

Resolution-R-02-19-18

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **OPERATING ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **OPERATING ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and


BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$529,263.15

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 21 of February, 2019


Richard P. Calabrese, Chairman

ATTEST:


Glen Bianchini, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on February 21, 2019

Dated: February 21, 2019


Marlene Hrynio, Administrative Secretary

February 15, 2019
02:43 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
A0000020 A & M PRODUCTS								
	19-01132	01/09/19	SAFETY&MARKOUTS	Open	901.20	0.00		
	19-01223	02/04/19	1 DZ LINED GLOVES	Open	<u>516.12</u>	0.00		
					1,417.32			
AJ000010 A&J BAR JANITORIAL, INC.								
	19-01068	12/20/18	MONTHLY P.O. FOR JANUARY 2019	Open	35.40	0.00		
ACCUS005 ACCUSCAN								
	19-01164	01/24/19	SEE ATTACHED FOR WHAT WAS	Open	12,181.45	0.00		
AQU00010 AQUA NEW JERSEY								
	19-01258	02/11/19	MONTHLY WATER SERVICE	Open	95.40	0.00		
ARA00010 ARAMARK UNIFORM SERVICES INC								
	19-01226	02/04/19	JAN 19 UNIFORM SERVICES	Open	809.23	0.00		
ATG00010 ATGER, GLENN								
	19-01189	01/28/19	G.ATGER SCRIPTS	Open	110.82	0.00		
ATL00020 ATLANTIC CITY ELECTRIC								
	19-01257	02/11/19	MONTHLY ELECTRIC SERVICE	Open	1,405.87	0.00		
B0000020 B-SAFE SECURITY INC.								
	19-01118	01/08/19	QRTLY MONITORING CELL BACK UP	Open	119.85	0.00		
BIL00030 BILLOWS ELECTRICAL SUPPLY								
	19-01071	12/20/18	MONTHLY P.O. FOR JANUARY 2019	Open	47.52	0.00		
BOW00010 BOOT AMERICA, INC./STORE								
	19-01246	02/06/19	B.DEVLIN SAFETY SHOES	Open	179.99	0.00		
BOW00010 BOWMAN & COMPANY								
	19-01190	01/28/19	2020 BUDGETS	Open	4,500.00	0.00		
BRI00010 BRICK ENGINEERING LLC								
	19-01243	02/06/19	ENGINEERING SERVICES	Open	1,025.00	0.00		
BRU00010 BRUNKEL, JOHN								
	19-01279	02/14/19	J.BRUNKEL SCRIPTS	Open	30.00	0.00		
BUDSA010 BUDS AUTO REPAIR INC								
	19-01210	01/30/19	#43TRK INSPECTION	Open	91.50	0.00		
CAR00070 CARTWRIGHT KATHRYN								
	19-01171	01/24/19	K.CARTWRIGHT SCRIPTS	Open	107.88	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CIN00010 CINTAS FIRST AID & SAFETY INC							
19-01166	01/24/19	REFILL 1ST AID SUPPLIES	Open	382.06	0.00		
19-01281	02/14/19	REFILL 1ST AID SUPPLIES	Open	<u>311.99</u>	0.00		
				694.05			
COM00020 COMCAST INC							
19-01269	02/12/19	MNTHLY TELEPHONE&INTERNET	Open	405.01	0.00		
CON00000 CONTRACTOR SERVICE							
19-01145	01/17/19	WINTER JACKETS FOR NEW EMPLOYE	Open	393.20	0.00		
COU00010 COURIER POST							
19-01091	12/24/18	2019 RFP'S AD	Open	63.44	0.00		
19-01146	01/18/19	SEWER REHAB AWARD - PHASE 2	Open	<u>103.04</u>	0.00		
				166.48			
DEL00040 DELEONARDIS STEPHEN							
19-01182	01/28/19	S.DELEONARDIS SCRIPTS	Open	140.12	0.00		
DEL00060 DELL MARKETING L.P.							
19-00775	10/03/18	17" PROFESSIONAL BACKPACK	Open	40.49	0.00		
DEL00080 DELTA DENTAL PLAN OF NJ							
19-01218	02/01/19	RETIREE DENTAL BILL JAN 2019	Open	3,326.60	0.00		
DEV DEVLIN, WILLIAM							
19-01274	02/13/19	B.DEVLIN SCRIPTS	Open	66.02	0.00		
DIS00010 DISCOUNT FENCE & SUPPLY I							
19-01193	01/29/19	STRONG ARM LATCHES	Open	195.00	0.00		
EASTE010 EASTERN AUTOPARTS WAREHOUSE							
19-00731	09/18/18	MONTHLY P.O. FOR OCTOBER 2018	Open	40.48	0.00		
ENVIR005 ENVIRONMENTAL PRODUCTS&ACCESS							
19-01050	12/19/18	#43& 44TRK	Open	3,688.88	0.00		
FARMR005 FARM-RITE INC							
19-01011	12/07/18	JBC LOADER	Open	3,591.10	0.00		
FRA00040 FRANKLIN TRAILERS INC.							
19-01147	01/22/19	#76 TRUCK	Open	293.28	0.00		
GIU00010 GIUNTA JR FRANCESCO							
19-01267	02/12/19	F.GIUNTA SCRIPTS	Open	257.79	0.00		
19-01268	02/12/19	F.GIUNTA EYEGLASSES	Open	<u>400.00</u>	0.00		
				657.79			
GLO00050 GLOUCESTER PLUMBING SUPPLY							
19-01255	02/11/19	PARTS FOR CURB STOP TRK	Open	175.03	0.00		
GOR00010 GORE, KEVIN							
19-01184	01/28/19	K.GORE EYEGLASSES (SELF)	Open	200.00	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GOR00010 GORE, KEVIN Continued							
19-01264	02/12/19	K.GORE SCRIPTS	Open	25.00	0.00		
				225.00			
GRA00020 GRAINGER, INC.							
19-01098	01/03/19	P.S.	Open	71.64	0.00		
GRA00040 GRANTURK EQUIPMENT CO. IN							
19-01141	01/14/19	#33 TRK HOPPER PANEL ASSY	Open	630.36	0.00		
HER00020 HERITAGE BUSINESS SYSTEMS							
19-01121	01/08/19	DEC 18 COPIER METER	Open	271.29	0.00		
19-01225	02/04/19	MNTHLY COPIER METER	Open	103.68	0.00		
				374.97			
HOFFM010 HOFFMAN EQUIPMENT INC							
19-01095	12/27/18	VOLVO LOADER	Open	43.88	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE							
19-01162	01/24/19	VARIOUS SUPPLIES	Open	98.27	0.00		
HUN00020 HUNTER JERSEY PETERBILT							
19-01094	12/26/18	#15 & #43 TRUCK	Open	229.81	0.00		
19-01143	01/15/19	#15TRK BULKHEAD FITTING	Open	260.44	0.00		
19-01181	01/28/19	#34 TRK EXHAUST PIPE	Open	263.95	0.00		
				754.20			
HUN00010 HUNTER TRUCK SALES & SERVICE							
19-01044	12/14/18	#40 TRK OIL FILTER	Open	64.74	0.00		
IND00070 INDUSTRIAL HYDRAULICS & R							
19-01212	01/30/19	#33TRK 3/7 X 43 INCHES	Open	88.89	0.00		
IND00000 INDUSTRIAL SPECIALTIES INC							
19-01021	12/11/18	10AC-S3-02 NON VALVE PANEL	Open	53.96	0.00		
JWC00010 JWC ENVIRONMENTAL, INC.							
19-00611	08/10/18	ORR RD P.S. PART#A31049-0002	Open	1,864.27	0.00		
LOW00020 LOWER COUNTY RECYCLING							
19-01123	01/08/19	3/4 BLEND CRUSHED CONCRETE	Open	2,094.32	0.00		
MEC00030 MECHANICS NAPA BLACKWOOD							
19-01080	12/20/18	MONTHLY P.O. FOR JANUARY 2019	Open	595.52	0.00		
19-01254	02/08/19	GRASS & RECYCLE TRUCKS	Open	279.99	0.00		
				875.51			
NJ000090 N.J. AMERICAN WATER CO.							
19-01259	02/11/19	MONTHLY WATER SERVICE	Open	456.85	0.00		
ONE00010 ONE CALL CONCEPTS, INC.							
19-01117	01/08/19	DEC 2018 MNTHLY MARKOUTS	Open	486.25	0.00		

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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PAI00010 PAINO DOMINICK								
	19-01244	02/06/19	D.PAINO SCRIPTS	Open	48.88	0.00		
PAS00010 PASQUINI, DIANE								
	19-01265	02/12/19	D.PASQUINI SCRIPTS	Open	32.50	0.00		
PAU00030 PAUL RILEY								
	19-01278	02/14/19	P.RILEY SCRIPTS	Open	74.22	0.00		
PED00010 PEDRONI FUEL CO.								
	19-01188	01/28/19	NO LEAD GAS - STATE CONTRACT	Open	1,313.36	0.00		
PEN00020 PENN POWER SYSTEMS								
	19-00553	07/19/18	HYDES P.S.	Open	1,422.85	0.00		
	19-00688	09/10/18	TERRESTRIA P.S.	Open	3,914.74	0.00		
	19-00819	10/16/18	PIERCE BATTERY PUMP STATION	Open	10,556.08	0.00		
	19-00932	11/21/18	COLES HILL PS	Open	1,000.00	0.00		
	19-00953	11/26/18	COLES HILL P.S.	Open	2,042.65	0.00		
	19-00991	12/04/18	MAYFAIR P.S.	Open	445.00	0.00		
	19-01130	01/09/19	EMERGENCY SERVICE CALL TO	Open	4,026.66	0.00		
	19-01131	01/09/19	EMERGENCY SERVICE CALL	Open	4,125.49	0.00		
	19-01178	01/25/19	COOBLESTONE P.S.	Open	356.40	0.00		
	19-01179	01/25/19	CRIMSON MEADOWS P.S.	Open	597.00	0.00		
					28,486.87			
PEN00040 PENNONI ASSOCIATES INC.								
	19-01292	02/14/19	ENGINEERING FEES	Open	7,801.29	0.00		
PES00010 PEST PROFESSIONALS								
	19-01167	01/24/19	JAN 2019 PEST CONTROL	Open	160.00	0.00		
DEB00010 PETTY CASH								
	19-01271	02/12/19	PETTY CASH S.W.	Open	13.69	0.00		
PIE00020 PIERSON, MICHAEL								
	19-01252	02/07/19	M.PIERSON SCRIPTS	Open	31.70	0.00		
PIT00050 PITNEY BOWES GLOBAL FINANCIAL								
	19-01224	02/04/19	POSTAGE MACHINE LEASE FEE	Open	250.20	0.00		
PSE00010 PSE&G 1								
	19-01260	02/11/19	MONTHLY ELECTRIC SERVICE	Open	6,739.10	0.00		
DEE00010 READY FRESH WATER DIRECT								
	19-01173	01/24/19	MNTHLY BOTTLED WATER	Open	99.79	0.00		
RED00010 REDY BATTERY SALES, INC.								
	19-01213	01/30/19	#6VAN BATTERY	Open	119.19	0.00		
UNI00060 RESERVE ACCOUNT								
	19-01183	01/28/19	REPLENISH POSTAGE METER	Open	2,000.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RIG00010 RIGGINS INC.								
	19-01192	01/28/19	DIESEL FUEL- STATE CONTRACT	Open	7,642.69	0.00		
RUT00030 RUTGERS STATE UNIVERSITY								
	19-01170	01/24/19	PREPARING RECYCLING TONNAGE	Open	60.00	0.00		
SMI00020 SMITH JAY								
	19-01169	01/24/19	J.SMITH SCRIPTS	Open	22.78	0.00		
SOU00030 SOUTH JERSEY GAS								
	19-01186	01/28/19	MNTHLY GAS BILL	Open	47.73	0.00		
SOU00100 SOUTH JERSEY WELDING SUPPLYINC								
	19-01211	01/30/19	10&94 TRK ARGON&YXGEN CYLINDER	Open	90.50	0.00		
SPR00000 SPRINT								
	19-01263	02/12/19	MNTHLY TELEPHONE BILL	Open	1,112.28	0.00		
STA00125 ST OF NJ ACTIVE HEATH								
	19-01216	02/01/19	ACTIVE H/C BILL FEB 2019	Open	61,926.04	0.00		
STA00115 ST OF NJ RETIREE HEALTH CARE								
	19-01217	02/01/19	RETIREE H/C BILL FEB 2019	Open	9,861.81	0.00		
STA00040 STAPLES CREDIT PLAN								
	19-01282	02/14/19	VARIOUS SUPPLIES	Open	13.97	0.00		
SWKTE005 SWK TECHNOLOGIES INC								
	19-01165	01/24/19	JAN 2018 ANTI-VIRUS	Open	610.90	0.00		
	19-01222	02/04/19	IT SUPPORT	Open	67.50	0.00		
					678.40			
SEN00000 TARA GERVASI								
	19-01221	02/04/19	T.GERVASI EYEGLASSES (SPOUSE)	Open	200.00	0.00		
TIR00010 TIRE CORRAL OF AMERICA INC								
	19-01209	01/30/19	#3,&32 TRK REAR TIRE MOUNTING	Open	4,748.54	0.00		
TOW00030 TOWNSHIP OF GLOUCESTER								
	19-01128	01/09/19	WORKMANS COMP	Open	816.76	0.00		
TRE00040 TREASURER - STATE OF NJ								
	19-01191	01/28/19	SITE REMEDIATION PERMIT FEE	Open	400.00	0.00		
WAD00010 WADE, LONG & WOOD,& LONG LLC								
	19-01275	02/13/19	LEGAL FEES JAN 2018	Open	3,751.87	0.00		
WASTE005 WASTE MANAGEMENT OF NJ								
	19-01172	01/24/19	FEB 2019 WASTE REMOVAL	Open	82.32	0.00		
WIL00040 WILLIAM HARVEY								
	19-01266	02/12/19	B.HARVEY SCRIPTS	Open	18.18	0.00		

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WIL00090 WILSON WEB SERVICES							
19-01163	01/24/19	ENVELOPES 3000 NONWINDOW	Open	279.50	0.00		
19-01187	01/28/19	LETTER HEAD (1000)	Open	<u>699.45</u>	0.00		
				978.95			
WIN00040 WINZINGER INC.							
19-01122	01/08/19	SCRUBBER ROCK	Open	2,031.90	0.00		
19-01142	01/14/19	SCRUBBER ROCK	Open	<u>2,028.00</u>	0.00		
				4,059.90			
WOR00020 WORK'N GEAR							
19-01175	01/24/19	P.RILEY SAFETY SHOES	Open	165.00	0.00		
19-01176	01/24/19	K.GORE SAFETY SHOES	Open	<u>129.97</u>	0.00		
				294.97			
SH000010 ZALLIE SUPERMARKETS							
19-01249	02/06/19	EMPLOYEE SCRIPTS JAN 2019	Open	227.97	0.00		
Total Purchase Orders: 102				Total P.O. Line Items: 0	Total List Amount: 188,420.32	Total Void Amount: 0.00	

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Total Purchase Orders:	9	Total P.O. Line Items:	0	Total List Amount:	10,917.10	Total Void Amount:	0.00
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February 7, 2019
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THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/19 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name		PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PO #								
ATL00020 ATLANTIC CITY ELECTRIC								
19-01215	02/01/19	MNTHLY ELECTRIC BILL	Open	8,135.93	0.00			
COM00020 COMCAST INC								
19-01174	01/24/19	MNTHLY TELEPHONE LINES	Open	489.95	0.00			
PSE00010 PSE&G 1								
19-01214	02/01/19	MONTHLY ELECTRIC BILL	Open	3,143.14	0.00			
SAM00010 SAM'S CLUB DIRECT								
19-01185	01/28/19	VARIOUS SUPPLIES	Open	51.38	0.00			
WIL00080 WILLIS OF NEW JERSEY INC.								
19-01247	02/06/19	2019 AUTHORITY INSURANCE	Open	17,370.34	0.00			
19-01248	02/06/19	2019 AUTHORITY INSURANCE	Open	86,851.67	0.00			
				104,222.01				

Total Purchase Orders: 6 Total P.O. Line Items: 0 Total List Amount: 116,042.41 Total Void Amount: 0.00

FULTON FINANCIAL

CORPORATION

Transfer List View | Upcoming Transfers | 210743387 | FNJ - GLOUCESTER TOWNSHIP MUA

ID	Transfer Date	Amount	Debit Curren cy	Status	From Account Name	From Account Number	To Account Name	To Account Number	Transfe r Referen ce	Template Name	Entry Method
658	01/31/2019	337.50 USD	USD	Bank Confirmed	OPERATING	1100942661	PAYROLL	1100942616			Freeform
656	01/31/2019	42,642.37 USD	USD	Bank Confirmed	OPERATING	1100942661	PAYROLL	1100942616			Freeform

Report Totals

Transfers

		Total Credits Amount	Payments
Transfers	(USD to USD)	42,979.87 USD	2

FULTON FINANCIAL CORPORATION

Transaction Details List View | All Transactions

Account Number 1100942661
Account Name OPERATING
Currency USD

Balances as of 02/06/2019 13:52:25
{"Transactions as of" "02/06/2019 13:52:23" }

Opening Ledger			809,369.67	Opening Available			809,369.67	Current Ledger			763,522.12
Current Available			763,622.12	Relationship Balance			763,622.12				
Post Date	Description	Status	Amount	Bank Reference	Customer Reference	DisplayPayment Detail	Type	Image			
02/06/2019	BOOK TRANSFER DEBIT	Pending	-364.98			WEB TFR TO 001100942616 134925	MONEY TRANSFER	N			
02/06/2019	BOOK TRANSFER DEBIT	Pending	-45,482.57			WEB TFR TO 001100942616 134539	MONEY TRANSFER	N			

FULTON FINANCIAL CORPORATION

Transaction Details List View | All Transactions

Account Number 1100942661
Account Name OPERATING
Currency USD

Balances as of 01/15/2019 15:12:12
{"Transactions as of" "01/15/2019 15:12:11 "

Opening Ledger		674,172.77	Opening Available		674,172.77	Current Ledger		632,089.07
Current Available		632,089.07	Relationship Balance		632,089.07			
Post Date	Description	Status	Amount	Bank Reference	Customer Reference	DisplayPayment Detail	Type	Image
01/15/2019	BOOK TRANSFER DEBIT	Pending	-41,735.49			WEB TFR TO 001100942616 150924	MONEY TRANSFER	N
01/15/2019	BOOK TRANSFER DEBIT	Pending	-348.21			WEB TFR TO 001100942616 150904	MONEY TRANSFER	N

FULTON FINANCIAL

CORPORATION

Transfer List View | Upcoming Transfers | 210743387 | FNJ - GLOUCESTER TOWNSHIP MUA

ID	Transfer Date	Amount	Debit Currency	Status	From Account Name	From Account Number	To Account Name	To Account Number	Transfer Reference	Template Name	Entry Method
650	01/23/2019	14.15 USD	Bank	Confirmed	OPERATING	1100942661	PAYROLL	1100942616			Freeform

Report Totals

Transfers

		Total Credits	
		Amount	Payments
Transfers	(USD to USD)	14.15 USD	1

FULTON FINANCIAL

CORPORATION

Transfer List View | Upcoming Transfers | 210743387 | FNJ - GLOUCESTER TOWNSHIP MUA

ID	Transfer Date	Amount	Debit Currency	Status	From Account Name	From Account Number	To Account Name	To Account Number	Transfer Reference	Template Name	Entry Method
648	01/23/2019	18.71 USD	Bank Confirmed	OPERATING		1100942661	PAYROLL	1100942616			Freeform

Report Totals

Transfers		Total Credits	
		Amount	Payments
Transfers	(USD to USD)	18.71 USD	1

FULTON FINANCIAL

CORPORATION

Transfer List View | Upcoming Transfers | 210743387 | FNJ - GLOUCESTER TOWNSHIP MUA

ID	Transfer Date	Amount	Debit Currency	Status	From Account Name	From Account Number	To Account Name	To Account Number	Transfer Reference	Template Name	Entry Method
654	01/23/2019	345.54 USD	USD	Bank Confirmed	OPERATING	1100942661	PAYROLL	1100942616			Freeform
652	01/23/2019	40,871.75 USD	USD	Bank Confirmed	OPERATING	1100942661	PAYROLL	1100942616			Freeform

Report Totals

Transfers

		Total Credits	
		Amount	Payments
Transfers	(USD to USD)	41,217.29 USD	2

FULTON FINANCIAL

CORPORATION

Transfer List View | Upcoming Transfers | 210743387 | FNJ - GLOUCESTER TOWNSHIP MUA

ID	Transfer Date	Amount	Debit Currency	Status	From Account Name	From Account Number	To Account Name	To Account Number	Transfer Reference	Template Name	Entry Method
668	02/12/2019	338.20 USD	Bank Confirmed	OPERATING		1100942661	PAYROLL	1100942616			Freeform
666	02/12/2019	399.70 USD	Bank Confirmed	OPERATING		1100942661	PAYROLL	1100942616			Freeform
664	02/12/2019	40,984.15 USD	Bank Confirmed	OPERATING		1100942661	PAYROLL	1100942616			Freeform

Report Totals

Transfers

		Total Credits Amount	Payments
Transfers	(USD to USD)	41,722.05 USD	3

Resolution-R-02-19-19

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **RENEWAL & REPLACEMENT ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **RENEWAL & REPLACEMENT ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: 610,883.05

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this **21 of February, 2019**

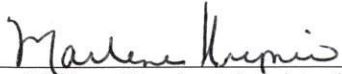

Richard P. Calabrese, Chairman

ATTEST:


Glen Bianchini, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on **February 21, 2019**

Dated: **February 21, 2019**


Marlene Hrynio, Administrative Secretary

February 15, 2019
03:06 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
INS00010 INSITUFORM TECHNOLOGIES I							
19-01230	02/04/19	SEWER REHAB- PAYMENT #2	Open	15,052.80	0.00		
MAGUI005 MAGUIRE ELECTRICAL							
19-01293	02/15/19	RAINTREE & ADMIN GENERATORS	Open	53,530.99	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
19-01290	02/14/19	ENGINEERING FEES	Open	10,482.50	0.00		
WAD00010 WADE, LONG & WOOD, & LONG LLC							
19-01276	02/13/19	LEGAL FEES JAN 2019	Open	1,022.00	0.00		
WEATH005 WEATHERPROOFING TECH INC							
19-00755	09/24/18	REPAIR ADMIN ROOF	Open	5,630.23	0.00		
XYL00010 XYLEM SHARED SERVICE							
19-01070	12/20/18	HIGHLAND VILLAGE P.S.	Open	19,309.08	0.00		
19-01148	01/23/19	ERIAL RD	Open	3,839.40	0.00		
				23,148.48			

Total Purchase Orders:	7	Total P.O. Line Items:	0	Total List Amount:	108,867.00	Total Void Amount:	0.00
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January 30, 2019
10:34 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

R3R

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TOW00030 TOWNSHIP OF GLOUCESTER							
19-00743	09/19/18	2018 AUDIT-SOLID WASTE SURPLUS	Open	262,016.05	0.00		
19-00747	09/20/18	P.L. 2004 C.87	Open	240,000.00	0.00		
				502,016.05			

Total Purchase Orders:	2	Total P.O. Line Items:	0	Total List Amount:	502,016.05	Total Void Amount:	0.00
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Resolution-R-02-19-20

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **PLANS & SPECIFICATIONS ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **PLANS AND SPECIFICATIONS ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

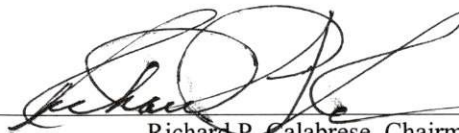
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$7,558.00

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 21 of February 2019



Richard P. Calabrese, Chairman

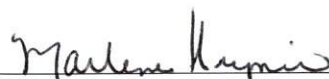
ATTEST:



Glen Bianchini, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on February 21, 2019

Dated: February 21, 2019



Marlene Hrynio, Administrative Secretary

February 15, 2019
02:54 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BRI00010 BRICK ENGINEERING LLC							
19-01242	02/06/19	ENGINEERING FEES FORM B APP	Open	595.00	0.00		
CROSS CROSSKEYS, LLC							
19-01227	02/04/19	RETURN ESCROW-CLOSE ACCT	Open	658.00	0.00		
GTM00070 GTMUA RESERVE FUND							
19-01177	01/24/19	ESCROW BILLING8/31/18-12/31/18	Open	2,400.00	0.00		
MARKE005 MARKET PLACE@CHEWS LNDING,LLC							
19-01229	02/04/19	RETURN ESCROW- CLOSE ACCT	Open	384.50	0.00		
PEN00040 PENNONI ASSOCIATES INC.							
19-01291	02/14/19	ENGINEERING SERVICES	Open	435.00	0.00		
REP REPUBLIC 1ST BANK							
19-01228	02/04/19	RETURN ESCROW-CLOSE ACCT	Open	1,139.50	0.00		
WAD00010 WADE, LONG & WOOD,& LONG LLC							
19-01277	02/13/19	LEGAL FEES JAN 2019	Open	1,799.00	0.00		

Total Purchase Orders:	7	Total P.O. Line Items:	0	Total List Amount:	7,411.00	Total Void Amount:	0.00
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January 23, 2019
02:03 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Name

Page No: 1

P3S

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WAD00010 WADE, LONG & WOOD,& LONG LLC							
19-01158	01/23/19	DEC 2018 LEGAL FEES	Open	147.00	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	147.00	Total Void Amount:	0.00
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**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING A CHANGE ORDER NO. 1,
MAGUIRE ELECTRICAL CONSTRUCTION, LLC,
GENERATOR REPLACEMENT PROJECT,
RAINTREE P.S. & ADMINISTRATION BUILDING**

R-02-19-21

WHEREAS, on or about May 10, 2018, Maguire Electrical Construction, LLC (“Maguire”), submitted a bid to the Gloucester Township Municipal Utilities Authority (“GTMUA and/or Authority”) for the Generator Replacement Project – Raintree P.S. & Administration Building; and

WHEREAS, in accordance with a formally adopted Resolution, Maguire was awarded said contract on or about May 17, 2018; and

WHEREAS, by letter dated February 13, 2019, Thomas Leisse, PE, CME of Pennoni Associates, Inc. (“Pennoni”) has recommended a Change Order No. 1 to the aforementioned contract with Maguire in order to accommodate additional work at the Administration Building and Raintree P.S., as specified in the attached letters from Maguire, dated February 15, 2019; and

WHEREAS, Pennoni has reviewed the proposed Change Order No. 1 to Maguire and has recommended approval thereof; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. A Change Order No. 1 to the Contract for the Generator Replacement Project – Raintree P.S. & Administration Building awarded to Maguire is hereby authorized, subject to the limitations set forth in the Local Public

Contracts Law, in the amount of \$24,860.00.


3. Funds are available for payment of this Change Order No. 1.

BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this Contract. The amount to be expended under this Change Order shall not exceed \$24,860.00. Funds will be charged against the Renewal & Replacement Fund.

ATTEST:


Glen Bianchini, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of February 21, 2019.


Marlene Hrynio, Administrative Secretary

Dated: February 21, 2019

February 13, 2019

GTMUA 18001

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

**RE: Gloucester Township MUA
Generator Replacement – Raintree Pump Station & Administration Building
Maguire Electrical Construction, LLC
Change Order No. 1**

Dear Ray:

In connection with the referenced project a Change Order is required for additional work at the Administration Building and at the Raintree pump station.

Change Order No. 1 will increase the total contract amount by \$24,860.00. This change order represents a 26% increase in the contract. Local Public Contracts Law, NJAC 5:30-11.9, details the procedures that must be followed for change orders which exceed 20%.

Accordingly, the change order is required for additional work required to revise the location of the generator at the Administration Building, relocate the automatic transfer switch at the Administration Building as required by code, and for additional work conducted at the Raintree pump station. To provide for a reliable, functioning backup power source for the critical sanitary sewer infrastructure of Gloucester Township, it is in the best interest of the Authority to execute the requested change order.

If the Authority approves the Change Order, a notice shall be published in the official newspaper indicating the additional amount to be expended, the original contract price, the nature of the original and additional work and why it is necessary to expend the additional funds.

Should the Authority approve the Change Order, we have enclosed three (3) original Change Order forms for execution.

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.



Thomas Lisse, PE, CME
Authority Engineer

Enclosure



CONTRACT CHANGE ORDER

Contract No. GTMUA 18001

Date 01/14/2018

Change Order No. 1

Project No. GTMUA 18001

Location Gloucester Township

To: (Contractor) Maguire Electrical Construction, LLC

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of changes – quantities, units, unit prices, change in completion schedule, etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
CO-1	Additional Work at Admin Building, Add 1 Lump Sum		\$10,900.00
CO-2	Additional Work at Raintree PS, Add 1 LS		\$7,200.00
CO-3	Custom Color for Admin Generator, Add 1 LS		\$660.00
CO-4	Additional work to Relocate ATS at Admin Building, Add 1 LS		\$6,100.00
	Change in contract price due to this Change Order:		\$24,860.00
	Total decrease		
	Total increase		\$24,860.00
	Difference between Col. (3) and (4)		\$24,860.00
	Net (increase/decrease) contract price		\$24,860.00

The sum of \$24,860.00 is hereby ☒ added to, ☐ deducted from, the total contract price and the total adjusted contract price to date thereby \$119,176.00.

The time provided for completion in the contract is ☒ unchanged, ☐ increased, ☐ decreased, by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by: _____
CONTRACTOR DATE

Recommended by: _____
ENGINEER DATE

Approved by: _____
OWNER DATE

REQUEST AND JUSTIFICATION OF CHANGE

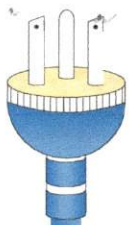
Project No.: GTMUA 18001

Contract No.: GTMUA 18001

Change Order No.: 1

NECESSITY FOR CHANGE:

Provide additional materials and labor to revise the location and color of the generator at the Administration Building, relocate the automatic transfer switch at the Administration Building as required by code, and for additional work conducted at the Raintree pump station for the new ATS.



Maguire Electrical Construction, L.L.C.

5524 Oak Street
Mays Landing, NJ 08330-3371

Phone: 609. 645. 8600
Fax: 609. 593. 6141

Since 1953 – Casino VID# 63136
Michael H. Maguire, EE: NJ Lic. EI 14174

Friday, February 15, 2019

Page 1 of 2 Pages

GTMUA 18001

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

RE: Gloucester Township MUA
Generator Replacement – Raintree Pump Station & Administration Building
Maguire Electrical Construction, LLC
Change Order No. 1

Dear Mr. Carr:

In connection with the referenced project a Change Order is required for additional work at the Administration Building and at the Raintree pump station.

Change Order No. 1 will increase the total contract amount by \$24,860.00. This change order represents a 26% increase in the contract. Local Public Contracts Law, NJAC 5:30-11.9, details the procedures that must be followed for change orders which exceed 20%. Accordingly, the change order is required for additional work required to revise the location of the generator at the Administration Building, relocate the automatic transfer switch at the Administration Building as required by code, and for additional work conducted at the Raintree pump station. To provide for a reliable, functioning backup power source for the critical sanitary sewer infrastructure of Gloucester Township, it is in the best interest of the Authority to complete this additional work.

The additional costs are reflected as follows:

Administration Building Generator Enclosure Color:

The cost for providing a custom "Tan" color on the generator enclosures is \$660.00.

Administration Building Generator Relocation:

The work at the Administration Building consists of installing the wiring for the generator to its new location, at the rear of the building, inside above the dropped ceiling from the electrical room, through the hallway, across the meeting room ceiling and outside to where the generator will be placed.

Administration Building: \$10,900.00

Administration Building Automatic Transfer Switch:

After review of the design location and inspection by the Construction Office, it was determined that the best location for code compliance was to relocate the ATS to adjacent wall. This required costs to remove and relocate the ATS included materials and labor.

Administration Building ATS: \$6,100.00

"Before You Wire – Call Maguire"

Maguire Electrical Construction, L.L.C.

Friday, February 15, 2019

Page 2 of 2 Pages

GTMUA 18001

Raintree Pump Station:

Upon inspection by the MUA, it was determined that the ATS at Raintree was in a failing condition. The MUA procured a new ATS and required the labor to install. This was a matter of public health and safety for the MUA. New conduits for the generator will be installed underground from the Automatic Transfer Switch (ATS) to the location of the new generator. Our price also includes removing the existing ATS and installing an owner furnished ATS in its place.

Raintree Pump Station Labor to install ATS: \$7,200.00

The additional work was reviewed with MUA personnel and the Authority Engineer and deemed necessary to complete in the best interest of the MUA in exceedance of a 20% change order.

Please feel free to contact us with any questions.

Electrically yours,



Michael H. Maguire, EE
Member – Manager

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION APPROVING CONTINGENT FORM "F" APPLICATION,
DOLLAR GENERAL,
326 BLACK HORSE PIKE (ROUTE 168),
BLOCK 19101, LOT 6,
GLOUCESTER TOWNSHIP, NEW JERSEY

R-02-19-22

WHEREAS, a Form "F" application has been submitted to the Gloucester Township Municipal Utilities Authority ("GTMUA"), for Dollar General, 326 Black Horse Pike (Route 168), by Bryn Mawr DG Blackwood, LLC to construct a +/- 7,500 Square Foot Retail Store, located at Block 19101, Lot 6, Gloucester Township, New Jersey; and

WHEREAS, Joseph T. Brickley, PE, CME, CPWM, of Brick Engineering ("Brick"), by letter dated February 11, 2019, which is attached hereto and made a part hereof, has reviewed the applicant's plans and supporting data and has made certain recommendations as a condition of approval; and


WHEREAS, Brick has recommended that the Members of the GTMUA ratify and approve the Contingent Form "F" application for the project subject to certain terms and conditions.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that it hereby approves the Contingent Form "F" application submitted for Dollar General, 326 Black Horse Pike (Route 168), by Bryn Mawr DG Blackwood, LLC to construct a +/- 7,500 Square Foot Retail Store, located at Block 19101, Lot 6, Gloucester Township, New Jersey subject to the terms and conditions set forth in the Brick letter dated February 11, 2019, which is attached hereto and made a part hereof.

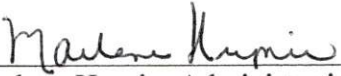
ATTEST:


Glen Bianchini, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of February 21, 2019.



Marlene Hrynio, Administrative Secretary

Dated: February 21, 2019



February 11, 2019

Via Electronic Mail

Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

Attention: Ray Carr
Executive Director

Subject: Form F Application
Dollar General
326 Black Horse Pike (Route 168) (aka Block 19101, Lot 6)
Applicant: Bryn Mawr DG Blackwood, LLC

Dear Ray:

I have reviewed the following Form F application information submitted on February 5, 2019:

- Transmittal Letter, Bach Associates, PC (BA) dated 2/5/2019
- Preliminary and Final Site Plans, Dollar General, 326 South White Horse Pike, Block 19101, Lot 6, Township of Gloucester Camden County, New Jersey, prepared by BA. Last revised 1/26/19 signed and sealed
- Sheet A1-LD, Floor Plan Details & Interior Partitions, dated 11/12/14, unsigned and unsealed
- Sanitary Sewer Demand, calculation prepared by BA, dated 1/31/19

Copies of these documents are on file at the Authority.

The Applicant is proposing to construct a +/- 7,500 square foot (SF) retail store.

Based on the GTMUA's current Rules and Regulations, BE, LLC estimates the anticipated wastewater discharge by the existing facility to be:

	Use	Units	Discharge Parameter	Anticipated Flow
1	Retail Store	7,500 SF	0.1 gal/SF/day	750 gal/day
Total				750 gal/day
Estimated Equivalent EDU's @ 300 gal/EDU				3 EDU's
One (1) Floor Sink (1 EDU per 2 Floor Sink/Drain)				1 EDU
Total				4 EDU's

The Utility Plan shows +/- 85 LF of 4-inch PVC lateral connecting to existing 8-inch gravity main in Fanelli Lane, which discharges to 8-inch main in right-of-way in Black Horse Pike.

Brick Engineering, LLC
321 Bern Street, Riverside New Jersey 08075
Telephone: 609-820-0106
NJ Certificate of Authorization #24GA28175100

Plumbing Plan shows one (1) floor sink, which would result in an additional EDU's based on the actual installed number (1 EDU per 2 FD/FS). Therefore, the total number of EDU's based on the information provided is four (4) EDU's.

The utility plan and associated construction details are consistent with the standard of care of a Form F application with the noted exceptions of:

- 1 Add GTMUA General Notes and Saddle Connection detail to plan set.
- 2 Determine the condition of the Authority's 8-inch gravity main in Fanelli Lane. If required, the applicant will be responsible for televising and cleaning the line. If the Authority determines, the applicant's Engineer may be required to include project scope, specifications and details for CIPP lining of the existing Authority line from the manholes up and down stream of the proposed connection.

Based on my review of the information provided, I am recommending contingent approval of this Form F application subject to resolution of the above and submission of Final Plumbing Plans to finalize EDU calculation.

The Applicant is subject to the appropriate connection fees and user charges for the Final calculated EDU's. The Applicant is also subject to impact fees and/or developer recapture fees (if applicable) and shall maintain enough monies in escrow to cover Authority inspection fees. **No construction permits will be issued until appropriate fees are paid to the Authority.** The Applicant is reminded that he is responsible to coordinate with the GTMUA's inspection department to obtain necessary inspections prior to formally occupying the proposed improvements.

The Applicant/Owner or his successors shall notify the Authority of intention to change the use of the subject connection(s) or occupant loading and/or additional space.

Should you wish to discuss the recommendation above do not hesitate to contact me.

Very truly yours,



Joseph T. Brickley, PE, CME, CPWM

cc: Marlene Hrynio, Admin. Secretary
Howard Long, GTMUA Solicitor
Tom Leisse, PE, CME, Authority Engineer
Bryn Mawr DG Blackwood, LLC, 765 John Barry Drive, Bryn Mawr, Pa 19010
Steve Bach, PE, BA, Fax (856) 546-8612

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AWARDED CONTRACT TO
LABOR TEAM USA, INC., FOR TEMPORARY LABOR SERVICES**

R-02-19-23

WHEREAS, the Gloucester Township Municipal Utilities Authority ("GTMUA") requested bids for Temporary Labor Services; and

WHEREAS, the GTMUA furnished detailed bid specifications to potential bidders; and

WHEREAS, the bids were received and opened at the offices of the GTMUA on January 24, 2019; and

WHEREAS, only one (1) company submitted a bid for the specified services as follows:

VENDOR

1. Labor Team USA, Inc.

HOURLY RATE

\$17.75 (Laborer)**/\$25.99 (Truck Driver)

**Additional \$0.48 per hour/per man affordable care act surcharge to be added for each laborer, for a total of \$18.23 per hour.

WHEREAS, Labor Team USA, Inc. ("Labor Team") complied with all the essential provisions of the bid specifications; and

WHEREAS, Labor Team USA, Inc., is the lowest qualified bidder; and

WHEREAS, the bid proposal was reviewed and approved as to form by the Solicitor of the GTMUA; and

WHEREAS, funds are available for payment of this Contract.

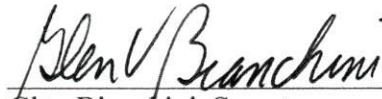
NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Contract for the Temporary Labor Services as set forth herein is awarded to Labor Team USA, Inc.


BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this repair. The amount to be expended under this resolution shall not exceed \$112,500. Funds will be charged against the Operating Fund.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

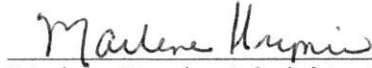


Glen Bianchini, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of February 21, 2019.



Marlene Hrynio, Administrative Secretary

Dated: February 21, 2019

WADE, LONG, WOOD & LONG, LLC

Attorneys at Law

Howard C. Long, Jr.†
Daniel H. Long†±◇
Christopher F. Long†◇

John A. Moustakas†◇

John D. Wade†
OF COUNSEL
Leonard J. Wood, Jr.†
OF COUNSEL

†Licensed in New Jersey
±Licensed in Washington DC
◇Licensed in Pennsylvania

February 4, 2019

Raymond J. Carr, Executive Director
Gloucester Township
Municipal Utilities Authority
Landing Road
P.O. Box 216
Glendora, New Jersey 08029

RE: Temporary Labor for the Gloucester Township Grass and Leaf Collection

Dear Mr. Carr:

I. INTRODUCTION

This office has reviewed all documents provided regarding the bid submission for the contract for Temporary Labor for the Gloucester Township Grass and Leaf Collection on behalf of the Gloucester Township Municipal Utilities Authority's ("GTMUA" and/or "Authority"). The GTMUA received one (1) bid for the specified Contract. The sole bid was received on Thursday, January 24, 2019 at 10:00 a.m. as follows:

VENDOR

1. Labor Team USA, Inc.

HOURLY RATE

\$17.75 (Laborer)/\$25.99 (Truck Driver)

Of note, there is an additional \$0.48 per hour/per man affordable care act surcharge to be added for each laborer, for a total of \$18.23 per hour.

II. FACTUAL ANALYSIS

The bid specifications sought bids to obtain prices for the provision of temporary labor to assist in the seasonal operations in which the Authority requires additional manpower. Temporary laborers will be required to arrive "safety equipped" and pick up grass and/or leaves and/or recycling material throughout Gloucester Township and deposit it into a rear loading compactor trash truck or side loading recycle truck.

RE: Temporary Labor for the Gloucester Township Grass and Leaf Collection

The apparent low bid for this contract was submitted by Labor Team USA, Inc. ("Labor Team") with a bid as outlined above. Upon review of the bid submitted by Labor Team, the bid appears to be in the appropriate form from a legal perspective and contained no apparent defects.

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public contract must not only be deemed responsible but must submit the lowest bid which conforms to the contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

RE: Temporary Labor for the Gloucester Township Grass and Leaf Collection

The court has provided further guidance as to materiality where an error is "patent and the true intent of the bidder obvious". In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

The Law requires certain items to be included as material aspects of every bid. The statute reads:

"When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;"

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

"A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;
- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;

RE: Temporary Labor for the Gloucester Township Grass and Leaf Collection

- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

The apparent low bidder for the above mentioned project was Labor Team. As outlined above, upon review of the bid submitted by Labor Team, I did not uncover any defects within the bid.

IV. LABOR TEAM USA, INC.'S BID

My review consisted of an examination of the following documents submitted by Labor Team that the Authority has provided:

- 1. Bid Proposal;
- 2. Certificate of Liability Insurance;
- 3. Certificate of Employee Information Report;
- 4. New Jersey Business Registration Certificate;
- 5. New Jersey Division of Consumer Affairs Temporary Help Service Certification;
- 6. Disclosure of Investment Activities in Iran Form;
- 7. Bid Specifications.


The bid submitted by Labor Team is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the contract specifications and documents, and conferring with staff, it is my legal opinion that the bid submitted by Labor Team is in the appropriate form. Accordingly, it is recommended that the contract for Temporary Labor for the Gloucester Township Grass and Leaf Collection be awarded to Labor Team USA, Inc. It is further recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said Contract subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.



Christopher F. Long, Esq.

cc: Chairman & Members GTMUA
Marlene Hrynio, Administrative Secretary

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION GRANTING AUTHORIZATION TO DISCHARGE AMOUNTS DUE AND
OWED UPON RECEIPT OF BANKRUPTCY FILING**

R-02-19-24

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) has both residential and commercial ratepayers with outstanding amounts due and owed to the Authority for nonpayment of bills for sewer use charges and/or connection fees; and

WHEREAS, from time to time, the Authority receives notices that certain ratepayers with outstanding amounts due and owed have successfully and properly discharged their sewer use charges and connection fees/debts through the filing of proper bankruptcy procedures; and

WHEREAS, the Authority has received notices that the following ratepayers have discharged their outstanding debts to the Authority through the proper bankruptcy procedures:

***Account #130870-0**

***Account #40591-0**

***Account #80281-0**

WHEREAS, under United States Federal Bankruptcy Laws, such amounts due and owed prior to the filing of the bankruptcy petition are discharged and as such, may no longer be collected by the Authority; and

WHEREAS, the Authority desires to discharge such amounts due and owed and desire to clarify its record keeping and account receivables; and

WHEREAS, under United States Federal Bankruptcy Laws, any and all amounts due and owed which occur following the filing of the initial bankruptcy petition remain due and owed to the Authority, notwithstanding the Order of Discharge; and

WHEREAS, the Authority is entitled, as a matter of law, to collect sewer use charges or connection fees due and owed which occur following the filing of the bankruptcy petition.


NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director, or his designee, and the Authority's Administrative Secretary are hereby authorized to discharge and purge from the GTMUA's records and account receivable books/ledgers, any and all amounts due and owed which have been incurred prior to the date of the ratepayers' bankruptcy filings, while maintaining and collecting amounts due and owed which occur subsequent to the ratepayers' filing of a bankruptcy petition

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Glen Bianchini, Secretary


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of February 21, 2019.


Marlene Hrynio, Administrative Secretary

Dated: February 21, 2019

Information to identify the case:Debtor 1 Fletchia Anthonia Smith

First Name Middle Name Last Name

Social Security number or ITIN xxx-xx-3862

EIN - - - - -

Debtor 2

(Spouse, if filing)

First Name Middle Name Last Name

Social Security number or ITIN - - - - -

EIN - - - - -

United States Bankruptcy Court District of New Jersey

Case number: 18-28487-ABA

Order of Discharge

12/15

IT IS ORDERED: A discharge under 11 U.S.C. § 727 is granted to:

Fletchia Anthonia Smith

2/1/19**By the court:** Andrew B. Altenburg Jr.
United States Bankruptcy Judge**Explanation of Bankruptcy Discharge in a Chapter 7 Case**

This order does not close or dismiss the case, and it does not determine how much money, if any, the trustee will pay creditors.

Creditors cannot collect discharged debts

This order means that no one may make any attempt to collect a discharged debt from the debtors personally. For example, creditors cannot sue, garnish wages, assert a deficiency, or otherwise try to collect from the debtors personally on discharged debts. Creditors cannot contact the debtors by mail, phone, or otherwise in any attempt to collect the debt personally. Creditors who violate this order can be required to pay debtors damages and attorney's fees.

However, a creditor with a lien may enforce a claim against the debtors' property subject to that lien unless the lien was avoided or eliminated. For example, a creditor may have the right to foreclose a home mortgage or repossess an automobile.

This order does not prevent debtors from paying any debt voluntarily or from paying reaffirmed debts according to the reaffirmation agreement. 11 U.S.C. § 524(c), (f).

Most debts are discharged

Most debts are covered by the discharge, but not all. Generally, a discharge removes the debtors' personal liability for debts owed before the debtors' bankruptcy case was filed.

Also, if this case began under a different chapter of the Bankruptcy Code and was later converted to chapter 7, debts owed before the conversion are discharged.

In a case involving community property: Special rules protect certain community property owned by the debtor's spouse, even if that spouse did not file a bankruptcy case.

For more information, see page 2 >

Information to identify the case:

Debtor 1 Shaun A. Hammond Sr.
First Name Middle Name Last Name

Social Security number or ITIN xxx-xx-1682

EIN -----

Debtor 2
(Spouse, if filing) First Name Middle Name Last Name

Social Security number or ITIN -----

EIN -----

United States Bankruptcy Court District of New Jersey

Case number: 18-29454-JNP

Order of Discharge

12/15

IT IS ORDERED: A discharge under 11 U.S.C. § 727 is granted to:

Shaun A. Hammond Sr.

2/1/19

By the court: Jerrold N. Poslusny Jr.
United States Bankruptcy Judge

Explanation of Bankruptcy Discharge in a Chapter 7 Case

This order does not close or dismiss the case, and it does not determine how much money, if any, the trustee will pay creditors.

Creditors cannot collect discharged debts

This order means that no one may make any attempt to collect a discharged debt from the debtors personally. For example, creditors cannot sue, garnish wages, assert a deficiency, or otherwise try to collect from the debtors personally on discharged debts. Creditors cannot contact the debtors by mail, phone, or otherwise in any attempt to collect the debt personally. Creditors who violate this order can be required to pay debtors damages and attorney's fees.

However, a creditor with a lien may enforce a claim against the debtors' property subject to that lien unless the lien was avoided or eliminated. For example, a creditor may have the right to foreclose a home mortgage or repossess an automobile.

This order does not prevent debtors from paying any debt voluntarily or from paying reaffirmed debts according to the reaffirmation agreement. 11 U.S.C. § 524(c), (f).

Most debts are discharged

Most debts are covered by the discharge, but not all. Generally, a discharge removes the debtors' personal liability for debts owed before the debtors' bankruptcy case was filed.

Also, if this case began under a different chapter of the Bankruptcy Code and was later converted to chapter 7, debts owed before the conversion are discharged.

In a case involving community property: Special rules protect certain community property owned by the debtor's spouse, even if that spouse did not file a bankruptcy case.

For more information, see page 2 >

Information to identify the case:

Debtor 1

Michelle J. Pearce

Social Security number or ITIN xxx-xx-0594

EIN -- --

First Name Middle Name Last Name

Debtor 2

(Spouse, if filing)

First Name Middle Name Last Name

Social Security number or ITIN -- --

EIN -- --

United States Bankruptcy Court District of New Jersey

Case number: 18-28616-ABA

Order of Discharge

12/15

IT IS ORDERED: A discharge under 11 U.S.C. § 727 is granted to:Michelle J. Pearce
aka Michelle J. Gardopee12/28/18By the court: Andrew B. Altenburg Jr.
United States Bankruptcy Judge**Explanation of Bankruptcy Discharge in a Chapter 7 Case**

This order does not close or dismiss the case, and it does not determine how much money, if any, the trustee will pay creditors.

Creditors cannot collect discharged debts

This order means that no one may make any attempt to collect a discharged debt from the debtors personally. For example, creditors cannot sue, garnish wages, assert a deficiency, or otherwise try to collect from the debtors personally on discharged debts. Creditors cannot contact the debtors by mail, phone, or otherwise in any attempt to collect the debt personally. Creditors who violate this order can be required to pay debtors damages and attorney's fees.

However, a creditor with a lien may enforce a claim against the debtors' property subject to that lien unless the lien was avoided or eliminated. For example, a creditor may have the right to foreclose a home mortgage or repossess an automobile.

This order does not prevent debtors from paying any debt voluntarily or from paying reaffirmed debts according to the reaffirmation agreement. 11 U.S.C. § 524(c), (f).

Most debts are discharged

Most debts are covered by the discharge, but not all. Generally, a discharge removes the debtors' personal liability for debts owed before the debtors' bankruptcy case was filed.

Also, if this case began under a different chapter of the Bankruptcy Code and was later converted to chapter 7, debts owed before the conversion are discharged.

In a case involving community property: Special rules protect certain community property owned by the debtor's spouse, even if that spouse did not file a bankruptcy case.

For more information, see page 2 >

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE
FISCAL YEAR 2018-2019 IN ACCORDANCE WITH NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES

R-02-19-26

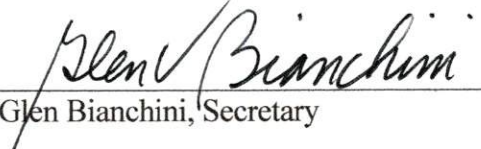
WHEREAS, the Gloucester Township Municipal Utilities Authority, County of Camden and State of New Jersey is required to adopt a Cash Management Plan for the fiscal year 2019-2020 in accordance with the New Jersey Department of Community Affairs, Division of Local Government Services; and

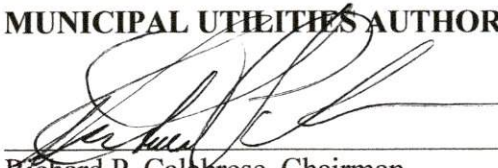
WHEREAS, after due deliberation, the Commissioners have determined that it is appropriate and necessary for the Authority to adopt the Cash Management Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Gloucester Township Municipal Utilities Authority, County of Camden and State of New Jersey that the Authority be and hereby adopts a Cash Management Plan in accordance with the New Jersey Department of Community Affairs, Division of Local Government Services for the fiscal year 2019-2020 as attached.

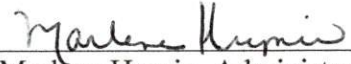
ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Glen Bianchini, Secretary


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of February 21, 2019.


Marlene Hrynio, Administrative Secretary

Dated: February 21, 2019

**THE GLOUCESTER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

**CASH MANAGEMENT PLAN
FISCAL YEAR 2019-2020
MARCH 1, 2019 TO FEBRUARY 29, 2020**

Pursuant to the requirement of N.J.S.A 40A:5-14, et., and N.J.A.C 5:31-3.1, the following is the Cash Management plan of the Gloucester Township Municipal Utilities Authority for the fiscal year indicated above:

I. Designated Legal Public Depository

A. The designated legal public depository of the Authority shall be a state or federally chartered bank, savings bank or an association located in the State of New Jersey or a state or federally chartered bank, savings bank or an association located in another state with a branch office in this State, the deposits of which are public funds on deposit and which otherwise qualifies as a "public depository" pursuant to the requirements of the Governmental Unit Deposit Protection Act, N.J.S.A 17:0-41, et seq. TD Bank N.A. and Fulton Bank of N.J. are hereby designated as the legal public depositories of the Authority.

II. Accounts held by Designated Legal Public Depository

A. Revenue Account. There shall be maintained in the designated legal public depository a Revenue Account, the purpose of which is to receive all monies from any source by or on behalf of the Authority. Pursuant to the requirements of N.J.S.A. 40A:5-15, all monies received from any source by or on behalf of the Authority shall, within 48 hours after the receipt thereof, be deposited to the credit of the Authority in the Revenue Account. The designated legal public depository shall transfer all funds held in its local Revenue Account to the Revenue Fund held by the Trustee, every Thursday of the month with the exception of 10%.

B. Operating Fund Checking Account. There shall be maintained in the designated legal depository an Operating Fund Account, the purpose of which is to receive all monies which are designated for payment of Operating Costs. The Trustee, on the first working day of each month, by written request of the Administrative Secretary shall deposit the amount requested by requisition into the Operating Fund Checking Account out of the Revenue Trustee Fund to pay the cost of Operating expenses for the month.

C. Plans & Specifications Checking Account. There shall be maintained in one of the designated legal depositories a Plans & Specifications Account, the purpose of which is to receive all monies which are designated for the payment of planning escrow fees. Pursuant to the requirement of N.J.S.A. 40A:5-a5, all monies received by any source by or on behalf of the Authority which are designated for the payment of planning escrow fees shall, within 48 hours after the receipt thereof, be deposited to the credit of the Authority in the Plans & Specifications Account. Monies shall pay for costs incurred for inspection, engineering review, legal review or for other services provided to or on behalf of the development for which the escrow fees were paid, in accordance with the rules and regulations of the Authority.

D. Renewal and Replacement Checking Account. There shall be maintained in the designated legal depository a Renewal and Replacement Account, the purpose of which is to receive all monies which are designated for the payment of Capital Projects. The Trustee shall withdraw from the Renewal and Replacement Fund amounts requisitioned by the Authority for, and apply the same to the reasonable and necessary costs of the Authority with respect to the System for major repairs, renewals, replacements or maintenance items of a type not recurring annually or at shorter intervals. The Trustee shall apply such amounts to such costs by transferring the same to the Authority for application thereto. Before any such transfer shall be made, the Authority shall file with the Trustee:

1. Its resolution thereof, stating the amount of such cost and describing in reasonable detail the purpose of such expenditure; and
2. A signed Consulting Engineer's Certificate attached to such requisition stating the purpose of such expenditure and the amount of such expenses.

E. Payroll Checking Account. There shall be maintained in the designated legal public depository a Payroll Account which shall be a sub-account of the Operating Account. Monies shall be transferred from the Operating Account into the Payroll Account on a weekly basis to meet the payroll requirements of the Authority.

F. All accounts maintained in the designated legal depository shall be interest bearing accounts and shall be maintained as business checking accounts in order to obtain the highest interest rate available from the designated legal public depository for demand deposits.

III. Funds Held by the Authority in House

A. Petty Cash Fund The Authority shall maintain a Petty Cash Fund in the office of the Authority. The purpose of the Petty Cash Fund is to pay small miscellaneous expenses of the Authority in cash, as authorized by the Executive Director, Accounts Payable personnel or the Administrative Secretary. The Petty Cash Fund shall not exceed \$200.00 in cash at any one time. A record shall be maintained of all monies withdrawn from the Petty Cash Fund.

B. Accounts Receivable Department The Authority shall maintain cash drawers for each clerk in the Accounts Receivable Department in an amount no greater than \$100.00 after depositing the excess money received each day into the Revenue Account.

IV. Accounts Held by the Designated Trustee/TD Bank N.A.

A. Pursuant to the requirements of the Resolution Authorizing the issuance of Revenue Bonds, adopted April 15, 1993, the Trustee is required to make payments as of the fifteenth days of January, April, July, and October in each Fiscal Year, after reserving in the Revenue Fund the amount estimated (after taking into consideration other monies available or to be available for the Operating Expenses during the first day of each calendar month out of any remaining monies in the Revenue Fund, make payments into the several Funds, but as to each such Fund only within the limitation herein below indicated with respect thereto and only after maximum payment with such limitations into every such Fund previously mentioned in the following tabulation:

1. Into the Debt Service Fund to the extent (if any) needed to Increase the amount in the Debt Service Fund so that it equals a pro rata portion of the Debt Service Requirement for the then-current Fiscal Year.

2. Into the Debt Service Reserve Fund, to the extent (if any) needed to increase the amount in the Debt Service Reserve Fund so that over the course of one (1) calendar year after any draw thereon, it equals the Debt Service Reserve Requirement (defined as the Maximum Annual Debt Service Requirement on outstanding Bonds, including the 2001 NJEIT Loan, the 2004 NJEIT Loan, the 2008 NJEIT Loan, 2010 NJEIT Loan and 2017 NJEIT Loan), through equal monthly repayments; any repayment of amounts required by this requirement shall be credited to the remaining installment requirements in reverse order thereof.

3. Into the Renewal and Replacement Fund, held in the fund for the other purposes thereof hereinafter set forth.

B. Special Instructions to Trustee:

1. On a monthly basis, the Trustee shall transfer the amount requisitioned by the Authority's Administrative Secretary to pay operating expenses for the month into the Authority's Operating Account maintained in the designated legal public depository.

2. On a monthly basis, the Trustee shall transfer the amount requisitioned by the Authority's Consulting Engineer to pay expenses for the previous month into the Renewal and Replacement Checking Account maintained in the designated legal public depository.

V. Investments of Revenue Account, Debt Service Fund, Debt Service Reserve and Renewal & Replacement Amounts

A. Amounts held within the Revenue Account, Debt Service Fund, Debt Service Reserve and Renewal and Replacement shall be subject to investment.

VI. Check Cashing Prohibited

A. The Authority shall not engage in the practice of cashing checks with public funds.

VII. Approval, Amendment and Administration of Plan

A. The cash management plan shall be approved annually by majority vote of the Authority and may be modified from time to time in order to reflect changes in federal or state law regulations, or in the designations of depositories, fund or investment instruments or the authorization for investments. The Executive Director or Administrative Secretary, shall be charged with administering the plan. The person so charged with administering the plan shall consult with the Authority Solicitor, Consulting Engineer, Auditor and Investment Broker from time to time to insure the proper administration of the plan.

B. The person charged with administering the plan shall deposit or invest the monies of the Authority as designated or authorized by the cash management plan and shall thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated by or the decrease in value of any investments authorized by the cash management plan.

VIII. Investment Broker

A. Pursuant to the requirements of N.J.S.A. 40A:5-15-1.d. any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool or the State of New Jersey Cash Management Fund, shall be purchased and redeemed only through the use of a national or state bank located within this State or through a broker-dealer which at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to N.J.S.A.49:3-56 and the Gloucester Township Municipal Utilities Authority 1993 Bond Resolution Article V, Section 5.01 and Section 5.02 has at least \$75 million in capital stock, surplus reserves for contingencies and undivided profits, or through a securities dealer who make primary markets in U.S. Government Securities and reports daily to the Federal Reserve Bank of New York its position and borrowing on such U.S. Government Securities. TD Bank, N.A., Corporate Trust Services, 1006 Astoria Blvd., Cherry Hill, New Jersey 08034 is hereby designated as Investment Broker for the Authority.

B. The Authority authorizes the Investment Broker to act for and on behalf of the Authority and to use monies which the Authority may have on hand for investment purposes in the Debt Reserve Fund, and Renewal and Replacement Fund to purchase only the types of securities such as Government Securities, Repurchase agreements, and investment pools which are authorized by law and the 1993 Bond Resolution to be purchased by the Authority and which, if suitable for registry, shall be registered in the name of the Gloucester Township Municipal Utilities Authority. The Investment Broker shall be guided by the investment policies of this cash management plan and the 1993 Bond Resolution but shall otherwise use its best professional judgment in making investment decisions.

IX. Payment of bills by the Authority

A. The Authority shall not pay out any of its monies:

1. Unless the person claiming or receiving the same shall first present a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that it is correct,

2. And unless it carries a certification of some supervisory personnel of the Authority having knowledge of the facts that the goods have been received by, or the services rendered to, the Authority.

3. Provide for and authorize payment of advances to officers and employees of the Authority toward their expenses for authorized official travel and incidental expenses, in a manner consistent with N.J.S.A. 40A:5-16-1;

X. Collection of Gross Revenues

A. The Authority shall do all acts and things necessary and reasonably possible to entitle it to receive and enforce payment of Services Charges , Connection Fees and Annual Charges and collect Gross Revenues with respect to the System at all times.

XI. Solid Waste

A. All monies collected under the Solid Waste Program are to be deposited within 48 hours of receipt into the Revenue Account.

B. All NJ State Sales Tax collected for sale of compost is paid quarterly.

XII. Auditor

A. The Cash Management Plan is subject to an annual Audit by the Authority' s appointed auditor.