

REGULAR MEETING, FEBRUARY 18, 2021

Due to the coronavirus pandemic and restrictions, the Gloucester Township Municipal Utilities Authority meeting was held via a conference call.

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, February 18, 2021, at 6:30 P.M.

The following members were on the conference call: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mrs. Bradley, Mr. Dintino and Ms. Smith.

Also present on the conference call were Mr. Christopher Long, Mr. Leisse, Mr. Carr & Mrs. Hrynio.

Council Liaison Orlando Mercado was also present on the call.

Mr. Brickley was excused.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Regular Meeting of January 21, 2021 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Reorganization Meeting of February 5, 2021 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-18 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-19 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-20 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report, a copy of which is attached and made part of these minutes.

R-02-21-21 - Resolution Authorizing Completion of Supplementary Construction Services, Influent Pipe Replacement, Central Avenue Pump Station, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-22 - Resolution Authorizing Completion of Supplementary Construction Services, Water Meter Installation, 351 Landing Road, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-23 - Resolution Approving Form "A" Application, Hilltop Switching Station, 97 Oak Avenue, Block 5402, Lots 1-5 & 13-15, Block 5504, Lots 3-12, Block 3, Lot 1, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

R-02-21-24 - Resolution Awarding Contract to Labor Team USA, Inc. for Temporary Labor Services.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-25 - Resolution Approving the Leave of Absence Request of Employee, Tara Gervasi.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-02-21-26 - Resolution Amending Authority's Insurance Contract with Willis of New Jersey, Inc., to Include Placement of Workers' Compensation Coverage with NJM Insurance Group for a One Year Term.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-02-21-27** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

R-02-21-28 - Resolution Authorizing the Execution of an Employee Assistance Program Agreement with The Southwest Council, Inc., for a One (1) Year Term Commencing 1/1/21.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

SECRETARY'S REPORT

R-02-21-29 - Resolution Adopting a Cash Management Plan for the Fiscal Year 2021-2022 in Accordance with New Jersey Department of Community Affairs of Local Government Services.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

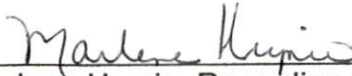
Mr. Mercado had no comments this evening.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board wished for everyone to stay safe.

On motion of Mr. Pillo, second by Mr. Schmidt, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED MARCH 18, 2021 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.****February 18, 2021**

1. On January 15th, R.D. Zeuli, Inc. completed piping upgrades at the Central Avenue Pumping Station as requested by the Authority. I have recommended payment in the amount of \$21,767.28 to R.D. Zeuli, Inc. for the materials and labor provided. The work was completed in accordance with the supplementary construction services of R.D. Zeuli's contract.
2. On January 19th, R. D. Zeuli, Inc. installed a water meter on the well located at 351 Landing Road as requested by the Authority. I have recommended payment in the amount of \$3,302.34 to R.D. Zeuli, Inc. for the materials and labor provided. The work was completed in accordance with the supplementary construction services of R.D. Zeuli's contract.
3. On February 3rd, a recommendation for final payment in the amount of \$44,671.16 was submitted for the new Sewer Vacuum Truck. Training has been completed and the vehicle accepted by the Authority. The truck is covered under the current vehicle warranties.
4. On February 4th, a recommendation for partial payment in the amount of \$2,842.00 was submitted for the new Erial Road Pumping Station Emergency Generator. The unit is scheduled for delivery at the end of March.
5. A preconstruction meeting for the 2020 sewer rehabilitation project was conducted on February 5th, 2021. My office is coordinating with the Contractor on the schedule for the slip lining activities.
6. On February 12th, a recommendation for partial payment in the amount of \$20,705.10 was submitted for the installation of the new Lincoln Avenue Pumping Station Emergency Generator. The generator has been functioning without issue since being placed into service. We are addressing punch list and final close out requirements.
7. My office has solicited quotes for the installation of the new Stephen Drive Pumping Station Emergency Generator. A recommendation for award has been submitted under separate cover.
8. The following application has been reviewed and recommended for approval:

Form A – PSE&G Hilltop Switching Station, 97 Oak Avenue (Block 5402, Lot 1-5 & 13-15, Block 5504, Lots 3-12 and Block 3, Lot 1)

End of Report