

## REGULAR MEETING, JULY 16, 2020

**Due to the coronavirus pandemic and restrictions, the Gloucester Township Municipal Utilities Authority meeting was held via a conference call.**

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, July 16, 2020, at 6:30 P.M.

The following members were present at the Authority Office: Mr. Schmidt, Mr. Carr and Mrs. Hrynio.

The following members were on the conference call: Mr. Calabrese, Mr. Pillo, Mrs. Bradley and Ms. Smith.

Also present on the conference call were Mr. Christopher Long, Mr. Brickley and Mr. Leisse.

Council Liaison Orlando Mercado was also present on the call.

A moment of silence was observed for the passing of Mr. Ken Garbowski.

On motion of Mr. Pillo, second by Mr. Schmidt, Mr. Dintino was excused due to a disability.

All signified their approval by stating aye.

Chairman Calabrese stated that Ms. Smith would be seated for the vacant seat.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Regular Meeting of June 18, 2020 were approved.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-64** - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-65** - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-66** - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

## **PUBLIC PORTION**

There was no one present.

## **ENGINEER'S REPORT**

Mr. Leisse presented his report, a copy of which is attached and made part of these minutes.

**R-07-20-67** - Resolution Authorizing Completion of Supplementary Construction Services, Orr Road Pumping Station, Sanitary Sewer Upgrades, By R.D. Zeuli, Inc., In Accordance with the Emergency & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-68** - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair, 243 Clement Drive, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-69** - Resolution Authorizing the Award of Bid for Xylem Pumps, Spare Parts & Accessories to Xylem Water Solutions, USA, Inc.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-70** - Resolution Authorizing the Award of Bid for Lincoln Avenue Generator to Janney Electric.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-71** - Resolution Authorizing the Advertisement for the Receipt of Bids for the Replacement of an Emergency Generator at the Erial Road Pumping Station.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

**R-07-20-72** - Resolution Approving Contingent Form "A" Application, The Lofts @ Gloucester, College Drive Redevelopment, Block 13103, Lots 2, 3, 3.01, 5, 6, 7, 8, 9, 10, 11, 12 & 25.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

### **CONFLICT ENGINEER**

Nothing to Report.



## **SOLICITOR**

Mr. Christopher Long stated that he will continue to monitor the Governor's orders regarding the Coronavirus and pass along the information as needed. There is an employee who tested positive for the Virus and we are currently following CDC Guidelines.

There was no need for an Executive Session; therefore **R-07-20-73** was not adopted.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Carr reviewed the following items regarding the Authority:

- Lincoln Avenue Generator caught on fire on July 16, 2020. It was during the yearly load bank test performed by Penn Power. The Insurance Company has been notified.
- Lateral Repair – 1608 Coventry Place – Repaired in-house.
- Lateral Repair – 497 Fresno Drive – Repaired by R.D. Zeuli, Inc.
- Buildings are being sanitized again.
- The Township has asked that we not bill them for the Township pool, as it is not opened.

## **SECRETARY'S REPORT**

Nothing Additional to Report.

## **PUBLIC PORTION**

There was no one present.

## **COMMENTS COUNCIL LIAISON**

Mr. Mercado passed along his condolences to Mr. Garbowski's family.

## **COMMENTS AND RECOMMENDATIONS FROM THE BOARD**


The Board extended their condolences to Mr. Garbowski's family.

Chairman Calabrese stated that Mr. Garbowski was a great addition to our Board, was a good Councilman and he will be missed.

They also wished for everyone to stay safe and well.

On motion of Mr. Pillo, second by Mr. Schmidt, the meeting adjourned.

All signified their approval by stating aye.

  
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Marlene Hrynio, Recording Secretary

**APPROVED AUGUST 20, 2020 REGULAR MEETING**

**ENGINEER'S REPORT  
GLOUCESTER TOWNSHIP M.U.A.****July 16, 2020**

1. Final paving restoration for the Orr Road sanitary improvement project was completed on June 26<sup>th</sup>. I have recommended final payment in the amount of \$25,776.72 for the services provided. The work has been inspected and accepted.
2. On July 1<sup>st</sup>, a lateral issue was reported at 243 Clement Drive in the Somerdale section of the Township. R.D. Zeuli, Inc. completed the emergency repairs by replacing a section of collapsed orangeburg lateral at a depth of approximately 12 feet. I have recommended payment in the amount of \$9,172.70 to R.D. Zeuli, Inc. for the services provided
3. On July 2<sup>nd</sup>, bids for the 2020 contract for Xylem Pumps, Spare Parts and Accessories were opened at the Authority. A recommendation for award has been provided under separate cover.
4. On July 7<sup>th</sup>, bids for the Lincoln Avenue emergency generator replacement project were opened at the Authority. A recommendation for award has been provided under separate cover.
5. My office has completed the plans and specifications for the Erial Road Pumping Station Emergency Generator Replacement project and respectfully request authorization to advertise.
6. On June 18<sup>th</sup>, the Heavy Duty Service Truck was delivered to the Authority. Factory training is being scheduled with the supplier. I have recommended partial payment in the amount of \$124,941.00 for the truck delivery. The remainder of the contract will be recommended upon completion of training and acceptance by the Authority.
7. My office has prepared a draft GIS map for the Sewer Authority. My office is scheduling a webinar with the staff to review preferences and training on the hardware and software.
8. The following application has been reviewed and recommended for approval:

Contingent Form A – The Lofts @ Gloucester, College Drive Redevelopment (aka Block 13103, Lots 2, 3, 3.01, 5, 6, 7, 8, 9, 10, 11, 12 & 25) Gloucester Township, Camden County

**End of Report**