

REGULAR MEETING, DECEMBER 16, 2021

The Regular Meeting of the Gloucester Township Municipal Utilities Authority was held on Thursday, December 16, 2021, at 6:40 P.M. at the Gloucester Township Municipal Utilities Authority Building, 401 W. Landing Road, Blackwood, New Jersey.

The following members were present: Mr. Calabrese, Mr. Pillo, Mr. Schmidt, Mrs. Bradley, Mr. Dintino and Ms. Smith.

Also present were Mr. Christopher Long, Mr. Brickley, Mr. Leisse, Mr. Carr and Mrs. Hrynio.

Council Liaison Orlando Mercado was not present as he was ill.

The Chairman read the commencement statement noting that the meeting was advertised in the Courier Post and The Central Record Newspaper, and notice was placed on the bulletin board of the Township of Gloucester and the Gloucester Township Municipal Utilities Authority; the meeting was recorded.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Regular Meeting of November 17, 2021 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Budget Workshop of November 23, 2021 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

On motion of Mr. Pillo, second by Mr. Schmidt, the Minutes of the Budget Workshop of December 7, 2021 were approved.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-103 - Resolution to pay bills out of the Operating Fund.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-104 - Resolution to pay bills out of the Renewal and Replacement Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-105 - Resolution to pay bills out of the Plans & Specifications Account.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

Present

William Devlin – 10 Years – Recycling Operator

Leonard Nicolary – 15 Years – Equipment Operator

Kevin Passaro – 20 Years – Recycling Operator

Stephen DeLeonardis – 35 Years – Asst. Municipal Recyc. Coordinator

Raymond Carr – 40 Years – Executive Director

Not Present

Charles Mawson – 40 Years – Supervising Mechanic

Chairman Calabrese and Vice-Chairman Pillo presented the employees with their certificates. The Board commended the employees for their hard work and dedication.

ENGINEER'S REPORT

Mr. Leisse presented his report during the Work Shop portion of the meeting, a copy of which is attached and made part of these minutes.

R-12-21-106 - Resolution Approving Contingent Form "F" Application, Proposed Car Cash – Modwash Express Carwash, 1310 Blackwood-Clementon Road, Block 13305, Lot 4, Gloucester Township, New Jersey.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-107 - Resolution Authorizing the Release of a Performance Bond Rider, Bond #9188090, Posted by Jarvis Road Associates, LLC, (Jarvis Road Major Subdivision), From Washington International Insurance Company.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-108 - Resolution Authorizing the Release of a Cash Surety, Posted by S&P Sicklerville, LLC, (Royal Farms – Winslow Township).

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

CONFLICT ENGINEER

Nothing to Report.

SOLICITOR

Mr. Christopher Long stated that we began union negotiations since our last meeting. The second meeting is scheduled for next week.

R-12-21-109 - Resolution Authorizing the Extension and Renewal of the 2022 Shared Services Global Agreement with The Township of Gloucester for Recycling of Glass, Papers, Plastics & Cans and Continuation of the Compost Facility Program and Continuation of the Grass & Leaf Collection and Disposal Program.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-110 - Resolution Awarding the Authority Insurance Contract to Willis of New Jersey, Inc., for a One (1) Year Term, Commencing 1/1/22, for an Amount Not to Exceed \$132,000.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-111 - Resolution Awarding the Authority Workman's Compensation Insurance Contract to Willis of New Jersey, Inc., for a One (1) Year Term, Commencing 1/1/22, for an Amount Not to Exceed \$60,000.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-112 - Resolution Appointing Public Agency Compliance Officer, Raymond J. Carr.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-113 - Resolution Authorizing the Acceptance of an Irrevocable Standby Letter of Credit, Number 21-16, Posted by Independence Square Equities, LLC, (The Reserves @ Independence Square – Phase 3), From Parke Bank.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-114 - Resolution Authorizing the Acceptance of an Irrevocable Standby Letter of Credit, Number 20711001, Posted by Papparone Homes of New Jersey, Inc./Estates @ Lakeside I, LLL, (The Estates @ Lakeside – Phase 2), From First Colonial Community Bank.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-115 - Resolution Authorizing the Acceptance of an Irrevocable Standby Letter of Credit, Number 20721001, Posted by Papparone Homes of New Jersey, Inc./Estates @ Lakeside I, LLL, (The Estates @ Lakeside – Phase 3), From First Colonial Community Bank.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

There was no need for an Executive Session; therefore **R-12-21-116** was not adopted.

EXECUTIVE DIRECTOR'S REPORT

Mr. Carr stated that there was a lateral break at 122 Adrienne Avenue on November 30, 2021 and a lateral break at 30 Frankford Avenue on December 14, 2021. Last week there was a force main break at our Pine Run Pumping Station. The Pine Run Pumping Station was repaired by R.D. Zeuli, Inc. The lateral breaks were repaired by our employees.

R-12-21-117 - Resolution Authorizing the Executive Director to Advertise for Bids for Temporary Labor for the Grass & Leaf Collection Program, March 1, 2022 – February 28, 2023.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

R-12-21-118 - Resolution Authorizing the Execution of an Employee Assistance Agreement with The Southwest Council, Inc., for a One (1) Year Term Commencing 1/1/22.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

SECRETARY'S REPORT

R-12-21-119 - Resolution Approving the Sewer & Solid Waste Operating Budgets and Capital Budgets for the Fiscal Year Beginning March 1, 2022 and Ending February 28, 2023, for Adoption January 20, 2022.

On motion of Mr. Pillo, second by Mr. Schmidt, the above resolution was adopted on a roll call vote.

AYE: Mr. Dintino, Mrs. Bradley, Mr. Schmidt, Mr. Pillo and Mr. Calabrese.

PUBLIC PORTION

There was no one present.

COMMENTS COUNCIL LIAISON

Mr. Mercado was not present.

COMMENTS AND RECOMMENDATIONS FROM THE BOARD

The Board congratulated and thanked all the employees for their years of dedication and service. They also wished everyone a Merry Christmas and Happy, Healthy New Year.

On motion of Mr. Pillo, second by Mr. Schmidt, the meeting adjourned.

All signified their approval by stating aye.



Marlene Hrynio, Recording Secretary

APPROVED JANUARY 20, 2022 REGULAR MEETING

**ENGINEER'S REPORT
GLOUCESTER TOWNSHIP M.U.A.****December 16, 2021**

1. On November 22nd, the Authority received a sewer service inquiry for potential connection near Love Drive and Commencement Drive. My office reviewed with the Authority and provided information for submission of a feasibility request.
2. On December 3rd, the Authority received a sewer service inquiry for potential utility conflicts at the intersection of the Black Horse Pike and Station Avenue. NJDOT is proposing signal improvements at the intersection and have identified potential underground conflicts. My office is reviewing with the Authority to provide a response to the NJDOT design engineer regarding existing sewer at that location.
3. Plans and specifications for the installation of an emergency generator at the Brookwood Pumping Station have been completed. A set of plans and specs have been transmitted to the Authority for review. The bids are being advertised and tentatively scheduled to be opened prior to the January meeting.
4. On November 4th, a request was received regarding the release of the maintenance guarantee for the constructed improvements at the Royal Farms in Winslow Township. The improvements have been completed and inspected. A recommendation letter for the release of the maintenance guarantee has been submitted under separate cover.
5. On November 12th, a request was received regarding the release of the performance/maintenance guarantee for the constructed improvements at the Union Square Development on Jarvis Road. The improvements have been completed and inspected. A recommendation letter for the release of the performance/maintenance guarantee has been submitted under separate cover.
6. The following application has been reviewed and recommended for approval:

Contingent Form F – Modwash Express Carwash, 1310 Blackwood-Clementon Road (aka Block 13305, Lot 4)

End of Report