

REGULAR MEETING, DECEMBER 15, 2022

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, December 15, 2022, at 6:38 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mrs. Bradley, Mr. Dintino, Ms. Smith and Ms. Jones.

Also present were Mr. Christopher Long, Mr. Brickley, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was also present.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Dintino, the Minutes of the Regular Meeting of November 17, 2022 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Dintino, second by Mr. Pillo, the Minutes of the Budget Workshop of November 22, 2022 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Dintino, second by Mr. Schmidt, the Minutes of the Budget Workshop of December 6, 2022 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-104 - Resolution to pay bills out of the Operating Fund.

On motion of Mrs. Bradley, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.



R-12-22-105 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Dintino, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-106 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Dintino, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

Present

Marlene Hrynio - 20 Years – Administrative Secretary

Not Present

Eric Fitzpatrick - 15 Years – Recycling Operator

Diane Pasquini - 15 Years – Clerk II

The Board commended the employees for their hard work and dedication.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

SOLICITOR

Mr. Long stated that his reports stands as presented during the Work Shop portion of the meeting.

R-12-22-107 - Resolution Authorizing the Extension and Renewal of the 2023 Shared Services Global Agreement with The Township of Gloucester for Recycling of Glass, Papers, Plastics & Cans and Continuation of the Compost

Facility Program and Continuation of the Grass & Leaf Collection and Disposal Program.

On motion of Mr. Pillo, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-108 - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc., for a One (1) Year Term, Commencing 1/1/23, for an Amount Not to Exceed \$145,000.

On motion of Mrs. Bradley, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-109 - Resolution Awarding the Authority Environmental Pollution Insurance Contract to Willis of New Jersey, Inc. (Hartford/Navigators Environmental) for a Three (3) Year Term, Commencing 1/1/23, for an Amount Not to Exceed \$25,200.

On motion of Mrs. Bradley, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-110 - Resolution Awarding the Authority Workman's Compensation Insurance Contract to Willis of New Jersey, Inc. (NJM Insurance Group) for a One (1) Year Term, Commencing 1/1/23, for an Amount Not to Exceed \$71,500.

On motion of Mr. Schmidt, second by Mr. Pillo, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-111 - Resolution Appointing Public Agency Compliance Officer, Raymond J. Carr.

On motion of Mrs. Bradley, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-112 - Resolution Authorizing the Acceptance of a Performance Surety Bond, Number CM101112, In Lieu of a Letter of Credit Previously Issued, The Reserves @ Independence Square (Phase 3), Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mrs. Bradley, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-113 - Resolution Authorizing the Execution of a Hold Harmless Agreement with Approvals for M&T Gloucester Partners, LLC, The Lofts @ Gloucester, College Drive Redevelopment, Block 13103, Lots 2, 3, 3.01, 5, 6, 7, 8, 9, 10, 11, 12 & 25, Gloucester Township, New Jersey.

On motion of Mrs. Bradley, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-114 - Resolution Authorizing the Acceptance of a Performance Surety Bond, Number S282647, Posted by M&T Gloucester Partners, LLC, (The Lofts @ Gloucester), From NGM Insurance Company.

On motion of Mrs. Bradley, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-12-22-115** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

R-12-22-116 - Resolution Authorizing the Executive Director to Advertise for Bids for Temporary Labor for the Grass & Leaf Collection Program, March 1, 2023 – February 29, 2024.

On motion of Mr. Pillo, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-22-117 - Resolution Authorizing the Execution of an Employee Assistance Program Agreement with The Southwest Council, Inc., for a One (1) Year Term Commencing 1/1/23.

On motion of Mrs. Bradley, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

SECRETARY'S REPORT

R-12-22-118 - Resolution Approving the Sewer & Solid Waste Operating Budgets and Capital Budgets for the Fiscal Year Beginning March 1, 2023 and Ending February 29, 2024, for Adoption January 19, 2023.

On motion of Mr. Pillo, second by Mr. Dintino, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado wished everyone a Merry Christmas and Happy New Year.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board wished everyone a Merry Christmas and Happy, Healthy New Year.

On motion of Mr. Pillo, second by Mrs. Bradley, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JANUARY 19, 2023 REGULAR MEETING



515 Grove Street
Suite 1B
Haddon Heights, NJ 08035
T: 856-547-0505
F: 856-547-9174
www.pennoni.com

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.**

December 15, 2022

1. On December 1st, my office provided a response to the Camden County Department of Public Safety regarding the Authority's air permitting compliance. The Authority has taken the necessary corrective actions for the Lincoln Avenue and Orr Road Pumping Station air permits. My office will work with the Authority to update recordkeeping as required to maintain permitting compliance.
2. On December 5th, a gravity main issue was reported along Broadacres Drive at Little Gloucester Road. The Authority identified sections of collapsed 14" gravity main at approximately 14 feet deep. R.D. Zeuli, Inc. was contacted to complete the repairs. At the time of this report, the repairs were still ongoing. A final report will be submitted upon completion of the repairs.
3. The second half of the 2021 contract for Emergency Generator Maintenance & Inspection Services has been completed by Penn Power Systems. My office has reviewed the inspections reports and a recommendation for payment has been submitted under separate cover.
4. My office has received updated survey information for the Orr Road force main replacement project. The preliminary design plans are being revised to include the new survey information and to address Authority comments.
5. The Authority is coordinating final restoration for sewer repairs completed on Orr Road and Lower Landing Road in accordance with Camden County Road Opening permit requirements. My office will assist the Authority with the scheduling and inspection of the completed restoration.

End of Report