

2017

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Authority Budget

www.gtmua.com
(Authority Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

LOCAL GOVT SERVICES
2016 DEC 21 P 7:41
RECEIVED

LOCAL GOVT SERVICES
2016 JAN 29 A 11:42
RECEIVED

2017 AUTHORITY BUDGET

Certification Section

2017

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM MARCH 1, 2016 TO FEBRUARY 28, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: C.M. Zepurich Date: 1/21/16

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Christine M. Zepurich Date: 2/12/16

2017 PREPARER'S CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

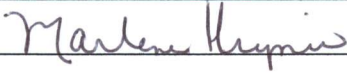
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: March 1, 2016 **TO:** February 28, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	Landing Road-Chews Landing P.O. Box 216 Glendora, New Jersey 08029		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2017 APPROVAL CERTIFICATION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

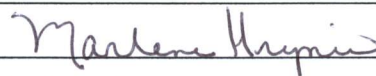
(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 17th day of December, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	Landing Road-Chews Landing P.O. Box 216 Glendora, New Jersey 08029		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

Gloucester Township Municipal Utilities Authority

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Raymond J. Carr III

Title of Officer Certifying compliance

Executive Director

Signature



2017 AUTHORITY BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: March 1, 2016 TO: February 28, 2017

WHEREAS, the Annual Budget and Capital Budget for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2016 and ending, February 28, 2017 has been presented before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of December 17, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,484,862.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,684,862.00 and Total Unrestricted Net Position utilized of 200,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,626,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$896,000.00; Debt Authorized totaling \$1,200,000.00, funding from a Township of Gloucester contribution totaling \$530,000.00 and

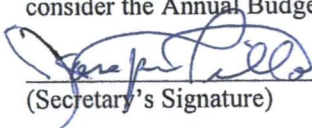
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester Township Municipal Utilities Authority, at an open public meeting held on December 17, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2016 and ending, February 28, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 21, 2016.


(Secretary's Signature)

December 17, 2015

(Date)

Governing Body

Recorded Vote

Member:

Aye

Nay

Abstain

Absent

Richard P. Calabrese

X

Joseph Pillo

X

Dorothy Bradley

X

Ken Garbowski

X

Dora Guevara

X

Frank Simiriglia

X

Glen Bianchini

X

2017 ADOPTION CERTIFICATION

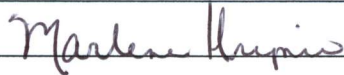
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 21st day of, January, 2016.

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	Landing Road-Chews Landing P.O. Box 216 Glendora, New Jersey 08029		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2017 ADOPTED BUDGET RESOLUTION

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester Township Municipal Utilities Authority for the fiscal year beginning March 1, 2016 and ending, February 28, 2017 has been presented for adoption before the governing body of the Gloucester Township Municipal Utilities Authority at its open public meeting of January 21, 2016; and

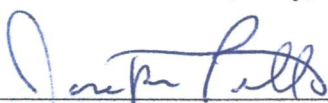
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,484,862.00, Total Appropriations, including any Accumulated Deficit, if any, of \$7,684,862.00 and Total Unrestricted Net Position utilized of \$200,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,626,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$896,000.00; Debt Authorized totaling \$1,200,000.00, funding from a Township of Gloucester contribution totaling \$530,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester Township Municipal Utilities Authority, at an open public meeting held on January 21, 2016 that the Annual Budget and Capital Budget/Program of the Gloucester Township Municipal Utilities Authority for the fiscal year beginning, March 1, 2016 and, ending, February 28, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

January 21, 2016
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Richard P. Calabrese	X			
Frank Simiriglia	X			
Dora Guevara	X			
Joseph Pillo	X			
Glen Bianchini	X			

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The total sewer budget variance is -\$2,516.00 or 0.00% with no individual revenue accounts exceeding a 10% change. The total solid waste budget variance is \$27,846.00 or 1.39% with no individual revenue accounts exceeding a 10% change. Two sewer line items of operation had variances in excess of 10%. Miscellaneous (Cost of Service) is the result of minor increases to several internal budget appropriations. Interest on debt for the sewer budget had a negative variance of 17.93% as a result of less interest being paid annually as the bonds get closer to maturity. Two solid waste line items of operations had variances in excess of 10%. Postage, Stationary & Office Expenses (Administration) had a negative variance of 10.25% as a result of a decrease in mobile phone expense. The other line item of operations is Utilities with a 28.24% variance as a result of a new water expense associated with the compost facility.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

At this time, the Authority anticipates no impact to the current service rate structure. The Authority is currently deciding whether to increase its connection fee to the amount calculated as of June 30, 2015. The Authority constantly monitors and evaluates how its spending could affect its rates.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local/regional economy is stable and has no real impact on the annual budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority did not use unrestricted net position in its proposed annual operating budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A - None

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A – None

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Sewer Service Rate - \$46.00/quarter, \$184.00 per year (Per EDU), no change anticipated
Connection Fee - \$1,600.00 (Possible change to \$1,900.00 – under review)

Solid Waste – See attached schedule (Page N-1a)

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

The Authority has no continuing disclosure requirements because its only bond issue was in 1993 which predates the effective date of the 15c2-12.

COMPOSTING FACILITY CURRENT RATE SCHEDULE

Rates subject to change

GRASS TIPPING FEES	LEAVES TIPPING FEES
\$8.00/Yard for Townships & Boroughs	\$3.00/Yard for Camden County Townships & Boroughs
\$10.00/Yard All Other - * Min. 1 Yard	\$3.50/Yard for Other Townships & Boroughs (October–April)
	\$4.00/Yard for Other Townships & Boroughs (May–September)
	\$5.00/Yard All Other - * Min. 2 Yards

COMPOST & TOPSOIL DELIVERY CHARGES

TOWNSHIP RESIDENTS & BUSINESSES

DELIVERY PRICES
3 – 4 Yards = \$30.00/Delivery
5 – 8 Yards = \$35.00/Delivery
*15 – 30 Yards = \$50.00/Delivery (*15, 20, 25, & 30 Yards)

COMPOST & TOPSOIL DELIVERY CHARGES

OUT OF TOWN

DELIVERY PRICES (UP TO 15 MILES)	DELIVERY PRICES (BETWEEN 16 - 30 MILES)
3 Yards = \$50.00/Delivery	3 Yards = \$70.00/Delivery
5 – 7 Yards = \$60.00/Delivery	5 – 7 Yards = \$80.00/Delivery
*15 – 30 Yards = \$100.00/Delivery (*15, 20, 25, & 30 Yards)	*15 – 30 Yards = \$140.00/Delivery (*15, 20, 25, & 30 Yards)

All sales are final.

AUTHORITY CONTACT INFORMATION

2017

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester Township Municipal Utilities Authority		
Federal ID Number:			
Address:	Landing Road-Chews Landing P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668

Preparer's Name:	Marlene Hrynio		
Preparer's Address:	Landing Road-Chews Landing P.O. Box 216		
City, State, Zip:	Glendora, New Jersey 08029		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Chief Executive Officer:	Raymond J. Carr III		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	rcarr@gtmua.com		

Chief Financial Officer:	Marlene Hrynio		
Phone: (ext.)	(856) 227-8666	Fax:	(856) 227-5668
E-mail:	mhrynio@gtmua.com		

Name of Auditor:	Kirk N. Applegate		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, New Jersey 08043		
Phone: (ext.)	(856) 435-6200	Fax:	(856) 435-0440
E-mail:	kapplegate@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 62
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$1,989,792.45
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? ? Yes, Frank Simiriglia and Amy Tarves, both Commissioners, are siblings. *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach narrative.*

The Commissioners, listed on page N-4, are paid an amount determined by Township Council. The employees, listed on page N-4, are reviewed and approved by the Commissioners and the Authority's personnel committee. The personnel committee performs periodic evaluations. In addition, the Union contract stipulates yearly increases which are applied to Mr. Carr, Mr. Engelbert and Mrs. Hrynio only.
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

Only one occurrence, Employee Appreciation Meeting, Vendor-Township Deli - \$1,175.00 (See invoice)

Township Deli
4850 New Jersey 42
Turnersville, NJ 08012
Tel 856-228-0013

INVOICE 2555

12.14.2015

BILL TO

SHIP TO

INSTRUCTIONS

Gloucester Township MUA
P.O. Box 216
Glendora, NJ 08012

Same as recipient

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1.00	Employee Appreciation Meeting - 12/18/15		\$1,175.00
	Shrimp Scampi, Roast Beef, Stuffed Shells, Chicken Kelly		
	Roasted Red Potatoes, Tossed Salad		
	Condiment Tray		
	Rolls		
	Paper Goods		
	Assorted Mini Pastries		
	Rice		
	Server (4 Hours)		

SUBTOTAL	\$1,175.00
SALES TAX	Exempt
SHIPPING & HANDLING	N/A
TOTAL DUE BY 12.19.2014	\$1,175.00

Thank you for your business!

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A – The Authority has no CDR requirements. *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (Name)

FISCAL YEAR: FROM: March 1, 2016 TO: February 28, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period March 1, 2016 to Gloucester Township Municipal Utilities Authority February 28, 2017

Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former									
1	Richard Calabrese	Chairman	12 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
2	Frank Simirigila	Vice Chairman	6 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
3	Dora Guevara	Boardmember	6 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
4	Amy Tarves	Boardmember	6 x							\$ 4,350	N/A	N/A	N/A	4,200	0	\$ 8,550
5	Joseph Pillo	Boardmember	6 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
6	Dorothy Bradley	Alt. Boardmember	6 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
7	Ken Garbowski	Alt. Boardmember	6 x							\$ 4,350	N/A	N/A	N/A	0	0	\$ 4,350
8	Raymond Carr	Executive Director	54		x				35,800	134,244	Gloucester Twp Sr. Boardmember	N/A	5	0	0	134,244
9	Marlene Hrynio	Administrative Se	50		x				33,550	107,386	N/A	N/A	N/A	0	0	107,386
10	Glenn Englebert	Recycling Coordin	50		x				6,370	99,932	N/A	N/A	N/A	0	0	99,932
11									-	-						-
12									-	-						-
13									-	-						-
14									-	-						-
15									-	-						-
Total:										\$ 291,292	\$ -	\$ 5,000	\$ 75,720	\$ 372,012	\$ 4,200	\$ 376,212

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2016 to February 28, 2017

Annual Cost									
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost									
Single Coverage	11	\$ 13,250	\$ 145,750	11	\$ 13,000	\$ 143,000	\$ 2,750	1.9%	
Parent & Child			-	0	-	-	-	#DIV/0!	
Employee & Spouse (or Partner)	9	38,600	347,400	10	31,310	313,100	34,300	11.0%	
Family	13	39,300	510,900	12	36,965	443,580	67,320	15.2%	
Employee Cost Sharing Contribution (enter as negative -)			(66,880)			(22,000)	(44,880)	204.0%	
Subtotal	33		937,170	33		877,680	59,490	6.8%	
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-			-	-	#DIV/0!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!	
Subtotal	0		-	0		-	-	#DIV/0!	
Retirees - Health Benefits - Annual Cost									
Single Coverage	3	9,500	28,500	4	12,000	48,000	(19,500)	-40.6%	
Parent & Child	1	10,440	10,440	0		-	10,440	#DIV/0!	
Employee & Spouse (or Partner)	12	17,800	213,600	11	16,000	176,000	37,600	21.4%	
Family			-	1	36,857	36,857	(36,857)	-100.0%	
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!	
Subtotal	16		252,540	16		260,857	(8,317)	-3.2%	
GRAND TOTAL									
	49		\$ 1,189,710	49		\$ 1,138,537	\$ 51,173	4.5%	

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

YES
YES

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2016

to

February 28, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Union Employees	743	121,071			
Non-Union Employees	110	16,293			
Management	183.5	57,787			
Total liability for accumulated compensated absences at beginning of current year	\$	195,150			

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2016

to

February 28, 2017

Legal Basis for Benefit (check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Atger	44.50	13,141.03	X		
Bailey	49.50	7,374.31	X		
Brunkel	18.75	2,328.75	X		
Calabrese, A.	29.00	2,581.00	X		
Calabrese, T	16.00	2,841.60	X		
Carr	55.00	19,448.00			X
Cokos, J.	55.25	9,213.10		X	
Cook	11.00	1,284.45	X		
Dayton	15.75	1,401.75	X		
DeLeonardis	35.00	8,293.04	X		
Devlin	37.00	3,648.20	X		
Engelbert	83.00	27,339.54			X
Fitzpatrick	12.00	1,346.40	X		
Gervasi	19.50	1,589.45	X		
Giunta, Jr.	22.50	2,344.50	X		
Gore	35.50	7,491.92	X		
Habina	20.00	1,780.00	X		
Harvey	45.00	8,402.76	X		

Schedule of Accumulated Liability for Compensated Absences

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2016

to

February 28, 2017

Legal Basis for Benefit (check)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Heran	14.50	1,452.90	X		
Hrynio	30.50	8,354.85		X	
Kenney	18.00	2,163.60	X		
Klingberg	20.25	1,964.25	X		
Manna	11.00	1,546.07	X		
Mauz	10.00	1,042.00	X		
Mawson, C.	22.50	5,995.08	X		
Mickle	36.00	8,780.54	X		
Monaco	20.00	2,564.00	X		
Murray	17.00	1,513.00	X		
Nicolary	15.00	2,073.00	X		
Pasquini	10.00	983.00	X		
Passaro	23.50	3,920.18	X		
Pierson	19.75	3,040.08	X		
Pitcher	45.00	11,328.12	X		
Porter	19.50	3,683.71		X	
Riley	11.25	2,127.15	X		
Rockwell	16.75	1,490.75	X		
Smith	29.00	4,045.85	X		
Stiles	17.75	1,721.75	X		
Whitney	19.00	2,787.83	X		
Wiggins	6.00	722.49		X	

Total liability for accumulated compensated absences at beginning of current year

195,150.00

Gloucester Township Municipal Utilities Authority

February 28, 2017

Amount to be
Received by/
Paid from
Authority

[illegible]

2017 AUTHORITY BUDGET

Financial Schedules Section

2017 Budget Summary

Gloucester Township Municipal Utilities Authority
March 1, 2016 to February 28, 2017

For the Period

	Proposed Budget						Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations		
REVENUES										
Total Operating Revenues	\$ 5,263,337	\$ 2,031,025	\$ -	\$ -	\$ -	\$ -	\$ 7,294,362	\$ 7,269,032	\$ 25,330	0.3%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	190,500	-	0.0%
Total Anticipated Revenues	5,453,837	2,031,025	-	-	-	-	7,484,862	7,459,532	25,330	0.3%
APPROPRIATIONS										
Total Administration	1,201,200	427,726	-	-	-	-	1,628,926	1,570,273	58,653	3.7%
Total Cost of Providing Services	2,737,525	1,516,484	-	-	-	-	4,254,009	4,284,887	(30,879)	-0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,287,291	61,137	-	-	-	-	1,348,428	1,299,712	48,716	3.7%
Total Operating Appropriations	5,226,016	2,005,347	-	-	-	-	7,231,363	7,154,872	76,491	1.1%
Total Interest Payments on Debt	227,821	25,678	-	-	-	-	253,499	304,660	(51,161)	-16.8%
Total Other Non-Operating Appropriations	200,000	-	-	-	-	-	200,000	-	200,000	#DIV/0!
Total Non-Operating Appropriations	427,821	25,678	-	-	-	-	453,499	304,660	148,839	48.9%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	5,653,837	2,031,025	-	-	-	-	7,684,862	7,459,532	225,330	3.0%
Less: Total Unrestricted Net Position Utilized	200,000	-	-	-	-	-	200,000	-	200,000	#DIV/0!
Net Total Appropriations	5,453,837	2,031,025	-	-	-	-	7,484,862	7,459,532	25,330	0.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ 0	-100.0%

2017 Revenue Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2016 to February 28, 2017

	Proposed Budget							Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
Service Charges										
Residential	\$ 4,653,337						\$ 4,653,337	\$ 4,655,853	\$ (2,516)	-0.1%
Business/Commercial	380,000						380,000	380,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental		1,716,025					1,716,025	1,688,179	27,846	1.6%
Other		315,000					315,000	315,000	-	0.0%
Total Service Charges	5,033,337	2,031,025	-	-	-	-	7,064,362	7,039,032	25,330	0.4%
Connection Fees										
Residential	100,000						100,000	100,000	-	0.0%
Business/Commercial	130,000						130,000	130,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	230,000	-	-	-	-	-	230,000	230,000	-	0.0%
Parking Fees										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
Other Operating Revenues (List)										
Other Revenue 1							-	-	-	#DIV/0!
Other Revenue 2							-	-	-	#DIV/0!
Other Revenue 3							-	-	-	#DIV/0!
Other Revenue 4							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	5,263,337	2,031,025	-	-	-	-	7,294,362	7,269,032	25,330	0.3%
NON-OPERATING REVENUES										
Grants & Entitlements (List)										
Grant #1							-	-	-	#DIV/0!
Grant #2							-	-	-	#DIV/0!
Grant #3							-	-	-	#DIV/0!
Grant #4							-	-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	-	-	-	-	-	-	#DIV/0!
Local Subsidies & Donations (List)										
Local Subsidy #1							-	-	-	#DIV/0!
Local Subsidy #2							-	-	-	#DIV/0!
Local Subsidy #3							-	-	-	#DIV/0!
Local Subsidy #4							-	-	-	#DIV/0!
Total Local Subsidies & Donations	-	-	-	-	-	-	-	-	-	#DIV/0!
Interest on Investments & Deposits										
Investments	6,000						6,000	6,000	-	0.0%
Security Deposits							-	-	-	#DIV/0!
Penalties	11,000						11,000	11,000	-	0.0%
Other Investments							-	-	-	#DIV/0!
Total Interest	17,000	-	-	-	-	-	17,000	17,000	-	0.0%
Other Non-Operating Revenues (List)										
Antennae Rent	50,000						50,000	50,000	-	0.0%
Searches	8,000						8,000	8,000	-	0.0%
Inspection Fees	12,000						12,000	12,000	-	0.0%
Interest on Delinquent Accounts	103,500						103,500	103,500	-	0.0%
Other Non-Operating Revenues	173,500	-	-	-	-	-	173,500	173,500	-	0.0%
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500	190,500	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 5,453,837	\$ 2,031,025	\$ -	\$ -	\$ -	\$ -	\$ 7,484,862	\$ 7,459,532	\$ 25,330	0.3%

2017 Adopted Revenue Schedule

Gloucester Township Municipal Utilities Authority

	Adopted Budget						
	Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
Service Charges							
Residential	\$ 4,655,853						\$ 4,655,853
Business/Commercial	380,000						380,000
Industrial							-
Intergovernmental		1,688,179					1,688,179
Other		315,000					315,000
Total Service Charges	5,035,853	2,003,179	-	-	-	-	7,039,032
Connection Fees							
Residential	100,000						100,000
Business/Commercial	130,000						130,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	230,000	-	-	-	-	-	230,000
Parking Fees							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
Other Operating Revenues (List)							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	5,265,853	2,003,179	-	-	-	-	7,269,032
NON-OPERATING REVENUES							
Grants & Entitlements (List)							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
Local Subsidies & Donations (List)							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
Interest on Investments & Deposits							
Investments	6,000						6,000
Security Deposits							-
Penalties	11,000						11,000
Other Investments							-
Total Interest	17,000	-	-	-	-	-	17,000
Other Non-Operating Revenues (List)							
Antenae Rent	50,000						50,000
Searches	8,000						8,000
Inspection Fees	12,000						12,000
Interest on Delinquent Accounts	103,500						103,500
Other Non-Operating Revenues	173,500	-	-	-	-	-	173,500
Total Non-Operating Revenues	190,500	-	-	-	-	-	190,500
TOTAL ANTICIPATED REVENUES	\$ 5,456,353	\$ 2,003,179	\$ -	\$ -	\$ -	\$ -	\$ 7,459,532

2017 Appropriations Schedule

Gloucester Township Municipal Utilities Authority
For the Period March 1, 2016 to February 28, 2017

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 453,650	\$ 157,800					\$ 611,450	\$ 585,345	\$ 26,105 4.5%
Fringe Benefits	411,300	95,159					506,459	487,004	19,455 4.0%
Total Administration - Personnel	864,950	252,959	-	-	-	-	1,117,909	1,072,349	45,560 4.2%
<i>Administration - Other (List)</i>									
Prof. Fees-Eng., Solic., Audit, Bd Cous., Truste	184,000	22,000					206,000	202,500	3,500 1.7%
Equip & Maintenance Contracts	44,350	28,000					72,350	71,500	850 1.2%
Postage, Stationary & Office Expenses	42,000	19,700					61,700	63,950	(2,250) -3.5%
Insurance	20,400	36,425					56,825	53,334	3,491 6.5%
Miscellaneous Administration*	45,500	68,642					114,142	106,640	7,502 7.0%
Total Administration - Other	336,250	174,767	-	-	-	-	511,017	497,924	13,093 2.6%
Total Administration	1,201,200	427,726	-	-	-	-	1,628,926	1,570,273	58,653 3.7%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,023,600	758,800					1,782,400	1,781,276	1,124 0.1%
Fringe Benefits	780,250	464,601					1,244,851	1,320,987	(76,136) -5.8%
Total COPS - Personnel	1,803,850	1,223,401	-	-	-	-	3,027,251	3,102,263	(75,012) -2.4%
<i>Cost of Providing Services - Other (List)</i>									
Utilities - Elec./Gas/Telephone	331,500	10,900					342,400	339,000	3,400 1.0%
Repairs/Maintenance/System Expenses	251,000	88,700					339,700	324,200	15,500 4.8%
Vehicle Expense	122,050	157,058					279,108	273,109	5,999 2.2%
Insurance	109,275	36,425					145,700	138,466	7,234 5.2%
Miscellaneous COPS*	119,850						119,850	107,850	12,000 11.1%
Total COPS - Other	933,675	293,083	-	-	-	-	1,226,758	1,182,625	44,133 3.7%
Total Cost of Providing Services	2,737,525	1,516,484	-	-	-	-	4,254,009	4,284,887	(30,879) -0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,287,291	61,137	-	-	-	-	1,348,428	1,299,712	48,716 3.7%
Total Operating Appropriations	5,226,016	2,005,347	-	-	-	-	7,231,363	7,154,872	76,491 1.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	227,821	25,678	-	-	-	-	253,499	304,660	(51,161) -16.8%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	200,000						200,000	-	200,000 #DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	427,821	25,678	-	-	-	-	453,499	304,660	148,839 48.9%
TOTAL APPROPRIATIONS	5,653,837	2,031,025	-	-	-	-	7,684,862	7,459,532	225,330 3.0%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,653,837	2,031,025	-	-	-	-	7,684,862	7,459,532	225,330 3.0%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	200,000	-	-	-	-	-	200,000	-	200,000 #DIV/0!
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	200,000	-	-	-	-	-	200,000	-	200,000 #DIV/0!
TOTAL NET APPROPRIATIONS	\$ 5,453,837	\$ 2,031,025	\$ -	\$ -	\$ -	\$ -	\$ 7,484,862	\$ 7,459,532	\$ 25,330 0.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 261,300.80 \$ 100,267.35 \$ - \$ - \$ - \$ - \$ 361,568.15

2017 Adopted Appropriations Schedule

Gloucester Township Municipal Utilities Authority

	Adopted Budget						
	Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 429,970	\$ 155,375					\$ 585,345
Fringe Benefits	389,415	97,589					487,004
Total Administration - Personnel	819,385	252,964	-	-	-	-	1,072,349
<i>Administration - Other (List)</i>							
Prof. Fees-Eng., Solic., Audit, Bd Cous., Trustee	181,000	21,500					202,500
Equip & Maintenance Contracts	43,500	28,000					71,500
Postage, Stationary & Office Expenses	42,000	21,950					63,950
Insurance	19,184	34,150					53,334
Miscellaneous Administration*	43,500	63,140					106,640
Total Administration - Other	329,184	168,740	-	-	-	-	497,924
Total Administration	1,148,569	421,704	-	-	-	-	1,570,273
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,040,116	741,160					1,781,276
Fringe Benefits	844,525	476,462					1,320,987
Total COPS - Personnel	1,884,641	1,217,622	-	-	-	-	3,102,263
<i>Cost of Providing Services - Other (List)</i>							
Utilities - Elec./Gas/Telephone	330,500	8,500					339,000
Repairs/Maintenance/System Expenses	241,000	83,200					324,200
Vehicle Expense	121,450	151,659					273,109
Insurance	104,316	34,150					138,466
Miscellaneous COPS*	107,850						107,850
Total COPS - Other	905,116	277,509	-	-	-	-	1,182,625
Total Cost of Providing Services	2,789,757	1,495,130	-	-	-	-	4,284,887
Total Principal Payments on Debt Service in Lieu of Depreciation	1,240,422	59,290	-	-	-	-	1,299,712
Total Operating Appropriations	5,178,748	1,976,124	-	-	-	-	7,154,872
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	277,605	27,055	-	-	-	-	304,660
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	277,605	27,055	-	-	-	-	304,660
TOTAL APPROPRIATIONS	5,456,353	2,003,179	-	-	-	-	7,459,532
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,456,353	2,003,179	-	-	-	-	7,459,532
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 5,456,353	\$ 2,003,179	\$ -	\$ -	\$ -	\$ -	\$ 7,459,532

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 258,937.40 \$ 98,806.22 \$ - \$ - \$ - \$ - \$ 357,743.62

5 Year Debt Service Schedule - Principal

Gloucester Township Municipal Utilities Authority

	Current Year (2015)	Fiscal Year Beginning in							Total Principal Outstanding
		2016	2017	2018	2019	2020	2021	Thereafter	
Sewer									
Bonds - Series 1993	\$ 675,000	\$ 710,000	\$ 750,000						\$ 1,460,000
NJEIT 2001/2004	343,108	346,294	348,991	359,307	377,470	387,045	388,226	796,242	3,003,575
NJEIT 2008	118,225	121,908	125,490	128,972	132,302	135,425	138,387	1,076,463	1,858,947
NJEIT 2010	104,089	109,089	109,089	109,089	109,089	114,089	114,089	924,683	1,589,217
Total Principal	1,240,422	1,287,291	1,333,570	597,368	618,861	636,559	640,702	2,797,388	7,911,739
Solid Waste									
NJEIT 2008	59,290	61,137	62,934	64,680	66,350	67,916	69,401	547,539	939,957
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	59,290	61,137	62,934	64,680	66,350	67,916	69,401	547,539	939,957
Operation #3									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
Operation #4									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
Operation #5									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
Operation #6									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 1,299,712	\$ 1,348,428	\$ 1,396,504	\$ 662,048	\$ 685,211	\$ 704,475	\$ 710,103	\$ 3,344,927	\$ 8,851,696

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

—

Fiscal Year Beginning in

2017 Net Position Reconciliation

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2016

to

February 28, 2017

Proposed Budget

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

Less: Invested in Capital Assets, Net of Related Debt (1)

Less: Restricted for Debt Service Reserve (1)

Less: Other Restricted Net Position (1)

Total Unrestricted Net Position (1)

Less: Designated for Non-Operating Improvements & Repairs

Less: Designated for Rate Stabilization

Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

Plus: Estimated Income (Loss) on Current Year Operations (2)

Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget

Unrestricted Net Position Utilized in Proposed Capital Budget

Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Sewer	Solid Waste	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
\$ 41,960,317	\$ 210,117					\$ 42,170,434
37,036,974	(167,955)					36,869,018
796,788	203,881					1,000,669
2,814,593						2,814,593
1,311,963	174,191	-	-	-	-	1,486,154
						-
						-
						-
						-
						-
250,000	5,000					255,000
						-
1,561,963	179,191	-	-	-	-	1,741,154
-	-	-	-	-	-	-
896,000	-	-	-	-	-	896,000
200,000	-	-	-	-	-	200,000
1,096,000	-	-	-	-	-	1,096,000
\$ 465,963	\$ 179,191	\$ -	\$ -	\$ -	\$ -	\$ 645,154

2017

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

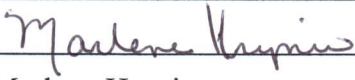
(Name)

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester Township Municipal Utilities Authority, on the 17th day of December, 2015.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Marlene Hrynio		
Title:	Administrative Secretary		
Address:	Landing Road-Chews Landing P.O. Box 216 Glendora, New Jersey 08029		
Phone Number:	(856) 227-8666	Fax Number:	(856) 227-5668
E-mail address	mhrynio@gtmua.com		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: **FROM:** March 1, 2016 **TO:** February 28, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority will investigate other financing sources such as grants to fund its major capital projects. If other financing sources are not available, the Authority will consider borrowing the funds necessary to finance the projects and will evaluate the impact on the rates to determine if the projects will be implemented.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A - None

2017 Proposed Capital Budget

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2016 to February 28, 2017

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
System Improvements	\$ 1,405,000	\$ 555,000		\$ 850,000		
Vehicles	475,000	125,000		350,000		
Major Improvements & Maintenance	196,000	196,000				
Equipment	20,000	20,000				
Total	2,096,000	896,000	-	1,200,000	-	-
Solid Waste						
Vehicles	530,000					530,000
Site Improvements	-					
Equipment	-					
Totes	-					
Total	530,000	-	-	-	-	530,000
Operation #3						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
Operation #4						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
Operation #5						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
Operation #6						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,626,000	\$ 896,000	\$ -	\$ 1,200,000	\$ -	\$ 530,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester Township Municipal Utilities Authority

For the Period March 1, 2016 to February 28, 2017

	Estimated Total Cost	Fiscal Year Beginning in						
		Current Year Proposed Budget	2017	2018	2019	2020	2021	
Sewer								
System Improvements	\$ 6,250,000	\$ 1,405,000	\$ 425,000	\$ 1,105,000	\$ 1,105,000	\$ 1,105,000	\$ 1,105,000	
Vehicles	700,000	475,000	25,000	50,000	50,000	50,000	50,000	
Major Improvements & Mainte	821,000	196,000	101,000	131,000	131,000	131,000	131,000	
Equipment	57,500	20,000	7,500	7,500	7,500	7,500	7,500	
Total	7,828,500	2,096,000	558,500	1,293,500	1,293,500	1,293,500	1,293,500	
Solid Waste								
Vehicles	1,370,000	530,000	30,000	270,000		270,000	270,000	
Site Improvements	40,000	-	20,000		20,000			
Equipment	400,000	-	225,000		175,000			
Totes	20,000	-			20,000			
Total	1,830,000	530,000	275,000	270,000	215,000	270,000	270,000	
Operation #3								
Project A Description	-	-						
Project B Description	-	-						
Project C Description	-	-						
Project D Description	-	-						
Total	-	-	-	-	-	-	-	
Operation #4								
Project A Description	-	-						
Project B Description	-	-						
Project C Description	-	-						
Project D Description	-	-						
Total	-	-	-	-	-	-	-	
Operation #5								
Project A Description	-	-						
Project B Description	-	-						
Project C Description	-	-						
Project D Description	-	-						
Total	-	-	-	-	-	-	-	
Operation #6								
Project A Description	-	-						
Project B Description	-	-						
Project C Description	-	-						
Project D Description	-	-						
Total	-	-	-	-	-	-	-	
TOTAL	\$ 9,658,500	\$ 2,626,000	\$ 833,500	\$ 1,563,500	\$ 1,508,500	\$ 1,563,500	\$ 1,563,500	

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester Township Municipal Utilities Authority

For the Period

March 1, 2016

to

February 28, 2017

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
System Improvements	\$ 6,250,000	\$ 5,400,000		\$ 850,000		
Vehicles	700,000	350,000		350,000		
Major Improvements & Mainte	821,000	821,000				
Equipment	57,500	57,500				
Total	7,828,500	6,628,500	-	1,200,000	-	-
<i>Solid Waste</i>						
Vehicles	1,370,000					1,370,000
Site Improvements	40,000					40,000
Equipment	400,000					400,000
Totes	20,000					20,000
Total	1,830,000	-	-	-	-	1,830,000
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 9,658,500	\$ 6,628,500	\$ -	\$ 1,200,000	\$ -	\$ 1,830,000
Total 5 Year Plan per CB-4	\$ 9,658,500					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.