing the Transfer of Abandoned Escrow Funds to General Revenue.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-43 - Resolution Terminating Contract with Creative Payment Solutions, a Division of BB&T, In Accordance with the Terms and Conditions Set Forth Therein.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

AMENDED - R-04-18-44 - Resolution Awarding a Contract to Payargo for Recognition of Electronic Payee and Other Online Network Payment Assistance Services. Subject to Changes Discussed – Jurisdictional Concerns – Location – North Carolina versus New Jersey.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-04-18-45 - Resolution Providing for an Executive Session not Open to the Public in Accordance with New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

The items for Closed Session are "Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds". Mr. Long stated that we typically go into Executive Session after we complete most of our business and he respectfully asks that we proceed that way tonight.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo, and Mr. Calabrese.

EXECUTIVE DIRECTOR'S REPORT

Nothing Additional to Report.

SECRETARY'S REPORT

R-04-18-46 - Resolution Authorizing a Refund in the Amount of \$184.54 for the Property Located at 41 Stephen Drive, Block 3003, Lot 20, Account #190793-0, Gloucester Township. Payment in the Amount of \$184.54 was Received on January 5, 2018. Property was Sold on December 27, 2017 and Title Company (Transfer Real Estate Intelligence & Title) Believed they were Issuing Payment for 2017 Sewer. A Refund has been Requested.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado had no comments this evening.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board had no comments this evening.

On motion of Mr. Bianchini, second by Mr. Pillo, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED MAY 17, 2018 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

April 19, 2018

1. The Authority has submitted the request for final NJEIT loan reimbursement. NJDEP is in the process of approving the application. A final inspection is being scheduled with the NJDEP to review project closeout.
2. Final design details of the generators for the Raintree Pumping Station and the Administration Building have been reviewed and approved by the Authority. The bid documents have been assembled and we respectfully request authorization to advertise.
3. The generator for the Twin Streams Pumping Station is scheduled for delivery on April 16th. The generator for the Woodland Pumping Station is scheduled for delivery on April 23rd.
4. My office has prepared the bid documents for the 2018 procurement of Xylem Pumps, Spare Parts and Accessories and respectfully request authorization to advertise.
5. My office has prepared the bid documents for the 2018 Emergency Repairs to Wastewater Conveyance System, Mains and Laterals and Supplementary Construction Services and respectfully request authorization to advertise.
6. Proposals for the Authority's Emergency Generator Maintenance and Inspection Services were opened on April 10th. A recommendation to award has been provided under separate cover.
7. On March 12th, a gravity main issue was reported along Millbridge Road. A section of the 16" terracotta main at approximately 6 feet deep was broken. R.D. Zeuli, Inc. completed the emergency repairs and placed the main back into service. I have recommended payment in the amount of \$29,382.69 to R.D. Zeuli, Inc. for the services provided.
8. On March 27th, a lateral issue was reported at 141 W. Church Street. A section of the terracotta lateral at approximately 10 feet deep was broken. R.D. Zeuli, Inc. completed the emergency repairs and placed the lateral back into service. I have recommended payment in the amount of \$7,222.50 to R.D. Zeuli, Inc. for the services provided.
9. On March 29th, the Authority received the Class C Recycling Center General Approval Permit Renewal. The permit's expiration is March 29, 2023.

End of Report

