

## REGULAR MEETING, FEBRUARY 15, 2018

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, February 15, 2018, at 6:38 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mr. Bianchini and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

Chairman Calabrese stated that Mr. Garbowski would be seated for Ms. Guevara.

On motion of Mr. Bianchini, second by Mr. Pillo, Ms. Guevara was excused as she was ill and Mrs. Bradley was excused due to a family commitment.

All signified their approval by stating aye.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Regular Meeting of January 18, 2018 were approved.

AYE: Mr. Garbowski, Mr. Bianchini and Mr. Pillo.

ABSTAIN: Mr. Calabrese and Mr. Schmidt.

On motion of Mr. Pillo, second by Mr. Bianchini, the Minutes of the Reorganization Meeting of February 2, 2018 were approved.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-02-18-18** - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-02-18-19** - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-02-18-20** - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

## **PUBLIC PORTION**

There was no one present.

## **ENGINEER'S REPORT**

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

**R-02-18-21** - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair at 35 Hollyoke Road, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-17-66.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-02-18-22** - Resolution Authorizing the Advertisement for the Receipt of Bids for Emergency Generator Maintenance and Inspection Services.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

### **CONFLICT ENGINEER**

Nothing to Report.

### **SOLICITOR**

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

**R-02-18-23** - Resolution Awarding Contract to Labor Team USA, Inc. for Temporary Labor Services.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**TABLED: R-02-18-24** - Resolution Authorizing the Execution of a Hold Harmless Agreement with Approvals for Newman Gloucester Associates, LLC, for The Reserves @ Independence Square, Block 18302, Lot 3, Gloucester Township.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was tabled.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-02-18- 25** was not adopted.

### **EXECUTIVE DIRECTOR'S REPORT**

Nothing Additional to Report.

## **SECRETARY'S REPORT**

**R-02-18-26** - Resolution Adopting a Cash Management Plan for the Fiscal Year 2018-2019 in Accordance with New Jersey Department of Community Affairs of Local Government Services.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Garbowski, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

## **PUBLIC PORTION**

There was no one present.

## **COMMENTS COUNCIL LIAISON**

Mr. Mercado had no comments this evening.

## **COMMENTS AND RECOMMENDATIONS FROM THE BOARD**

The Board extended their condolences and prayers to Former Mayor Love's family. She gave a lot to our community and she will be missed. May she rest in peace.

On motion of Mr. Bianchini, second by Mr. Pillo, the meeting adjourned.

All signified their approval by stating aye.

  
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Marlene Hrynio, Recording Secretary

**APPROVED MARCH 15, 2018 REGULAR MEETING**

**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.**

**February 8, 2018**

1. The Authority and my office attended a progress meeting with Xylem on January 30<sup>th</sup> to review the status of the monitoring and control services. Xylem is scheduled to provide the spare parts and as-built drawings for project close out by the end of February. Xylem is providing the necessary information to allow the Authority to host the system's controls internally to minimize the recent service interruptions.
2. The decommissioned wiring and conduit have been removed and the site restoration work at the Wye Oaks Pumping Station has been completed. My office will work with the Contractor on submission of the necessary close out documents.
3. The shop drawings for the generator replacements at Twin Streams and Front & Woodland Pumping Stations have been reviewed and returned to the Contractor for procurement.
4. My office is assembling the bid documents for the Authority's annual emergency generator maintenance and inspection services for 2018-2019 and respectfully request authorization to advertise.
5. On January 17<sup>th</sup>, a lateral issue was reported at 35 Hollyoke Road in the Timber-Line section of the Township. A section of the orangeburg pipe at approximately 7 feet deep was broken. R.D. Zeuli, Inc. completed the emergency repairs and placed the lateral back into service. I have recommended payment in the amount of \$5,600.10 to R.D. Zeuli, Inc. for the services provided.

**End of Report**