

Commissioners
Richard P. Calabrese
Chairman
Joseph Pillo
Vice Chairman

Board Members
Frank Schmidt
Dorothy Bradley
Alisa Smith
Frank Dintino



Raymond J. Carr
Executive Director

Marlene Hrynio
Administrative Secretary

Christopher F. Long, Esq.
Solicitor

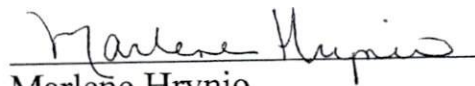
Thomas Leisse, PE, CME
Consulting Engineer

THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

401 W. Landing Road, Blackwood, NJ 08012
P.O. Box 216, Glendora, NJ 08029-0216
Phone: (856) 227-8666 • FAX: (856) 227-5668

May 3, 2021

The Regular Meeting of the Gloucester Township Municipal Utilities Authority will be held on **Thursday, May 20, 2021** at the Gloucester Township Municipal Utilities Authority Administration Building, 401 W. Landing Road, Blackwood, New Jersey immediately following the **Workshop Meeting at 6:30PM.**


Marlene Hrynio
Administrative Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

**Attendance at meeting of
May 20, 2021**

Board Members

Richard P. Calabrese

Joseph Pillo

Frank Schmidt

Dorothy Bradley

Frank Dintino

Alisa Smith

Professionals & Staff

Christopher F. Long, Esq.

Thomas Leisse, P.E., C.M.E.

Raymond J. Carr

Orlando Mercado

Marlene Hrynio

AGENDA

THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING OF MAY 20, 2021

1. Meeting called to Order
2. Salute to the Flag
3. Roll call of Commissioners
4. Commencement statement noting that the meeting was properly advertised.
5. Motion to Approve Minutes of the Regular Meeting of April 15, 2021.
Roll Call.
6. **R-05-21-45** - Resolution to pay bills out of the Operating Fund. Roll Call.
7. **R-05-21-46** - Resolution to pay bills out of the Renewal & Replacement Account. Roll Call.
8. **R-05-21-47** - Resolution to pay bills out of the Plans & Specifications Account. Roll Call.
9. **PUBLIC PORTION**
10. **ENGINEER'S REPORT**

Monthly Report

R-05-21-48 - Resolution Authorizing the Adoption of a Revised Manual for Procedures for Submittal, Review and Construction of Wastewater Sewer & Extension and Standard Construction Details, Revised Effective March, 2021. Roll Call.

Continued on Page 2

R-05-21-49 - Resolution Authorizing Completion of Emergency Repair Work for a Lateral Repair, 212 Dearborne Avenue, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57. Roll Call.

R-05-21-50 - Resolution Authorizing the Award of Bid for Emergency Generator Maintenance and Inspection Services to Penn Power Systems. Roll Call.

R-05-21-51 - Resolution Authorizing the Advertisement for the Receipt of Bids for Xylem Water Solutions Pumps, Spare Parts & Accessories. Roll Call.

11. CONFLICT ENGINEER

Nothing to Report

12. SOLICITOR'S REPORT

Monthly Report

R-05-21-52 - Resolution Providing for an Executive Session not Open to the Public in Accordance with New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. (Motion and all signify approval by saying Aye)

Executive Session, if needed, will be held after the second public portion.

13. EXECUTIVE DIRECTOR'S REPORT

Monthly Report

14. SECRETARY'S REPORT

Monthly Report

15. PUBLIC PORTION, IF REQUESTED

16. COMMENTS COUNCIL LIAISON

17. COMMENTS AND RECOMMENDATIONS FROM THE BOARD

18. MOTION TO ADJOURN

Resolution-R-05-21-45

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **OPERATING ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **OPERATING ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

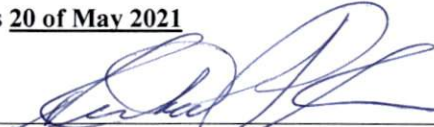
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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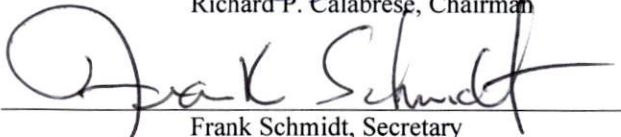
As Per Attached: \$486,886.11

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 20 of May 2021



Richard P. Calabrese, Chairman

ATTEST:


Frank Schmidt, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on May 20, 2021

Dated: May 20, 2021


Marlene Hrynio, Administrative Secretary

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: N Held: N Aprv: Y
 Format: Condensed First Enc Date Range: First to 02/28/22 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
A0000020 A & M PRODUCTS						
22-00269	05/03/21 SAFETY & MARKOUTS	Open	1,717.69	0.00		
AJ000010 A&J BAR JANITORIAL, INC.						
22-00056	03/11/21 MONTHLY P.O. FOR APRIL 2021	Open	450.40	0.00		
ALLIE005 ALLIED DOCUMENT SOLUTIONS INC						
22-00158	04/07/21 APRIL 2021 COPIER METER	Open	66.44	0.00		
22-00237	04/21/21 PRINTER TRAY	Open	298.75	0.00		
			<u>365.19</u>			
AME00130 AMERICAN WORK CARE						
22-00179	04/12/21 PHYSICAL- E.FITZPATRICK	Open	40.00	0.00		
AQU00010 AQUA NEW JERSEY						
22-00335	05/12/21 MONTHLY WATER SERVICE	Open	214.50	0.00		
ARA00010 ARAMARK UNIFORM SERVICES INC						
22-00294	05/10/21 APRIL 21 UNIFORM RENTALS	Open	745.94	0.00		
ATG00010 ATGER, GLENN						
22-00256	04/26/21 G.ATGER PRESCRIPTIONS	Open	67.68	0.00		
ATL00020 ATLANTIC CITY ELECTRIC						
22-00338	05/13/21 MONTHLY ELECTRIC SERVICE	Open	1,566.55	0.00		
AUT00030 AUTO & TRUCK PARTS OF DEPTFORD						
22-00069	03/11/21 MONTHLY P.O. FOR APRIL 2021	Open	450.87	0.00		
B0000020 B-SAFE SECURITY INC.						
22-00045	03/10/21 QRTL CELL MONITORING	Open	376.44	0.00		
22-00157	04/06/21 QRTL CELL MONITORING B/U	Open	123.45	0.00		
22-00188	04/14/21 FIRE CERT & SERVICE	Open	475.00	0.00		
22-00235	04/20/21 REPAIR ALARM SYSTEM IN BACK	Open	140.00	0.00		
			<u>1,114.89</u>			
BEL00010 BELLMAWR TRUCK REPAIR CO. INC						
22-00216	04/19/21 #3 TRUCK	Open	4,343.20	0.00		
BIL00030 BILLOWS ELECTRICAL SUPPLY						
22-00058	03/11/21 MONTHLY P.O. FOR APRIL 2021	Open	181.47	0.00		
B0000010 BOOT AMERICA, INC./STORE						
22-00261	04/27/21 SAFTEY SHOES T.CALABRESE	Open	200.00	0.00		
BRI00010 BRICK ENGINEERING LLC						
22-00318	05/12/21 GENERAL CONSULTING	Open	185.00	0.00		
22-00319	05/12/21 APRIL 21 ENGINEERING FEES	Open	600.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BRI00010 BRICK ENGINEERING LLC Continued								
	22-00320	05/12/21	RULES & REGULATION REVIEW	Open	370.00	0.00		
	22-00321	05/12/21	CAPITAL PROJECTS	Open	370.00	0.00		
					<u>1,525.00</u>			
BUDSA010 BUDS ENGINE MACHINING & TRUCK								
	22-00245	04/23/21	#36 TRUCK	Open	2,575.63	0.00		
	22-00246	04/23/21	#11 TRUCK INSPECTION	Open	104.50	0.00		
					<u>2,680.13</u>			
BUR00020 BUREAU OF FIRE PREV./DIST								
	22-00078	03/12/21	NON-LIFE HAZARD FEE	Open	116.00	0.00		
CAR00020 CARR RAYMOND								
	22-00336	05/12/21	PRESCRIPTION PLAN: R.CARR	Open	119.61	0.00		
CHRIS005 CHRISTOPHER, PHILIP								
	22-00238	04/21/21	PRESCRIPTIONS P.CHRISTOPHER	Open	500.00	0.00		
CIN00010 CINTAS FIRST AID & SAFETY INC								
	22-00181	04/12/21	APRIL 21 REFILL 1ST AID	Open	423.62	0.00		
	22-00293	05/07/21	MAY 21 REFILL 1ST AID SUPPLIES	Open	427.57	0.00		
					<u>851.19</u>			
COK00010 COKOS JANET								
	22-00213	04/19/21	PRESCRIPTION PLAN: J.COKOS	Open	30.76	0.00		
COM00020 COMCAST								
	22-00301	05/11/21	APRIL 21 PHONE & INTERNET BILL	Open	423.92	0.00		
COU00010 COURIER POST								
	22-00180	04/12/21	HELP WANTED ADS	Open	1,472.50	0.00		
DEE00010 READY FRESH WATER DIRECT								
	22-00268	04/30/21	MONTHLY WATER BOTTLE SERVICE	Open	95.83	0.00		
DEL00080 DELTA DENTAL PLAN OF NJ								
	22-00265	04/30/21	APRIL 2021 DELTA DENTAL BILL	Open	414.40	0.00		
	22-00282	05/05/21	APRIL 21 DELTA DENTAL CLAIMS	Open	1,301.00	0.00		
					<u>1,715.40</u>			
DW000000 D&W DIESEL INC.								
	22-00215	04/19/21	#20 TRUCK	Open	45.88	0.00		
ECH00010 ECHELON FORD, INC.								
	22-00263	04/28/21	#14 TRUCK	Open	90.35	0.00		
ENVIR005 ENVIRONMENTAL PRODUCTS&ACCESS								
	22-00115	03/22/21	#43, #44, #45 TRUCKS	Open	754.70	0.00		
EUSTA005 EUSTACE, JENNIFER								
	22-00243	04/23/21	J. EUSTACE PRESCRIPTIONS	Open	10.33	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
EUSTA005 EUSTACE, JENNIFER Continued								
	22-00258	04/27/21	J. EUSTACE EYEGLASSES	Open	300.00	0.00		
					<u>310.33</u>			
FAS00010 FASTENAL INC								
	22-00068	03/11/21	MONTHLY P.O. FOR APRIL 2021	Open	89.51	0.00		
FLE00000 FLEET PRIDE								
	22-00066	03/11/21	MONTHLY P.O. FOR APRIL 2021	Open	515.34	0.00		
GARYS005 GARY SAMOYAN								
	22-00236	04/21/21	PRESCRIPTION PLAN: G.SAMOYAN	Open	60.00	0.00		
GRA00020 GRAINGER, INC.								
	22-00139	04/01/21	REPLACE PART AT ORR RD P/S	Open	38.92	0.00		
	22-00160	04/07/21	REPAIR: LINCOLN PS CHANNEL	Open	14.08	0.00		
	22-00206	04/15/21	REPAIRS: VACUUM PUMPS	Open	160.44	0.00		
	22-00208	04/15/21	REPAIRS TO CRUBSTOP TRUCK	Open	85.36	0.00		
					<u>298.80</u>			
GRA00040 GRANTURK EQUIPMENT CO. IN								
	22-00195	04/15/21	#40 TRUCK	Open	274.70	0.00		
	22-00262	04/27/21	#41 TRUCK	Open	1,679.16	0.00		
					<u>1,953.86</u>			
GROFF005 GT MID ATLANTIC								
	22-00107	03/18/21	CASE LOADER	Open	323.75	0.00		
HIL00010 HILLTOP BLOCK & SUPPLY								
	22-00062	03/11/21	MONTHLY P.O. FOR APRIL 2021	Open	69.80	0.00		
HOFFM010 HOFFMAN EQUIPMENT INC								
	22-00278	05/04/21	CASE LOADER	Open	1,506.00	0.00		
HUN00010 HUNTER TRUCK SALES & SERVICE								
	22-00070	03/12/21	#3 & #4 TRUCKS	Open	469.09	0.00		
	22-00194	04/15/21	#36 TRUCK	Open	348.47	0.00		
					<u>817.56</u>			
HUN00020 HUNTER JERSEY PETERBILT								
	22-00244	04/23/21	#45 TRUCK	Open	18.06	0.00		
	22-00277	05/04/21	#15 TRUCK	Open	102.32	0.00		
					<u>120.38</u>			
HYD00010 HYDRA-NUMATIC SALES CO.,								
	22-00205	04/15/21	REPAIRS: STEPHEN DR PUMP 1	Open	1,126.87	0.00		
JOSHC005 JOSH CARGEN								
	22-00287	05/05/21	EYEGLASSES: J.CARGEN	Open	125.98	0.00		
	22-00288	05/06/21	SAFETY SHOES: J.CARGEN	Open	49.83	0.00		
					<u>175.81</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LAB00020 LABOR TEAM USA INC.								
	22-00209	04/16/21	TEMP HELP	Open	6,972.00	0.00		
	22-00281	05/04/21	TEMP HELP	Open	7,460.26	0.00		
	22-00296	05/10/21	TEMP HELP W.E. 5/2/21	Open	4,173.75	0.00		
					<u>18,606.01</u>			
LAU00020 LAUREL LAWMOWER SERVICE								
	22-00059	03/11/21	MONTHLY P.O. FOR APRIL 2021	Open	291.58	0.00		
M000021 M & E LOCKSMITH								
	22-00270	05/03/21	KEYS	Open	187.50	0.00		
MAJ00010 MAJESTIC OIL COMPANY INC.								
	22-00193	04/15/21	DIESEL FUEL-STATE CONTRACT	Open	2,058.37	0.00		
	22-00240	04/22/21	DIESEL FUEL- STATE CONTRACT	Open	2,039.58	0.00		
	22-00253	04/26/21	REG FUEL-STATE CONTRACT	Open	1,069.83	0.00		
	22-00264	04/29/21	DIESEL FUEL- STATE CONTRACT	Open	3,363.75	0.00		
	22-00289	05/06/21	DIESEL FUEL-STATE CONTRACT	Open	2,396.84	0.00		
	22-00334	05/12/21	DIESEL FUEL-STATE CONTRACT	Open	2,274.44	0.00		
	22-00337	05/13/21	DIESEL FUEL-STATE CONTRACT	Open	632.10	0.00		
					<u>13,834.91</u>			
NJ000090 N.J. AMERICAN WATER CO.								
	22-00300	05/10/21	MONTHLY WATER SERVICE	Open	783.14	0.00		
NJW00010 NJWEA								
	22-00030	03/05/21	VIRTUAL TRAINING 3/5/21	Open	30.00	0.00		
	22-00077	03/12/21	VIRTUAL TRAINING	Open	30.00	0.00		
	22-00103	03/17/21	VIRTUAL TRAINING	Open	30.00	0.00		
	22-00150	04/05/21	CARR VIRTUAL TRAINING 3/30/21	Open	15.00	0.00		
	22-00151	04/05/21	VIRTUAL TRAINING 3/26/21	Open	30.00	0.00		
	22-00172	04/08/21	R.CARR VIRTUAL TRAINING 4/9/21	Open	15.00	0.00		
	22-00185	04/14/21	CARR VIRTUAL TRAINING 4/16/21	Open	15.00	0.00		
	22-00239	04/21/21	VIRTUAL TRAINING	Open	30.00	0.00		
					<u>195.00</u>			
NUWAV005 NU-WAVE CLEANING, LLC								
	22-00186	04/14/21	SANITATION OF BUILDINGS 5/1/21	Open	725.00	0.00		
OFF00010 OFFICE BASICS								
	22-00187	04/14/21	OFFICE SUPPLIES	Open	331.35	0.00		
	22-00248	04/23/21	OFFICE SUPPLIES	Open	513.36	0.00		
					<u>844.71</u>			
ONE00010 ONE CALL CONCEPTS, INC.								
	22-00156	04/06/21	MARCH 2021 MONTHLY MARKOUTS	Open	1,319.49	0.00		
	22-00292	05/07/21	APRIL 2021 MARKOUTS	Open	1,035.29	0.00		
					<u>2,354.78</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PAI00010 PAINO DOMINICK								
	22-00211	04/16/21	PRESCRIPTION PLAN: D.PAINO	Open	7.69	0.00		
PEN00020 PENN POWER SYSTEMS								
	22-00182	04/13/21	REPAIRS FOR ERIAL ROAD	Open	1,704.04	0.00		
	22-00197	04/15/21	JCB LOADER	Open	<u>2,919.01</u>	0.00		
					4,623.05			
PES00010 PEST PROFESSIONALS								
	22-00232	04/19/21	APRIL 21 MONTHLY PEST CONTROL	Open	160.00	0.00		
PETTY005 PETTY CASH								
	22-00298	05/10/21	PETTY CASH	Open	33.23	0.00		
PIT00050 PITNEY BOWES GLOBAL FINANCIAL								
	22-00274	05/04/21	PAYMENT OF LEASE AGREEMENT	Open	250.20	0.00		
	22-00291	05/06/21	POWER GUARD FOR MAIL MACHINE	Open	<u>99.00</u>	0.00		
					349.20			
POR00020 PORTER DEBORAH								
	22-00249	04/26/21	EYEGLASSES: D.PORTER	Open	300.00	0.00		
	22-00251	04/26/21	D.PORTER: PRESCRIPTIONS	Open	<u>27.32</u>	0.00		
					327.32			
RED00010 REDY BATTERY SALES, INC.								
	22-00033	03/05/21	SHOP	Open	90.00	0.00		
	22-00152	04/05/21	2 BATTERIES	Open	336.76	0.00		
	22-00189	04/14/21	VOLVO LOADER	Open	<u>263.42</u>	0.00		
					690.18			
RFP00000 RFP SOLUTIONS								
	22-00260	04/27/21	SERVICE/MAINTENANCE CONTRACT	Open	1,522.87	0.00		
RIT00010 RITE AID PHARMACY								
	22-00297	05/10/21	T.CALABRESE WORKMEN'S COMP	Open	59.97	0.00		
SHO00010 ZALLIE SUPERMARKETS								
	22-00290	05/06/21	PRESCRIPTION PLAN	Open	113.82	0.00		
SMI00020 SMITH JAY								
	22-00183	04/13/21	PRESCRIPTION PLAN: J.SMITH	Open	67.09	0.00		
SNA00010 SNAP-ON-TOOLS CORP.								
	22-00327	05/12/21	#36 TRUCK	Open	36.22	0.00		
STA00115 ST OF NJ RETIREE HEALTH CARE								
	22-00273	05/03/21	MAY 2021 H/C RETIREES BILL	Open	16,412.98	0.00		
STA00125 ST OF NJ ACTIVE HEALTH								
	22-00272	05/03/21	MAY 2021 H/C ACTIVE BILL	Open	49,213.43	0.00		
SWKTE005 SWK TECHNOLOGIES INC								
	22-00214	04/19/21	APRIL IT SUPPORT	Open	1,147.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
THEFU005 THE FUEL OX LLX								
	22-00276	05/04/21	SHOP	Open	239.88	0.00		
TIR00010 TIRE CORRAL OF AMERICA INC								
	22-00091	03/17/21	VOLVO LOADER & #32, #40 TRUCKS	Open	4,811.45	0.00		
	22-00190	04/14/21	#4 TRUCK	Open	1,236.00	0.00		
	22-00280	05/04/21	#3 TRUCK	Open	1,236.00	0.00		
					<u>7,283.45</u>			
TOW00030 TOWNSHIP OF GLOUCESTER								
	22-00331	05/12/21	WORKMEN'S COMP	Open	4,747.79	0.00		
TROUP005 TROUP ENVIRONMENTAL ALT.								
	22-00212	04/19/21	SICKLERVILLE PS WET WELL	Open	7,629.00	0.00		
UNIO0120 UNITED ELEC.SUPPLY-VINE								
	22-00117	03/22/21	REPLACE STARTERS BALLANTREE	Open	1,737.01	0.00		
	22-00247	04/23/21	PARTS FOR PUMP STARTERS	Open	294.30	0.00		
					<u>2,031.31</u>			
WASTE005 WASTE MANAGEMENT OF NJ								
	22-00250	04/26/21	MAY 2021 TRASH REMOVAL	Open	149.28	0.00		
XYLO0010 XYLEM SHARED SERVICE								
	22-00259	04/27/21	REPAIR KITS FOR FLUSH VALVES	Open	1,256.82	0.00		
<hr/>								
Total Purchase Orders:		115	Total P.O. Line Items:	0	Total List Amount:	165,171.87	Total Void Amount:	0.00

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
TRE00040	TREASURER - STATE OF NJ					
21-01598	02/26/21 NJDEP COMPOST FEES	Open	2,282.50	0.00		
21-01599	02/26/21 NJDEP COMPOST FEES	Open	<u>2,282.50</u>	0.00		
			4,565.00			
XYL00010	XYLEM SHARED SERVICE					
21-01600	02/26/21 YEARLY FLYGT PUMPVIEW REMOTE	Open	12,222.00	0.00		

Total Purchase Orders:	3	Total P.O. Line Items:	0	Total List Amount:	16,787.00	Total Void Amount:	0.00
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P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
US000040	U.S.P.S. - WINDOW SERVICE					
22-00340	05/18/21 2ND QUATER DELINQUENT NOTICES	Open	2,027.22	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	2,027.22	Total Void Amount:	0.00
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P.O. Type: All
 Range: First to Last
 Format: Condensed
 Include Non-Budgeted: Y

Include Project Line Items: Yes
 First Enc Date Range: First to 02/28/22
 Prior Year Only: N

Open: N
 Rcvd: N
 Bid: Y

Paid: N
 Held: N
 State: Y

Void: N
 Aprv: Y
 Other: Y
 Exempt: Y

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
ATL00020 ATLANTIC CITY ELECTRIC						
22-00267	04/30/21 MONTHLY ELECTIC SERVICE	Open	9,860.45	0.00		
COMCA010 COMCAST 1						
22-00254	04/26/21 MONTHLY PHONE & INTERNET BILL	Open	550.11	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE						
22-00234	04/20/21 VARIOUS SUPPLIES	Open	217.73	0.00		
NJ000090 N.J. AMERICAN WATER CO.						
22-00242	04/22/21 MONTHLY WATER SERVICE	Open	92.94	0.00		
PSE00040 PSE&G						
22-00266	04/30/21 MONTHLY ELECTRIC SERVICE	Open	3,869.35	0.00		
SAM00010 SAM'S CLUB DIRECT						
22-00252	04/26/21 VARIOUS SUPPLIES	Open	37.36	0.00		
SOU00030 SOUTH JERSEY GAS						
22-00241	04/22/21 MONTHLY GAS SERVICE	Open	1,392.24	0.00		
VERIZ005 VERIZON						
22-00233	04/19/21 MONTHLY PHONE BILL	Open	8.12	0.00		
Total Purchase Orders: 8		Total P.O. Line Items: 0	Total List Amount: 16,028.30	Total Void Amount: 0.00		

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
.Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
ATG00010	ATGER, GLENN					
21-01597	02/26/21 G.ATGER: PRESCRIPTIONS	Open	10.00	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	10.00	Total Void Amount:	0.00
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April 20, 2021
09:06 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Id

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					

TDWEA005 TD WEALTH 1						
21-01596	02/26/21 TRUSTEE FEES- DEBT SERVICE	Open	8,000.00	0.00		

Total Purchase Orders: 1	Total P.O. Line Items: 0	Total List Amount: 8,000.00	Total Void Amount: 0.00
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April 19, 2021
02:28 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Id

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: N Held: N Aprv: Y
Format: Condensed First Enc Date Range: First to 02/28/22 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
ACCUS005	ACCUSCAN					
21-01595	02/26/21 MICROFILM CONVERSION	Open	2,647.77	0.00		
TOW00030	TOWNSHIP OF GLOUCESTER					
21-01594	02/26/21 WORKMEN'S COMP	Open	35,748.95	0.00		
Total Purchase Orders: 2		Total P.O. Line Items: 0	Total List Amount: 38,396.72	Total Void Amount: 0.00		

11 Budget

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: N Held: N Aprv: Y
 Format: Condensed First Enc Date Range: First to 02/28/22 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQU00010 AQUA NEW JERSEY								
	22-00177	04/12/21	MONTHLY WATER SERVICE	Open	321.75	0.00		
ATL00020 ATLANTIC CITY ELECTRIC								
	22-00176	04/12/21	MONTHLY ELECTRIC SERVICE	Open	1,907.96	0.00		
COM00020 COMCAST								
	22-00175	04/12/21	MARCH 21 PHONE BILL	Open	423.92	0.00		
HOM00020 HOME DEPOT CREDIT SERVICE								
	22-00191	04/15/21	VARIOUS SUPPLIES	Open	352.85	0.00		
NJ000090 N.J. AMERICAN WATER CO.								
	22-00174	04/12/21	MOTHNLY WATER SERVICE	Open	783.14	0.00		
NUWAV005 NU-WAVE CLEANING, LLC								
	22-00085	03/16/21	SANITATION OF BUILDINGS	Open	725.00	0.00		
PEN00040 PENNONI ASSOCIATES INC.								
	22-00199	04/15/21	GENERAL ENGINEERING	Open	296.00	0.00		
	22-00200	04/15/21	BRIDGE OVER BLACKWOOD TRAIL	Open	742.00	0.00		
	22-00201	04/15/21	MONTHLY RETAINER FEE	Open	1,000.00	0.00		
	22-00202	04/15/21	SOLAR FEASIBILITY	Open	5,368.00	0.00		
					<u>7,406.00</u>			
PSE00040 PSE&G								
	22-00210	04/16/21	MONTHLY ELECTRIC SERVICE	Open	6,980.87	0.00		
SPR00000 SPRINT								
	22-00184	04/13/21	MARCH 21 MONTHLY PHONE BILL	Open	387.41	0.00		
STA00040 STAPLES CREDIT PLAN								
	22-00192	04/15/21	VARIOUS SUPPLIES	Open	51.98	0.00		
TOW00030 TOWNSHIP OF GLOUCESTER								
	22-00178	04/12/21	WORKMEN'S COMP	Open	5,099.69	0.00		

Total Purchase Orders: 14 Total P.O. Line Items: 0 Total List Amount: 24,440.57 Total Void Amount: 0.00

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/20/2021

Amount 43,734.82 USD

Payment History

Full Payment History

(1) Transfers **43,734.82** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/20/2021

Amount 410.70 USD

Payment History

Full Payment History

(1) Transfers **410.70** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/27/2021

Amount 407.37 USD

Payment History

Full Payment History

(1) Transfers **407.37** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/27/2021

Amount 41,923.34 USD

Payment History

Full Payment History

(1) Transfers **41,923.34** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

05/04/2021

Amount 44,092.43 USD

Payment History

Full Payment History

(1) Transfers **44,092.43** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

05/04/2021

Amount 424.00 USD

Payment History

Full Payment History

(1) Transfers **424.00** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

05/10/2021

Amount

114.00 USD

Payment History

Full Payment History

(1) Transfers **114.00** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/13/2021

Amount 42,313.96 USD

Payment History

Full Payment History

(1) Transfers **42,313.96** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/13/2021

Amount 404.05 USD

Payment History

Full Payment History

(1) Transfers 404.05 USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/12/2021

Amount 114.00 USD

Payment History

Full Payment History

(1) Transfers 114.00 USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

04/12/2021

Amount 447.83 USD

Payment History

Full Payment History

(1) Transfers **447.83** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

05/11/2021

Amount

41,237.21 USD

Payment History

Full Payment History

(1) Transfers **41,237.21** USD

From Account OPERATING - 1100942661

To Account PAYROLL - 1100942616

Transfer Date

05/11/2021

Amount

400.72 USD

Payment History

Full Payment History

(1) Transfers **400.72** USD

Resolution-R-05-21-46

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **RENEWAL & REPLACEMENT ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **RENEWAL & REPLACEMENT ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

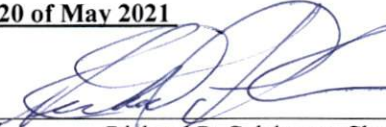
BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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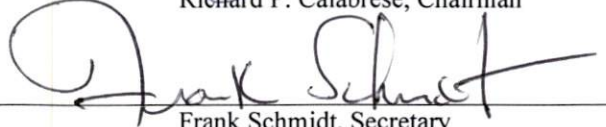
As Per Attached: \$61,083.50

BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 20 of May 2021

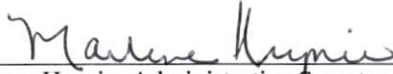

Richard P. Calabrese, Chairman

ATTEST:


Frank Schmidt, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on May 20, 2021

Dated: May 20, 2021


Marlene Hrynio, Administrative Secretary

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
ALLIE005 ALLIED DOCUMENT SOLUTIONS INC						
22-00042	03/09/21 REPLACE BILLING PRINTER	Open	1,495.00	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	1,495.00	Total Void Amount:	0.00
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April 19, 2021
02:51 PM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Id

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: N Held: N Aprv: Y
 Format: Detail without Line Item Notes First Enc Date Range: First to 02/28/22 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PEN00040 PENNONI ASSOCIATES INC.											
	22-00203	04/15/21	SEWER REHAB 2020 PHASE 1								
	1		SEWER REHAB 2020 PHASE 1	142.50	03-902-6703	A	04/15/21	04/19/21		1066616	N
	22-00204	04/15/21	STEPHEN GENERATOR INSTALL								
	1		STEPHEN GENERATOR INSTALL	1,318.00	03-902-6506	A	04/15/21	04/19/21		1066617	N
Vendor Total:				1,460.50							

Total Purchase Orders: 2 Total P.O. Line Items: 2 Total List Amount: 1,460.50 Total Void Amount: 0.00

Batch Id: JENNIFER Batch Type: C Batch Date: 05/21/21 Checking Account: 03-RENEWREPL G/L Credit: Expenditure G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
	05/21/21	LAKES005 LAKESIDE BUSINESS PARK LLC		P.O. BOX 1846					
22-00271	05/03/21	1 RETURN LAKESIDE/WILLIAMSTOWN	58,128.00	03-000-1062		G/L	Aprv	1	1
			<u>58,128.00</u>	FB - Lakeside PS					

Checks:	Count	Line Items	Amount
	1	1	58,128.00

There are NO errors or warnings in this listing.

Resolution-R-05-21-47

BE IT RESOLVED BY THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that the following requisitions are hereby approved and authorized for payment out of the **PLANS & SPECIFICATIONS ACCOUNT**

BE IT FURTHER RESOLVED THAT the obligations in the stated amounts have been incurred by the Authority in maintaining, repairing and operating the Sewerage System, and that each item thereof is a proper charge against the **PLANS AND SPECIFICATIONS ACCOUNT** is a proper cost and has not been paid, also

BE IT FURTHER RESOLVED THAT there has not been recorded in the manner prescribed by law, or filed with or served upon the Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to any of the persons or firms named in such requisition, which has not been released or will not be released simultaneously with the payment of such obligations, and

BE IT FURTHER RESOLVED THAT such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

AMOUNT	NAME	PURPOSE
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As Per Attached: \$1,756.50

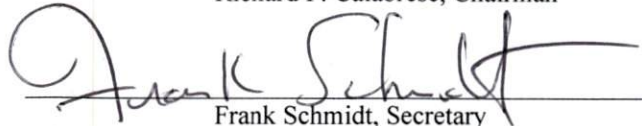
BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the Fulton Bank of New Jersey payable to the parties claiming payment in the amount due on said requisitions be executed in the name of the Authority by its Chairman or Vice Chairman and its Treasurer.

Passed The Gloucester Township Municipal Utilities Authority this 20 of May 2021



Richard P. Calabrese, Chairman

ATTEST:



Frank Schmidt, Secretary

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by The Gloucester Township Municipal Utilities Authority at a meeting held on May 20, 2021

Dated: May 20, 2021



Marlene Hrynio, Administrative Secretary

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name		Status	Amount	Void Amount	Contract	PO Type
<hr/>						
PEN00040 PENNONI ASSOCIATES INC.						
22-00198	04/15/21 FORM F APPLICATION	Open	74.00	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	74.00	Total Void Amount:	0.00
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P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: Yes
First Enc Date Range: First to 02/28/22
Prior Year Only: N

Open: N
Rcvd: N
Bid: Y

Paid: N
Held: N
State: Y

Void: N
Aprv: Y
Other: Y Exempt: Y

Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
BRI00010 BRICK ENGINEERING LLC								
22-00323	05/12/21	FROM F APPLICATION	Open	740.00	0.00			
22-00324	05/12/21	FORM A APPLICATION	Open	<u>462.50</u>	0.00			
				1,202.50				
GTM00070 GTMUA RESERVE FUND								
22-00118	03/23/21	INSPECTION FEES	Open	240.00	0.00			
22-00119	03/23/21	INSPECTION FEES JULY-SEPT 2020	Open	<u>240.00</u>	0.00			
				480.00				
Total Purchase Orders:		4	Total P.O. Line Items:	0	Total List Amount:	1,682.50	Total Void Amount:	0.00

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE ADOPTION OF A REVISED MANUAL FOR PROCEDURES FOR
SUBMITTAL, REVIEW AND CONSTRUCTION OF WASTEWATER SEWER AND EXTENSION,
AND STANDARD CONSTRUCTION DETAILS, REVISED EFFECTIVE MARCH, 2021

R-05-21-48

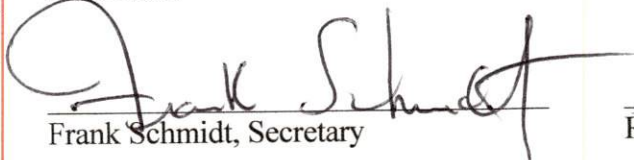
WHEREAS, the Gloucester Township Municipal Utilities Authority ("GTMUA/Authority") authorized Thomas Lisse, P.E., of Pennoni Associates, Inc. ("Pennoni") to conduct a review and analysis of its existing Procedures Manual for the purpose of making certain recommendations for the amendment thereof; and

WHEREAS, Pennoni has completed its work on this project and has drafted a revised Manual for Procedures for Submittal, Review and Construction of Wastewater Sewer and Extension, and Standard Construction Details for consideration of the members of the GTMUA.


NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that it hereby approves the revised Manual for Procedures for Submittal, Review and Construction of Wastewater Sewer and Extension, and Standard Construction Details in the form attached hereto and made a part hereof.

BE IT FURTHER RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that the revised Manual for Procedures for Submittal, Review and Construction of Wastewater Sewer and Extension, and Standard Construction Details shall be effective on May 20, 2021.

ATTEST:


Frank Schmidt, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of May 20, 2021.

Marlene Hrynio

Marlene Hrynio, Administrative Secretary

Dated: May 20, 2021

RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING COMPLETION OF EMERGENCY REPAIR WORK
FOR A LATERAL REPAIR AT 212 DEARBORNE AVENUE,
BY R.D. ZEULI, INC., IN ACCORDANCE WITH THE EMERGENCY SERVICES
CONTRACT AUTHORIZED BY RESOLUTION R-06-20-57

R-05-21-49

WHEREAS, the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) previously received bids on or about June 11, 2020 for the Emergency Repairs to Wastewater Conveyance System, Mains, Laterals and Supplementary Construction Services (“Emergency Services Contract”); and

WHEREAS, the successful bidder was R.D. Zeuli, Inc. (“Zeuli”); and

WHEREAS, the Authority authorized said contract in order to meet certain unanticipated emergent situations that arise from the day to day operation of a sanitary sewer collection system which is comprised of approximately three hundred (300) miles of sanitary sewer lines as well as fifty four (54) pumping stations, in accordance with the requirements of the Local Public Contract Law; and

WHEREAS, the GTMUA is the owner of a lateral at 212 Dearborne Avenue, in the Township of Gloucester; and

WHEREAS, the lateral at 212 Dearborne Avenue was damaged and in need of emergency repairs; and

WHEREAS, failure to take immediate and emergent action would have resulted in a health and safety hazard; and

WHEREAS, R.D. Zeuli effectuated the emergency repairs in accordance with its Emergency Services Contract awarded on June 18, 2020; and

NOW, THEREFORE BE IT RESOLVED by the Gloucester Township Municipal Utilities Authority, a body corporate and politic, as follows:

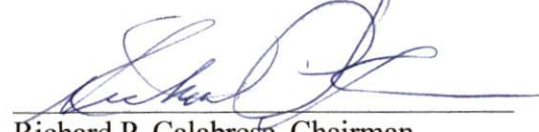
1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. Staff is hereby authorized to process the payment request from R.D. Zeuli, Inc., in the amount of \$9,488.35, for the subject emergency repairs, in accordance with the recommendation of Thomas Leisse, PE, CME, Authority Engineer, dated April 20, 2021.

BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this repair. The amount to be expended under this resolution shall not exceed \$9,488.35. Funds will be charged against the Sewer Operating Fund.

ATTEST:


Frank Schmidt, Secretary

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of May 20, 2021.


Marlene Hrynio, Administrative Secretary

Dated: May 20, 2021

May 13, 2021
11:36 AM

THE GLOUCESTER TOWNSHIP MUA
Purchase Order Listing By Vendor Id

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: N	Held: N	Aprv: Y
Format: Condensed	First Enc Date Range: First to 02/28/22	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RD000010 R.D. ZEULI INC								
	22-00257	04/26/21	EMERGENCY REPAIR DEARBORNE AVE	Open	9,488.35	0.00		

Total Purchase Orders:	1	Total P.O. Line Items:	0	Total List Amount:	9,488.35	Total Void Amount:	0.00
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April 20, 2021

GTMUA 21001

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08021

**RE: Emergency Repair
212 Dearborne Avenue**

Dear Ray:

On Sunday, April 11, 2021, a lateral issue was reported at 212 Dearborne Avenue in the Blackwood Estates section of the Township.

The findings were as follows:

1. The Authority performed an initial investigation to determine the severity of the issue. The Authority identified a section of collapsed orangeburg lateral between the main and the cleanout at a depth of approximately 4 to 8 feet.
2. Due to the nature of the repair, GTMUA's emergency repair contractor R. D. Zeuli, Inc. was contacted, immediately responded and coordinated the repair with the Authority.
3. R.D. Zeuli, Inc. addressed the issue on April 11th by installing a new section of replacement SDR lateral.

The lateral issue was an "emergency" and quick response by the GTMUA and R. D. Zeuli, Inc. protected the health and safety of the public.

Attached is R. D. Zeuli Inc.'s invoice, with appropriate back-up, for the aforementioned work in the amount of \$9,488.35, which I have reviewed and recommend for payment. All work has been completed and accepted.

Please contact me at 856-656-2922 if you have any questions and/or require any additional assistance.

Sincerely,

PENNONI ASSOCIATES



Thomas Leisse, PE, CME
Authority Engineer

Enclosure

cc: Marlene Hrynio, GTMUA
Howard Long, GTMUA Solicitor



856-768-1985
Fax 856-768-0242

R.D. Zeuli, Inc.

Builders - Contractors - Developers

P.O. Box 350 • West Berlin, NJ 08091-0350

April 13, 2021

Pennoni Associates
515 Grove St., Suite 1B
Haddon Heights, NJ 08035
Attn: Tom Lisse, P.E.

INVOICE – R21-022-1

RE: GTMUA; SANITARY LATERAL REPAIR

Dear Mr. Lisse,

Invoice for completion of the sanitary lateral repair at Dearborne Ave. on
April 11, 2021

TOTAL DUE - \$9,488.35

**See attached breakdown.

Should you have any questions, please do not hesitate to contact us.

Thank you for considering R. D. Zeuli, Inc. for your construction needs.

Sincerely,
Steven D. Zeuli
Steven D. Zeuli
President / CEO

Prevailing Wage Rates 2021 GTMUA Dearborne Ave. Job Total \$ 9,488.35

Item	Description	Unit of measure	Unit	Unit \$	Subtotal
1	CX75 excavator	per day	0.875	\$ 410.00	\$ 358.75
2	CX145 excavator	per day	0	\$ 410.00	\$ -
3	321 excavator	per day	0	\$ 695.00	\$ -
4	490 excavator	per day	0	\$ 2,080.00	\$ -
5	303 exc.w/thumb	per day	0	\$ 335.00	\$ -
6	Skid Steer/CTL	per day	0	\$ 320.00	\$ -
7	Loader	per day	0	\$ 375.00	\$ -
8	Dozer D5C	per day	0	\$ 560.00	\$ -
9	Broom/sweeper	per day	0	\$ 105.00	\$ -
10	DumpTruck 6 cy	per day	0	\$ 230.00	\$ -
11	DumpTruck 14 cy	per day	1.5	\$ 295.00	\$ 442.50
12	Tractor Trailer	per day	0.25	\$ 465.00	\$ 116.25
13	UtilityTruck&acc.	per day	1	\$ 175.00	\$ 175.00
14	Roller	per day	0	\$ 325.00	\$ -
15	Paver P385	per day	0	\$ 1,560.00	\$ -
16	Paver 2000-l	per day	0	\$ 1,980.00	\$ -
17	Backhoe	per day	0	\$ 385.00	\$ -
18	Vermeer 725	per day	0	\$ 215.00	\$ -
19	AirComp&acc.	per day	0	\$ 170.00	nc
20	JumpJack	per day	0	\$ 52.00	nc
21	3" pump	per day	0	\$ 210.00	nc
22	trenchbox4ft	per day	0	\$ 1,400.00	\$ -
23	trenchbox6ft	per day	0	\$ 1,800.00	\$ -
24	trenchbox 6x6	per day	0	\$ 275.00	\$ -
25	plates	per day	0	\$ 60.00	\$ -
26	Sawcutting	LF	0	\$ 3.10	\$ -
27	Superintendent	per Hr DT	2	\$ 162.00	\$ 324.00
28	Foremen	per Hr DT	8	\$ 222.00	\$ 1,776.00
29	Operator/foreman	per Hr DT	0	\$ 222.00	\$ -
30	Laborers	per Hr DT	16	\$ 181.00	\$ 2,896.00
31	Truck Driver	per Hr DT	17	\$ 181.00	\$ 3,077.00
32	Superintendent	per Hr	0	\$ 81.00	\$ -
33	Foremen	per Hr	0	\$ 111.00	\$ -
34	Operator/foreman	per Hr	0	\$ 111.00	\$ -
35	Laborers	per Hr	0	\$ 90.50	\$ -
36	Truck Driver	per Hr	0	\$ 90.50	\$ -
SubTotal		labor&equipment			\$ 9,165.50

Rentals	materials	subcon		
<u>rdz inc.</u>	yard 6052	\$293.50	\$	293.50
	OH & Profit	10%	\$	29.35
	subtotal	Rent/matls,sub	\$	322.85
	Total	for this Day	\$	9,488.35

To all materials, subcontractors, rentals, ADD 10%
 Add sales tax if applicable
 All rates are portal to portal
 Normal work hours: 6am to 5pm Monday thru Friday
 Rates for personnel are 1.5X:
 Over 40 hours worked per week
 Work initiated after 5pm
 Time worked between the hours 7am to midnight Saturdays
 Rates for personnel are 2X:
 Time worked Sundays to 7am Monday morning
 Holidays



R.D. Zeuli, Inc.

Builders - Contractors - Developers

P.O. Box 350 • West Berlin, NJ 08091-0350
856-768-1985 • Fax 856-768-0242

DATE 4/11/21 6052
 START TIME 7 AM/PM END TIME 5 AM/PM
 JOB NAME 6Tmut Sanitary Repair
 JOB ADDRESS 212 Dearborn
 JOB DESCRIPTION R+R Sanitary Island

EXPORT FROM yard HAUL TO 212 Dearborn
 MATERIAL _____ NO. of LOADS _____
 QTY. TOTAL _____

EQUIPMENT MOBILIZATION	<input type="checkbox"/> OFF ROAD FUEL GALLONS	NOTES	
		<u>Stn.</u>	<u>125.-</u>
		<u>Dispose of soils</u>	
		<u>Import select fill 20tn.</u>	<u>100.-</u>
		<u>4" SDR 20 LF</u>	<u>28.-</u>
		<u>4" Pfitm 3 ea</u>	<u>31.50</u>
		<u>wet plug & mortar</u>	<u>9.00</u>
			<u>\$293.50</u>

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE AWARD OF BID FOR
MAINTENANCE AND INSPECTION SERVICES FOR EMERGENCY GENERATORS
TO PENN POWER SYSTEMS**

R-05-21-50

WHEREAS, specifications were completed by Pennoni Associates, Inc. (“Pennoni”) and bids were properly advertised by the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”) for Maintenance and Inspection Services for Emergency Generators; and

WHEREAS, the Authority received one (1) bid for the specified Contract. The bid was received on Tuesday, May 4, 2021 at 2:00 p.m. as follows:

<u>VENDOR</u>	<u>BID AMOUNT</u>
1. Penn Power Systems	\$39,877.00

WHEREAS, Penn Power Systems (“Penn Power”) complied with all the essential provisions of the bid specifications; and

WHEREAS, Penn Power is the lowest qualified bidder in the amount of \$39,877.00; and

WHEREAS, Pennoni and the Authority’s Solicitor, Christopher F. Long, reviewed the bids and recommended award to Penn Power by letters dated May 17, 2021 and May 17, 2021, respectively.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority, as follows:

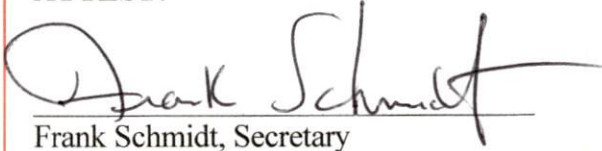
1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Contract for Maintenance and Inspection Services for Emergency Generators is hereby awarded to Penn Power in the amount of \$39,877.00.

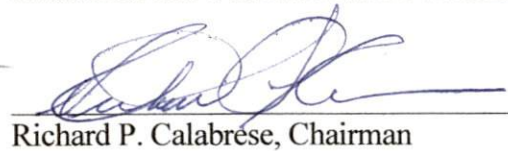
BE IT FURTHER RESOLVED, that the Gloucester Township Municipal Utilities Authority certifies that funds are available for payment of this Contract. The amount to be

expended under this contract shall not exceed \$39,877.00. Funds will be charged against the Sewer Operating Fund.


ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**


Frank Schmidt, Secretary


Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of May 20, 2021.


Marlene Hrynio, Administrative Secretary

Dated: May 20, 2021

May 17, 2021

GTMUA 21004

Ray Carr, Executive Director
Gloucester Township MUA
401 W. Landing Road
Blackwood, NJ 08012

**RE: Bid Results and Recommendation for Award
Emergency Generator Maintenance and Inspection Services
Authority's Forty-Four (44) Generator Sites**

Dear Ray:

One (1) bid was received for the aforementioned project on May 4th at 2:00 PM (original copy on file at the Authority). A bid of \$39,877.00 was provided by Penn Power Systems of Philadelphia, PA.

No written requests for clarification were received and no addenda were issued. The low bidder made no noted exceptions to the Specifications.

Penn Power Systems' lump sum price is less than the Engineer's Cost Estimate of \$43,500 prepared by Pennoni Associates.

I have reviewed the bid response of Penn Power Systems and found them to be in compliance with the bid documents provided. Penn Power Systems has successfully provided repair and maintenance services to the Authority.

Pending the Solicitor's determination, I recommend that the Authority accept Penn Power Systems' lump sum price proposal and award a contract to Penn Power Systems to provide generator maintenance and inspection services.

Please contact me if you have any questions and/or require any additional assistance.

Sincerely,

PENNONI ASSOCIATES



Thomas Lisse, PE, CME
Authority Engineer

cc: Marlene Hrynio, GTMUA
Howard Long, GTMUA Solicitor

WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †

Daniel H. Long †±◇

Christopher F. Long †◇

John A. Moustakas †◇

† Admitted to NJ Bar

± Admitted to Washington DC Bar

◇ Admitted to PA Bar

John D. Wade †

OF COUNSEL

Leonard J. Wood, Jr. †

OF COUNSEL

May 17, 2021

Raymond J. Carr, Executive Director
Gloucester Township
Municipal Utilities Authority
Landing Road
P.O. Box 216
Glendora, New Jersey 08029

RE: GTMUA 21004
Emergency Generator Maintenance and Inspection Services

Dear Mr. Carr:

I. INTRODUCTION

This office has reviewed the documents provided regarding the bid submission with respect to the Contract for GTMUA 21004 for the Emergency Generator Maintenance and Inspection Services on behalf of the Gloucester Township Municipal Utilities Authority (“GTMUA” and/or “Authority”). The Authority received one (1) bid for the Contract. The bid was submitted on May 4, 2021, as follows:

<u>VENDOR</u>	<u>TOTAL BID</u>
1. Penn Power Systems	\$39,877.00

II. FACTUAL ANALYSIS

The apparent low bid for the above referenced contract was submitted Penn Power Systems (“Penn Power”). Following my review of the bid, no defects were uncovered, and the bid complied with the specifications from a legal perspective. The bid was reviewed from a technical perspective by the Authority Engineer, Thomas Leisse, PE, CME. Following his review, via letter opinion dated May 17, 2021, Mr. Leisse opined that Penn Power’s bid complies with the technical specifications and recommended award of the contract to Penn Power subject to this office’s review.

III. LEGAL ANALYSIS

Raymond J. Carr
Executive Director
May 17, 2021
Page 2

RE: GTMUA 21004
Emergency Generator Maintenance and Inspection Services

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

RE: GTMUA 21004
Emergency Generator Maintenance and Inspection Services

The court has provided further guidance as to materiality where an error is “patent and the true intent of the bidder obvious”. In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

“When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;”

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

“A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;

RE: GTMUA 21004
Emergency Generator Maintenance and Inspection Services

- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, the bid submitted by Penn Power contained no defects and complied with the specifications from a legal and technical perspective. To the extent a defect may be uncovered, it is my legal opinion that any such defect is minor in nature and may be waived by the Authority pursuant to the Court's holdings in River Vale and Spina.

IV. PENN POWER SYSTEM'S BID

Our review consisted of an examination of the following documents submitted by Penn Power that the Authority has provided:

1. Bid Document Submission Checklist;
2. Proposal;
3. Contractor Information;
4. Subcontractor Information;
5. Installer Qualifications;
6. Bidder's Affidavit;
7. Affirmative Action Questionnaire and Information Form;
8. Non-Collusion Affidavit;
9. Return of Bid Security Form;
10. Acknowledgment of Receipt of Changes to Bid Documents Form;
11. Disclosure of Investment Activities in Iran Form;
12. Statement of Ownership Disclosure Form;
13. Certification of Non-Debarment for Federal Government Contracts;
14. Bid Bond;
15. Power of Attorney;
16. References;
17. Public Works Contractor Registration Act Certificate;
18. Certificate of Liability Insurance;
19. New Jersey Business Registration Certificate;
20. Consent of Surety Form.

The bid submitted by Penn Power is in the appropriate form.

Raymond J. Carr
Executive Director
May 17, 2021
Page 5

RE: GTMUA 21004
Emergency Generator Maintenance and Inspection Services

V. CONCLUSION

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the lowest responsible bidder for contract GTMUA-210004, Emergency Generator Maintenance and Inspection Services project on behalf of the GTMUA is Penn Power. It is therefore recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said contract to Penn Power subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.

Christopher F. Long

Christopher F. Long, Esquire

cc: Thomas Leisse, PE, CME
Marlene Hrynio

**RESOLUTION
GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE ADVERTISEMENT
FOR THE RECEIPT OF BIDS FOR
XYLEM WATER SOLUTIONS PUMPS, SPARE PARTS AND ACCESSORIES**

R-05-21-51

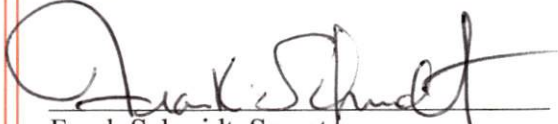
WHEREAS, specifications have been completed by Pennoni Associates, Inc. (“Pennoni”) for Xylem Water Solutions Pumps, Spare Parts and Accessories on behalf of the Gloucester Township Municipal Utilities Authority (“GTMUA”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-23, all advertisements for bids shall be published in an official newspaper of the GTMUA sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, but in no event, less than 10 days prior to such date.


NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Gloucester Township Municipal Utilities Authority that Pennoni Associates, Inc. and/or representatives of the Authority are authorized to advertise for bids for Xylem Water Solutions Pumps, Spare Parts and Accessories as required by N.J.S.A. 40A:11-23.

ATTEST:

**THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

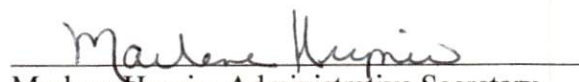


Frank Schmidt, Secretary



Richard P. Calabrese, Chairman

Certified that the above is a true and correct copy of a Resolution duly adopted by the Gloucester Township Municipal Utilities Authority at its Regular Meeting of May 20, 2021.



Marlene Hrynio, Administrative Secretary

Dated: May 20, 2021