

REGULAR MEETING, OCTOBER 15, 2020

Due to the coronavirus pandemic and restrictions, the Gloucester Township Municipal Utilities Authority meeting was held via a conference call.

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, October 15, 2020, at 6:30 P.M.

The following members were present at the Authority Office: Mr. Schmidt, Mr. Carr and Mrs. Hrynio.

The following members were on the conference call: Mr. Calabrese, Mr. Pillo, Mr. Dintino and Ms. Smith.

Also present on the conference call were Mr. Christopher Long, Mr. Brickley and Mr. Leisse.

Council Liaison Orlando Mercado was also present on the call.

Mrs. Bradley was absent this evening.

Chairman Calabrese stated that Ms. Smith would be seated for Mrs. Bradley's seat.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

Mr. Calabrese read the Township of Gloucester Resolution **#R-20:09-222** – Resolution Appointing Members to the Gloucester Township Municipal Utilities Authority:

Frank Dintino Member 9/29/20 – 1/31/22
(Filling the unexpired term of Ken Garbowski)

Chairman Calabrese opened the meeting for nominations for Treasurer.

On motion of Mr. Pillo, second by Mr. Schmidt, Frank Dintino was nominated for Treasurer, and the following resolution was adopted on a roll call vote.

R-10-20-92 - Resolution appointing Frank Dintino as Treasurer of the Authority for a term commencing October 15, 2020, through Reorganization 2021, or until such time as a successor is named and appointed.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

Chairman Calabrese opened the meeting for nominations for Assistant Treasurer.

On motion of Mr. Schmidt, second by Mr. Pillo, Alisa Smith was nominated for Treasurer, and the following resolution was adopted on a roll call vote.

R-10-20-93 - Resolution appointing Alisa Smith as Assistant Treasurer of the Authority for a term commencing October 15, 2020, through Reorganization 2021, or until such time as a successor is named and appointed.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Regular Meeting of September 17, 2020 were approved.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-94 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-95 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-96 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

ENGINEER'S REPORT

Mr. Leisse presented his report, a copy of which is attached and made part of these minutes.

R-10-20-97 - Resolution Authorizing the Award of Bid for Erial Road Generator to Maguire Electrical.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-98 - Resolution Authorizing Completion of Supplementary Construction Services, Orr Road Pumping Station, Sanitary Sewer Upgrades, By R.D. Zeuli, Inc., In Accordance with the Emergency Services & Supplementary Construction Services Contract Authorized by Resolution R-06-20-57.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Christopher Long stated that he is continuing to monitor CDC Guidelines and meeting regulations. We are in compliance.

R-10-20-99 - Resolution Authorizing the Execution of a Hold Harmless Agreement with Approvals for MiPro Homes, LLC, for 1495 Chews Landing Road Tract, Block 8401, Lot 12.02, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-100 - Resolution Authorizing the Release of a Maintenance Surety Bond, Posted by CalAtlantic Group, Inc. (Iron Gate), From Berkley Insurance Company.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-10-20-101 - Resolution Authorizing a Six-Month Contract, Cooperative Purchase Agreement with the County of Camden, Bid A-48/2020, For Purchase of Copy and Computer Paper & Envelopes.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Ms. Smith, Mr. Dintino, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-10-20-101** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Mr. Carr stated that we have sold out of our compost product this year. We did not sell to the residents this year, due to COVID-19.

We also received a check (\$64,242.50) from our Insurance Company for the fire that occurred at the Lincoln Avenue Generator.

New Hires

Jonathan LaGamba	Laborer 1	03/24/20
Kevin Mallon	Laborer 1	03/24/20
Robert P. Smith	Laborer 1	09/22/20
Jennifer Eustace	Clerk 1	10/19/20

SECRETARY'S REPORT

Nothing Additional to Report.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado had no comments this evening.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

Mr. Dintino and Ms. Smith thanked the Board for their appointments. They both stated that they would do their best to uphold their positions.

The Board congratulated Mr. Dintino and Ms. Smith on their appointments. They also wished for everyone to stay safe.

On motion of Mr. Pillo, second by Mr. Schmidt, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED NOVEMBER 19, 2020 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.****October 15, 2020**

1. Penn Power Systems has revised the fabrication date of the Stephens Avenue generator to October 20th due to delays in manufacturing. My office will coordinate schedule for delivery and make alternate arrangements for the installation of the generator if needed.
2. My office is researching and preparing recommendations for procurement of hardware for collection of data to be used with the Authority's GIS system.
3. The Contractor is awaiting the Lincoln Avenue Generator permit from the Township Construction Office. The removal of the existing generator and installation of new concrete pad is scheduled for the end of October. Generator delivery and installation is scheduled for the last week in November.
4. My office is preparing condition assessment reports for the emergency generators at the Girard Avenue, Fay Ann Drive, Wye Oaks, and Breckinridge Pumping Stations as requested by the Authority.
5. The bids for the Erial Road Pumping Station Emergency Generator Replacement project were opened on October 6th. A review of the bids and recommendation to award has been submitted under separate cover.
6. On September 28th, R.D. Zeuli, Inc. installed a valve chamber at the Orr Road Pumping Station to address operational issues concerning the emergency bypass pump. In addition, the abandoned headworks chambers and influent piping were filled with concrete as requested by the Authority. I have recommended payment in the amount of \$38,392.87 for the services provided.
7. My office has completed the field survey of the existing structure at the Pierce Battery Pumping Station. The details will be used as a template for design of the bypass for the NJDOT bridge project over the Blackwood Trail.
8. My office has completed wetlands delineation flagging in the area of the Glen Oaks Pumping Station. Crews are scheduled to complete survey of the area to create the base mapping for the pumping station replacement design.

End of Report