

REGULAR MEETING, DECEMBER 20, 2018

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, December 20, 2018, at 6:39 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Bianchini, Mr. Schmidt, Mrs. Bradley and Mr. Garbowski.

Also present were Mr. Long, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was absent as he had a prior work commitment.

Chairman Calabrese stated that Mrs. Bradley would be seated for the vacant seat.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mrs. Bradley, the Minutes of the Regular Meeting of November 15, 2018 were approved.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Budget Workshop Meeting of November 27, 2018 were approved.

AYE: Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

ABSTAIN: Mrs. Bradley & Mr. Bianchini.

On motion of Mr. Bianchini, second by Mr. Pillo, the Minutes of the Budget Workshop Meeting of December 6, 2018 were approved.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-110 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-111 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-112 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

Present

Tom Monaco – 10 Years – Sewer Maintenance Inspector

Karen Wiggins – 15 Years – Clerk 1

Jay Smith – 20 Years – Laborer

Kevin Gore – 25 Years – Sewer Repairer Supervisor

Paul Riley – 25 Years – Equip. Operator/Sewer Maintenance Inspector

Glenn J. Engelbert – 35 Years – Municipal Recycling Coordinator

Not Present

Franco Giunta – 10 Years – Laborer

Thomas Calabrese – 25 Years – Recycling Coordinator

Chairman Calabrese and Vice-Chairman Pillo presented the employees with their certificates. The Board commended the employees.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-12-18-113 - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair at 500 Loch Lomond Drive, By R.D. Zeuli, Inc., In Accordance with the Emergency Services Contract Authorized by Resolutions R-06-17-66 & R-05-18-50.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-114 - Resolution Approving Contingent Form "B" Application, Southwinds @ Gloucester, Black Horse Pike (CR 168) and Blenheim/Erial/New Brooklyn Road (CR 706), Block 10801, Lot 10, Block 10899, Lots 1 thru 3, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Long stated that his report stands as presented during the Work Shop portion of the meeting.

R-12-18-115 - Resolution Authorizing the Extension and Renewal of the 2019 Shared Services Global Agreement with The Township of Gloucester for Recycling of Glass, Papers, Plastics & Cans and Continuation of the Compost Facility Program and Continuation of the Grass & Leaf Collection and Disposal Program.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-116 - Resolution Authorizing the Acquisition of 351 Landing Road, Gloucester Township, Block 2401, Lot 4, from the Camden County Municipal Utilities Authority for Consideration in the Amount of \$410,000.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-117 - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc. for a One (1) Year Term, Commencing 1/1/19, for an Amount Not to Exceed \$105,856.75.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-118 - Resolution Appointing Public Agency Compliance Officer.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-119 - Resolution Granting Authorization to Discharge Amounts Due and Owed Upon Receipt of Bankruptcy Filing.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-120 - Resolution Providing for an Executive Session not Open to the Public in Accordance with New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

The item for Closed Session is "Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds". The Executive Session should be longer than fifteen minutes.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

EXECUTIVE DIRECTOR'S REPORT

R-12-18-121 - Resolution Authorizing the Executive Director to Advertise for Bids for Temporary Labor for the Grass & Leaf Collection Program, March 1, 2019 – February 29, 2020.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-122 - Resolution Authorizing the Execution of an Employee Assistance Program Agreement with The Southwest Council, Inc., for a One (1) Year Term Commencing 1/1/19.

On motion of Mrs. Bradley, second by Mr. Bianchini, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

SECRETARY'S REPORT

R-12-18-123 - Resolution Approving the Sewer & Solid Waste Operating Budgets and Capital Budes for the Fiscal Year Beginning March 1, 2019 and Ending February 29, 2020, for Adoption January 17, 2019.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-18-124 - Resolution Authorizing the Removal of \$230.00 for the Period October 1, 2018 – December 31, 2019, for the Property Designated as 739 Upton Way, Block 9203, Lot 21, Account Number 210019-0, Gloucester Township, As the Property is Uninhabitable Due to a Fire that Occurred on May 5, 2018, and Turning off the Maintenance Screen Until the Property is Habitable.

On motion of Mr. Bianchini, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mrs. Bradley, Mr. Bianchini, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado was absent.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board congratulated and thanked all the employees for their years of dedication and service. They also wished everyone a Merry Christmas and Happy New Year.

Mr. Bianchini thanked the Administration and Board for the Employee Assistance Program with The Southwest Council. It is a very important program.

On motion of Mr. Bianchini, second by Mrs. Bradley, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JANUARY 17, 2019 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

December 20, 2018

1. The rehabilitation of the sewer manholes along Millbridge Road and Jefferson Court is currently scheduled for the week of December 17th.
2. Maguire Electrical Construction received the electrical permits from the Township Construction Office on December 4th. Maguire is completing the site and generator installation work at the Administration Building before beginning work at the Raintree Pumping Station. I have recommended payment in the amount of \$5,978.00 to Maguire Electrical for the services provided.
3. On December 11th, a lateral issue was reported at 500 Loch Lomond Drive in the Revere Run II section of the Township. R.D. Zeuli, Inc. completed the emergency repairs by removing an obstruction in the lateral between the clean out and the main at a depth of approximately 7 feet. I have recommended payment in the amount of \$3,733.36 to R.D. Zeuli, Inc. for the services provided.
4. On December 21st, a well driller will be on site at the Authority to complete boring and soil sampling work in conjunction with the current Soil Remedial Action Permit. My office will coordinate the work with the driller and analyze the results of the soil sampling. It is our plan to abandon the current monitoring wells and to test the soils to determine if contaminants are still present. My office will present a report of the findings and recommendations for the renewal or cancellation of the permit.
5. The following application has been reviewed and recommended for approval:

Contingent Form B – Southwinds @ Gloucester, Black Horse Pike (CR 168) and Blenheim/Erial/New Brooklyn Road (CR 706), Block 10801, Lot 10 and Block 10899, Lots 1 thru 3.

End of Report