

REGULAR MEETING, DECEMBER 17, 2020

Due to the coronavirus pandemic and restrictions, the Gloucester Township Municipal Utilities Authority meeting was held via a conference call.

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, December 17, 2020, at 6:30 P.M.

The following members were present at the Authority Office: Mr. Schmidt, Mr. Carr and Mrs. Hrynio.

The following members were on the conference call: Mr. Calabrese, Mr. Pillo, Mrs. Bradley, Mr. Dintino and Ms. Smith.

Also present on the conference call were Mr. Christopher Long, Mr. Brickley and Mr. Leisse.

Council Liaison Orlando Mercado was also present on the call.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Regular Meeting of November 19, 2020 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Budget Workshop Meeting of November 24, 2020 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Budget Workshop Meeting of December 8, 2020 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-109 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-110 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-111 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report, a copy of which is attached and made part of these minutes.

R-12-20-112 - Resolution Authorizing Completion of Emergency Repair Work for a Force Main Repair, 209 Fay Ann Drive, By R.D. Zeuli, Inc., in Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-113 - Resolution Authorizing the Award of Bid for the Sewer Rehabilitation Project – Phase 1, to North American Pipeline Services, LLC.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-114 - Resolution Approving Contingent Form "F" Application, Hutton Car Wash – Winslow, 660 Berlin Cross Keys Road, Block 602, Lot 1.06, Winslow Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Christopher Long stated that he is continuing to monitor the latest CDC Guidelines relating to personnel/employment issues and Board Meetings.

R-12-20-115 - Resolution Authorizing the Execution of an Agreement for Services of a C-4 Licensed Operator (David J. Kennedy), Commencing 1/1/21.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-116 - Resolution Authorizing the Extension and Renewal of the 2021 Shared Services Global Agreement with The Township of Gloucester for the Recycling of Glass, Papers, Plastics & Cans and Continuation of the Compost Facility Program and Continuation of the Grass & Leaf Collection and Disposal Program.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-117 - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc. for a One (1) Year Term, Commencing 1/1/21, for an Amount Not to Exceed \$119,500.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-20-118 - Resolution Appointing Public Agency Compliance Officer, Raymond J. Carr.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-12-20-119** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

- Two deteriorating manholes on Landing Road (towards Mount Construction) – Replaced by R.D. Zeuli, Inc.
- Broken lateral at 229 Surrey Road (Orangeburg Pipe) – Repaired by R.D. Zeuli, Inc., due to depth – 7 Feet.
- There is a break on Lake Placid Road, Breckenridge Section. The MUA employees will do the repair within the week.

R-12-20-120 - Resolution Authorizing the Executive Director to Advertise for Bids for Temporary Labor for the Grass & Leaf Collection Program, March 1, 2021 – February 28, 2022.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

SECRETARY'S REPORT

R-12-20-121 - Resolution Approving the Sewer & Solid Waste Operating Budgets and Capital Budgets for the Fiscal Year Beginning March 1, 2021 and Ending February 28, 2022., for Adoption January 21, 2021.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado wished everyone a Merry Christmas and Happy New Year.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board wished everyone a Safe - Merry Christmas & Happy New Year. Chairman Calabrese thanked the GTMUA employees for their hard work in 2020.

On motion of Mr. Pillo, second by Mr. Schmidt, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JANUARY 21, 2021 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.****December 17, 2020**

1. On November 22nd, a force main issue was reported near 209 Fay Ann Drive in the Liberty Park section of the Township. R.D. Zeuli, Inc. completed the emergency repairs by installing a repair clamp on the damaged section. I have recommended payment in the amount of \$14,525.84 to R.D. Zeuli, Inc. for the services provided.
2. The new Lincoln Avenue Generator has been installed and tested. Startup is being scheduled with the manufacturer.
3. My office has completed the condition assessment site visits for the emergency generators at the Girard Avenue, Fay Ann Drive, Wye Oaks and Breckinridge Pumping Stations. The final report is being assembled for review and approval.
4. Contracts for the Erial Road Pumping Station Emergency Generator Replacement project have been executed and distributed. Shop drawings have been reviewed and returned to the Contractor for fabrication.
5. The bids for the 2020 sewer rehabilitation project were opened on December 8th at the Authority office. A recommendation for award has been submitted under separate cover.
6. The new sewer vacuum truck has been delivered to the Authority. I have recommended partial payment in the amount of \$402,040.42. The remainder of the contract will be released upon training and acceptance by the Authority.
7. The following applications have been reviewed and recommended for approval:

Contingent Form F – Hutton Car Wash, Berlin-Cross Keys Road (Block 602, Lot 1.06)

End of Report